



**New Brighton City Council
Business Meeting Agenda
New Brighton City Hall | Council Chambers
803 Old Highway 8 NW, New Brighton, MN 55112
6:30 PM April 8, 2025**

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit www.newbrightonmn.gov and click on "I Want To View a Public Meeting."
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530



I. Call to Order and Roll Call

____ Mayor Kari Niedfeldt-Thomas
____ Councilmember Graeme Allen
____ Councilmember Emily Dunsworth
____ Councilmember Jeanne Vint Frischman
____ Councilmember Jason Steffenhagen

II. Pledge of Allegiance

III. Public Comment Forum

IV. Approval of Agenda

V. Special Order of Business

1. Proclamation Recognizing Fair Housing Month

2. Proclamation Recognizing the Contributions of Boy and Girl Scouts in New Brighton

VI. Consent Agenda

1. Consider Approval of Payments
2. Consider Approval of City Council Minutes
3. Accept Receipt of Commission Minutes (NONE)
4. Consider Application for a Transient Merchant License for New Brighton Farmer's Market
5. Consider Approval of Tobacco License for New Brighton Vapor
6. Consider Purchase of Police Personal Protective Equipment (PPE)
7. Consider Approval of Gambling Exempt Permit for Community Partners with Youth
8. Consider Approval of Excluded Gambling Bingo Application for Atonement Lutheran Church
9. Consider Approval of Tobacco Licenses for Minnoco Xpress Inc. and Minnoco Xpress Tobacco Inc. (new ownership)
10. Consider Application for a Solicitor's License for Crown Exteriors
11. Consider Resolution Appointing City Council Liaisons to City Advisory Commissions

VII. Public Hearings

VIII. Council Business

1. Consider Resolution Accepting Feasibility Study and Set Public Improvement Hearing Date for City Project 25-1, 2025 Street Rehabilitation

IX. Commission Liason Reports, Announcements, and Updates

City Manager Devin Massopust
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen
Mayor Kari Niedfeldt-Thomas

X. Adjournment

Proclamation

- WHEREAS the Fair Housing Act, enacted on April 11, 1968, enshrined into federal law the goal of eliminating racial segregation and ending housing discrimination in the United States; and
- WHEREAS the Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of federal funding to affirmatively further fair housing in their communities; and
- WHEREAS the City of New Brighton is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and
- WHEREAS our social fabric, the economy, health, and environment are strengthened in diverse, inclusive communities; and
- WHEREAS more than fifty years after the passage of the Fair Housing Act, discrimination persists, and many communities remain segregated; and
- WHEREAS acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness.

Now therefore be it resolved I, *Kari Niedfeldt-Thomas*, Mayor of The City of New Brighton, Minnesota do hereby proclaim the month of April 2025 as

Fair Housing Month

in the City of New Brighton as an inclusive community committed to fair housing, and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of New Brighton.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of New Brighton, Minnesota to be affixed this 8th day of April 2025.



Kari Niedfeldt-Thomas – MAYOR

Proclamation

WHEREAS, the Boy Scouts started in 1910 and the Girl Scouts formed in 1912 and both have long played a vital role in shaping the lives of young people through character development, community service and leadership training; and

WHEREAS, the Boy and Girl Scouts of New Brighton have made significant contributions to the betterment of our community through various service projects, including environmental conservation, enhancements to local parks and recreational spaces, and support for residents and local organizations; and

WHEREAS, the Boy and Girls Scouts instill in their members values of responsibility, teamwork, and civic engagement, empowering them to become active and dedicated members of society and the community of New Brighton benefits from the enduring legacy of service and leadership that the Boy and Girl Scouts provide through their commitment to excellence and volunteerism; and

WHEREAS, the City of New Brighton has benefited from numerous community service projects led by Scouts pursuing the highest ranks of achievement—the Boy Scout Eagle Award and Girl Scout Gold Award—including, but not limited to, enhancements to the Historical Society yellow hand cart for the depot and the construction of Little Free Library; and

WHEREAS, the City of New Brighton recognizes and appreciates the positive impact the Boy and Girl Scouts have on the development of youth, as well as their enduring contributions to our community's well-being.

NOW, THEREFORE I, Kari Niedfeldt-Thomas, Mayor of The City of New Brighton, Minnesota do hereby recognize the importance of scouting in our community and do hereby proclaim April 27, 2025:

New Brighton Scouting Day

in the City of New Brighton.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of New Brighton, Minnesota to be affixed this 8th day of April, 2025.

Kari Niedfeldt-Thomas – MAYOR



Agenda Section:	Consent Agenda
Report Date:	03/26/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Payments

Action Requested:

Public Hearing:	Motion: X
Discussion:	Informational:

Form of Action:

Resolution:	Ordinance:
Contract/Agreement:	N/A or Other: X

Votes Needed:

3 Votes X	4 Votes:
5 Votes:	N/A:

Summary Statement:

The following summary of claims have been submitted to the City's Finance Department for payment. A detailed listing is also attached.

EFT:	\$242,949.15
ACH:	\$265,194.77
Check:	\$40,484.03
Total:	\$548,627.95

Recommendations:	To approve the payment of invoices as listed in the attachment.
-------------------------	---

Applicable Deadlines:	The Council meeting immediately following the disbursement of funds.
------------------------------	--

Community Impact:	All payments of claims are accounted for in the City's budgets and/or long-term financial plans and may be funded by the community through the property tax levy, user fees or other charges.
--------------------------	---

Legislative History:	Minnesota Statute 412.271 requires the City Council to approve all payments of claims. Per the City's Purchasing Policy, the City Council delegates to the City Manager or his/her designee its authority to pay claims prior to obtaining Council approval. A list of all payments are to be provided to the City Council at the next available Council meeting, and earlier payment does not affect the right of the City Council or any taxpayer to challenge the validity of a claim.
-----------------------------	---

Strategic Priority:	Sustainable & Reliable Infrastructure:	Operational Effectiveness: X
	Environment & Sustainability:	Diversity, Equity Inclusion:
	Livable Community:	N/A:

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$ 548,627.95
	Financing Sources:	Budgeted: X	Budget Modification:	
	New Revenue:	Use of Reserves:	Other:	

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/20/2025	ALERUS RETIREMENT & BENEFITS-EFT	COBRA FEES FEBRUARY	44.00
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	(346.39)
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	7,573.22
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	1,125.96
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	356.24
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	1,426.90
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	77.60
03/20/2025	MN DEPT OF REVENUE	FEBRUARY FUEL TAX	365.38
03/20/2025	MN DEPT OF REVENUE	FEBRUARY 2025 SALES TAX	2,247.47
			12,826.38
03/20/2025	PEPSI-COLA - EFT	POP/GATORADE	1,092.82
03/26/2025	ALERUS RETIREMENT & BENEFITS-EFT	HSA SERVICE FEE COVERED BY CITY MARCH	304.00
03/28/2025	4M - BANK CHARGES - EFT	POSITIVE PAY CHARGES IN 4M MARCH	59.26
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	408.44
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	942.24
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	942.24
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	1,766.61
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	153.00
03/10/2025	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	732.34
			4,944.87
03/10/2025	ADOBE-CC	ADOBE SUBSCRIPTION - PARKS AND REC	59.99
03/10/2025	ALDI - CC	PARCK DISCOVERY NIGHT SUPPLIES	10.11
03/10/2025	ALLSTREAM - CC	HOSTED PHONE SYSTEM	3,266.20
03/10/2025	AMAZON	NEW FRAMES FOR COUNCIL PHOTOS	74.95
03/10/2025	AMAZON WEB SERVICES - CC	HOSTED WEB SERVICES	3.80
03/10/2025	AMAZON.COM-cc	#2208 ID BAR	72.26
03/10/2025	AMAZON.COM-cc	#2006 BREATHING CAP	122.38
03/10/2025	AMAZON.COM-cc	LIGHTS FOR TRUCK BAY	373.88
03/10/2025	AMAZON.COM-cc	PAINT SPRAYER FOR GRAFFITI	255.98
03/10/2025	AMAZON.COM-cc	OFFICE SUPPLIES	216.65
03/10/2025	AMAZON.COM-cc	FORESTRY SAFETY EQUIPMENT & HARDWARE	456.25
03/10/2025	AMAZON.COM-cc	NBCC CLEANING SUPPLIES	611.54
03/10/2025	AMAZON.COM-cc	OFFICE SUPPLIES/GS FIRST AID SUPPLIES	28.30
03/10/2025	AMAZON.COM-cc	SAFETY EQUIPMENT	166.97
03/10/2025	AMAZON.COM-cc	AIR FILTER FOR PUBLIC SAFETY UPPER LEVEL TRAINING ROOM	236.71
03/10/2025	AMAZON.COM-cc	WEAPON MOUNTED LIGHTS FOR NEW OFFICERS	302.64
03/10/2025	AMAZON.COM-cc	PARTS TO FIT FAUCET AT PUBLIC SAFETY	75.96

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	AMAZON.COM-cc	CORD KEEPERS FOR RADIO STRAP AND LOCK OUT TOOL	142.74
		ETHERNET CABLES AND STORAGE BAGS FOR CITY HALL SOUTH DATA	
03/10/2025	AMAZON.COM-cc	CLOSET REBUILD	542.09
03/10/2025	AMAZON.COM-cc	PAINT WHEEL	38.59
			3,642.94
03/10/2025	AMAZON.COM-cc	SPLENDA SWEETNER FOR CITY HALL	448.84
		SMALL ENVELOPES FOR PASSPORT OFFICE; ONYX ROLLER BALL PENS	
03/10/2025	AMAZON.COM-cc	FOR MATHEW STEPHENS	72.92
03/10/2025	AMAZON.COM-cc	HIGH VIS HOODIE- JENNIFER	45.99
03/10/2025	AMAZON.COM-cc	DEHUMIDIFIER TUBES RETURN	(122.78)
03/10/2025	AMAZON.COM-cc	HORIZONTAL CABLE MANAGER	478.02
			922.99
03/10/2025	APPLE SPICE - CC	IT TECH INTERVIEWS (PANEL LUNCH)	132.02
03/10/2025	Aramark-cc	COFFEE SUPPLIES	555.56
03/10/2025	Aspen Mills-cc	P. OULLETTE UNDER VEST SHIRT	463.60
03/10/2025	Aspen Mills-cc	RADIO STRAP FOR PACK SET	213.45
			677.05
03/10/2025	ASSA ABLOY ENTRANCE SYSTEMS US - CC	ELECTRICAL FOR ADA DOORS	1,836.00
03/10/2025	ATLASSIAN - CC	HOSTED KNOWLEDGEBASE	10.00
03/10/2025	BCA TRAINING EDUCATION-cc	B. EMERSON DMT RECERTIFICATION TRAINING	1,200.00
03/10/2025	BDI-CC	BEARKING FOR EQUIPMENT	79.79
03/10/2025	BEACH'S LONG LAKE SERVICE - CC	#2009 PROPANE	3.76
03/10/2025	BEACH'S LONG LAKE SERVICE - CC	#2009 PROPANE	44.91
			48.67
03/10/2025	BEISSWENGERS HARDWARE-cc	CABLE TIES, ZIP TIES FOR HANGING LOAD LIMIT SIGNS	13.99
03/10/2025	BEISSWENGERS HARDWARE-cc	AIR LINE FITTINGS SHOP	26.56
03/10/2025	BEISSWENGERS HARDWARE-cc	#2404 L BRACKETS/ 7 PIN TRAILER CONNECTOR	5.84
03/10/2025	BEISSWENGERS HARDWARE-cc	MISC HARDWARE	13.96
03/10/2025	BEISSWENGERS HARDWARE-cc	NEW CHAIN FOR SAWS	108.11
		BLADES FOR BATHROOM FLOOR REMOVAL/ PAINTING TOOLS FOR	
03/10/2025	BEISSWENGERS HARDWARE-cc	I.T. OFFICE	102.95
03/10/2025	BEISSWENGERS HARDWARE-cc	EPOXY AND SCREWS TO HANG PICTURE BACKDROP	8.79
03/10/2025	BEISSWENGERS HARDWARE-cc	TAPE AND WIRE STRIPPER FOR DUTY RIG	49.28
			329.48
03/10/2025	BRANDED PROMO - CC	TOTS + TIRES GIVEAWAY	455.00
03/10/2025	BREAD CRUMBS- CC	BREADCRUMBS SUBSCRIPTION A. SONTERRE	5,000.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	BRODIN STUDIOS, INC.-cc	2024 POLICE OFFICER OF THE YEAR AWARD	294.09
03/10/2025	BRODIN STUDIOS, INC.-cc	2024 FIREFIGHTER OF THE YEAR AWARD	253.90
			547.99
03/10/2025	BRUNT WORKWEAR - CC	PANTS FOR RYAN	200.47
03/10/2025	CARHARTT RETAIL - CC	E. VOLK JEANS	231.22
03/10/2025	CARING TRANSITIONS - CC	SENIOR LIVING BUS TOUR	227.63
03/10/2025	CDW GOVERNMENT-cc	COMPUTER MOUNTING BRACKET & ADDITIONAL KEYBOARDS/MOUSES	183.34
03/10/2025	CDW GOVERNMENT-cc	WINDOWS SERVER STANDARD EDITION LICENSES	2,267.60
03/10/2025	CDW GOVERNMENT-cc	LAPTOP WITH LTE REPLACEMENT	19,656.72
			22,107.66
03/10/2025	CENTURYLINK - CC	PHONE SERVICE	2,701.45
03/10/2025	Chet's Shoes-cc	E. VOLK BOOTS	617.75
03/10/2025	CHIC-FIL-A - CC	LUNCH FOR CADET INTERVIEW PANEL	86.23
03/10/2025	CHUCK & DON'S - CC	DOG FOOD FOR TATER	83.84
03/10/2025	CINTAS - CC	MATS & SUPPLIES	398.60
03/10/2025	CINTAS - CC	NBCC MAT CLEANING	394.01
			792.61
03/10/2025	COMCAST CABLE-cc	NBCC FITNESS CENTER CABLE TV	130.18
03/10/2025	COMCAST CABLE-cc	CABLE TV	94.23
03/10/2025	COMCAST CABLE-cc	TV SERVICE FOR PSC	111.77
03/10/2025	COMCAST CABLE-cc	PHONE SERVICE	687.21
			1,023.39
03/10/2025	COMMERS CONDITIONED WATER-cc	NBCC SALT FOR WATER SOFTENER	246.25
03/10/2025	Continental Research Corporation-cc	TRUCK CLEANING TOWELS	261.00
03/10/2025	Continental Research Corporation-cc	CLEANING SUPPLIES	1,149.00
03/10/2025	Continental Research Corporation-cc	HAND TOWELS	130.00
03/10/2025	Continental Research Corporation-cc	HAND TOWELS	130.00
			1,670.00
03/10/2025	COREMARK METALS - CC	STEEL FOR BUCKET	96.83
03/10/2025	COSTCO WHOLESALE-CC	COMMUNITY LUNCH SUPPLIES/COMMUNITY CENTER SUPPLIES	4.37

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	COSTCO WHOLESALE-CC	COMMUNITY LUNCH SUPPLIES/COMMUNITY CENTER SUPPLIES	144.55
03/10/2025	COSTCO WHOLESALE-CC	PLATE/BOWLS/SODA	32.48
03/10/2025	COSTCO WHOLESALE-CC	RETURN CHOCOLATES FOR YOGA EVENT	(15.99)
03/10/2025	COSTCO WHOLESALE-CC	PLATE/BOWLS/SODA	37.58
		PORK, HOT DOGS, BUNS AND OTHER SUPPLIES FOR OUTDOOR	
03/10/2025	COSTCO WHOLESALE-CC	SHOOTING TRAINING	132.42
			335.41
03/10/2025	CUB FOODS-cc	BREAKFAST + BINGO SUPPLIES	1.18
03/10/2025	CUB FOODS-cc	CAKE AND BEVERAGES FOR ANNUAL MEETING	(5.99)
03/10/2025	CUB FOODS-cc	BREAKFAST + BINGO SUPPLIES	150.06
03/10/2025	CUB FOODS-cc	RISE - SUMMER SUPPLIES	17.98
03/10/2025	CUB FOODS-cc	ICE CREAM FOR PARENTS NIGHT OUT PROGRAM	9.98
03/10/2025	CUB FOODS-cc	BOOK CLUB SUPPLIES	19.47
03/10/2025	CUB FOODS-cc	BREAKFAST FOR CADET INTERVIEWS PANELS	41.61
03/10/2025	CUB FOODS-cc	CAKE AND BEVERAGES FOR ANNUAL MEETING	93.08
			327.37
03/10/2025	CUSTOM COASTERS - CC	COASTERS FOR SAFE RIDE GRANT	1,560.94
03/10/2025	CUSTOM NAPKINS - CC	NAPKINS FOR SAFE RIDE GRANT	475.45
03/10/2025	CVS PHARMACY - CC	8X12 APPARATUS PHOTOS	5.41
03/10/2025	CVS PHARMACY - CC	8X12 APPARATUS PHOTOS	59.90
			65.31
03/10/2025	DALCO ENTERPRISES, INC-cc	PAPER TOWELS	328.53
03/10/2025	DALCO ENTERPRISES, INC-cc	CLEANING SUPPLIES FOR HECTOR AT PUBLIC SAFETY	1,035.77
03/10/2025	DALCO ENTERPRISES, INC-cc	LAUNDRY DETERGENT & BLEACH FOR FIRE DEPARTMENT	209.52
			1,573.82
03/10/2025	DECKED - CC	TOOL BOX FOR TRUCK #1907	1,440.00
03/10/2025	DEPARTMENT OF LABOR AND INDUSTRY-cc	FEBRUARY 2025 SURCHARGE	533.97
03/10/2025	DEPARTMENT OF LABOR AND INDUSTRY-cc	FEBRUARY 2025 SURCHARGE	(25.00)
			508.97
03/10/2025	DOMINO'S-cc	STAFF MEAL - TOO BUSY FOR STAFF TO TAKE A LONG BREAK	29.22
03/10/2025	DOMINO'S-cc	FOOD FOR SEARCH PARTY PERSONNEL	203.32
			232.54
03/10/2025	EAGLE ENGRAVING - CC	YEARS OF SERVICE PINS	137.85
03/10/2025	EDDIE BAUER STORE - CC	PANTS FOR NATHAN	180.00
03/10/2025	ELECTRO WATCHMAN INC-cc	FIRE ALARM MONITORING SERVICE	255.00
03/10/2025	ELECTRO WATCHMAN INC-cc	FIRE SYSTEM MONITORING- OFFICE/SHOP	180.00
03/10/2025	ELECTRO WATCHMAN INC-cc	FIRE SYSTEM MONITORING- WARM STORAGE	180.00
03/10/2025	ELECTRO WATCHMAN INC-cc	FIRE SYSTEM MONITORING- COLD STORAGE	180.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			795.00
03/10/2025	Emergency Auto Tech, Inc-cc	PSO TRUCK CARGO STORAGE TRAY	1,887.89
03/10/2025	EMI RADIO - CC	GROUP FITNESS HEADSET	280.00
03/10/2025	EVENTECTIVE INC - CC	PREMIUM TRIAL MEMBERSHIP - EVENECTIVE	680.00
03/10/2025	FACEBOOK - CC	FACEBOOK AD - BUNNY YOGA	11.95
03/10/2025	Ferguson Waterworks-cc	REPAIR CLAMPS	3,249.04
03/10/2025	Ferguson Waterworks-cc	4TH STREET & 10TH INSIDE SEWER DROP IN MANHOLE	264.15
			3,513.19
03/10/2025	FIRSTNET / AT&T - CC	PUBLIC SAFETY JANUARY PHONE BILL	6,399.19
03/10/2025	FLEET FARM - CC	KEROSENE	47.37
03/10/2025	FLEET FARM - CC	BOOTS FOR CONNOR	307.44
			354.81
03/10/2025	FleetPride-cc	#2306 FUEL FILTER KIT	267.57
03/10/2025	FLOOR CITY - CC	RUBBER WALL BASE FOR CITY HALL	17.52
03/10/2025	FLOOR CITY - CC	RUBBER WALL BASE FOR CITY HALL	203.28
			220.80
03/10/2025	FS.COM INC - CC	FIBER OPTIC PATCH CABLES	146.00
03/10/2025	FULL SLATE - CC	2025 MARCH FULLSLATE 2/28-3/27	49.95
03/10/2025	GALLS-cc	T. WODNICK BADGE	436.25
03/10/2025	GARY CARLSON EQUIPMENT - CC	SEWER PLUG FOR 4TH ST NW INSIDE DROP	32.00
03/10/2025	GLOBAL INDUSTRIAL - CC	PART TO FIT WATER FOUNTAIN TRAINING ROOM	8.12
03/10/2025	GLOBAL INDUSTRIAL - CC	PART TO FIT WATER FOUNTAIN TRAINING ROOM	96.94
			105.06
03/10/2025	GOLF COURSE (GCSAA) - CC	GCSA DUES RYAN	240.00
03/10/2025	GOLFSOFTWARE.COM - CC	GOLF HANDICAP AND TOURNAMENT MANAGEMENT SOFTWARE SUBSCRIPTION	1,644.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	GREY GROUP - CC	HIGH THREAT CQC INSTRUCTOR TRAINING M. FARMER, T. XIONG	1,802.00
03/10/2025	GRIMCO INC-cc	CROSS WALK SIGN MATERIAL	1,963.64
03/10/2025	GYM WORKS INC - CC	FITNESS MACHINE PART	55.00
03/10/2025	HACH COMPANY-cc	CHLORINE TESTING	356.25
03/10/2025	HARBOR FREIGHT TOOLS-cc	TOOLS SHOP	5.52
03/10/2025	HARBOR FREIGHT TOOLS-cc	TOOLS SHOP	67.97
03/10/2025	HARBOR FREIGHT TOOLS-cc	TOOLS FOR VEHICLE #1907	164.95
			238.44
03/10/2025	HOLIDAY INNS-cc	DININTER AT DETROIT LAKES FIRE SCHOOL	266.00
03/10/2025	HOME DEPOT - CC	CABINET HINGES	1.05
03/10/2025	HOME DEPOT - CC	DOORSTOP/CABINET HINGES	66.26
03/10/2025	HOME DEPOT - CC	BATTERY FOR BREAK TRAILER	129.00
			196.31
03/10/2025	HULU - CC	TV SERVICE FOR PSC	106.19
03/10/2025	HYDRAULIC SPECIALTY INC - CC	#2101 PLOW PINS	379.58
03/10/2025	HYVEE - CC	RISE SENIOR SPECIAL EVENT SUPPLIES	166.50
03/10/2025	Innovative Office Solutions-cc	MESH MIDBACK CHAIRS (2); BASIC CALCULATORS (3)	802.30
03/10/2025	Innovative Office Solutions-cc	CLIPBOARDS FOR LICENSE BUREAU	49.63
03/10/2025	Innovative Office Solutions-cc	PAPER & PENS	64.90
03/10/2025	Innovative Office Solutions-cc	RESTROOM SUPPLIES	1,745.89
03/10/2025	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	174.71
			2,837.43
03/10/2025	L & S SERVICE SOLUTION - CC	NBCC CLEANING CONTRACT	5,995.00
03/10/2025	LEAGUE OF MN CITIES - CC	TRAINING	20.00
03/10/2025	LETAC - CC	B. DEDOMINCES FTO TRAINING	1,098.00
03/10/2025	LITTLE CAESARS - CC	PIZZA FOR PARENTS NIGHT OUT PROGRAM	53.46
03/10/2025	MacQueen Equipment-cc	WARTHOG PROOFER	301.72
03/10/2025	MARIE RIDGEWAY & ASSOC - CC	THERAPY RETAINER AND THERAPY SESSIONS	1,110.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	Menards-cc	LUMBER FOR MAILBOXES	296.74
03/10/2025	Menards-cc	WOOD FOR WOODSHOP	39.99
03/10/2025	Menards-cc	FOR HIGH SERVICE TOWER SAMPLE TAP	54.14
			390.87
03/10/2025	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR MARCH WASTE WATER SERVICES	19,999.00
03/10/2025	METROPOLITAN MECHANICAL CONTR. - CC	NBCC HVAC DRAIN HEAT TAPE REPLACEMENT	2,353.70
03/10/2025	MIDWAY FORD - CC	#1602 TPMS	214.82
03/10/2025	MIDWAY FORD - CC	#091 WASHER SET	8.58
03/10/2025	MIDWAY FORD - CC	#2414 WHEEL CENTER CAP	469.34
03/10/2025	MIDWAY FORD - CC	#2113 MIRROR ASSEMBLY	751.62
			1,444.36
03/10/2025	MINNEAPOLIS FINANCE DEPT - CC	WATER FIXED CHARGE JANUARY 2025	5,256.12
03/10/2025	MINNESOTA CHIEFS OF POLICE-cc	B. KREBSBACH 2025 MEMBERSHIP DUES	217.00
03/10/2025	MINNESOTA CHIEFS OF POLICE-cc	D. KOSTOHRYZ LEADERSHIP ACADEMY TRAINING	4,020.00
			4,237.00
03/10/2025	MINNESOTA EQUIPMENT-cc	ALTOZ MOWER	22,916.37
03/10/2025	MN GFOA- CC	2025 MNGFOA MEMBERSHIP RENEWAL - INGEBRAND	70.00
03/10/2025	MN LEAP - CC	2025 MN-LEAP MEMEBERSHIP G. KRAHN, J. MINWEAGAN, E. NUNDAHL, K. MCFEE	200.00
03/10/2025	MN POST BOARD - CC	M. SUTTER POST BOARD LICENSE FEE	91.94
03/10/2025	MN STATE COMM & TECH COLLEGE - CC	A. BARTE DETRIOT LAKES FIRE SCHOOL	735.00
03/10/2025	MN STATE FIRE CHIEF ASSOC - CC	M. WIGDAHL DULUTH FIRE SCHOOL	285.00
03/10/2025	MOUNDS VIEW PUBLIC SCHOOL-cc	RENTAL FOR VOLLEYBALL	770.00
03/10/2025	MOUNDS VIEW PUBLIC SCHOOL-cc	RENTAL FOR SWIM LESSONS	1,827.00
03/10/2025	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTICS GYM FEES	2,251.00
03/10/2025	MOUNDS VIEW PUBLIC SCHOOL-cc	RENTAL FOR WINTER SPORTS	52.00
			4,900.00
03/10/2025	MPIX - CC	PHOTO PRINTS FOR UPDATED COUNCIL	41.21
03/10/2025	MRPA - CC	MASS CONFERENCE	169.00
03/10/2025	MRPA - CC	MRPA SEMINAR	69.00
			238.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	NOODLES AND COMPANY - CC	FOOD FOR AREA SEARCH PERSONNEL	404.88
03/10/2025	NORDEAST COFFEE COMPANY, INC - CC	NBCC COFFEE SUPPLIES	403.05
03/10/2025	NORDEAST COFFEE COMPANY, INC - CC	PUBLIC SAFETY COFFEE FOR FEBRUARY	429.55
			832.60
03/10/2025	NORM'S TIRE SALES -CC	1805 TIRE	150.00
03/10/2025	NORTHERN SODA COMPANY - CC	SODA FOR NATIONAL EMPLOYEE APPRECIATION DAY	283.22
03/10/2025	NORTHERN TOOL EQUIPMENT-cc	SHOP SUPPLIES	109.50
03/10/2025	OFFICE SUPPLIES - CC	SAFETY GLASSES	4.13
03/10/2025	OFFICE SUPPLIES - CC	SAFETY GLASSES	49.28
			53.41
03/10/2025	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIE	73.00
03/10/2025	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIE	57.36
			130.36
03/10/2025	OPTISIGNS - CC	BUILDING INFORMATION SYSTEM	432.00
03/10/2025	Orkin -cc	FEBRUARY ORKIN 2025	122.00
03/10/2025	Orkin -cc	PEST CONTROL- FEBRUARY 2025	150.00
03/10/2025	Orkin -cc	NBCC PEST CONTROL	144.00
03/10/2025	Orkin -cc	PEST CONTROL - BRIGHTWOOD HILLS	102.96
			518.96
03/10/2025	OXYGEN SERVICE COMPANY -cc	OXYGEN REFILL	17.88
03/10/2025	PET CENTRAL ANIMAL HOSPITAL - CC	PUBLIC SAFETY VETERINARY SERVICES	590.00
03/10/2025	PLAZA RAMP - CC	PARKING AT EXPLORE MN	42.00
03/10/2025	QR-CODE-GENERATOR.COM - CC	QR CODE SOFTWARE	159.53
03/10/2025	RED WING SHOES - CC	BOOTS FOR NATHAN	1.77
03/10/2025	RED WING SHOES - CC	BOOTS FOR NATHAN	112.74
03/10/2025	RED WING SHOES - CC	BOOTS FOR NATHAN	299.97
			414.48
03/10/2025	REPUBLIC SERVICES - CC	REPUBLIC SERVICES FEBRUARY 2025	29,854.87
03/10/2025	REPUBLIC SERVICES - CC	WATER MAIN BREAK SPOILS	5,548.00
			35,402.87

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	ROGUE FITNESS - CC	GYM EQUIPMENT	3.26
03/10/2025	ROGUE FITNESS - CC	RETURN CREDIT WRONG ITEM ORDERED	(34.68)
03/10/2025	ROGUE FITNESS - CC	GYM EQUIPMENT	38.95
			7.53
03/10/2025	SCHEELS CATERING LLC - CC	COMMUNITY LUNCH SUPPLIES	1,848.00
03/10/2025	SELLMARK CORPORATION - CC	LIGHTS FOR RIFLES TO BE PUT INTO SERVICE	1,080.00
03/10/2025	SHARROW LIFTING PRODUCTS-cc	FALL PROTECTION INSPECTION/ FALL PROTECTION INSPECTION WTP#1	79.20
03/10/2025	SHARROW LIFTING PRODUCTS-cc	LIFTING CHAIN FOR ASPHALT BREAKER	101.43
03/10/2025	SHARROW LIFTING PRODUCTS-cc	FALL PROTECTION INSPECTION/ FALL PROTECTION INSPECTION WTP#1	79.20
			259.83
03/10/2025	SHERWIN-WILLIAMS - CC	CEILING PAINT FOR PUBLIC SAFETY BATHROOM	26.15
03/10/2025	SHERWIN-WILLIAMS - CC	CEILING PAINT FOR PUBLIC SAFETY BATHROOM	42.94
03/10/2025	SHERWIN-WILLIAMS - CC	PAINT FOR PUBLIC SAFETY CONFERENCE ROOM	269.24
			338.33
03/10/2025	SILENT KNIGHT SECURITY-cc	MONITORING SERVICES & TECHNOLOGY SURCHARGE 2/01/2025-1/31/2026)	865.20
03/10/2025	STORM TRAINING GROUP - CC	J. SUPER FOUNDATION INSTRUCTOR TRAINER	2,198.00
03/10/2025	STREICHER'S-cc	AMMUNITION	761.90
03/10/2025	SUMMIT COMPANIES - CC	FIRE EXTINGUISHER RECHARGE AND MAINTENANCE	376.60
03/10/2025	SUPERIOR SAND AND GRAVEL - CC	RUBBLE FOR WATER BREAKS	180.00
03/10/2025	TAHO SPORTSWEAR - CC	ADAPTIVE BOWLING LEAGUE SHIRTS	285.30
03/10/2025	Terminal Supply Co-cc	WIRE CONNECTORS SHOP SUPPLY	578.67
03/10/2025	TEXT-EM-ALL - CC	TEXT-EM-ALL SUBSCRIPTION	19.00
03/10/2025	THE EXCHANGE FOOD & DRINK-cc	MEETING ABOUT LION'S CLUB	40.73
03/10/2025	THOMSON REUTERS- WEST-CC	MARCH ONLINE SOFTWARE SUBSCRIPTION CHARGES	407.47
03/10/2025	THRYV - CC	BRIGHTWOOD HILLS DIGITAL MARKETING	99.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/10/2025	Titan Machinery-cc	REPLACE SPEED SENSOR/ FIX BUCKET CYLINDER	1,292.78
03/10/2025	TRI-STATE BOBCAT - CC	#2406 HYDRAULIC HOSE/FLUID	663.44
03/10/2025	TRI-STATE BOBCAT - CC	HYDRAULIC FLUID SHOP	147.54
			810.98
03/10/2025	ULINE-CC	SAFETY EQUIPMENT GLOVES & STRAPS	803.95
03/10/2025	ULINE-CC	HAZ WASTE BOX FOR RANGE FILTERS	183.22
			987.17
03/10/2025	UPS - CC	MAIL COMPLETED CONTRACTS CITY PROJECT 24-25	19.64
03/10/2025	USPS-cc	POSTAGE FOR ITEM RETURN	6.30
03/10/2025	VEIMAN TREE SERVICE - CC	PROFESSIONAL SERVICES 6 ASH TREE REMOVAL	1,435.00
03/10/2025	Verizon-cc	CELLULAR SERVICE	120.03
03/10/2025	VERTEX UNMANNED SOLUTIONS - CC	LIGHT MOUNTS FOR INTERIOR DRONES	120.00
03/10/2025	VESTIS - CC	CLEANING & UNIFORMS	86.10
03/10/2025	VESTIS - CC	CLEANING & UNIFORMS	185.28
			271.38
03/10/2025	VISTAPRINT - CC	CRITICAL INCIDENT CARDS	9.55
03/10/2025	VISTAPRINT - CC	CRITICAL INCIDENT CARDS	114.49
			124.04
03/10/2025	WALMART.COM - CC	PANTS FOR TRAVIS	205.84
03/10/2025	WALMART.COM - CC	COMMUNITY LUNCH SUPPLIES/RISE SENIOR PROGRAM SUPPLIES	58.45
03/10/2025	WALMART.COM - CC	RISE SENIOR PROGRAM SUPPLIES	184.07
03/10/2025	WALMART.COM - CC	SENIOR ROOM SUPPLIES/RISE SENIOR PROGRAM SUPPLIES	33.16
			481.52
03/10/2025	WASP BARCODE TECHNOLOGIES - CC	LABLES FOR EVIDENCE PRINTER	11.73
03/10/2025	WASP BARCODE TECHNOLOGIES - CC	LABLES FOR EVIDENCE PRINTER	139.98
			151.71
03/10/2025	WATER CONSERVATION-cc	LEAK DETECTION	1,754.50
03/10/2025	WHEELER HARDWARE COMPANY-cc	CLOSER FOR ELEVATOR DOOR	297.00
03/10/2025	ZAPPOS.COM-CC	SHOES FOR RYAN	290.00
03/10/2025	ZARNOTH BRUSH WORKS, INC. - CC	TRACKLESS BROOMS	915.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/26/2025	XCEL ENERGY	CITY HALL/PSB 02/17-03/18/25	2,207.71
03/26/2025	XCEL ENERGY	CITY HALL/PSB 02/17-03/18/25	888.80
03/26/2025	XCEL ENERGY	500 13TH AVE NW 02/17-03/18/25	111.49
03/26/2025	XCEL ENERGY	CITY HALL/PSB 02/17-03/18/25	3,499.80
03/26/2025	XCEL ENERGY	CITY HALL/PSB 02/17-03/18/25	3,291.62
			9,999.42
03/28/2025	AFLAC	AFLAC MARCH	2,770.82
03/21/2025	A DYNAMIC DOOR CO., INC.	TROUBLESHOOT EAST DOOR IN PARKING GARAGE	976.38
03/21/2025	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - APRIL	400.28
03/21/2025	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - APRIL	2,043.87
03/21/2025	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - APRIL	333.45
03/21/2025	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - APRIL	1,240.12
			4,017.72
03/21/2025	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM JANUARY 25, 2025- FEBRUARY 21, 2025	158.50
03/21/2025	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM JANUARY 25, 2025- FEBRUARY 21, 2025	158.50
03/21/2025	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM JANUARY 25, 2025- FEBRUARY 21, 2025	1,558.00
			1,875.00
03/21/2025	BOYER FORD TRUCKS INC	2026 WESTERN STAR 47X CHASSIS	165,298.34
03/21/2025	COVERALL OF THE TWIN CITIES	CLEANING FOR FEBRUARY- PUBLIC WORKS	2,070.00
03/21/2025	CRAIG RAPP, LLC	STRATEGIC PLANNING	16,875.00
03/21/2025	ESCH CONSULTING, LLC	E. VOLK TRAINING	400.00
03/21/2025	FACTORY MOTOR PARTS CO	#1305 PURGE VALVE	242.90
03/21/2025	FACTORY MOTOR PARTS CO	#1903 BATTERY	103.15
			346.05
03/21/2025	HOSE PROS LLC	JETTER HOSE FOR ICE	328.48
03/21/2025	HYDRO CORP	BACKFLOW PREVENTION MANAGEMENT PROGRAM FEB 2025	379.00
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	182.95
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	184.43
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	182.95

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	184.43
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	91.47
03/21/2025	INFOSEND, INC	FEBRUARY 2025 UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 03.7.25	92.22
			918.45
03/21/2025	LARSON YOUTH SOCCER LLC	SOCCER SHOTS WINTER SESSION 2 CLASSES	1,345.00
03/21/2025	MAGTECH AMMUNITION CO, INC.	AMMUNITION	(343.87)
03/21/2025	MAGTECH AMMUNITION CO, INC.	AMMUNITION	3,470.00
			3,126.13
03/21/2025	MANSFIELD OIL COMPANY OF GAINSVILLE	DIESEL FUEL 500 GALLONS	3,140.72
03/21/2025	MARCO TECHNOLOGIES, LLC	MICROSOFT 365 SUBSCRIPTION	4,957.00
03/21/2025	NORTH SUBURBAN ACCESS CORPORATION	2025-FEBRUARY MONTHLY MUNICIPAL MEETING AV SERVICES CITY OF NEW BRIGHTON	1,662.50
03/21/2025	SCHLICHTING, CRAIG	2025 EMPLOYEE EXPENSE STATEMENT	63.84
03/21/2025	SCHLICHTING, CRAIG	2025 EMPLOYEE EXPENSE STATEMENT	124.60
			188.44
03/21/2025	STREET FLEET	2025 LB COURIER STREET FLEET MARCH 2025 (03/12/2025) REPORT COURIER	25.16
03/21/2025	TOKLE INSPECTIONS INC	FEBRUARY 2025 TOKLE INSPECTIONS	3,355.69
03/21/2025	TOTAL MECHANICAL SERVICES, INC	HEATER REPAIR	2,562.20
03/21/2025	VIKING AUTOMATIC SPRINKLER	ANNUAL FIRE SPRINKLERINSPECTION- CITY HALL	445.00
03/21/2025	ZIEGLER INC	#2001 CHIPPER REPAIR	2,418.52
03/28/2025	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM 1/25/2025-2/21/2025	15,378.11
03/28/2025	COVERALL OF THE TWIN CITIES	PUBLIC SAFETY MARCH 2025 CLEANING SERVICE	2,816.00
03/28/2025	FACTORY MOTOR PARTS CO	#895 BATTERIES	603.40
03/28/2025	HAWKINS, INC.	LPC-4, CHEMICAL FEED PARTS	4,660.92
03/28/2025	HAWKINS, INC.	LPC-4, CHEMICAL FEED PARTS	6,162.41
			10,823.33

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/28/2025	MANTHIS, KEN	MILEAGE JAN & FEB 2025	12.25
03/28/2025	MN REC & PARK ASSOCIATION	UPDATED INVOICE REQUESTED 1/24/25 WITH CORRECT PRICING. RECEIVED 3/21/25	90.00
03/28/2025	OGDEN NEWSPAPER OF MINNESOTA	PARKS & REC SPRING/SUMMER 2025 ACTIVITY GUIDE	6,186.09
03/28/2025	SPRINGBORN, ZACKARY	CHIROPPRACTOR REIMBURSEMENT FOR DOT PHYSICAL FOR CLASS A TESTING	65.00
03/28/2025	STREET FLEET	2025 LB COURIER STREET FLEET MARCH 2025 (03/19/2025) REPORT COURIER	25.16
03/28/2025	THE MPX GROUP	BUSINESS CARDS FOR CHARLIE & NATHAN	119.75
03/28/2025	THE MPX GROUP	BUSINESS CARDS FOR CHARLIE & NATHAN	119.74
			239.49
03/28/2025	TOTAL MECHANICAL SERVICES, INC	REPAIR RTU #3 @ MAINTENANCE FACILITY	805.00
03/28/2025	TOTAL MECHANICAL SERVICES, INC	REPAIR UNIT HEATER @ WTP #1	364.00
			1,169.00
03/28/2025	UNITED RENTALS (NORTH AMERICA), INC	LIFT RENTAL	1,334.84
03/28/2025	VOLK, ERIC	INTERNET REIMBURSEMENT	105.22
03/28/2025	WATER CONSERVATION SERVICE, INC.	LEAK LOCATES	1,619.35
03/28/2025	WSB & ASSOCIATES INC	LIONS SPLASH PAD DESIGN PROFESSIOANLO SERVICES FROM FEBRUARY 1-28, 2025	104.00
03/28/2025	WSB & ASSOCIATES INC	SILVER OAKS FINAL DESIGN PROFESSIONAL SERVICES FROM FEBRUARY 1-28, 2025	136.75
03/28/2025	WSB & ASSOCIATES INC	VERMONT DNR GRANT PROFESSIONAL SERVICES FROM FEBRUARY 1- 28, 2025	7,776.00
			8,016.75
03/20/2025	AARP	AARP SAFE DRIVER CLASS MARCH 2025	250.00
03/20/2025	ADAGIO'S PIZZA FACTORY	REIMBURSEMENT FOR SAFE RIDES GRANT	115.26
03/20/2025	BUREAU OF CRIM. APPREHENSION	2025 FINGERPRINTS FOR MNDRIVE: LOAN NGO	32.00
03/20/2025	BUREAU OF CRIM. APPREHENSION	2025 FINGERPRINTS FOR MNDRIVE YENG VANG	32.00
03/20/2025	CUSTOM HOME REMODELING INC	BD Payment Refund	6.45
03/20/2025	CUSTOM HOME REMODELING INC	BD Payment Refund	286.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/20/2025	CUSTOM HOME REMODELING INC	BD Payment Refund	17.00
			309.45
03/20/2025	DAVID, JOHN	JOHN DAVID REFUND CHECK \$500	500.00
03/20/2025	DICKSON, RONALD	CITY HIT MAILBOX, REIMBURSE PER POLICY	50.00
03/20/2025	HAKAN LUNDBERG	BD Payment Refund	12.50
03/20/2025	HAKAN LUNDBERG	BD Payment Refund	753.00
03/20/2025	HAKAN LUNDBERG	BD Payment Refund	17.00
			782.50
03/20/2025	HENTGES, SALLY	UB refund for account: 220525	17.08
03/20/2025	HENTGES, SALLY	UB refund for account: 220525	43.77
03/20/2025	HENTGES, SALLY	UB refund for account: 220525	61.62
03/20/2025	HENTGES, SALLY	UB refund for account: 220525	29.57
03/20/2025	HENTGES, SALLY	UB refund for account: 220525	15.68
			167.72
03/20/2025	MEDICINE LAKE TOURS	SCANDIA SENIOR TRIP APRIL 8, 2025	2,970.00
03/20/2025	MN METRO NORTH TOURISM BUREAU	FEBRUARY LODGING TAX	5,815.40
03/20/2025	MN METRO NORTH TOURISM BUREAU	FEBRUARY LODGING TAX	(290.77)
			5,524.63
03/20/2025	MOBERG, MARK AND IDELLA	UB refund for account: 211144	1.21
03/20/2025	MOBERG, MARK AND IDELLA	UB refund for account: 211144	3.10
03/20/2025	MOBERG, MARK AND IDELLA	UB refund for account: 211144	4.34
03/20/2025	MOBERG, MARK AND IDELLA	UB refund for account: 211144	2.05
03/20/2025	MOBERG, MARK AND IDELLA	UB refund for account: 211144	1.10
			11.80
03/20/2025	PK SALT CONSTRUCTION INC	BD Payment Refund	187.50
03/20/2025	PK SALT CONSTRUCTION INC	BD Payment Refund	4,761.00
03/20/2025	PK SALT CONSTRUCTION INC	BD Payment Refund	17.00
			4,965.50
03/20/2025	SAINT CROIX COFFEE & TEA COMPANY	COFFEE FILTERS	23.99
03/20/2025	SOUTHERN MINNESOTA INSPECTION CO	EAST GYM HOOP WINCH REPLACEMENT & SAFETY STRAPS ON ALL HOOPS	7,322.70
03/20/2025	THE ESTATE OF MARIAN JOAN HEDLUND	UB refund for account: 215624	4.88
03/20/2025	THE ESTATE OF MARIAN JOAN HEDLUND	UB refund for account: 215624	33.48
03/20/2025	THE ESTATE OF MARIAN JOAN HEDLUND	UB refund for account: 215624	8.44
03/20/2025	THE ESTATE OF MARIAN JOAN HEDLUND	UB refund for account: 215624	4.48
			51.28
03/20/2025	TRUE NEIGHBOR INVESTMENTS LLC	UB refund for account: 203554	14.50

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
03/20/2025	TRUE NEIGHBOR INVESTMENTS LLC	UB refund for account: 203554	37.71
03/20/2025	TRUE NEIGHBOR INVESTMENTS LLC	UB refund for account: 203554	25.46
03/20/2025	TRUE NEIGHBOR INVESTMENTS LLC	UB refund for account: 203554	13.37
			91.04
03/20/2025	TWIN CITY HARDWARE COMPANY	NEW BEST PADLOCKS 3	151.36
03/20/2025	VALLEY-RICH CO., INC.	INNSBRUCK MAIN REPAIR	11,219.08
03/27/2025	ALPHA PAINTING CO.	PUBLIC SAFETY PAINTING IN CONFERENCE ROOM AND HALLWAY	600.00
03/27/2025	BRATT TREE CO.	BRIGHTWOOD HILLS GOLF COURSE TREE REMOVAL (3- ASH AND 1- COTTON WOOD)	4,000.00
03/27/2025	DAUSCHMIDT, KEN	UB refund for account: 321240	5.92
03/27/2025	DAUSCHMIDT, KEN	UB refund for account: 321240	16.69
03/27/2025	DAUSCHMIDT, KEN	UB refund for account: 321240	10.42
03/27/2025	DAUSCHMIDT, KEN	UB refund for account: 321240	5.49
			38.52
03/27/2025	SHOREVIEW, CITY OF	TICKETS FOR SENIOR TRIP TO CHANHASSEN	1,275.20
	TOTAL PAYMENTS		\$ 548,627.95



COUNCIL PROCEEDINGS THE CITY OF NEW BRIGHTON

Pursuant to notice thereof, a regular meeting of the New Brighton City Council was held Tuesday, March 25, 2025 at 6:30 pm in the New Brighton Council Chambers.

Present: Mayor Niedfeldt-Thomas, Councilmembers Allen, Dunsworth, and Frischman
Absent: Councilmember Steffenhagen

Also Present: Devin Massopust-City Manager, Sarah Sonsalla-City Attorney (attending remotely), Ben Gozola-Assistant Director of Community Assets and Development

Call to Order

Mayor Niedfeldt-Thomas called the meeting to order at 6:30 pm.

Pledge of Allegiance

Mayor Niedfeldt-Thomas led the Council in the Pledge of Allegiance.

Public Comment Forum

Mayor Niedfeldt-Thomas opened the Public Forum for comments from the public. Henry Kaynes explained he was a representative of the VFW Post #724. He noted his VFW Post was beginning to work on the Memorial Day parade. He commented on the history of the parade and explained the VFW Post would be allowing individuals to ride decorated bikes in the parade which would be held on Monday, May 29. He indicated he would also be pursuing individuals who want to participate in an alumni marching band.

Approval of Agenda

Approval of the March 25, 2025 Council Agenda.

Motion by Councilmember Frischman, seconded by Councilmember Dunsworth to approve the agenda as submitted.

4 Ayes, 0 Nays-Motion Carried

Special Order of Business

1. Resolution Recognizing Service of Outgoing Commissioners.

Mayor Niedfeldt-Thomas read a Resolution in full for the record recognizing the dedicated service of outgoing commissioners. She thanked these individuals for their tremendous service to the City of New Brighton.

Motion by Councilmember Allen, seconded by Councilmember Dunsworth to adopt a Resolution recognizing service of outgoing Commissioners.

4 Ayes, 0 Nays - Motion Carried

Call to Order

Pledge of Allegiance

Public Comment Forum

Approval of Agenda
 Approval of the March 25, 2025 Agenda.

Special Order of Business

2. Resolution Recognizing Jeanne Vint Frischman's 22 Years as a City Commissioner and Naming her a City Ambassador.

Mayor Niedfeldt-Thomas stated read a Resolution in full for the record recognizing Jeanne Vint Frischman's 22 Years as a City Commissioner and named her a City Ambassador. She thanked Councilmember Vint Frischman's for her long-standing service to the City of New Brighton.

Motion by Councilmember Dunsworth, seconded by Councilmember Allen to adopt a Resolution Recognizing Jeanne Vint Frischman's 22 Years as a City Commissioner and Naming her a City Ambassador.

4 Ayes, 0 Nays - Motion Carried

Consent Agenda

1. Consider Approval of Payments.
2. Approve City Council Minutes: None.
3. Accept Receipt of Commission Minutes:
 - a. January 13, 2025 Public Safety Commission Meeting Minutes.
 - b. February 5, 2025 Parks, Recreation and Environmental Commission Minutes.
4. Consider Authorization of 2 a.m. Liquor License for Big Louie's Bar and Grill.
5. Consideration of STEPP Manufacturing Truck Mounted Pothole Patcher Purchase.
6. Consider Resolution Acknowledging and Accepting Community Iftar Donations Received in 2025.
7. Consider Authorizing Purchase and Replacement of AV Equipment in Community Center Rooms 218, 220, 224 and Community Rooms A & B.
8. Consider a Resolution Approving a second after-the-fact Extension to the Final Plat Filing Deadline for Silver Oak Estates No. 6

Motion by Councilmember Dunsworth, seconded by Councilmember Frischman to approve the Consent Agenda as presented.

4 Ayes, 0 Nays - Motion Carried

Public Hearing

None.

Council Business

1. Consider a Resolution to approve a Special Use Permit for Applewood Pointe to Authorize a Special Purpose Fence at 1900 Rush Lake Trail.

Consent Agenda

Public Hearing

Council Business

1. Consider a Resolution to approve a Special Use Permit

City Manager Massopust indicated Assistant Director of Community Assets and Development Gozola would be presenting this item to the Council.

Assistant Director of Community Assets and Development Gozola stated Applewood Point is seeking authorization to construct a new 8' high special purpose fence along their shared boundary with Johnson Screens, and to supplement the new privacy fence with extensive landscaping upgrades. Staff commented on the history of this property and reported the Planning Commission recommended approval of the requested special purpose fencing with conditions.

Councilmember Allen reported that the Planning Commission discussed this item at their meeting last week and did not have any objections.

Motion by Councilmember Frischman, seconded by Councilmember Allen to adopt a Resolution approving a Special Use Permit for Applewood Pointe to authorize a Special Purpose Fence at 1900 Rush Creek Trail based on the applicant's submittals and findings of fact.

4 Ayes, 0 Nays-Motion Carried

2. Consider a Resolution to approve a Special Use Permit for Johnson Screens to Amend Areas of Allowed Outdoor Storage at 1950 Old Highway 8 NW.

City Manager Massopust indicated Assistant Director of Community Assets and Development Gozola would be presenting this item to the Council.

Assistant Director of Community Assets and Development Gozola stated Johnson Screens is seeking an SUP Amendment to change areas of allowed outdoor storage on their property at 1950 Old Highway 8 NW. Staff commented on the history of this property and reported the Planning Commission recommended approval of the requested special use permit to amend areas of allowed outdoor storage with conditions.

Motion by Councilmember Frischman, seconded by Councilmember Dunsworth to adopt a Resolution approving a Special Use Permit for Johnson Screens to Amend Areas of Allowed Outdoor Storage at 1950 Old Highway 8 NW.

4 Ayes, 0 Nays-Motion Carried

Commission Liaison Reports, Announcements and Updates

Devin Massopust

City Manager Massopust reported the Council would be holding a worksession meeting on Tuesday, April 1. He commented on the discussions he has had with local legislatures regarding local control for housing, manufactured home parks and congregate care facilities.

Graeme Allen

Councilmember Allen reported the Planning Commission met on Tuesday, March 18 and would meet next on Tuesday, April 15. He thanked the VFW member that spoke during the Public Comment Forum. He thanked all of the Commissioners who have served the City of New Brighton. He stated he was looking forward to the spring gnome search.

Jeanne Frischman

Councilmember Frischman thanked the City for the recognition. She explained she has really enjoyed her involvement with the City over the past 22 years. She was of the opinion the City had incredible staff and Councilmembers serving the community.

Mayor Niedfeldt-Thomas

for Applewood Pointe to Authorize a Special Purpose Fence at 1900 Rush Lake Trail.

2. Consider a Resolution to approve a Special Use Permit for Johnson Screens to Amend Areas of Allowed Outdoor Storage at 1950 Old Highway 8 NW.

Commission Liaison Reports, Announcements and Updates

Mayor Niedfeldt-Thomas congratulated the City team for putting on another great iftar dinner for the community. She thanked the City Manager for his spearheading the City's legislative efforts. She explained she attended a nine cities' mayors/managers meeting yesterday where legislative priorities and municipal cannabis was discussed. She stated the next winter market would be held on Wednesday, April 9 at the Community Center. She indicated CPY would be holding their spring luncheon on Tuesday, April 8 and on Thursday, April 10 the Mounds View Education Foundation would be holding their breakfast. She reported NYFS would be holding their annual fundraiser on Wednesday, May 14.

Adjournment

Mayor Niedfeldt-Thomas adjourned the meeting at 7:10 p.m.

Adjournment

The meeting adjourned at 7:10 p.m.

Kari Niedfeldt-Thomas, Mayor

ATTEST: _____
Terri Spangrud, City Clerk



Council Worksession
March 25, 2025
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Frischman

Absent: Councilmember Jason Steffenhagen

Staff in Attendance: Devin Massopust

Guests in Attendance:

Strategic Priorities Review

Massopust stated the Council met for a full day in February to discuss the City's strategic priorities for 2025 through 2028. He reported staff met to further discuss the proposed priorities and have come up with a draft strategic priorities plan. He reviewed this plan in detail with the Council noting the priorities were as follows: enhanced financial sustainability, accelerated economic development, strengthened City assets, operational effectiveness, optimized staff capabilities, and foster community engagement and belonging.

Councilmember Allen asked what the timeframe was for the 10% maximum funding. Massopust stated this would be for the 10-year replacement plan.

Mayor Niedfeldt-Thomas recommended the City also consider having policies in place for other funds for long-range planning purposes.

Councilmember Dunsworth stated she would like the levy and budget process to remain transparent as the City moves to define how the tax rate would impact the total levy.

Mayor Niedfeldt-Thomas suggested operating and capital impacts be described for the Council going forward.

Councilmember Dunsworth cautioned the City from collecting demographic information from residents given the current climate. She suggested the City rethink what information should be gathered from the public and what information would be of value.

Mayor Niedfeldt-Thomas appreciated how the proposed priorities could be carried out by the City Council along with the City's Commissions.

Councilmember Allen stated this was a very ambitious and doable plan that speaks to the priorities and vision for the City.

Councilmember Dunsworth agreed and stated she appreciated how community focused the priorities were.

Mayor Niedfeldt-Thomas indicated she would like to see how the City could support the small businesses in the community.

Councilmember Frischman asked when the Council would be circling back to review the strategic priorities. Massopust indicated he would be checking in with the Council to see how things are going once or twice a year.

Mayor Niedfeldt-Thomas stated she appreciated how the City would be moving towards a metrics driven model and she believed this provided the City Council and staff with a clear path on how time should be spent.

Massopust indicated he would bring this document forward for Council approval at an upcoming meeting.

Worksession adjourned at 6:11 pm

Respectfully submitted,

Terri Spangrud
City Clerk



COUNCIL PROCEEDINGS THE CITY OF NEW BRIGHTON

Pursuant to notice thereof, a regular meeting of the New Brighton City Council was held Tuesday, March 11, 2025 at 6:30 pm in the New Brighton Council Chambers.

Present: Mayor Niedfeldt-Thomas, Councilmembers Allen, Frischman and Steffenhagen
Absent: Councilmember Dunsworth

Also Present: Devin Massopust-City Manager, Sarah Sonsalla-City Attorney (attending remotely)

Call to Order

Mayor Niedfeldt-Thomas called the meeting to order at 6:30 pm.

Pledge of Allegiance

Mayor Niedfeldt-Thomas led the Council in the Pledge of Allegiance.

Public Comment Forum

Mayor Niedfeldt-Thomas opened the Public Forum for comments from the public. There were no comments from the public.

Approval of Agenda

Approval of the March 11, 2025 Council Agenda.

Motion by Councilmember Frischman, seconded by Councilmember Allen to approve the agenda as submitted.

4 Ayes, 0 Nays-Motion Carried

Special Order of Business

1. Update on FY2026 Community Project Funding

Charlie Hammond, representative from Congresswoman Betty McCollum's office, introduced himself to the Council and spoke to the Council regarding Community Project Funding. He explained one time funding requests were available for local community projects. He stated requests could be sent directly to local legislators for housing, homeless prevention, work force training, parks, resilience planning and other critical infrastructure. He provided the Council with a folder of information that further addressed the projects that could pursue community project funding. He reported applicants were encouraged to submit projects that could be completed in one year, were shovel ready and have strong community support.

Councilmember Frischman asked how much funding was provided in 2024. Mr. Hammond stated he did not have this number off the top of his head, but noted the number was included within the packet of information he provided to the City Council.

Mayor Niedfeldt-Thomas questioned if the funding request required a cost share from the City. Mr. Hammond explained this was a complicated question and noted different accounts have different specific requirements. He encouraged the City to speak with representative from his office if New Brighton were to

Call to Order

Pledge of Allegiance

Public Comment Forum

Approval of Agenda Approval of the March 11, 2025 Agenda.

Special Order of Business

1. Update on FY2026 Community Project Funding

submit an application for the community project funding.

Councilmember Allen thanked Mr. Hammond for his presentation.

Mayor Niedfeldt-Thomas thanked Mr. Hammond for this information and for working to advocate on behalf of the residents of New Brighton regarding the concerns that arose at the post office.

Consent Agenda

1. Consider Approval of Payments.
2. Approve City Council Minutes:
 - a. February 25, 2025 Worksession Meeting Minutes.
 - b. February 25, 2025 City Council Meeting Minutes.
3. Accept Receipt of Commission Minutes:
 - a. January 16, 2025 Equity Commission Minutes.
4. Consider Approval of Liquor License for Leela on 8.
5. Consider Authorizing purchase and installation of door access control at the New Brighton Community Center.
6. Consider Resolution Appointing Individuals to Public Agencies.
7. Consider Resolution Appointing Acting Mayor for 2025.
8. Consider Resolution Appointing Individuals to Advisory Commissions.
9. Consider Resolution Rescinding Resolution 2019-099 Deferring Special Assessment for 1089 Highview Drive.
10. Consider Quotes and Award City Project 25-5 Lift Station #1 Removal.
11. Consider Resolution Accepting a 2025 Stormwater Management Grant from Rice Creek Watershed District.
12. Consider Approval of Joint Powers Agreement (JPA) for Ramsey County Violent Crime Enforcement Team (VCET).

Motion by Councilmember Frischman, seconded by Councilmember Steffenhagen to approve the Consent Agenda as presented.

4 Ayes, 0 Nays - Motion Carried

Public Hearing

None.

Council Business

None.

Consent Agenda

Public Hearing

Council Business

Commission Liaison Reports, Announcements and Updates

Devin Massopust

City Manager Massopust reported the City Council would meet next on Tuesday, March 25. He indicated the third annual Iftar Dinner would be held at Irondale High School on Friday, March 14 at 6:30 p.m.

Graeme Allen

Councilmember Allen reported the Planning Commission will meet next on Tuesday, March 18 at 6:30 p.m. He stated he attended the Metro North Chamber of Commerce Public Policy event with local mayors at Northern Soda. He indicated last week he attended the League of Minnesota Cities Day on the Hill with Mayor Niedfeldt-Thomas and City Manager Massopust. He commented further on the orientation meeting he attended with the Ramsey County League of Local Government. He stated he was looking forward to attending the community iftar dinner this Friday with his family. He reported on Thursday, March 20 he would be attending a social media for public officials training event with the League of Minnesota Cities.

Jason Steffenhagen

Councilmember Steffenhagen reported the Council had finished the Commissioner interviews and thanked all of the individuals in the community who were willing to serve in this capacity.

Mayor Niedfeldt-Thomas

Mayor Niedfeldt-Thomas discussed the League of Minnesota Cities Day at the Hill and commented on the initiatives the LMC would be focusing on. She indicated she attended a Regional Council of Mayors meeting yesterday where the group discussed public safety and received updates from ICE and the BCA. She explained the Equity Commission will meet next on Thursday, March 20. She commented on upcoming community fundraisers noting CPY would be holding their luncheon on April 8 and the Mounds View Schools would be holding their breakfast fundraiser on April 10. She stated NYFS would be holding their event on May 14. She stated the next New Brighton winter market would be held on Wednesday, March 12 at the Community Center from 3:00 p.m. to 7:00 p.m.

Adjournment

Mayor Niedfeldt-Thomas adjourned the meeting at 7:02 p.m.

**Commission Liaison
Reports,
Announcements and
Updates**

Adjournment
The meeting adjourned
at 7:02 p.m.

Kari Niedfeldt-Thomas, Mayor

ATTEST: _____
Terri Spangrud, City Clerk



Council Worksession
March 11, 2025
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Frischman
Councilmember Jason Steffenhagen

Absent:

Staff in Attendance: Devin Massopust

Guests in Attendance:

Discuss Council Liaison Roles

Massopust stated in recent times, the City of New Brighton has adjusted processes and protocols to ensure that the City's Advisory Commissions operate in an effective manner. By all accounts, these processes have been successful. One area of the Commission/Council relationship that has not been discussed more recently is the role of Council liaison. Historically, each Councilmember and Mayor attend Commission meetings to act as a liaison and conduit from the City to the Commissions and vice versa. There is an opportunity to affirm that role, or adjust it accordingly based on the Council's desire. Staff reviewed several options available to the Council with respect to the liaison roles and requested direction on how to proceed.

Councilmember Frischman explained she believed it was important to have a liaison assigned to the City's Commission's. She stated residents tend to show up at Commission meetings and voice an opinion as opposed to coming straight to the City Council. She reported the liaison position allows the Council to hear those early voices and concerns. She feared if the Council liaison positions were to go away, the public would feel like they were not being heard.

Councilmember Allen supported the Council liaisons attending meetings that were most pertinent. He indicated some Commission meetings were cut and dry, but those with bigger issues it would be important to have a liaison in attendance. He stated he was leaning towards Option B.

Councilmember Dunsworth agreed Option B was the best option going forward. She commented on how helpful the Commission workplans have been and explained the workplans may be able to assist with establishing which meetings the liaisons should attend. She supported the Council working to better define the expectations of the liaisons, noting she believed her role was to listen. She indicated she was concerned about the optics of removing the liaisons, but also supported the Council not being required to attend the educational Commission meetings.

Councilmember Frischman stated she anticipated the Council liaison to the Planning Commission would have to attend all meetings.

Councilmember Dunsworth agreed and suggested the Council rotate through the Planning Commission.

Councilmember Steffenhagen stated he supported the Commissions having the same liaison for the year because this brings familiarity to the group.

Councilmember Frischman spoke to the importance of having a liaison at the Planning Commission and how valuable it was to have a Councilmember listening to the public when comments and concerns were brought forward.

Councilmember Steffenhagen supported the Equity Commission having a Council liaison member, especially given the environment around equity issues. He recommended Option A or Option B be considered for the Equity Commission given the level of work this group was doing on behalf of the community.

Councilmember Dunsworth commented the Council liaison could always opt to attend all meetings, but indicated she supported the Council liaisons having a bit more flexibility as was proposed in Option B.

Mayor Niedfeldt-Thomas stated she really liked Option B. She indicated there were some meetings where the Commissions were receiving updates that the Council may already have full knowledge of, while there were others that would benefit from Council presence. She commented on why she was appointed as the Equity Commission liaison to assist in maintaining the proper direction. She supported changing the dynamic when a Councilmember was not able to attend a Commission meeting and recommended a standard Council update be presented for all Commission's. She indicated this update could be presented by the staff liaison and did not necessarily have to be presented by the Council liaison. She indicated she brought this topic to the City Manager because she was beginning to question rather her best value was attending Commission meetings or if her time would be better served lobbying at the State for the betterment of the community. She stated perhaps the best option for the Council would be to create Option D which would allow the Council to rotate between Commissions in order to make the best use of each individual's time. She explained another option would be for meetings would have to remain on the Council liaisons' calendar, and then staff would have to communicate if the liaison should or should not attend each month. She reported that if Councilmembers were going to shift their attendance away from Commission meetings, the Council liaison should be clear with the public about what they are doing with their time.

Councilmember Frischman thanked the Mayor for her comments, she agreed it was important for the Council to go beyond the City's boundaries and to consider long term planning for the community. She stated her only concern was the optics of making a change with the Council liaison positions.

Massopust indicated staff could work to review the Commission work plans to make suggestions on which meetings the Council liaisons should attend. He reported the staff liaisons could speak with each Commission as to why a change was being made and to create a common understanding.

Councilmember Dunsworth recommended the Council meet with the Chairs from each Commission in order to create a greater connection with the Council, to make them aware of the proposed change and to give them a greater role. In addition, she supported the Commissions working together more jointly, versus working separately in a vacuum. She suggested the Council work to provide more role clarification for the liaisons and Chairs.

Mayor Niedfeldt-Thomas appreciated the fact that the City was now providing training to the Commission Chairs. She commented on how meetings run more efficiently when chaired well. She encouraged the Councilmembers to read the minutes from the Commissions to stay apprised of the issues they were addressing. She recommended Option B move forward and that Council liaisons only plan to attend

Commission meetings quarterly or when identified to attend.

Councilmember Steffenhagen suggested a hybrid be considered that would allow Council liaisons to attend meetings quarterly for PREC, EDC, Equity and Public Safety Commissions. He indicated the Council would then rotate in for the Planning Commission to ensure there was attendance at each of these meetings.

Massopust indicated his only concern with this would be how to schedule the Council liaison attendance.

Councilmember Dunsworth indicated she was least worried about the Planning Commission and noted she was more worried about the optics from the other Commissions. She stated the public had multiple opportunities to speak with the City Council on issues that were brought to the Planning Commission.

Councilmember Frischman stated she feared the public would not feel heard if the City's elected officials were not in attendance at the Planning Commission meetings, which was where the most public feedback was received.

Mayor Niedfeldt-Thomas explained ideally, she would like the Council attendance at Commission meetings to be intentional.

Councilmember Dunsworth agreed noting she wanted to add value to meetings when she was in attendance.

Councilmember Frischman indicated she did not support establishing a rule around attendance for Council liaisons.

Councilmember Steffenhagen commented he was ingrained in the Commissioner role and indicated he was transitioning into the Council role. He stated he understood the more senior Councilmembers were recommending attendance not be mandatory to allow for time to be spent on other commitments and he could support this recommendation.

Mayor Niedfeldt-Thomas supported the Council sending a clear message regarding attendance noting the Council will be in attendance when necessary.

Councilmember Steffenhagen recommended consistent reports be given back to the City Council from the Commission meetings.

Mayor Niedfeldt-Thomas commented on the intergovernmental advocacy that could be done by the City Council with other communities.

Councilmember Steffenhagen stated he would be interested in serving as the EDC liaison.

Councilmember Frischman indicated she does not have a preference and could serve wherever there was an opening. She stated she would be willing to serve as the Public Safety Commission liaison.

Councilmember Allen commented he could serve wherever there was an opening as well.

Mayor Niedfeldt-Thomas reported she would be willing to continue to serve with the Equity Commission or she could switch to another Commission.

Worksession adjourned at 6:20 pm

Respectfully submitted,

Terri Spangrud
City Clerk



Council Worksession
April 1, 2025
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas
Councilmember Graeme Allen
Councilmember Jeanne Frischman
Councilmember Jason Steffenhagen

Absent: Councilmember Emily Dunsworth

Staff in Attendance: Devin Massopust, Gina Foschi

Guests in Attendance:

2025 Budget Kickoff

Massopust stated the 2026 budget process begins in April for staff, while Council's first introduction won't come until August. He reported staff would be presenting on the budgeting process as well as the current priorities and considerations as we begin looking at 2026.

Foschi provided the Council with a presentation on the budget. She reviewed the General Fund Budget process and discussed the timing for the 2026 budget. She commented on the consolidated budget for 2025 noting what portion of the budget each department received for this year. She presented the budget book to the Council along with the 10-year Capital Improvement Plan (CIP) and enterprise fund budgets. The City's historical levies, tax rates, net tax capacity and future levy projections were reviewed with the Council. She commented on the personnel changes that may occur in 2026. Staff then asked for comments or questions from the Council.

Councilmember Steffenhagen requested further information on what the City's net tax capacity was. Foschi provided the Council with a detailed definition for the City's net tax capacity.

Mayor Niedfeldt-Thomas explained she would like to see scenarios of three different models on how the decisions the Council was making impacted the levy.

Councilmember Frischman asked who negotiated the labor contracts for the City. Massopust explained the labor contracts were negotiated by staff and the city attorney. He commented on how the public safety contract for the coming year could look different given the increases that have been approved by other cities.

Further discussion ensued regarding the signing bonuses that were being offered by other communities for law enforcement personnel.

Mayor Niedfeldt-Thomas recommended the Council hold additional worksession meetings prior to August to address code enforcement and other budget impacting topics.

Councilmember Frischman agreed stating it would benefit the Council to have these types of conversations earlier in the year because decisions must be made quickly once August rolls around. Massopust indicated the earliest staff could bring the preliminary budget to the Council would be July 22. He explained he would be speaking with Councilmembers on the budget individually between now and July.

Mayor Niedfeldt-Thomas suggested staff complete some level of onboarding with Councilmember Frischman and Councilmember Steffenhagen to get them up to speed on the budgeting process. She questioned how the 11.91% projected levy for 2026 breaks down between operating versus capital. Foschi stated she did not have the breakdown on the numbers in front of her.

Councilmember Frischman asked what was all included in the fleet budget. Foschi reviewed all the items that were included in the fleet budget.

Councilmember Steffenhagen asked if it would be helpful for the Council to provide feedback at this time to staff that the levy should not come back to the Council higher than 13%. Massopust commented typically this would be valuable feedback, but noted staff had a baseline and would not be able to influence the tax rate by more than 3%.

Mayor Niedfeldt-Thomas reported the Council was aware that 2025 and 2026 would be double digit levy years based on decisions of Council to pursue debt free streets and the parks improvement program.

Councilmember Allen discussed how past budgets have been presented to the Council noting department heads make their requests to City Manager Massopust and the requests are then paired down before the preliminary budget is brought to the City Council. He provided additional feedback to staff noting he wanted to see the contracts for NYFS and CPY included in the 2026 budget. In addition, he recommended the mailing budget be increased to allow for one or two City-wide communications to the public. He explained he also supported the City continuing to fund City-wide surveys going forward in order.

Mayor Niedfeldt-Thomas inquired if the Block B property will be sold by the end of this year. Massopust stated he did not anticipate this property would be sold by the end of the year, noting this property was included in a TIF district.

Worksession adjourned at 6:28 pm

Respectfully submitted,

Terri Spangrud
City Clerk



Agenda Section:	Consent Agenda
Report Date:	03/26/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Application for a Transient Merchant License for New Brighton Farmer's Market

Action Requested:

Public Hearing:	Motion: X
Discussion:	Informational:

Form of Action:

Resolution:	Ordinance:
Contract/Agreement:	N/A or Other: X

Votes Needed:

3 Votes	4 Votes:
5 Votes:	N/A: X

Summary Statement:

New Brighton Farmer's Market has applied for a transient merchant license for a summer market on Wednesdays from June through October 2025 from 3:00 pm - 7:00 pm; and to hold a winter market on the second Wednesday of the month for January, February, March, April, November and December 2025 from 3:00 pm - 7:00 pm, at the New Brighton Community Center.

Recommendations:

To issue a transient merchant license to New Brighton Farmer's Market valid until December 31, 2025.

Applicable Deadlines:	None
------------------------------	------

Community Impact:	Provides an opportunity to have a significant positive impact on the community by supporting local farmers and small business owners, fostering entrepreneurship, promoting healthy eating, sustainable practices and social connections.
--------------------------	---

Legislative History:	City Code Chapter 10 regulates transient merchant licenses.
-----------------------------	---

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diversity, Equity Inclusion
	Livable Community	N/A X

Fiscal Impact:			
	Financial Impact: Is there a financial consideration?		No X Yes \$
	Financing Sources:	Budgeted	Budget Modification
	New Revenue	Use of Reserves	Other



Agenda Section:	Consent Agenda
Report Date:	04/01/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Tobacco License for New Brighton Vapor

Action Requested:

Public Hearing	<u>Motion: X</u>
Discussion	Informational

Form of Action:

Resolution	Ordinance
Contract/Agreement	<u>N/A</u>

Votes Needed:

<u>3 Votes</u>	4 Votes
5 Votes	N/A

Summary Statement:

NBV LLC, doing business as New Brighton Vapor (owned by Anthony Haugen) has purchased Midwest Vapor located at 2206 Silver Lake Rd and is applying for a tobacco license to continue operating the tobacco store at the same location.

- City Code Chapter 10 Section 10-149 states that “Notwithstanding the maximum number of allowed licenses, an applicant who purchases a tobacco products shop holding a current license shall be allowed to apply for and obtain, if eligible, a new license for the business location provided it is obtained within the same license year as the current license.” This business

	transaction followed through will all of these details. • Anthony Haugen has passed the background check and submitted documentation proving the purchase of Midwest Vapor and a lease agreement for the business location contingent on approval of this license. All required fees were submitted. • It should be noted that the building owners have the same stipulation in the lease as they and for Midwest Vapor which limits the products sold to vapor-related only rather than a full tobacco shop.
--	---

Recommendations:	Authorize staff to issue a tobacco license for New Brighton Vapor at 2206 Silver Lake Road
-------------------------	--

Applicable Deadlines:	None
------------------------------	------

Community Impact:	Having this new business remain a vape-only retailer presents several potential benefits for the community. By eliminating the sale of traditional tobacco products, the business reduces exposure to secondhand smoke and decreases cigarette litter, contributing to improved air quality and a cleaner environment. While vaping is not risk-free, many public health organizations recognize it as a harm-reduction tool for adults seeking alternatives to combustible tobacco. Economically, the continued operation of the business maintains local employment opportunities and generates sales tax revenue that supports city services. Additionally, the shop will be subject to strict regulatory oversight, ensuring compliance with age restrictions and responsible sales practices. This business also presents an opportunity for community engagement, as the business could promote education on responsible vaping and discourage underage use, aligning with broader public health efforts.
--------------------------	---

Legislative History:	Tobacco licenses are regulated through City Code Chapter 10
-----------------------------	---

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diversity, Equity Inclusion

	<table> <tr> <td>Livable Community</td><td><u>N/A</u></td></tr> </table>	Livable Community	<u>N/A</u>
Livable Community	<u>N/A</u>		

Fiscal Impact:	Financial Impact: Is there a financial consideration?		<u>No</u>	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Agenda Section:	Consent Agenda
Report Date:	04/01/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Purchase of Police Personal Protective Equipment (PPE)

Action Requested:

Public Hearing:	Motion: X
Discussion:	Informational:

Form of Action:

Resolution:	Ordinance:
Contract/Agreement:X	N/A or Other:

Votes Needed:

3 VotesX	4 Votes:
5 Votes:	N/A:

Summary Statement:

Public Safety's Police Division Officer Advisory Group (OAG) has researched and recommended utilizing State Public Safety Aid funding to provide enhanced ballistic protection for each licensed peace officer by purchasing an In-Conjunction-With (ICW) Hardwire plate from Streichers. Four quotes were obtained with the selected product being the most cost-effective for the lifespan of 10 years.

Recommendations:

Approve purchase of 33 Hardwire ICW ballistic plates from Streichers.

Applicable

n/a

Deadlines:	
-------------------	--

Community Impact:	n/a
--------------------------	-----

Legislative History:	The 2023 Minnesota Legislature enacted a one-time Public Safety Aid for aids payable in 2023
-----------------------------	--

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diverstiy, Equity Inclusion
	Livable Community	N/AX

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$ 24,948
	Financing Sources:State Public Safety Aid	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Streicher's - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q364201
Sales Quote Date: 02/25/25
Page: 1

Sell 63645
To: New Brighton Public Safety
785 Old Highway 8 NW
New Brighton, MN 55112

Ship
To: New Brighton Public Safety
785 Old Highway 8 NW
New Brighton, MN 55112

Phone: (651) 288-4100
Fax: (651) 288-4110

Ship Via
Terms Net 15

Person Ordering: Austin Sonterre
SalesPerson: Rochel Moore
Phone: 612-325-1869
E-mail: rochelm@Streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
PRT-WPLT.HWRF1MS	Ballistic Plate: NASPO Hardwire RF1 ICW, MD SAPI 9.5 x 12.5 10 year poly plate	EA	1	756.00	756.00

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 756.00

Agenda Section:	Consent Agenda
Report Date:	04/01/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Gambling Exempt Permit for Community Partners with Youth

Action Requested:

Public Hearing	<u>Motion</u>
Discussion	Informational

Form of Action:

Resolution	Ordinance
Contract/Agreement	<u>N/A</u>

Votes Needed:

3 Votes	4 Votes
5 Votes	<u>N/A</u>

Summary Statement:

Community Partners with Youth, a long-time partner to the City of New Brighton, is seeking an exempt permit to conduct a raffle for their fundraising event at the Brightwood Hills Golf course on August 10, 2025. They have submitted all requirement documentation for this exempt permit - once approved, their application will be sent to the State for final approval.

Recommendations:

Approve Gambling Exempt Permit for Community Partners with Youth

Applicable Deadlines:	None
------------------------------	------

Community Impact:	Community Partners with Youth has been an active partner in the City for many years - their fundraisers make a big difference in the community, and we look forward to a continued partnership for many years to come.
--------------------------	--

Legislative History:	Community Partners with Youth has been an active partner with the City for many years.
-----------------------------	--

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diversity, Equity Inclusion
	Livable Community	<u>N/A</u>

Fiscal Impact:	Financial Impact: Is there a financial consideration?		<u>No</u>	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Agenda Section:	Consent Agenda
Report Date:	04/01/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Excluded Gambling Bingo Application for Atonement Lutheran Church

Action Requested:

Public Hearing	<u>Motion</u>
Discussion	Informational

Form of Action:

Resolution	Ordinance
Contract/Agreement	<u>N/A</u>

Votes Needed:

3 Votes	4 Votes
5 Votes	<u>N/A</u>

Summary Statement:

Atonement Lutheran Church is seeking an exempt permit to hold four Bingo nights throughout 2025 to bring the community together. This specific application for Bingo allows the applicant to conduct exempt bingo four times in a calendar year if they meet the specific state requirements, which Atonement does. The bingo events will be held at the church (1980 Silver Lake Rd NW) on 5/15/2025, 9/18/2025, 10/9/2025, and 12/4/2025.

Recommendations:

Approve their application by taking no action.

Applicable Deadlines:	As their first Bingo event is in May, we want to process this application as soon as possible to give the State enough time to process the permit.
------------------------------	--

Community Impact:	The upcoming series of four Bingo events at Atonement Lutheran will provide a valuable opportunity to foster social engagement, strengthen community ties, and promote inclusivity among residents of all ages. As a universally accessible game, Bingo encourages participation across generations, creating a welcoming space where long-time community members and newcomers alike can interact in a relaxed and enjoyable setting. These events will serve as a platform for building connections, reducing social isolation, and enhancing the overall sense of belonging within the community. By offering a safe and structured environment for friendly competition, attendees can engage in positive social interactions that contribute to a stronger, more connected neighborhood. Additionally, these gatherings align with the City's broader goal of supporting local initiatives that enhance social cohesion and community well-being.
--------------------------	--

Legislative History:	The City historically has supported local organizations in their exempt permits, particularly for community events and fundraisers.
-----------------------------	---

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diversity, Equity Inclusion
	Livable Community	<u>N/A</u>

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Agenda Section:	Consent Agenda
Report Date:	04/02/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Tobacco Licenses for Minnoco Xpress Inc. and Minnoco Xpress Tobacco Inc. (new ownership)

Action Requested:

Public Hearing	<u>Motion</u>
Discussion	Informational

Form of Action:

Resolution	Ordinance
Contract/Agreement	<u>N/A</u>

Votes Needed:

<u>3 Votes</u>	4 Votes
5 Votes	N/A

Summary Statement:

- Minnoco Xpress Gas Station and Minnoco Xpress Tobacco, previously owned by Jehad Mishal, are both now in the ownership of partners Ala Asia and Karim Mishal. The new owners are seeking business licenses under the same business name. This involves a tobacco license for the gas station, a tobacco products shop license for the tobacco shop, and a gas pump license for the gas station.
- City Code Chapter 10 Section 10-149 states that “Notwithstanding the maximum number of allowed licenses, an

	applicant who purchases a tobacco products shop holding a current license shall be allowed to apply for and obtain, if eligible, a new license for the business location provided it is obtained within the same license year as the current license," which applies to this situation, allowing the city to provide the new owners with these licenses. Both partners, Ala Asia and Kari Mishal, have passed the background checks and submitted documentation proving the purchase of both businesses, and included a draft of their lease agreement for the business locations as requested. No violations that would preclude the issuance of a license were found, and all required fees were submitted.
--	--

Recommendations:	Authorize staff to issue a tobacco license to both Minocco Xpress gas station at 574 Old Highway 8 NW and Minnoco Xpress Tobacco at 570 Old Highway 8 NW
-------------------------	--

Applicable Deadlines:	None
------------------------------	------

Community Impact:	The recent ownership change brings a fresh perspective to our local business community. As entrepreneurs of diverse backgrounds, the new owners bring unique experiences and a commitment to serving New Brighton with a responsible, customer-focused approach. Their investment in this business not only strengthens our local economy but also fosters greater representation and inclusivity in our business landscape. By maintaining a well-regulated and professional establishment, they aim to create a safe and welcoming environment for adult customers while contributing to the vibrancy of our commercial districts.
--------------------------	--

Legislative History:	NA
-----------------------------	----

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diversity, Equity Inclusion
	Livable Community	<u>N/A</u>

--	--

Fiscal Impact:	Financial Impact: Is there a financial consideration?		<u>No</u>	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Agenda Section:	Consent Agenda
Report Date:	04/02/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Application for a Solicitor's License for Crown Exteriors

Action Requested:

Public Hearing:	Motion: X
Discussion:	Informational:

Form of Action:

Resolution:	Ordinance:
Contract/Agreement:	N/A or Other: X

Votes Needed:

3 Votes	4 Votes:
5 Votes:	N/A: X

Summary Statement:

Crown Exteriors has applied for a solicitor license to conduct a free quote for services offered to improve the exterior of residential homes. All required fees have been paid

Recommendations:

To issue a solicitor license to Crown Exteriors valid from April 11 - May 11, 2025.

Applicable Deadlines:

None

Community Impact:	Allow residents an opportunity to interact with a business that offers restoration to homes or transforms a property's curb appeal, which benefits both the homeowner and the neighborhood.
--------------------------	---

Legislative History:	City Code Chapter 10 regulates solicitor licenses.
-----------------------------	--

Strategic Priority:	Sustainable & Reliable Infrastructure	Operational Effectiveness
	Environment & Sustainability	Diverstiy, Equity Inclusion
	Livable Community	N/A X

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

Agenda Section:	Consent Agenda
Report Date:	04/03/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Appointing City Council Liaisons to City Advisory Commissions

Action Requested:

Public Hearing	<u>Motion</u>
Discussion	Informational

Form of Action:

<u>Resolution</u>	Ordinance
Contract/Agreement	N/A or Other

Votes Needed:

<u>3 Votes</u>	4 Votes
5 Votes	N/A

Summary Statement:

The City annually appoints City Council members to serve as ex officio members of each advisory commission.

Recommendations:

Approve the resolution appointing City Councilmembers as liaisons to City advisory commissions

Applicable Deadlines:

NA

Community Impact:	Appointing City Council liaisons to advisory commissions helps keep the Council informed about discussions while respecting the commissions' independence. Liaisons don't vote but can share commission feedback with the Council, helping ensure community voices are heard in decision-making. Strengthening these connections helps build trust and ensure local policies reflect the needs of residents, businesses, and visitors.
--------------------------	--

Legislative History:	The City Council annually appoints each of its members to serve as an ex officio member of each of the city's five advisory commissions as New Brighton City Code section 2 - 122 states that: "the city council shall appoint one of its members as an ex officio member of each commission for a term of one year. This member shall have full rights of discussion but will not be a voting member of the commission."
-----------------------------	---

Strategic Priority:	Sustainable & Reliable Infrastructure	<u>Operational Effectiveness</u>
	Environment & Sustainability	<u>Diversity, Equity Inclusion</u>
	Livable Community	N/A

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$
	Financing Sources:	Budgeted	Budget Modification	
	New Revenue	Use of Reserves	Other	

RESOLUTION No. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

APPOINTING CITY COUNCIL LIAISONS TO MUNICIPAL ADVISORY COMMISSIONS

WHEREAS, the City Council annually appoints members of the City Council to serve as liaisons to the various City Advisory Commissions; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of New Brighton that the following City Councilmembers are appointed to serve as liaisons to the following commissions:

- Economic Development Commission
 - Councilmember Jason Steffenhagen
- Parks, Recreation and Environmental Commission
 - Councilmember Graeme Allen
- Planning Commission
 - Mayor Kari Niedfeldt-Thomas
- Public Safety Commission
 - Councilmember Jeanne Vint Frischman
- Equity Commission
 - Councilmember Emily Dunsworth

ADOPTED this 8th day of April 2025 by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk

Agenda Section:	Council Business
Report Date:	04/02/2025
Meeting Date:	April 8, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Accepting Feasibility Study and Set Public Improvement Hearing Date for City Project 25-1, 2025 Street Rehabilitation

Action Requested:

Public Hearing:	Motion: X
Discussion:	Informational:

Form of Action:

Resolution: X	Ordinance:
Contract/Agreement:	N/A or Other:

Votes Needed:

3 Votes X	4 Votes:
5 Votes:	N/A:

Summary Statement:

- The purpose of this item is for Council to accept the Feasibility Study prepared by staff and order a Public Improvement Hearing for proposed project 25-1, 2025 Street Rehabilitation. A presentation of the Feasibility Study will be made at the Public Improvement Hearing schedule for April 22, 2025.
- If the Council approves the project at the Public Improvement Hearing, staff will then prepare plans and specifications based on the input received at the improvement hearing and previously

	collected information.
--	------------------------

Recommendations:	To adopt the resolution accepting the Feasibility Study and setting the Public Improvement Hearing date for City Project 25-1, 2025 Street Rehabilitation.
-------------------------	--

Applicable Deadlines:	None
------------------------------	------

Community Impact:	Provide cost effective infrastructure improvements.
--------------------------	---

Legislative History:	• November 12, 2024 City Council authorized the Director of Community Assets and Development to enter professional service agreements with American Engineering and Testing. • November 12, 2024 City Council adopted a resolution ordering staff to prepare a Feasibility Study for City Project 25-1, 2025 Street Rehabilitation. • February 11, 2025 City Council authorized the purchase of fire hydrants and gate valves for the proposed project. • March 20, 2025 An informational meeting was held with residents to be affected by the proposed project.
-----------------------------	--

Strategic Priority:	Sustainable & Reliable Infrastructure X	Operational Effectiveness
	Environment & Sustainability	Diverstiy, Equity Inclusion
	Livable Community	N/A

Fiscal Impact:	Financial Impact: Is there a financial consideration?		No	Yes \$ 3,725,000
	Financing Sources:	Budgeted X	Budget Modification	
	New Revenue	Use of Reserves	Other	

--	--



FEASIBILITY STUDY

PROJECT 25-1 2025 STREET REHABILITATION

Prepared by

**City of New Brighton
Department of Community Assets and Development**

I hereby certify that this report was prepared by me or under my direct supervision and that I am a Licensed Engineer under the laws of the State of Minnesota.

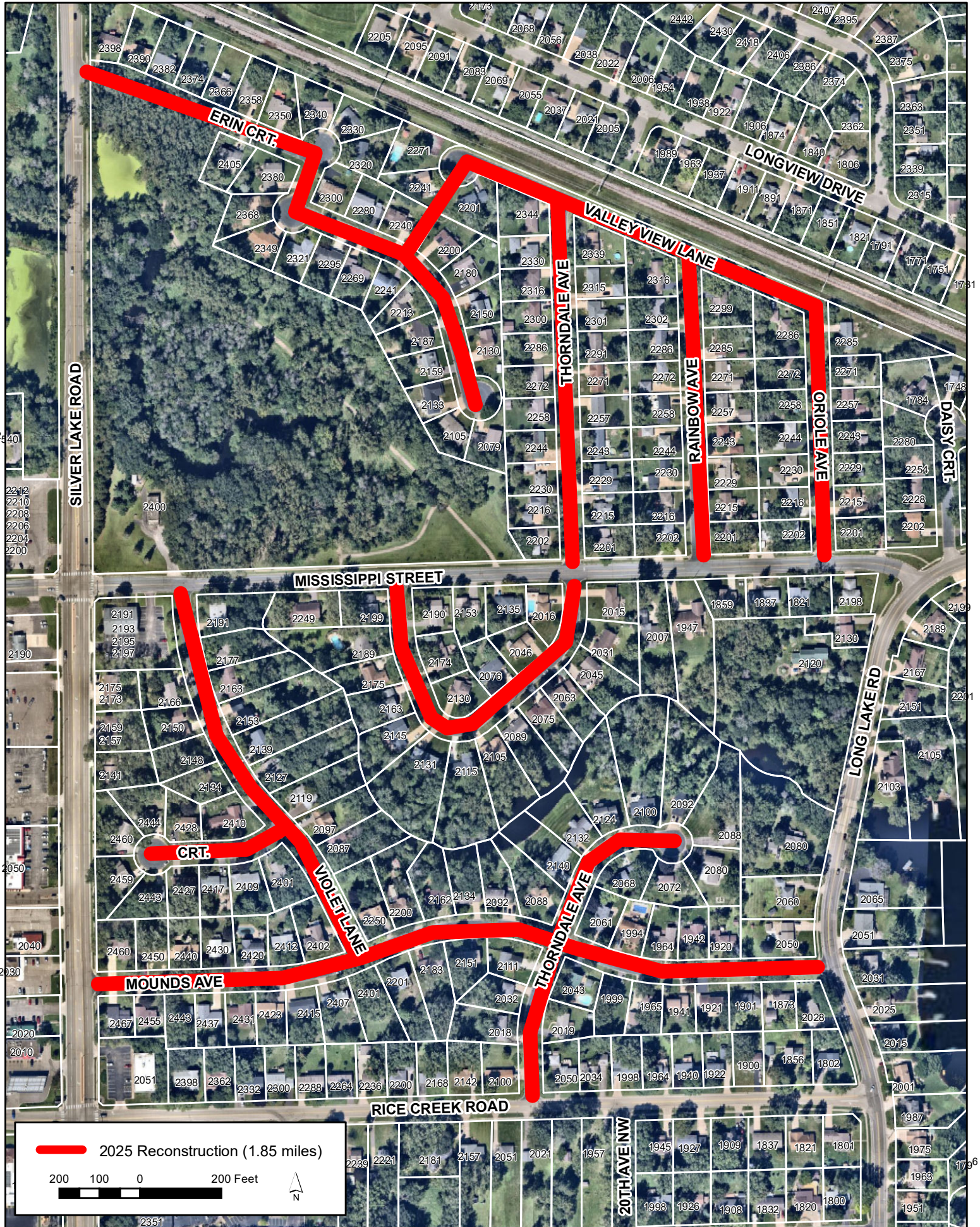
A handwritten signature in black ink, reading 'Craig Schlichting', is written over a horizontal line.

Craig G. Schlichting P.E.

March 21, 2025

License No. 41295

2025 Street Rehabilitation Map



INTRODUCTION

This report is an engineering Feasibility Study for proposed Improvement Project 25-1, 2025 Street Rehabilitation.

STREET REHABILITATION

The streets included for consideration in the street rehabilitation portion of this proposed project are:

Mounds Avenue	- Silver Lake Road to Long Lake Road
Thorndale Avenue	- Rice Creek Road to cul-de-sac
Violet Lane	- Mounds Avenue to Mississippi Street
Violet Court	- Violet Lane to cul-de-sac
Mississippi Circle	- Mississippi Street to Mississippi Street
Erin Court	- Silver Lake Road to cul-de-sac
Thorndale Avenue	- Mississippi Street to Valley View Lane
Rainbow Avenue	- Mississippi Street to Valley View Lane
Oriole Avenue	- Mississippi Street to Valley View Lane
Valley View Lane	- Oriole Avenue to cul-de-sac

A map showing the location of the streets included in the project can be found on Page 1 of this report.

The total length of all streets included in this project is approximately 1.85 miles. With the exception of a small alleyway between the cul-de-sac on Valley View Lane and Erin Court, all streets in the project corridor are low speed, low volume residential streets that vary in width from 30-feet to 31-feet. The small alleyway constructed between the cul-de-sac on Valley View Lane and Erin Court has an overall width of 13-feet and will also be rehabilitated with the project. All streets including the alleyway in this project area have existing S412 or B618 concrete curb and gutter.

Historically, the City's approach to street rehabilitation has been to totally rehabilitate the pavement section and remove and replace damaged or settled sections of concrete curbing when the road is approximately 25-30 years old, and to rehabilitate on a neighborhood basis keeping the cost down and minimizing disruption to the area.

We are recommending the rehabilitation of these streets due to their age and poor condition. The existing surface is extensively cracked and bumpy from traffic, weather, and years of patching. Our records show that these streets were last rehabilitated in 1995. Complaints about the condition of these streets and the amount of maintenance required to maintain a satisfactory level of service have also increased in recent years.



Erin Court



Valley View Lane

INFORMATIONAL MEETING

An important step in the public improvement process and in preparation of the Feasibility Study is to hold an informal informational meeting with residents in the area. The meeting provides general information to residents regarding the street rehabilitation process and enables staff to receive feedback from residents regarding any specific concerns. The informational meeting for proposed Project 25-1 was held virtually at 6:00 p.m. on Thursday, March 20, 2025. A copy of the meeting notice and meeting notes are included in Appendix B of this report. After a staff presentation of the proposed project, time was spent answering questions and addressing individual concerns.

It was explained to residents that the construction of this project will result in disruption to the area and residents should expect construction noise, traffic, dust, and mud. It was also explained that property access will be maintained except when major construction activities are being performed on their block. Staff will keep residents informed of construction activities and schedules and do everything reasonably possible to minimize the inconvenience.

PROPOSED STREET RECONSTRUCTION

Staff is proposing the existing street section be removed and rehabilitated on all streets in the project corridor. All streets would be rehabilitated to a 9-ton residential design thickness. The

proposed 9-ton design thickness will provide numerous benefits including improved performance, longevity, and reduced maintenance costs.

All construction activities of this proposed improvement project would be done under a publicly bid contract by a private contractor. The Department of Community Assets and Development would administer the contract and provide the engineering services, except for the preliminary topographic surveying and engineering services associated with soil borings and material testing. It is also anticipated that a professional services agreement for construction staking will be sought due to the amount of curb and gutter installation required on streets undergoing watermain improvements.

LIVING STREETS IMPLEMENTATION

In 2024 City Council approved the Living Streets Plan with the vision to improve the quality of life in New Brighton through infrastructure improvements. Key components of the plan include designing streets to include safe and comfortable routes for pedestrians/bicyclists that also moves vehicles slowly but efficiently, creating a sense of place that celebrates the feeling of community in the city, and protecting and enhancing the urban forest environment.

To aid in implementation of the plan, a living streets checklist was created which was used to determine needed features and action items for each street in the project corridor. Features and action items include:

Streets

1. Reconstruction will include street width reduction to support:
 - a. 25 mph speed limits
 - b. Inclusion of pedestrian/bike facilities
 - c. Parking facility needs

Sidewalks

1. Install where the street is near a public school, public building, or park
2. Install on one side of MSA streets (space permitting)
3. Install on one or both sides of Collector roads (space permitting)

Bike Facilities

1. Install painted and/or protected bike lanes as streets are reconstruction/restriped in accordance with City Bike Map
2. Include wayfinding signage and décor to improve sense of place

Climate

1. Include boulevard trees to reduce heat island impacts
2. Install stormwater features to address flooding impacts and create groundwater recharge areas

Crosswalks

1. Install or replace double faced crosswalk signage (at identified crossings)
2. Restripe as paint fades

3. Utilize RRFB's, raised crosswalk/median islands, additional lighting, and curb extensions

Planned utility improvements were also considered during the review of each street. The ideal time to make geometric roadway changes (reduced width, curb extensions, etc.) is during a planned utility improvement that requires removal and replacement of the existing curb and gutter.

Following review of the living street checklists, staff is proposing the following:

1. Streets undergoing utility replacement/installation which requires complete removal of the existing curb and gutter will be reduced in width to support 25 mph speed limits and traffic calming.
2. Installation of curb "bump outs" at the intersection of Mississippi Circle and Thorndale Avenue with Mississippi Street to reduce the pedestrian crossing distance.
3. Stormwater improvements will include installation of three stormwater pretreatment devices that are designed to remove sediment and harmful chemicals prior to discharging into Rice Creek. Other improvements are proposed to address storm sewer catch basins that are in poor condition.
4. The Living Streets Plan and the City's Comprehensive Plan for trails and sidewalks do not identify the need for additional sidewalks or trails within the project corridor and are not recommended with this project.

A proposed street section map and completed living street checklists for each street segment can be found in Appendix A.

For streets not receiving all new curb and gutter, broken and settled sections of existing concrete curb and gutter (with ½" of vertical separation) will be removed and replaced where it causes standing water or is a hazard to pedestrians. Boulevards will be restored with new topsoil and sod where disturbed.

STORM SEWER IMPROVEMENTS

The City's Surface Water Management Plan indicates no known flooding problems have occurred in the project corridor and a storm sewer condition survey has been completed. Thirteen existing storm sewer structures which are constructed of block will be replaced due to their poor condition. These will be replaced with modern precast concrete structures. Additionally, five existing storm sewer structures will be removed and relocated to fit the proposed curb line locations on streets that are reduced in width. All structures located within the roadway or curb lines will also receive an internal adjustment ring sealant (flex seal) to prevent loss of the underlying road surface. This work will be coordinated directly with the product installer.

Stormwater pretreatment devices (SAFL Baffles) will also be installed within three catch basins that convey stormwater directly to Rice Creek. The pretreatment devices are designed to remove sediment and other suspended solids and chemicals from stormwater prior to entering downstream water bodies. Installation of the pretreatment devices will be partially funded from a grant received from the Rice Creek Watershed District.

Staff have reviewed the Rice Creek Watershed District rules related to stormwater management. At the time of this report, it is anticipated that water quality treatment beyond installation of the proposed pretreatment devices will not be required with the project. The need for additional water quality treatment is contingent upon construction techniques which are being evaluated by a geotechnical consultant. In the event water quality treatment is required, it will be incorporated into the project plans and specifications.

Refer to the Storm Sewer Improvement Map on Page 13.

WATER SYSTEM IMPROVEMENTS

Staff recommends replacing three specific areas of existing watermain in project corridor. These existing sections of watermain are 6-inch cast iron pipe (C.I.P.) which were constructed in the early 1960's and have experienced numerous breaks over the years. It is proposed that the watermain be replaced with 6-inch ductile iron pipe (D.I.P.) which has higher structural strength, is more corrosion resistant, and has a longer life expectancy. The watermain replacement in these areas will also include installation of new valves, hydrants, and water services from the main to the property line.

In areas not undergoing watermain replacement, any water services with a history of freezing will be insulated from the main to the property line. The existing fire hydrants were also inspected and were found to be in good operating condition and are not recommended for replacement. It is, however, recommended that these hydrants be modified into traffic hydrants which will allow them to safely break away in the event they are struck by a vehicle. This work will be coordinated outside of the street rehabilitation project.

Refer to the Watermain Improvement Map on Page 14.

SANITARY SEWER IMPROVEMENTS

The sanitary sewer mains in the proposed rehabilitation area have been inspected via televising. After reviewing the inspection reports, no problems were identified that would require open cutting of the street section to repair. Two segments of sewer main were however identified as candidates for sewer lining to repair fractures or cracks in the pipe. Due to the specialized nature of this work, staff proposes conducting this work outside of the street

rehabilitation project under a separate contract. This work will also be eligible for inflow and infiltration grant funding the Metropolitan Council.

Similar to the storm sewer structures, all sanitary sewer structures located within project streets will also receive an internal ring sealant (flex seal) to prevent infiltration and loss of the underlying road surface.

Refer to the Sanitary Sewer Improvement Map on Page 15.

ADA IMPROVEMENTS

The existing pedestrian facilities in the project corridor have been inspected during a self-evaluation as required by New Brighton's ADA Transition Plan. All non-compliant curb ramps will be reconstructed to meet current ADA design standards.

STREET LIGHTING

During review of the project corridor, staff identified a total of 10 Xcel Energy owned decorative streetlights located along Violet Lane, Violet Court, and a portion of Mounds Avenue. The condition of the streetlights are very poor and they are in need of replacement. Staff has been in contact with Xcel Energy who has indicated they will be replacing the existing poles and luminaires with new fiberglass poles and LED luminaires.

ESTIMATED PROJECT COSTS

The total estimated project cost for Project 25-1 is as follows:

	ESTIMATED COST
Construction Costs	\$3,127,000
Contingencies (10%)	\$312,700
Subtotal	\$3,439,700
Engineering and Administration	\$200,000
Surveying Services	\$16,680
Soil Borings	\$15,410
Legal and Fiscal (1%)	\$34,400
Capitalized Interest (1%)	\$18,800
TOTAL ESTIMATED PROJECT COST	\$3,725,000

PROJECT FUNDING

This project, if approved, would be funded from a combination of City of New Brighton general taxes, special assessments, Water Improvement Funds, Sanitary Sewer Improvement Funds, Storm Water Improvement Funds, and a Rice Creek Watershed District Stormwater Management Grant.

A breakdown of the project cost is as follows:

	CITY COST	ASSESSABLE COSTS	TOTALS
Street Reconstruction	1. \$1,596,600	2. \$532,200	\$2,128,800
Watermain Improvements	\$921,300	\$0	\$921,300
Sanitary Sewer Improvements	\$78,200	\$0	\$78,200
Storm Sewer Improvements	\$596,700	\$0	\$596,700
TOTALS	\$3,192,800	\$532,200	\$3,725,000

1. 75 percent of Street Rehabilitation costs.
2. 25 percent of Street Rehabilitation costs.

PROPOSED STREET RECONSTRUCTION FUNDING - In accordance with the assessment policies of New Brighton's Comprehensive Street Plan for streets reconstructed to City standards with existing concrete curb and gutter, 25 percent of the street surfacing costs are special assessed against the benefiting properties in the project. The remaining costs are to be paid from City of New Brighton general taxes.

The assessment area of this project includes a mixture of single family lots, a multi-family use property, a homeowners association outlot, and large non-standard property (city park). To address this, staff is proposing that each benefiting parcel be specially assessed on a per lot or per lot equivalent basis based on property classification. A description of the assessment methodology for each property classification is below.

Single Family Lots – It is proposed that each single family lot be assessed equally on a per lot basis. This method has historically been the most common and equitable type of special assessment where lots are generally the same size, same use, and receive the same benefit from the project.

Multi-Family Lot – It is proposed that the multi-family lot be assessed in terms of equivalent lots based on the use and density. To do this, the lot will be converted to equivalent lots according to the number of dwelling units. Historically, this method has been used to assess properties of the same classification where property use and density are taken into account and each unit receives the same benefit from the project.

HOA Outlot – It is proposed that the homeowners association outlot located at 2271 Valley View Lane (PIN 183023130037) be assessed on a per lot basis. The primary use of this property is shared between the members of the Rice Creek Villa Homeowners Association who altogether receive the same benefit from the project. Allocation of the final special assessment amount to each participating property will be at the discretion of the homeowners association.

Non-Standard Lot – It is proposed that the non-standard lot (Creekview Park) be assessed in terms of equivalent lots based on the street frontage. To do this, the assessable area is calculated by dividing the total street frontage by the typical single family lot width of 75 feet to convert it to an equivalent number of single-family lots. This method has historically been used when properties front project streets, however, are part of a much larger parcel.

A breakdown of the areas to be specially assessed is as follows:

SINGLE FAMILY LOTS

Mounds Avenue	37 Lots
Thorndale Avenue (Rice Creek Road to cul-de-sac)	13 Lots
Violet Lane	14 Lots
Violet Court	9 Lots
Mississippi Circle	18 Lots
Erin Court	31 Lots
Thorndale Avenue (Mississippi Street to Valley View Lane)	21 Lots
Rainbow Avenue	16 Lots
Oriole Avenue	14 Lots
Valley View Lane	3 Lots

2271 Valley View Lane 1 Lot

2460 Mounds Avenue 2 Lots

2400 Mississippi Street
(Creekview Park)

Total Assessable Lots **183.54 Lots**

Assessment rate calculations and a map of the areas to be specially assessed can be found in Appendix C.

The City has adopted an ordinance for the deferment of special assessments for elderly residents; see a copy of Section 2 of the New Brighton City Code in Appendix C. To qualify for a deferment, residents must be 65 years of age or older and the average annual amount of all their assessments must exceed one percent of their Federal adjusted gross income.

PROPOSED WATER SYSTEM REPLACEMENT FUNDING – All water system improvements are proposed to be paid for from the Water Improvement Fund, which was established to pay for water system improvements at the time of street reconstruction.

PROPOSED SANITARY SEWER REPAIR FUNDING - All sanitary system improvements are proposed to be funded by the Sanitary Sewer Improvement Fund.

PROPOSED STORM SEWER IMPROVEMENTS FUNDING - All storm sewer system improvements, including curb and gutter, are proposed to be funded by the Stormwater Improvement Fund.

PROPOSED PROJECT SCHEDULE

We recommend the following schedule for this project:

Neighborhood Informational Meeting	March 20, 2025
Receive Feasibility Study and Set Improvement Hearing Date	April 8, 2025
Improvement Hearing	April 22, 2025
Award Contract	May 2025
Start Construction	Summer 2025
Project Completion	October 2025
Assessment Hearing	September 2026

RECOMMENDATION

The construction of this project is feasible, necessary, cost effective, and recommended by staff.

It is cost-effective and to the City's benefit to construct this project at this time. Future material costs will continue to increase over the coming years, and will play a big part in overall rising project costs.

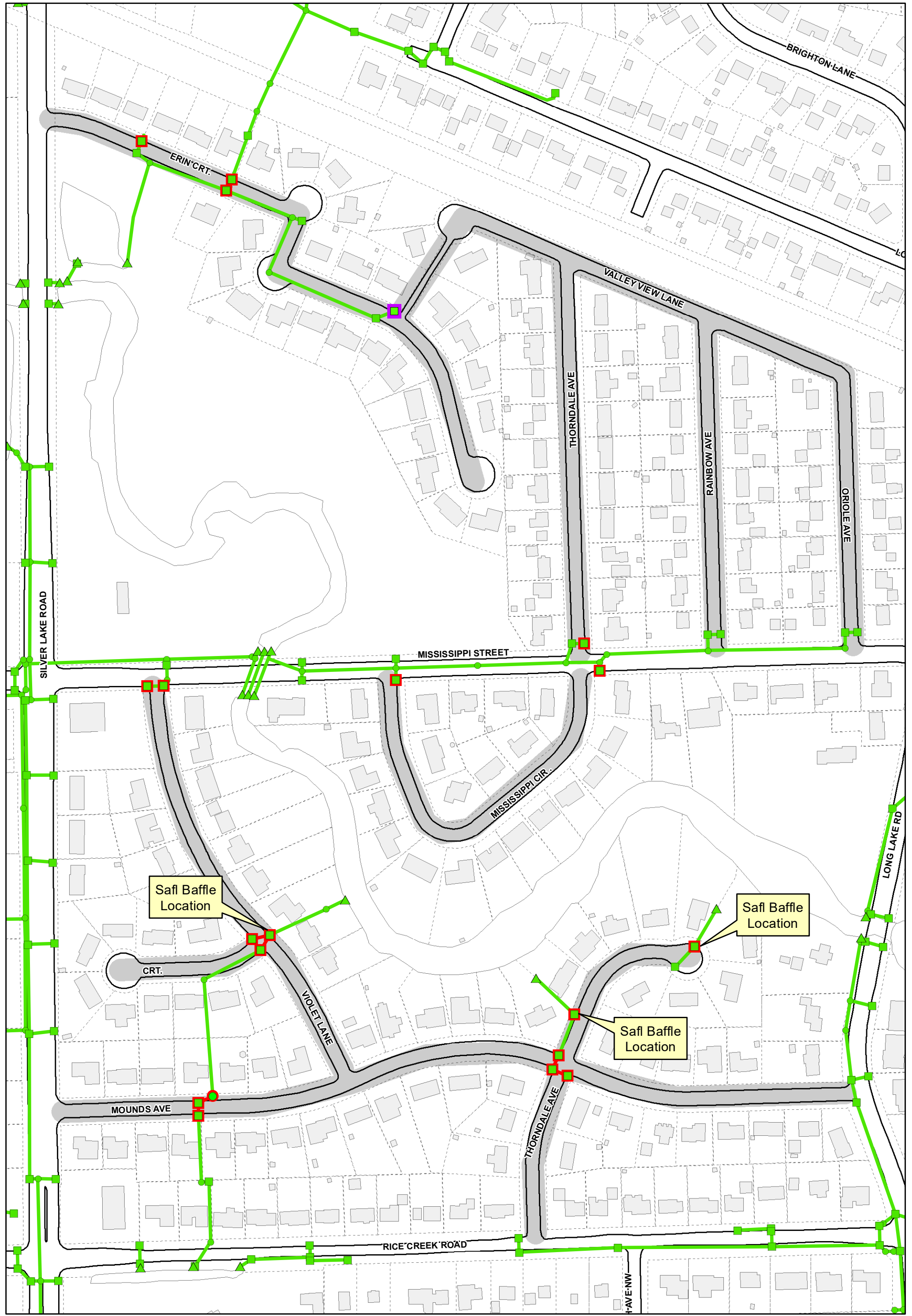
The action required by the City Council at the April 8, 2025 Council meeting is adoption of the following resolution which can be found on Page 16 of this report.

RESOLUTION ACCEPTING THE FEASIBILITY STUDY FOR PROJECT 25-1, 2025 STREET REHABILITATION, AND SETTING THE PUBLIC IMPROVEMENT HEARING DATE.

Adopting this resolution will accept this Feasibility Study and set the Public Improvement Hearing for April 22, 2025.

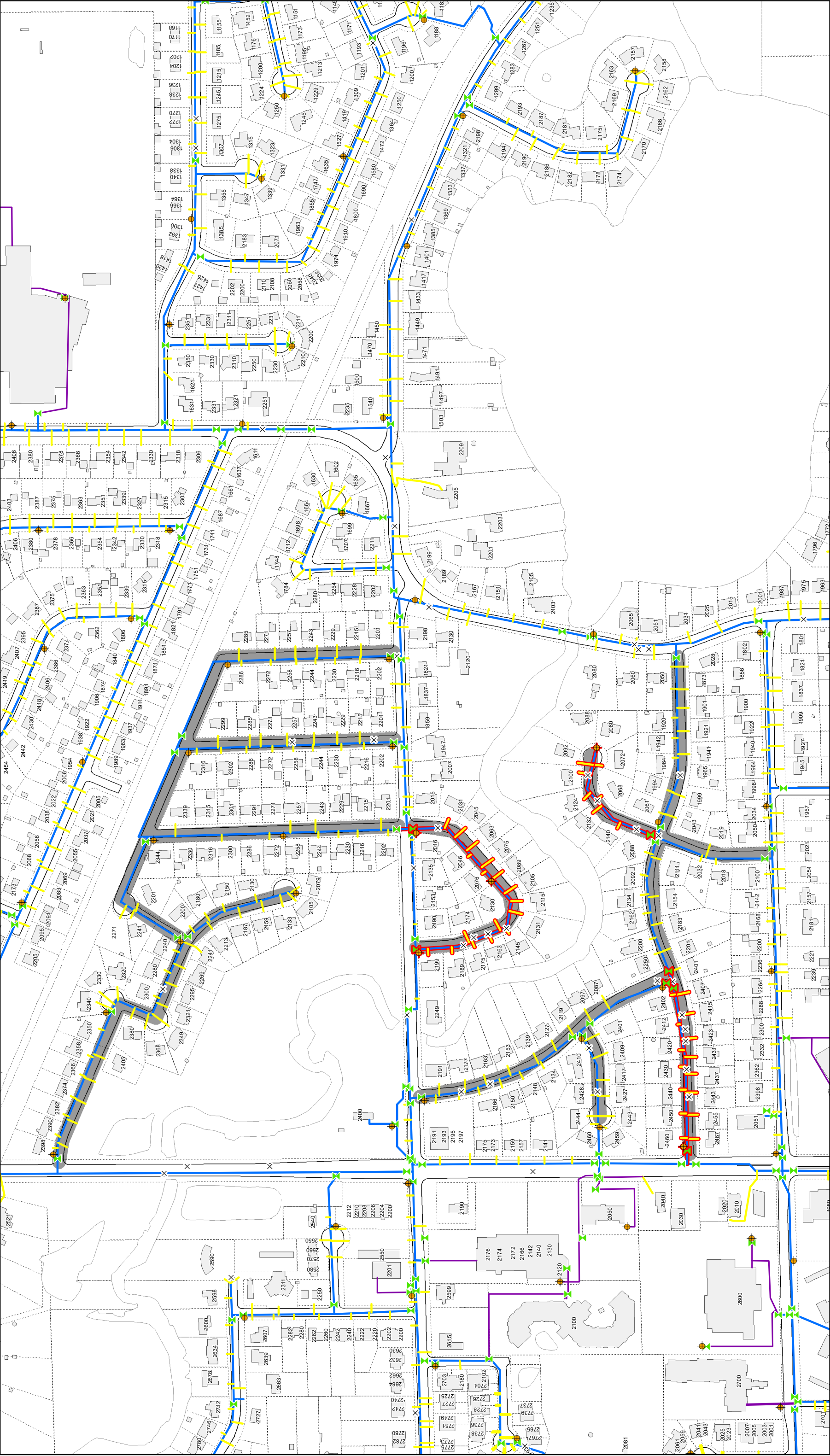
The Council action required at the April 22, 2025 Public Improvement Hearing is to hold the public hearing and take action on the project. Staff recommends that the City Council approves Project 25-1, 2025 Street Rehabilitation, and adopts the following resolution which can be found on Page 17 of this report.

**RESOLUTION ORDERING PROJECT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS
FOR PROJECT 25-1, 2025 STREET REHABILITATION.**



- | | |
|-----------------|--|
| ● Storm Manhole | ■ Replace Casting Only (1) |
| ▲ Apron | ■ Remove & Replace Drainage Structure (19) |
| ■ Catch Basin | — Replace Sewer Pipe (221 ft.) |
| — Storm Sewer | — 2025 Street Rehabilitation |

Storm Sewer Improvements
2025 Street Rehabilitation



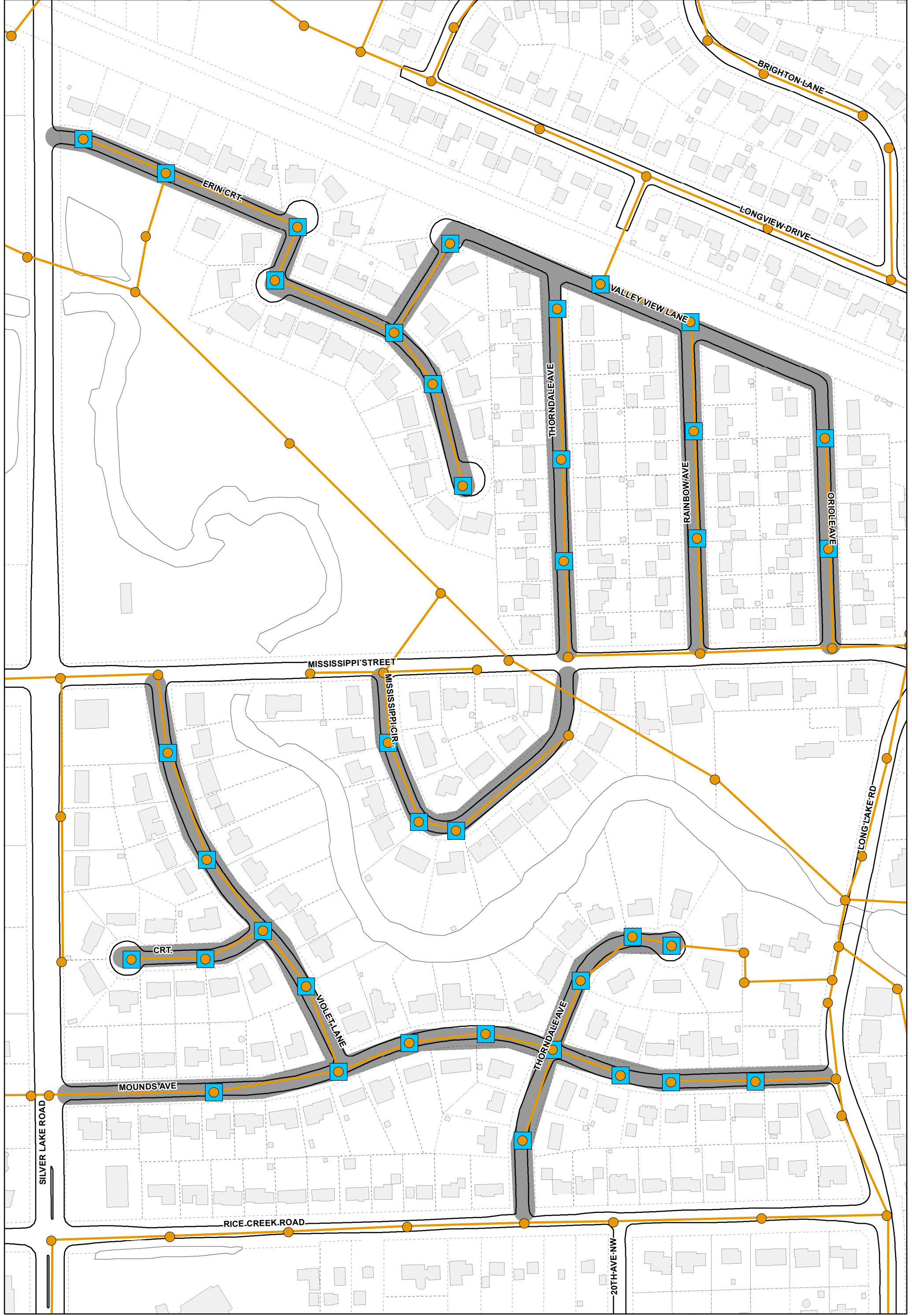
- Break Location
- Hydrant
- Valve
- Private Water Line
- Water Service
- Watermain
- 2025 Street Rehabilitation

Hydrants	5
Valves	6" - 7
Water Service	39
Watermain	6" - 2,137 ft.

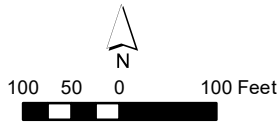
Features to be replaced are highlighted in red.
All other utilities will not be replaced.



Water System Improvements 2025 Street Rehabilitation



-  Flex Seal Adjustment Ring (38)
-  Sanitary Sewer Line
-  Sanitary Manhole
-  2025 Street Rehabilitation



Sanitary Sewer Improvements 2025 Street Rehabilitation

RESOLUTION No. 2025-

**STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON**

RESOLUTION ACCEPTING THE FEASIBILITY STUDY AND CALLING FOR A PUBLIC IMPROVEMENT HEARING ON PROPOSED IMPROVEMENT PROJECT 25-1, 2025 STREET REHABILITATION.

WHEREAS, pursuant to City Council order, a Feasibility Report has been prepared by the Department of Community Assets and Development of the City of New Brighton with reference to the construction of Improvement Project 25-1, 2025 Street Rehabilitation, and

WHEREAS, this Feasibility Report was received by the City Council of the City of New Brighton on April 8, 2025.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of New Brighton:

1. The Council will consider the construction of the proposed Improvement 25-1, 2025 Street Rehabilitation, in accordance with the report and the assessment of contiguous or benefiting properties for all or a portion of the cost of the installation, pursuant to Minnesota Statute 429.011, law 1955, Chapter 393, as amended, at the estimated cost of \$3,725,000.
2. That the Public Improvement Hearing will be held on said proposed improvement in the Council Chambers of City Hall at 6:30 p.m., April 22, 2025, and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted this 8th day of April, 2025, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk

RESOLUTION No. 2025-

**STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON**

RESOLUTION ORDERING PROJECT AND AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS FOR PROJECT 25-1, 2025 STREET REHABILITATION.

WHEREAS, pursuant to Resolution 2025- of the City Council of the City of New Brighton, adopted April 8, 2025, a date was set for a Council Hearing on proposed Improvement Project 25-1, 2025 Street Rehabilitation; and,

WHEREAS, ten days published notice of the hearing through two weekly publications of the required notice was given and the hearing was held thereon the 22nd day of April, 2025, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE LET IT BE RESOLVED by the City Council of the City of New Brighton:

1. Such improvement is hereby ordered as proposed.
2. The Director of Community Assets and Development is hereby designated as the engineer for this improvement and is hereby authorized to proceed with the preparation of the plans and specifications.

Adopted this 22nd day of April, 2025, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

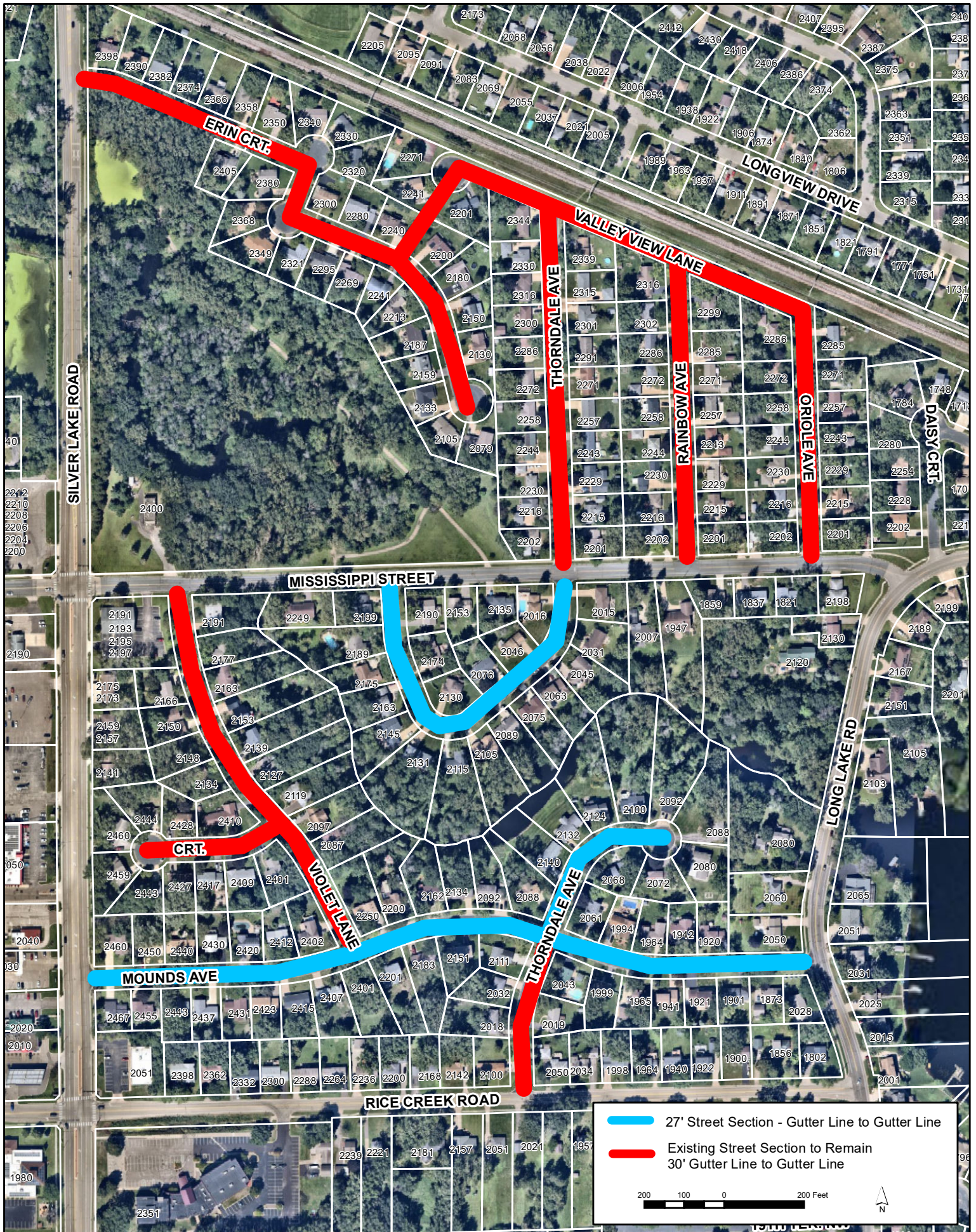
Devin Massopust, City Manager

Terri Spangrud, City Clerk

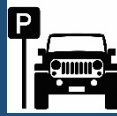
Appendix A

Proposed Street Section Map
Living Streets Checklists

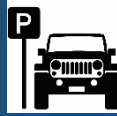
2025 Street Rehabilitation Proposed Street Sections



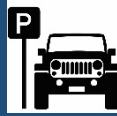
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Erin Court	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	None
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

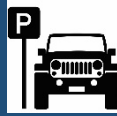
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bldv Trees 	Storm Drain 	Place Making 		
Mississippi Circle	☒ Local							This is not a transit route nor will it become one	Installation of curb bump outs at Mississippi Street recommended to reduce pedestrian crossing distance. Street width reduction during watermain improvements to support safer streets.
	☐ Local (MSA)								
	☐ Minor Collector								
	☐ Major Collector								
		Check the appropriate box above  High  Medium  Low							

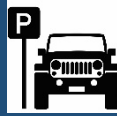
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Mounds Avenue	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	Street width reduction during watermain improvements to support safer streets.
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

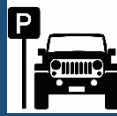
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk	Bicycle Facilities	Parking	Bld Trees	Storm Drain	Place Making		
									
Oriole Avenue	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	None
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

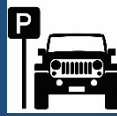
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Rainbow Avenue	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	None
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

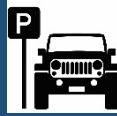
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Thorndale Avenue	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	Installation of curb bump outs at Mississippi Street recommended to reduce pedestrian crossing distance. Street width reduction during watermain improvements to support safer streets.
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above ☒ High ☐ Medium ☐ Low							

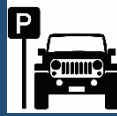
Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Valley View Lane	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	None
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 		
Violet Court	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	None
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐		
	☐ Minor Collector	☐	☐	☐	☐	☐	☐		
	☐ Major Collector	☐	☐	☐	☐	☐	☐		
		Check the appropriate box above							
		☒ High ☐ Medium ☐ Low							

Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study	
		Sidewalk 	Bicycle Facilities 	Parking 	Bld Trees 	Storm Drain 	Place Making 			
Violet Lane	☒ Local	☒	☒	☒	☒	☒	☒	This is not a transit route nor will it become one	The storm sewer network located along Violet Lane discharges directly into Rice Creek. Installation of pretreatment devices is recommended to enhance water quality.	
	☐ Local (MSA)	☐	☐	☐	☐	☐	☐			
	☐ Minor Collector	☐	☐	☐	☐	☒	☐			
	☐ Major Collector	☒	☒	☒	☒	☐	☒			
		Check the appropriate box above								
		☒ High ☐ Medium ☐ Low								

Appendix B

Copy of Information Meeting Notice
General Information Regarding Street Reconstruction Projects
Informational Meeting Notes

March 7, 2025

**NOTICE OF
INFORMATIONAL MEETING
ON
PROPOSED 2025 STREET REHABILITATION PROJECT**

In 1980, the New Brighton City Council adopted a Comprehensive Street Plan for maintaining our aging street and alley system. The plan identifies needed maintenance and repair work to insure good serviceability and preservation of the City's street and alley investment. The plan is also used to identify older streets and alleys in need of replacement.

The streets in your neighborhood have been identified as needing replacement in 2025. The overall scope of the project will include pavement replacement, curb and gutter replacement on selected streets, watermain replacement in select areas, storm sewer improvements, and sanitary sewer improvements. A map of the proposed project corridor is included on the back of this mailing.

You and your neighbors are invited to attend an informational meeting to learn about this proposed project. The meeting will be held virtually and can be accessed via the virtual meeting link below or by scanning the QR Code.

MEETING DATE AND TIME
6:00 P.M. THURSDAY, MARCH 20, 2025

VIRTUAL MEETING LINK
[HTTPS://TINYURL.COM/5546DZY4](https://tinyurl.com/5546DZY4)



Your input at this meeting will be helpful to prepare a Feasibility Report that will be presented to the City Council. The Feasibility Report will include the need for the project and estimated costs.

The cost of the street replacement portion of the project is paid for in part by the City and in part by special assessments to the benefiting properties. The assessment procedures will be explained at the informational meeting. There will be no assessment to residents for utility repairs or improvements.

If you are unable to attend this meeting and have any questions, please contact any of the project contacts listed below. A copy of the informational meeting presentation will also be available for viewing on the city website following the meeting.

Dustin Lind
Engineering Supervisor
(651) 638-2055
dustin.lind@newbrightonmn.gov

Craig Schlichting
Director of Community Assets and Development
(651) 638-2056
craig.schlichting@newbrightonmn.gov

Steven Toso
Engineering Aide IV
(651) 638-2053
steven.toso@newbrightonmn.gov

Carl Gillies
Community Assets and Development Technician
(651) 638-2074
carl.gillies@newbrightonmn.gov

GENERAL INFORMATION REGARDING CITY OF NEW BRIGHTON STREET REHABILITATION PROJECTS

Streets scheduled for rehabilitation in 2025 have been selected based on their age, condition, maintenance history, and requests from residents for the street to be rehabilitated.

PROCESS

- Informational meeting held with property owners within the project area (March 20, 2025)
- Feasibility Report presented to the City Council and set a Public Improvement Hearing date
- Residents notified of date and time of Public Improvement Hearing
- Public Improvement Hearing is held at which time City Council approves or abandons the project (April 22, 2025)
- City Staff will prepare project plans and specifications
- Advertisement for bids (May 2025)
- Open bids and award contract (May 2025)
- Construction (June-October 2025)
- Assessment Hearing (September 2026)

PROPOSED CONSTRUCTION

STREET SURFACING and underlying aggregate base material will be reclaimed and replaced to the city standard 9- ton design.

STREET WIDTHS will be reduced on selected streets to align with the Living Streets Plan.

CONCRETE CURB AND GUTTER sections that are affected by utility work or are badly settled will be removed and replaced.

STORM SEWER will be installed where indicated in the feasibility study and will coincide with the City Comprehensive Drainage Plan.

WATER AND SEWER UTILITY improvements and repairs will be completed during the early stages of construction. The plans include removal and replacement of 2,100 feet of watermain, 39 water service lines, 7 gate valves, and 5 fire hydrants.

FINANCING STREET RECONSTRUCTION PROJECTS

STREET SURFACING is proposed to be paid for by a combination of a city wide tax and special assessments against benefiting property owners in the project area. According to the New Brighton Comprehensive Street Plan, 75 percent of the street surfacing is paid for by taxes, and 25 percent of the street surfacing is special assessed. A detailed summary of the anticipated assessments will be provided at the Public Hearing.

CONCRETE CURB AND GUTTER improvements are proposed to be paid for by city utility funds.

STORM SEWER improvements are proposed to be paid for by the City's Storm Water Management Fund.

CITY WATER AND SEWER UTILITY improvements and repairs are proposed to be paid for from the appropriate city utility fund.

Please call (651) 638-2050 or stop in at City Hall and visit with the Department of Community Assets and Development if you have any questions regarding Street Rehabilitation projects.

PROJECT 25-1, 2025 STREET REHABILITATION

Informational Meeting Note Summary

A virtual informational meeting for Project 25-1, 2025 Street Rehabilitation was held with residents and property owners on March 20, 2025. The following comments were addressed by staff following the presentation and are summarized below.

Comment 1: Watermain Replacement

A resident asked: What homes are having their water main replaced?

Staff Explained: There are three segments of watermain proposed to be replaced. The three locations are Mounds Avenue starting at Silver Lake Road and ending at Violet Lane; Thorndale Avenue starting at Mounds Avenue and ending in the cul-de-sac; and all of Mississippi Circle. Staff also explained that these specific areas were selected for replacement due to the amount of watermain breaks that have occurred along these segments.

Comment 2: Driveway Access

A resident asked: Will we have access to our Driveways at all times?

Staff Responded: Yes, residents will have access to their driveways at all times except when major construction activities are happening directly in front of their property. Staff also explained that the city will have staff on site throughout construction who can assist with coordinating special access needs.

Comment 3: Written Materials

A resident asked: Will written materials from this meeting be available at City Hall?

Staff Replied: Yes. The informational meeting presentation will be posted on the city website. Residents are also welcome to contact any of the project contacts at any time to discuss the project further or stop into city hall.

Comment 4: Construction End Date

A resident asked: Is there any incentive for Contractors to finish without dragging out into October or November?

Staff Replied: The city does not incentivize Contractors to finish a project early. A substantial completion date is however specified in the contract documents which will be the end of September 2025.

Comment 5: Assessment for Water Main replacement

A resident asked: Are the people getting their watermain replaced assessed equally?

Staff Replied: Yes, all single family lots will be assessed equally on a per lot basis. Staff also explained that costs associated with utility improvements, including watermain replacement, are funded by the city and not passed along to residents.

Comment 6: Driveway access for neighbors

A resident asked: About coordinating access for their neighbors who have regular doctor's appointments. He followed up by stating they would provide City staff with their contact information.

Staff Replied: Staff thanked him for the initiative and will follow up with the neighbors to ensure they have access when needed. Staff also reiterated that the city will have staff on site throughout construction to help coordinate special access needs.

Comment 7: Storm Sewer Concern

A resident asked: I have a storm sewer in my yard located off Erin Court. Is the City addressing this storm sewer with the project?

Staff Replied: We are aware of the storm sewer in your yard and we are not planning to replace it with this project. The storm sewer in question is corrugated metal pipe and will likely need replacement in the future however the pipe runs directly underneath a railroad which will require additional planning and coordination with the railroad. It is also likely that the storm sewer run will need to be lined versus traditional open cut replacement due to it running under the railroad. This type of work will require a specialized contractor.

Comment 8: Additional Crosswalk

A resident asked: Is there a possibility of having a crosswalk at the westerly intersection of Mississippi Circle and Mississippi Street?

Staff Replied: Staff explained that crosswalks are best suited at controlled intersection and that mid-block uncontrolled crossings are not recommended. Staff also explained that Mississippi Street is currently scheduled for reconstruction in 2032 and that additional pedestrian improvements will be considered at that time.

Comment 9: Construction Timeline

A resident asked: Is there a specific timeline for construction?

Staff Replied: We will know more about a specific schedule and construction phasing once a contractor is selected. A construction kick-off letter will be mailed to residents prior to starting that will contain additional information regarding anticipated construction timelines.

Appendix C

Estimated Project Cost Breakdown
Assessable Area Map
Estimated Assessment Rate Calculations
Preliminary Estimated Assessment Roll
Example Assessment Payoff Schedule
Senior Citizen Assessment Deferral Procedure

CITY OF NEW BRIGHTON
PROJECT 25-1, 2025 STREET REHABILITATION

BREAKDOWN OF ESTIMATED PROJECT COSTS

		ASSESSABLE COSTS	NON-ASSESSABLE COSTS		
		STREET REHABILITATION	WATERMAIN CONSTRUCTION	SANITARY SEWER CONSTRUCTION	STORM SEWER CONSTRUCTION
CONSTRUCTION COST		\$1,705,385	\$820,573	\$69,600	\$531,475
CONTINGENCY	10.00%	\$170,538	\$82,057	\$6,960	\$53,148
SUB-TOTAL		\$1,875,923	\$902,630	\$76,560	\$584,623
ENGINEERING & ADMIN		\$200,000			
SURVEYING SERVICES			\$9,627.67	\$816.61	\$6,235.72
SOIL BORINGS		\$15,410			
LEGAL & FISCAL	1.00%	\$18,759	\$9,026	\$766	\$5,846
CAPITALIZED INTEREST	1.00%	\$18,759			
TOTAL PROJECT COSTS		\$2,128,851	\$921,284	\$78,142	\$596,704

ASSESSABLE PORTION

CONSTRUCTION COST		\$1,705,385	
CONTINGENCY	10.00%	\$170,538	
SUB-TOTAL		\$1,875,923	
ENGINEERING & ADMIN.		\$200,000	
SOIL BORINGS		\$15,410	
LEGAL & FISCAL	1.00%	\$18,759	183.54 TOTAL NUMBER OF LOTS
CAPITALIZED INTEREST		\$18,759	\$2,900 ESTIMATED ASSESSMENT PER LOT
TOTAL PROJECT COSTS		\$2,128,851	
25% ASSESSABLE		\$532,213	
75% CITY		\$1,596,638	

2025 STREET REHABILITATION

ASSESSMENT RATE CALCULATIONS

ITEM	ESTIMATED QUAN.	UNIT	ESTIMATED UNIT PRICE	TOTAL
STREET CONSTRUCTION COSTS				
MOBILIZATION	1	LS	\$90,000.00	\$90,000.00
FULL DEPTH RECLAMATION	32293	S.Y.	\$3.00	\$96,879.00
REMOVE DRIVEWAY PAVEMENT (BIT)	510	S.Y.	\$10.00	\$5,100.00
REMOVE DRIVEWAY PAVEMENT (CONC)	1015	S.Y.	\$15.00	\$15,225.00
REMOVE CONCRETE WALK	1700	SQ. FT.	\$5.00	\$8,500.00
SALVAGE MAILBOX	67	EACH	\$125.00	\$8,375.00
SALVAGE RECLAIM MATERIAL	2809	C.Y.	\$17.00	\$47,753.00
REMOVE RECLAIM MATERIAL	5633	C.Y.	\$20.00	\$112,660.00
PLACE SALVAGED RECLAIM MATERIAL	2161	C.Y.	\$15.00	\$32,415.00
SUBGRADE PREPARATION	33077	S.Y.	\$1.50	\$49,615.50
SUBGRADE CORRECTION	600	C.Y.	\$40.00	\$24,000.00
4" CONCRETE WALK	750	SQ. FT.	\$10.00	\$7,500.00
CONCRETE WALK	750	SQ. FT.	\$15.00	\$11,250.00
TRUNCATED DOMES	120	SQ. FT.	\$65.00	\$7,800.00
6" CONCRETE DRIVEWAY PAVEMENT H.E.	1228	S.Y.	\$95.00	\$116,660.00
NON WEARING COURSE MIXTURE	5589	TON	\$96.00	\$536,544.00
WEARING COURSE MIXTURE	3894	TON	\$98.00	\$381,612.00
WEARING COURSE MIXTURE (DRIVEWAY)	97	TON	\$250.00	\$24,250.00
BITUMINOUS MATERIAL FOR TACK COAT	1540	GAL	\$5.00	\$7,700.00
SAW AND SEAL JOINTS	9588	L.F.	\$4.50	\$43,146.00
INSTALL SALVAGED MAILBOX	67	EACH	\$200.00	\$13,400.00
TRAFFIC CONTROL	1	LS	\$20,000.00	\$20,000.00
DEWATERING	1	LS	\$45,000.00	\$45,000.00

\$1,705,384.50

STREET PROJECT COSTS	ASSESSABLE
CONSTRUCTION	\$1,705,384.50
CONTINGENCIES (10%)	\$170,538.45
SUBTOTAL	\$1,875,922.95
ENGINEERING & ADMIN	\$200,000.00
SOIL BORINGS	\$15,409.75
LEGAL & FISCAL (1%)	\$18,759.23
CAPITALIZED INTEREST (1%)	\$18,759.23
ASSESSABLE PROJECT COSTS	\$2,128,851.16

STREET COSTS PAID BY ASSESSMENTS \$2,128,851.16

CITY COST 75% \$1,596,638.37
ASSESSABLE COST 25% \$532,212.79
TOTAL \$2,128,851.16

TOTAL STREET ASSESSABLE COST \$532,212.79

TOTAL ASSESSABLE LOTS 183.54

\$2,900 PER LOT

STREET REHABILITATION
ESTIMATED COST - WATERMAIN IMPROVEMENTS
PROJECT: 25-1, 2025 STREET REHABILITATION

18-Mar-25

ITEM	ESTIMATED QUAN.	UNIT	UNIT PRICE	TOTAL
MOBILIZATION	1	LS	\$ 35,000.00	\$ 35,000.00
CLEARING AND GRUB TREE	6	EACH	\$ 750.00	\$ 4,500.00
REMOVE DRIVEWAY PAVEMENT (BIT)	325	S.Y.	\$ 10.00	\$ 3,250.00
REMOVE DRIVEWAY PAVEMENT (CONC)	425	S.Y.	\$ 15.00	\$ 6,375.00
REMOVE WATERMAIN	2031	L.F.	\$ 8.00	\$ 16,248.00
REMOVE HYDRANT, LEAD, AND VALVE	5	EACH	\$ 1,000.00	\$ 5,000.00
REMOVE GATE VALVE AND BOX	7	EACH	\$ 300.00	\$ 2,100.00
REMOVE CURB AND GUTTER	4,371	L.F.	\$ 5.00	\$ 21,855.00
EXPOSE AND INSULATE WATER SERVICE	80	S.Y.	\$ 100.00	\$ 8,000.00
CONNECT TO EXISTING WATERMAIN	6	EACH	\$ 2,500.00	\$ 15,000.00
HYDRANT WITH 6" GV	5	EACH	\$ 6,377.35	\$ 31,886.75
INSTALL HYDRANT AND GATE VALVE	5	EACH	\$ 3,500.00	\$ 17,500.00
6" GATE VALVE AND BOX	7	EACH	\$ 1,668.29	\$ 11,678.03
INSTALL 6" GATE VALVE AND BOX	7	EACH	\$ 1,500.00	\$ 10,500.00
ADJUST GATE VALVE AND BOX	22	EACH	\$ 750.00	\$ 16,500.00
6" D.I.P. WATERMAIN (INCLUDES HYDRANT LEADS) CL 52 ZINC COATED	2,074	L.F.	\$ 85.00	\$ 176,290.00
1" CORPORATION STOP WITH SADDLE	43	EACH	\$ 600.00	\$ 25,800.00
1" CURB STOP AND BOX	43	EACH	\$ 750.00	\$ 32,250.00
1" TYPE K COPPER PIPE	1,370	L.F.	\$ 65.00	\$ 89,050.00
DUCTILE IRON FITTINGS	936	LBS	\$ 15.00	\$ 14,040.00
TEMPORARY WATER SERVICE	1	LS	\$ 50,000.00	\$ 50,000.00
WEARING COURSE MIXTURE (DRIVEWAY)	62	TON	\$ 250.00	\$ 15,500.00
6" CONCRETE DRIVEWAY PAVEMENT H.E.	425	S.Y.	\$ 95.00	\$ 40,375.00
CURB AND GUTTER DESIGN B618	4,371	L.F.	\$ 25.00	\$ 109,275.00
ORGANIC TOPSOIL BORROW	440	C.Y.	\$ 40.00	\$ 17,600.00
SODDING	4,000	S.Y.	\$ 10.00	\$ 40,000.00
TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00
TOTAL WATERMAIN CONSTRUCTION				\$ 820,572.78
CONTINGENCIES (10%)				\$ 82,057.28
SUBTOTAL				\$ 902,630.06
SUVEYING SERVICES				\$ 9,627.67
LEGAL & FISCAL (1%)				\$ 9,026.30
WATERMAIN COSTS				\$ 921,284.03

STREET REHABILITATION
ESTIMATED COST - SANITARY SEWER IMPROVEMENTS
PROJECT: 25-1, 2025 STREET REHABILITATION

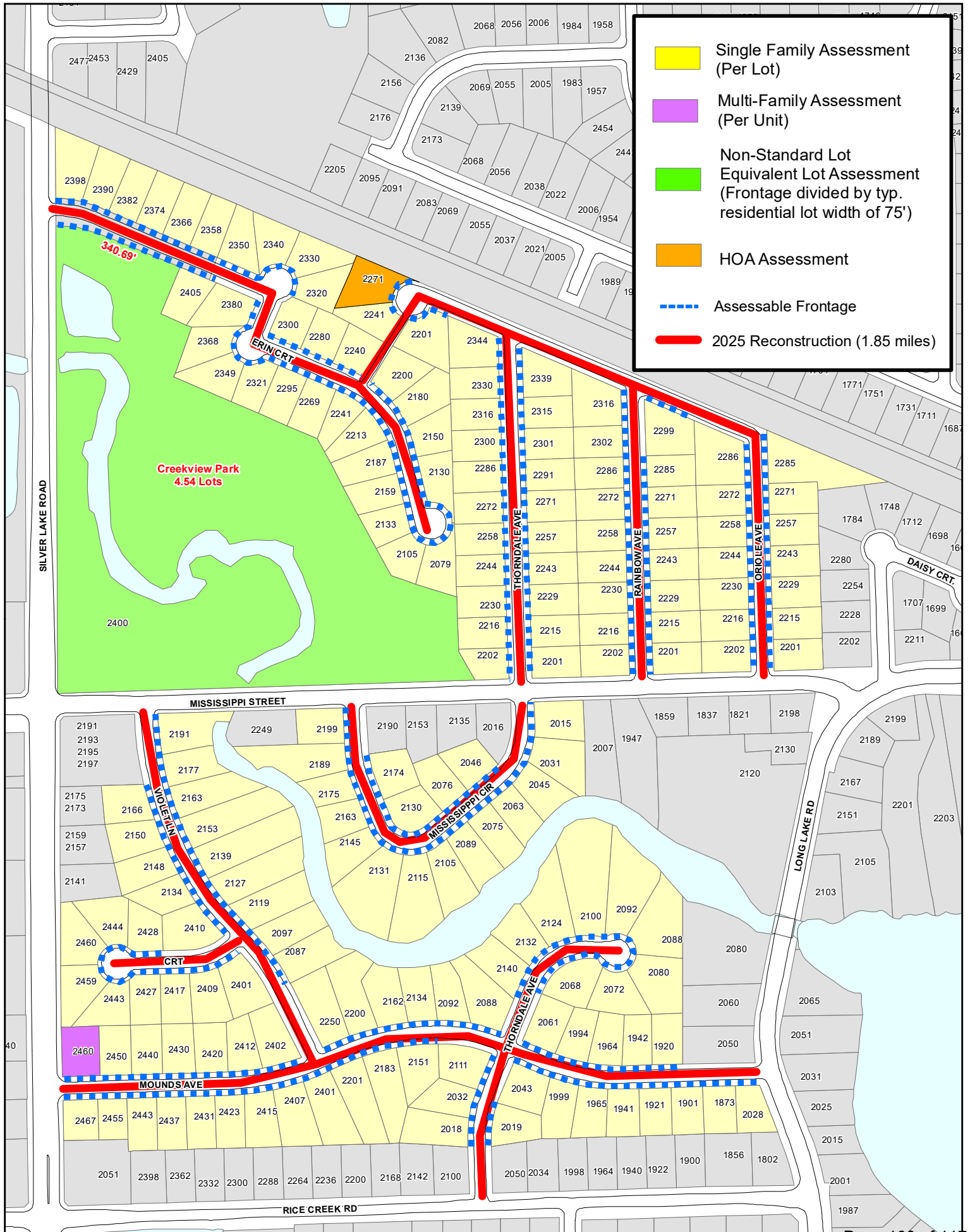
18-Mar-25

ITEM	ESTIMATED QUAN.	UNIT	UNIT PRICE	TOTAL
MOBILIZATION	1	LS	\$ 5,000.00	\$ 5,000.00
SALVAGE CASTING	38	EACH	\$ 250.00	\$ 9,500.00
INSTALL SALVAGED CASTING	38	EACH	\$ 850.00	\$ 32,300.00
FLEX SEAL ADJUSTMENT RINGS	38	EACH	\$ 600.00	\$ 22,800.00
TOTAL SANITARY SEWER CONSTRUCTION				\$ 69,600.00
CONTINGENCIES (10%)				\$ 6,960.00
SUBTOTAL				\$ 76,560.00
SURVEYING SERVICES				\$ 816.61
LEGAL & FISCAL (1%)				\$ 765.60
SANITARY SEWER COSTS				\$ 78,142.21

ESTIMATED COST - STORM SEWER IMPROVEMENTS
PROJECT: 25-1, 2025 STREET REHABILITATION

ITEM	ESTIMATED QUAN.	UNIT	UNIT PRICE	TOTAL
MOBILIZATION	1	LS	\$ 20,000.00	\$ 25,000.00
REMOVE CURB AND GUTTER	5500	LF	\$ 5.00	\$ 27,500.00
REMOVE DRAINAGE STRUCTURE	19	EACH	\$ 800.00	\$ 15,200.00
REMOVE STORM SEWER PIPE	225	LF	\$ 25.00	\$ 5,625.00
REMOVE DRIVEWAY PAVEMENT (BIT)	45	SY	\$ 10.00	\$ 450.00
REMOVE DRIVEWAY PAVEMENT (CONC)	45	SY	\$ 15.00	\$ 675.00
SALVAGE CASTING	1	EACH	\$ 250.00	\$ 250.00
15" RCP DES 3006 CL V	175	LF	\$ 90.00	\$ 15,750.00
18" RCP DES 3006 CL V	50	LF	\$ 95.00	\$ 4,750.00
CONNECT TO EXISTING STORM SEWER	24	EACH	\$ 1,500.00	\$ 36,000.00
CONSTRUCT DRAINAGE STRUCTURE 2'X3' W/ CASTING	2	EACH	\$ 4,500.00	\$ 9,000.00
CONSTRUCT DRAINAGE STRUCTURE 48-4020 W/ CASTING	16	EACH	\$ 5,500.00	\$ 88,000.00
CONSTRUCT DRAINAGE STRUCTURE 60-4020 W/ CASTING	1	EACH	\$ 14,000.00	\$ 14,000.00
FURNISH AND INSTALL SAFL BAFFLE	3	EACH	\$ 7,500.00	\$ 22,500.00
INSTALL SALVAGED CASTING	1	EACH	\$ 850.00	\$ 850.00
6" CONCRETE DRIVEWAY PAVEMENT H.E.	45	SY	\$ 95.00	\$ 4,275.00
WEARING COURSE MIXTURE (DRIVEWAY)	9	TON	\$ 250.00	\$ 2,250.00
CURB AND GUTTER DESIGN B618	2,400	LF	\$ 25.00	\$ 60,000.00
SPOT CURB AND GUTTER REPLACEMENT	3,100	LF	\$ 40.00	\$ 124,000.00
STORM SEWER INLET PROTECTION	35	EACH	\$ 200.00	\$ 7,000.00
FLEX SEAL ADJUSTMENT RINGS	30	EACH	\$ 600.00	\$ 18,000.00
ORGANIC TOPSOIL BORROW	385	CY	\$ 40.00	\$ 15,400.00
SODDING	3500	SY	\$ 10.00	\$ 35,000.00
TOTAL STORM SEWER CONSTRUCTION				\$ 531,475.00
CONTINGENCIES (10%)				\$ 53,147.50
SUBTOTAL				\$ 584,622.50
SURVEYING SERVICES				\$ 6,235.72
LEGAL & FISCAL (1%)				\$ 5,846.23
STORM SEWER COSTS				\$ 596,704.45

2025 Street Rehabilitation - Assessment Breakdown Map



PROJECT 25-1, 2025 STREET REHABILITATION

ESTIMATED ASSESSMENT RATE CALCULATIONS

TOTAL STREET PROJECT COSTS			\$2,128,851.16	
CITY SHARE (75%)			\$1,596,638.37	
ASSESSABLE SHARE (25%)			\$532,212.79	
TOTAL STREET ASSESSABLE COST			\$532,212.79	
TOTAL ASSESSABLE LOTS			183.54	
				\$2,900 PER LOT
SINGLE FAMILY LOTS				
MOUNDS AVENUE	37	LOTS	\$107,300	
			\$2,900 PER LOT	
THORNDALE AVENUE (RICE CREEK ROAD TO CUL-DE-SAC)	13	LOTS	\$37,700	
			\$2,900 PER LOT	
VIOLET LANE	14	LOTS	\$40,600	
			\$2,900 PER LOT	
VIOLET COURT	9	LOTS	\$26,100	
			\$2,900 PER LOT	
MISSISSIPPI CIRCLE	18	LOTS	\$52,200	
			\$2,900 PER LOT	
ERIN COURT	31	LOTS	\$89,900	
			\$2,900 PER LOT	
THORNDALE AVENUE (MISSISSIPPI STREET TO VALLEY VIEW LANE)	21	LOTS	\$60,900	
			\$2,900 PER LOT	
RAINBOW AVENUE	16	LOTS	\$46,400	
			\$2,900 PER LOT	
ORIOLE AVENUE	14	LOTS	\$40,600	
			\$2,900 PER LOT	
VALLEY VIEW LANE	3	LOTS	\$8,700	
			\$2,900 PER LOT	
HOME OWNERS ASSOCIATION OUTLOT				
2271 VALLEY VIEW LANE	1	LOT	\$2,900	
			\$2,900 PER LOT	
MULTI-FAMILY LOT				
2460 MOUNDS AVENUE	2	LOTS	\$5,800	
			\$2,900 PER LOT	
NON-STANDARD LOT				
2400 MISSISSIPPI STREET (CREEKVIEW PARK)	340.69	FEET FRONTAGE	\$13,166	
340.69 / 75 (STANDARD LOT FRONTAGE)	4.54	EQUIVALENT LOTS	\$2,900 PER LOT	
TOTAL			\$532,266	

PRELIMINARY ASSESSMENT ROLL

City of New Brighton
City Project 25-1, 2025 Street Rehabilitation

183.54 # of Lots
\$532,213 Total Assessment
\$2,900 Per Lot

PIN	PROPERTY ADDRESS	TAX NAME	TYPE	LOTS	ESTIMATED ASSESSMENT
183023410032	2028 LONG LAKE RD	SANDRA MARIE HENRIKSON TR	Single Family	1	\$2,900.00
183023410034	1901 MOUNDS AVE	MOMO SUSHI LLC	Single Family	1	\$2,900.00
183023420017	2076 MISSISSIPPI CIR	PETER C SLABIAK & REBECCA J SLABIAK	Single Family	1	\$2,900.00
183023420048	2417 VIOLET CT	ROBERT M WELLS & JENNIFER L WELLS	Single Family	1	\$2,900.00
183023410027	1942 MOUNDS AVE	PAVEL CHERNAEV & LORA CHERNAEV	Single Family	1	\$2,900.00
183023420061	2437 MOUNDS AVE	LYNDA MILNE	Single Family	1	\$2,900.00
183023420062	2431 MOUNDS AVE	LOX PROPERTIES LLC	Single Family	1	\$2,900.00
183023410035	1921 MOUNDS AVE	TENZIN LHABU & TENZIN LHAMO	Single Family	1	\$2,900.00
183023410028	1920 MOUNDS AVE	PALKEY THINLEY & LOBSANG THINLEY	Single Family	1	\$2,900.00
183023420022	2199 MISSISSIPPI CIR	KELLY KRISTINE CLARK & LUIS ADOLFO REYES HERNANDEZ	Single Family	1	\$2,900.00
183023140085	2216 ORIOLE AVE	GERALD A HORSMANN & COZETTE HORSMANN	Single Family	1	\$2,900.00
183023140072	2201 RAINBOW AVE	JAMES A WEISSER & KATHLEEN M WEISSER	Single Family	1	\$2,900.00
183023130017	2201 THORNDALE AVE	EMMA FRAZEE	Single Family	1	\$2,900.00
183023140065	2286 RAINBOW AVE	DARRYL B BOURGERIE	Single Family	1	\$2,900.00
183023140076	2257 RAINBOW AVE	MARK J ALLENSON & JEANETTE M ALLENSON	Single Family	1	\$2,900.00
183023140063	2316 RAINBOW AVE	THOMAS H ZAIGER & DEBORAH A ZAIGER	Single Family	1	\$2,900.00
183023130010	2301 THORNDALE AVE	SUZANNE D BRINGGOLD TR	Single Family	1	\$2,900.00
183023410033	1873 MOUNDS AVE	JESSICA ESTRADA & DANIEL ESTRADA RODRIGUEZ	Single Family	1	\$2,900.00
183023140086	2202 ORIOLE AVE	JPX PROPERTIES LLC	Single Family	1	\$2,900.00
183023140081	2272 ORIOLE AVE	MARLYS M OLSON	Single Family	1	\$2,900.00
183023130013	2257 THORNDALE AVE	WEYNU BAYU	Single Family	1	\$2,900.00
183023140082	2258 ORIOLE AVE	PATRICIA A E WHITNEY	Single Family	1	\$2,900.00
183023140070	2216 RAINBOW AVE	JANINE K CHRISTENSEN	Single Family	1	\$2,900.00
183023140077	2271 RAINBOW AVE	JANICE M BART & BRIAN W MULROY	Single Family	1	\$2,900.00
183023140066	2272 RAINBOW AVE	B J MUSIELEWICZ & MARYANN MUSIELEWICZ	Single Family	1	\$2,900.00
183023130012	2271 THORNDALE AVE	SUSAN E. RISHER TR	Single Family	1	\$2,900.00
183023140069	2230 RAINBOW AVE	AMANDA SELLY	Single Family	1	\$2,900.00
183023140073	2215 RAINBOW AVE	ELLEN STINA MARVIN	Single Family	1	\$2,900.00
183023130016	2215 THORNDALE AVE	CALEB JOHN AXELSON	Single Family	1	\$2,900.00
183023130008	2339 THORNDALE AVE	ANTHONY C HOUFEK & CARREEN M HOUFEK	Single Family	1	\$2,900.00
183023420054	2430 MOUNDS AVE	DALE J TILDEN & CAROL J TILDEN	Single Family	1	\$2,900.00
183023420055	2440 MOUNDS AVE	JOHN P ALFORS & PAULINE C ALFORS	Single Family	1	\$2,900.00
183023140074	2229 RAINBOW AVE	WILLIAM J KERNS TR & LOIS L KERNS TR	Single Family	1	\$2,900.00
183023130015	2229 THORNDALE AVE	GARY L PETERSON & CONSTANCE A PETERSON	Single Family	1	\$2,900.00
183023140071	2202 RAINBOW AVE	AMY E ERICKSON	Single Family	1	\$2,900.00
183023140078	2285 RAINBOW AVE	BRIDGET M BLAZEVIC & NATHAN A BLAZEVIC	Single Family	1	\$2,900.00
183023140067	2258 RAINBOW AVE	LAURA JEAN OLDENBURG & CHRISTOPHER JOHN OLDENBURG	Single Family	1	\$2,900.00
183023130011	2291 THORNDALE AVE	TERRY L MILLER & MICHAEL J MILLER	Single Family	1	\$2,900.00
183023140083	2244 ORIOLE AVE	NEIL P GATTEN TR & ANNA FAYE GATTEN TR	Single Family	1	\$2,900.00
183023130034	2280 ERIN CT	KRIS ANN MEYER	Single Family	1	\$2,900.00
183023420053	2420 MOUNDS AVE	TASHI WANGDUE & TSERING NORZOM	Single Family	1	\$2,900.00
183023140068	2244 RAINBOW AVE	DUANE L ELSGOTT & CHRISTINE M ELSGOTT	Single Family	1	\$2,900.00
183023140075	2243 RAINBOW AVE	RORY KLUEVER	Single Family	1	\$2,900.00
183023130014	2243 THORNDALE AVE	MATTHEW R MINER	Single Family	1	\$2,900.00
183023140084	2230 ORIOLE AVE	EUGENE ALBERG	Single Family	1	\$2,900.00
183023140064	2302 RAINBOW AVE	JEFFREY W GLOEGE & JULIA M GLOEGE	Single Family	1	\$2,900.00
183023130009	2315 THORNDALE AVE	ANNIE BAKER & JASON R BAKER	Single Family	1	\$2,900.00
183023130032	2320 ERIN CT	TIMOTHY R NORGREN & JANE M NORGREN	Single Family	1	\$2,900.00
183023130033	2300 ERIN CT	GAYLE LEACH & GARY LEACH	Single Family	1	\$2,900.00
183023130036	2241 VALLEY VIEW LN	BARRY THIELEN	Single Family	1	\$2,900.00
183023130035	2240 ERIN CT	JOSHUA J JOHNSON & SARA L JOHNSON	Single Family	1	\$2,900.00
183023130039	2200 ERIN CT	KATHLEEN M BORCHERT & TODD M BORCHERT	Single Family	1	\$2,900.00
183023420001	2015 MISSISSIPPI CIR	ROGER H KRINKE TR & MARY A KRINKE TR	Single Family	1	\$2,900.00
183023420018	2046 MISSISSIPPI CIR	EZRA KOETZ & MOLYL KOETZ	Single Family	1	\$2,900.00
183023420015	2174 MISSISSIPPI CIR	RICHARD W HESSELROTH & PATRICIA M HESSELROTH	Single Family	1	\$2,900.00
183023420004	2063 MISSISSIPPI CIR	BRIAN KROHN & KARI AANESTAD	Single Family	1	\$2,900.00
183023420016	2130 MISSISSIPPI CIR	KENNETH W SMITH & SANDRA L SMITH	Single Family	1	\$2,900.00
183023410021	2088 THORNDALE AVE	JAMES A RENNIE & LAURA A RENNIE	Single Family	1	\$2,900.00
183023420042	2428 VIOLET CT	MICHAEL J MARSHALL & NICOLE A MARSHALL	Single Family	1	\$2,900.00
183023420097	2162 MOUNDS AVE	THOMAS A BERGSTROM & GLORIA BERGSTROM	Single Family	1	\$2,900.00
183023410022	2080 THORNDALE AVE	ALLEGRA DROBNICK & CLAY DROBNICK	Single Family	1	\$2,900.00
183023410024	2068 THORNDALE AVE	RICHARD P TALBOT & KAITLIN TALBOT	Single Family	1	\$2,900.00
183023410023	2072 THORNDALE AVE	CHRISTOPHER PICHNER & STEPHANIE PICHNER	Single Family	1	\$2,900.00
183023420047	2427 VIOLET CT	JACOB MARN & BRITTANY MARN	Single Family	1	\$2,900.00
183023420090	2061 THORNDALE AVE	JEFFREY OSTROM & KRISTINA OSTROM	Single Family	1	\$2,900.00
183023420051	2402 MOUNDS AVE	TENZIN JIGME & TASHI LHAMO	Single Family	1	\$2,900.00
183023410025	1994 MOUNDS AVE	SAMUEL NICHOLAS DALTON & CARA DALTON	Single Family	1	\$2,900.00
183023410026	1964 MOUNDS AVE	MICHAEL P RESECH & ERIN K RESECH	Single Family	1	\$2,900.00
183023420052	2412 MOUNDS AVE	ELDBJORG SKARE TR	Single Family	1	\$2,900.00
183023420083	2111 MOUNDS AVE	ANAS TEL	Single Family	1	\$2,900.00
183023420082	2151 MOUNDS AVE	ARANCODE R KRISHNAN & KAMALAM A KRISHNAN	Single Family	1	\$2,900.00
183023420081	2183 MOUNDS AVE	LOX PROPERTIES	Single Family	1	\$2,900.00
183023420089	2043 THORNDALE AVE	JACKSON ELI BROWN WEISE & SANDRA M DELGADO CABRERA	Single Family	1	\$2,900.00
183023420084	2032 THORNDALE AVE	JOSEPH J KING & JACQUELINE A KING	Single Family	1	\$2,900.00
183023410037	1965 MOUNDS AVE	CHAD A DECOUX TRUST	Single Family	1	\$2,900.00
183023410036	1941 MOUNDS AVE	LILIAN DIXIE LUOMA	Single Family	1	\$2,900.00
183023420063	2423 MOUNDS AVE	PAUL J METZ & JONI P SERRA	Single Family	1	\$2,900.00
183023420088	2019 THORNDALE AVE	RYAN HICKOK & RACHEL HICKOK	Single Family	1	\$2,900.00
183023420085	2018 THORNDALE AVE	GWEN D CARLSON	Single Family	1	\$2,900.00
183023410038	1999 MOUNDS AVE	DALE E SCHLOTFELDT	Single Family	1	\$2,900.00
183023140093	2285 ORIOLE AVE	RONALD L ENNENGA	Single Family	1	\$2,900.00
183023140089	2229 ORIOLE AVE	HARVESTER INVESTMENTS LLC	Single Family	1	\$2,900.00
183023130021	2244 THORNDALE AVE	COLLEEN G OLSEN	Single Family	1	\$2,900.00
183023130019	2216 THORNDALE AVE	HPA BORROWER 2018-1 ML LLC	Single Family	1	\$2,900.00
183023130020	2230 THORNDALE AVE	SCOTT E LEDOUX & SHIRLEY A LEDOUX	Single Family	1	\$2,900.00
183023130018	2202 THORNDALE AVE	SHANA BUKOSKEY	Single Family	1	\$2,900.00
183023140087	2201 ORIOLE AVE	DIANE RAE	Single Family	1	\$2,900.00
183023130024	2286 THORNDALE AVE	ERIN BARTLETT	Single Family	1	\$2,900.00
183023130023	2272 THORNDALE AVE	JENNIFER BERGREN	Single Family	1	\$2,900.00

PIN	PROPERTY ADDRESS	TAX NAME	TYPE	LOTS	ESTIMATED ASSESSMENT
183023130028	2344 THORNDALE AVE	A E SCHLICHTING & DARLYNE E SCHLICHTING	Single Family	1	\$2,900.00
183023140092	2271 ORIOLE AVE	DANIEL KNUTSON	Single Family	1	\$2,900.00
183023130038	2201 VALLEY VIEW LN	ROBIN K STOKER	Single Family	1	\$2,900.00
183023130042	2130 ERIN CT	SEDEGLA P.K. AGBANGLA & EVE COMMERFORD	Single Family	1	\$2,900.00
183023140091	2257 ORIOLE AVE	ASHLEY M SORIA	Single Family	1	\$2,900.00
183023130026	2316 THORNDALE AVE	KARIN A STANGLER & BENJAMIN J STANGLER	Single Family	1	\$2,900.00
183023130027	2330 THORNDALE AVE	TAMORRA BERKICH & MARY ZAUDTKE	Single Family	1	\$2,900.00
183023140090	2243 ORIOLE AVE	SHARON LEE BEARD	Single Family	1	\$2,900.00
183023130022	2258 THORNDALE AVE	MATTHEW OSTEN & KELSEY OSTEN	Single Family	1	\$2,900.00
183023130025	2300 THORNDALE AVE	JASON R WAHL & REBECCA A MELLON	Single Family	1	\$2,900.00
183023140088	2215 ORIOLE AVE	ANNETTE N WORLEY	Single Family	1	\$2,900.00
183023130040	2180 ERIN CT	NICHOLAS JAMES CORBETT & MELISSA R CORBETT	Single Family	1	\$2,900.00
183023130041	2150 ERIN CT	KRISTEN NELSON	Single Family	1	\$2,900.00
183023130043	2079 ERIN CT	KUNCHOK DHONDUP	Single Family	1	\$2,900.00
183023130056	2405 ERIN CT	GERALD E PETERSON & YVONNE L PETERSON	Single Family	1	\$2,900.00
183023130051	2295 ERIN CT	SAMUEL P SWANBERG & HEATHER L SWANBERG	Single Family	1	\$2,900.00
183023130046	2159 ERIN CT	SETH J WEATHERLY & STEPHANIE M WEATHERLY	Single Family	1	\$2,900.00
183023130031	2330 ERIN CT	TENZIN PHELGYE WOSER & TENZIN CHOEZIN	Single Family	1	\$2,900.00
183023130053	2349 ERIN CT	TENZIN GANSUKH & GOTSMLANLA GANSUKH	Single Family	1	\$2,900.00
183023130045	2133 ERIN CT	NATALIE GERMAR & DAVE GERMAR	Single Family	1	\$2,900.00
183023130050	2269 ERIN CT	KENNETH W HALLBERG TR & SUANNE B HALLBERG TR	Single Family	1	\$2,900.00
183023130029	2350 ERIN CT	FORTUNE HOLDINGS LLC	Single Family	1	\$2,900.00
183023130055	2380 ERIN CT	COLIN ANDERSON & KELLY ANDERSON	Single Family	1	\$2,900.00
183023130049	2241 ERIN CT	GERALD A SWANBERG TR & JANICE A SWANBERG TR	Single Family	1	\$2,900.00
183023130048	2213 ERIN CT	DANIEL CHARVOZ & MARY CHARVOZ	Single Family	1	\$2,900.00
183023130047	2187 ERIN CT	JAMES E ANDERSON TR	Single Family	1	\$2,900.00
183023420003	2045 MISSISSIPPI CIR	BRUCE M WESTPHAL	Single Family	1	\$2,900.00
183023410019	2100 THORNDALE AVE	KEVIN R BOURASSA & TRISHA B BOURASSA	Single Family	1	\$2,900.00
183023410020	2092 THORNDALE AVE	PAUL D RUMPZA	Single Family	1	\$2,900.00
183023420006	2089 MISSISSIPPI CIR	KENN C BECKWITH & SUSAN J BECKWITH	Single Family	1	\$2,900.00
183023420008	2115 MISSISSIPPI CIR	DOUGLAS I CAHOW & VIRGINIA M CAHOW	Single Family	1	\$2,900.00
183023420093	2140 THORNDALE AVE	TRUST AGREEMENT OF WILLIAM G PARKIN	Single Family	1	\$2,900.00
183023420032	2087 VIOLET LN	NORMA A NELSON	Single Family	1	\$2,900.00
183023420095	2092 MOUNDS AVE	MERLE R VAGLE & JEAN M VAGLE	Single Family	1	\$2,900.00
183023420005	2075 MISSISSIPPI CIR	BRYAN L LJUNG & THERESA J LJUNG	Single Family	1	\$2,900.00
183023420091	2124 THORNDALE AVE	RODNEY G TOOLEY & RAMONA D TOOLEY	Single Family	1	\$2,900.00
183023420009	2131 MISSISSIPPI CIR	CAROLYN J. FRUIN	Single Family	1	\$2,900.00
183023420094	2088 MOUNDS AVE	PAUL R KNUTSON & NICOLE M KNUTSON	Single Family	1	\$2,900.00
183023420098	2200 MOUNDS AVE	LLOYD N HILSGEN & KAROLYNN HILSGEN	Single Family	1	\$2,900.00
183023420096	2134 MOUNDS AVE	LINDA R HOOPER TR	Single Family	1	\$2,900.00
183023420099	2250 MOUNDS AVE	STANLEY L KAUFMAN	Single Family	1	\$2,900.00
183023420037	2166 VIOLET LN	MARGARITA C WILSON TR	Single Family	1	\$2,900.00
183023420033	2410 VIOLET CT	MARK D KAVOLAK & MOLLY S KAVOLAK	Single Family	1	\$2,900.00
183023420064	2415 MOUNDS AVE	ANTHONY TYLER & KARLYN RISTROM	Single Family	1	\$2,900.00
183023420036	2150 VIOLET LN	STEPHEN KRUTZFELDT & NICOLE KRUTZFELDT	Single Family	1	\$2,900.00
183023420035	2148 VIOLET LN	RICHARD C TUNGSETH & TERESA A TUNGSETH	Single Family	1	\$2,900.00
183023420080	2201 MOUNDS AVE	PHAEDRA D BOYCE-WILSON	Single Family	1	\$2,900.00
183023420065	2407 MOUNDS AVE	KARI A VASEL & ADAM M VASEL	Single Family	1	\$2,900.00
183023420024	2191 VIOLET LN	RANDALL S BERGEN & VONDRIA B BERGEN	Single Family	1	\$2,900.00
183023420013	2189 MISSISSIPPI CIR	JESSICA ANN VIEW NEWHALL & NATHAN DAVID NEWHALL	Single Family	1	\$2,900.00
183023420026	2163 VIOLET LN	JOHN E KING & CHOY F WONG	Single Family	1	\$2,900.00
183023420012	2175 MISSISSIPPI CIR	JUDITH L MCCORMICK & MICHAEL R MCCORMICK	Single Family	1	\$2,900.00
183023420027	2153 VIOLET LN	DAVID E KNIGHT & MARY J KNIGHT	Single Family	1	\$2,900.00
183023420010	2145 MISSISSIPPI CIR	JOLENE C MORGAN TR	Single Family	1	\$2,900.00
183023420030	2119 VIOLET LN	ROBERT G SCHULTZ & LORNA A SCHULTZ	Single Family	1	\$2,900.00
183023420031	2097 VIOLET LN	CAITLIN PEDERSON	Single Family	1	\$2,900.00
183023420025	2177 VIOLET LN	VICTORIA A LEWIS & JASON J TIERNAN	Single Family	1	\$2,900.00
183023420011	2163 MISSISSIPPI CIR	MARC K. KIMBALL	Single Family	1	\$2,900.00
183023420028	2139 VIOLET LN	RANDALL B KAPELKE & RITA M LACARELLA	Single Family	1	\$2,900.00
183023420029	2127 VIOLET LN	GUY B CHASE III & HOLLY S CHASE	Single Family	1	\$2,900.00
183023420092	2132 THORNDALE AVE	MICHAEL R MINER	Single Family	1	\$2,900.00
183023130044	2105 ERIN CT	MELANIE A PETERSON	Single Family	1	\$2,900.00
183023130052	2321 ERIN CT	MELISSA HABECK & CHAD J HABECK	Single Family	1	\$2,900.00
183023130054	2368 ERIN CT	LARRY C LONG & DEBRA A LONG	Single Family	1	\$2,900.00
183023130030	2340 ERIN CT	SARAH KNOX	Single Family	1	\$2,900.00
183023420049	2409 VIOLET CT	JEANNE M SHIELDS	Single Family	1	\$2,900.00
183023420050	2401 VIOLET CT	CURT NIX & TAIA NIX	Single Family	1	\$2,900.00
183023420002	2031 MISSISSIPPI CIR	PHILLIP D KRUGER	Single Family	1	\$2,900.00
183023420007	2105 MISSISSIPPI CIR	GAYLE A KNIGHT TR	Single Family	1	\$2,900.00
183023140079	2299 RAINBOW AVE	DARYN D BERTELSON & SHANNON H BERTELSON	Single Family	1	\$2,900.00
183023140080	2286 ORIOLE AVE	BRIAN D MATSON & KATHRYN M EHLENZ	Single Family	1	\$2,900.00
183023420066	2401 MOUNDS AVE	PATRICK W DALLAS	Single Family	1	\$2,900.00
183023420060	2443 MOUNDS AVE	JAMES R TRI & BEVERLY A TRI	Single Family	1	\$2,900.00
183023420059	2455 MOUNDS AVE	TYRONE MINOR & JAMIE A SUEK	Single Family	1	\$2,900.00
183023420056	2450 MOUNDS AVE	STEVEN W STASSON & SUSAN J FUDENBERG	Single Family	1	\$2,900.00
183023420046	2443 VIOLET CT	ADELLE I NALLY TR	Single Family	1	\$2,900.00
183023420044	2460 VIOLET CT	STEVE ZIERMAN	Single Family	1	\$2,900.00
183023420034	2134 VIOLET LN	MICHAEL J THODE & ALICIA E THODE	Single Family	1	\$2,900.00
183023420043	2444 VIOLET CT	DANIEL JOHN BARNARD & BETH ANN RAMSEY PODVIN	Single Family	1	\$2,900.00
183023420058	2467 MOUNDS AVE	ABIY SHOA & HIWOT A SHEWAYE	Single Family	1	\$2,900.00
183023420045	2459 VIOLET CT	WILLIAM C BECKER TR & DIANA G BECKER TR	Single Family	1	\$2,900.00
183023130062	2398 ERIN CT	NJIE WILLIAM & LIZY MATUKE	Single Family	1	\$2,900.00
183023130061	2390 ERIN CT	RICHARD C BECKER & LYNNE A MITCHELL BECKER	Single Family	1	\$2,900.00
183023130060	2382 ERIN CT	JORDAN B LORENZ	Single Family	1	\$2,900.00
183023130059	2374 ERIN CT	THOMAS GRASHORN & ELIZABETH ANN GRASHORN	Single Family	1	\$2,900.00
183023130058	2366 ERIN CT	HAYU ABDULLE	Single Family	1	\$2,900.00
183023130057	2358 ERIN CT	ANDREW P BAETEN & ASHLEY M BAETEN	Single Family	1	\$2,900.00
183023130037	2271 VALLEY VIEW LN	RICE CREEK VILLA HOME	Home Owners Association	1	\$2,900.00
183023420057	2460 MOUNDS AVE	STEVEN J FUERSTENBERG & NANCY A FUERSTENBERG	Multi-Family	2	\$5,800.00
183023130064	2400 MISSISSIPPI STREET	CITY OF NEW BRIGHTON	Non-Standard	4.54	\$13,166.00

CITY OF NEW BRIGHTON

PROJECT 25-1
2025 STREET REHABILITATION
EXAMPLE ASSESSMENT PAYOFF SCHEDULE

AMOUNT OF PROPOSED ASSESSMENT = **\$2,900.00**

PRINCIPAL:	INTEREST:	YEARS:
<u>\$2,900.00</u>	<u>3.00%</u>	<u>10</u>

YEARS		PRINCIPAL		INTEREST	TOTAL	BALANCE
1	2027	\$290.00	*	\$110.49	\$400.49	\$2,610.00
2	2028	\$290.00		\$78.30	\$368.30	\$2,320.00
3	2029	\$290.00		\$69.60	\$359.60	\$2,030.00
4	2030	\$290.00		\$60.90	\$350.90	\$1,740.00
5	2031	\$290.00		\$52.20	\$342.20	\$1,450.00
6	2032	\$290.00		\$43.50	\$333.50	\$1,160.00
7	2033	\$290.00		\$34.80	\$324.80	\$870.00
8	2034	\$290.00		\$26.10	\$316.10	\$580.00
9	2035	\$290.00		\$17.40	\$307.40	\$290.00
10	2036	\$290.00		\$8.70	\$298.70	\$0.00
TOTALS		\$2,900.00		\$501.99	\$3,401.99	

$$\frac{\$3,401.99}{10} = \$340.20 \text{ AVERAGE ANNUAL PAYMENT}$$

$$\frac{\$340.20}{12} = \$28.35 \text{ AVERAGE MONTHLY PAYMENT}$$

* INCLUDES APPROXIMATELY 15.25 MONTHS OF INTEREST (3.81%)

ARTICLE I. IN GENERAL**Sec. 2-1. City boundaries.**

The corporate limits of the city shall be as shown and indicated on the official map on file at city hall.

(Code 1966; Code 2001, § 2-1)

Secs. 2-2—2-20. Reserved.**ARTICLE II. SPECIAL ASSESSMENTS*****Sec. 2-21. Generally.**

(a) When an assessment has been certified for collection to the county and a person desires to pay the remaining unpaid installments, the county is hereby authorized to establish the necessary procedures to make possible the payment of the balance to the county. This procedure shall be in lieu of making payment to the city as provided in M.S.A. § 429.061, subd. 3, as amended. The county is designated as an agent of the city in this matter.

(b) The county is authorized to collect installments for assessments along with the general property taxes. The purpose of this authorization is to afford the public the convenience of making payments at the same time.

(Code 1966; Code 2001, § 2-2; Ord. No. 258, 11-25-1969; altered in 2024 recodification)

State law reference—Authority to allow partial payments, M.S.A. § 429.061 subd. 3.

Sec. 2-22. Deferment of special assessments.

At its discretion, the city council may defer the payment of a special assessment adopted by the city when it determines by a three-fifths vote of all councilmembers that each of the following conditions are present:

- (1) The property upon which the assessment has been or is to be levied is homestead property.
- (2) One or more of the property owners is 65 years of age or older.
- (3) Payment of the assessment would be a hardship for the property owner.

(Code 1988; Code 2001, § 2-3; Ord. No. 381, 1-11-1977)

Sec. 2-23. Hardship defined.

(a) A hardship shall be deemed to prima facie exist when the average annual payment for all assessments levied against the subject property exceeds one percent of the adjusted gross income of the applicant as evidenced by the applicant's most recent federal income tax return.

***State law reference**—Special assessments, M.S.A. § 429.011 et seq.

(b) The average annual payment of an assessment shall be the total cost of the assessment, excluding interest, divided by the number of years over which it is spread.

(c) The city council may consider assessment deferral for other eligible applicants not meeting the prima facie test of this section.

(Code 1988; Code 2001, § 2-4; Ord. No. 381, 1-11-1977)

Sec. 2-24. Determination of interest rate.

Deferred assessments shall carry an interest rate equal to the interest rate imposed on all other assessments for the same public improvement.

(Code 1988; Code 2001, § 2-5; Ord. No. 381, 1-11-1977)

Sec. 2-25. Application.

Application for a deferral shall be made on a form as prescribed by the city.

(Code 1988; Code 2001, § 2-6; Ord. No. 381, 1-11-1977)

Sec. 2-26. Termination of deferment.

The deferment of payment of a special assessment shall cease and all amounts accruing plus interest shall become due and payable upon the occurrence of any of the events specified in this section. At its discretion, the city council may, at the time of termination of the deferral, provide for payment of the deferred sum in accordance with the terms of the original assessment.

- (1) The death of the property owner, provided that the spouse is unable to qualify for deferment.
- (2) The sale, transfer, or subdivision of the property or any part thereof.
- (3) The homestead status of the property is lost.
- (4) The city council determines that immediate or partial payment of the assessment would no longer be a hardship.

(Code 1988; Code 2001, § 2-7; Ord. No. 381, 1-11-1977)

Sec. 2-27. Personal liability and special assessments.

(a) *Authority.* This section is adopted pursuant to M.S.A. § 429.101.

(b) *Personal liability.* Except as otherwise provided by law, the owner of property on which (or adjacent to which) a service has been performed under this article is personally liable for the cost of the service. As soon as the service has been completed and the cost is determined, the finance director or other designated city official will prepare a bill and mail it to the owner, and, thereupon, the amount will be due and payable in the office of the finance director.

(c) *Assessment.* On or before September 15 of each year, the finance director will list the total unpaid charges for current services against each separate lot or parcel to which they are attributable under this section. The city council may then levy the unpaid charges against the property as a special assessment under M.S.A. § 429.101 and other pertinent statutes, for certification to the county auditor, and collection along with current taxes the following year or in annual installments, not exceeding ten, as the council determines. (Code 2001, § 2-8)

Sec. 2-28. Charges for emergency services; collection; collection of unpaid service charges and fees.

(a) *Authority.* This section is adopted pursuant to M.S.A. §§ 415.01, 366.011, and 366.012.

(b) *Charges for emergency services; collection.*

- (1) The city may impose a reasonable service charge for emergency services, including fire, rescue, medical, and related services provided by the city or contracted for by the city. If the service charge remains unpaid for 30 days after a notice of delinquency is sent to the recipient of the service or the recipient's representative or estate, the city or its contractor on behalf of the city may use any lawful means allowed to a private party for collection of an unsecured delinquent debt. The city may also use the authority of subsection (c) of this section to collect unpaid service charges of this kind from delinquent recipients of services who are owners of taxable property in the city, or areas served by the city for emergency services.
- (2) The powers conferred by this section are in addition and supplemental to the powers conferred by any other law for a city to impose a service charge or assessment for a service provided by the city or contracted for by the city.

(c) *Collection of unpaid service charges and fees.* If the city is authorized to impose a service charge or fee on the owner, lessee, or occupant of property, or any of them, for a governmental service provided by the city, the city may certify to the county auditor, on or before October 15 for each year, any unpaid service charges or fees which shall then be collected together with property taxes levied against the property. A charge or fee may be certified to the auditor only if, on or before September 15, the city has given written notice to the property owner of its intention to certify the charge or fee to the auditor. The service charges or fees shall be subject to the same penalties, interest, and other conditions provided for the collection of property taxes. This section is in addition to any other law authorizing the collection of unpaid costs and service charges or fees. (Code 2001, § 2-9; Ord. No. 867, 9-24-2019)

Secs. 2-29—2-59. Reserved.

Resolution No. 2025-

State of Minnesota
County of Ramsey
City of New Brighton

RESOLUTION ACCEPTING THE FEASIBILITY STUDY AND CALLING FOR A PUBLIC IMPROVEMENT HEARING ON PROPOSED IMPROVEMENT PROJECT 25-1, 2025 STREET REHABILITATION.

WHEREAS, pursuant to City Council order, a Feasibility Report has been prepared by the Department of Community Assets and Development of the City of New Brighton with reference to the construction of Improvement Project 25-1, 2025 Street Rehabilitation, and

WHEREAS, this Feasibility Report was received by the City Council of the City of New Brighton on April 8, 2025.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of New Brighton:

1. The Council will consider the construction of the proposed Improvement 25-1, 2025 Street Rehabilitation, in accordance with the report and the assessment of contiguous or benefiting properties for all or a portion of the cost of the installation, pursuant to Minnesota Statute 429.011, law 1955, Chapter 393, as amended, at the estimated cost of \$3,725,000.
2. That the Public Improvement Hearing will be held on said proposed improvement in the Council Chambers of City Hall at 6:30 p.m., April 22, 2025, and the Clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted this 8th day of April, 2025, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

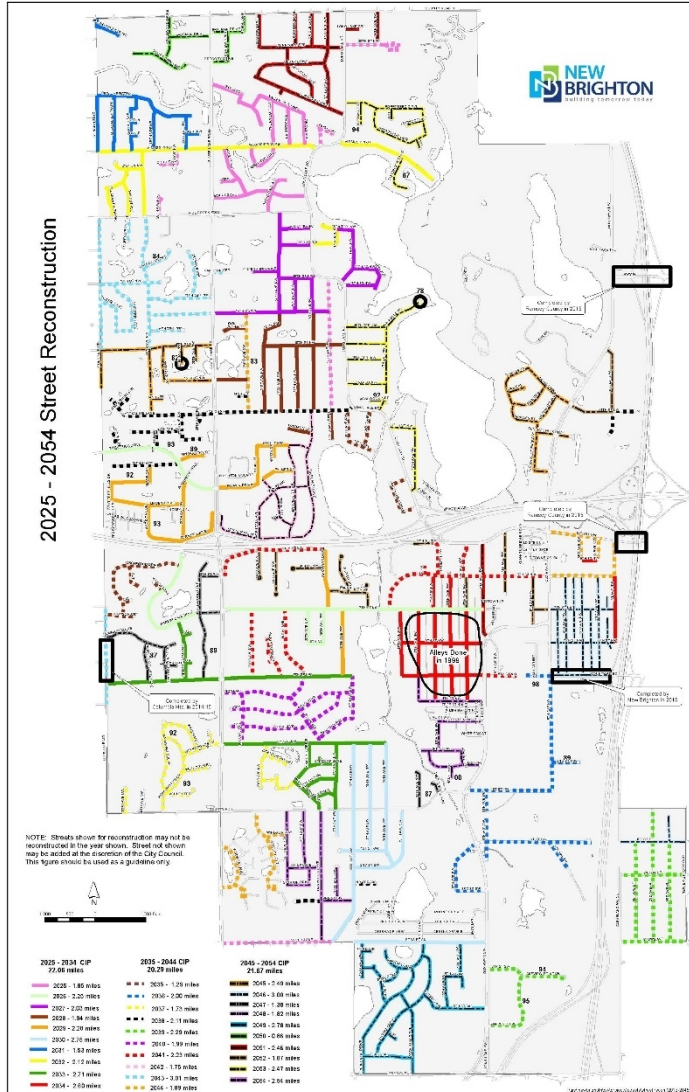
Terri Spangrud, City Clerk

Department of Community Assets and Development

PROJECT 25-1, 2025 STREET REHABILITATION

April 8, 2025 Feasibility Study Acceptance & Set
Public Hearing Date





- In 1980 City Council adopted a Comprehensive Street Plan for maintaining our streets and alley system.
- New Brighton has about 64 miles of streets and alleys.
- Streets are rehabilitated about every 25 to 30 years.
- Rehabilitate about 2.1 miles per year.
- Rehabilitate on a neighborhood basis to minimize disruption.

LIVING STREETS



January 9, 2024 City Council approved Living Streets Plan

Vision

Improve the quality of life in New Brighton through infrastructure improvements

- Designing streets to include safe and comfortable routes for pedestrians/bicyclists that also moves vehicles slowly but efficiently
- Creating a sense of place that celebrates the feeling of community in the city
- Protect and enhance the urban forest and environment

STREET IMPROVEMENTS – LIVING STREETS IMPLEMENTATION

Living Streets Checklist

Roadway	Category	Features Needed						Transit Adjustments	Considerations for Future Study
		Sidewalk 	Bicycle Facilities 	Parking 	Blvd Trees 	Storm Drain 	Place Making 		
Mississippi Circle	☒ Local							This is not a transit route nor will it become one	Installation of curb bump outs at Mississippi Street recommended to reduce pedestrian crossing distance. Street width reduction during watermain improvements to support safer streets.
	☐ Local (MSA)								
	☐ Minor Collector								
	☐ Major Collector								
		Check the appropriate box above  High  Medium  Low							

Checklist Considerations

Street Category

- Local
- Minor Collector
- Major Collector

Needed Features and Action Items

- Sidewalks – proximity and connectivity to parks, schools, trail networks, etc.
- Bike facility needs – painted lanes or protected
- Parking needs
- Tree canopy improvements and boulevard trees
- Storm sewer and drainage improvements
- Place making opportunities
- Public transit adjustments
- Crosswalks and Safe Routes to School
- **Utility improvement impacts also considered during street review due to curb removal required for utility work**

2025 STREET REHABILITATION

2025 Street Rehabilitation Map

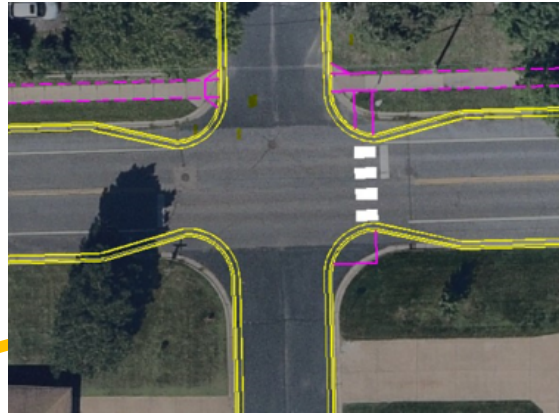
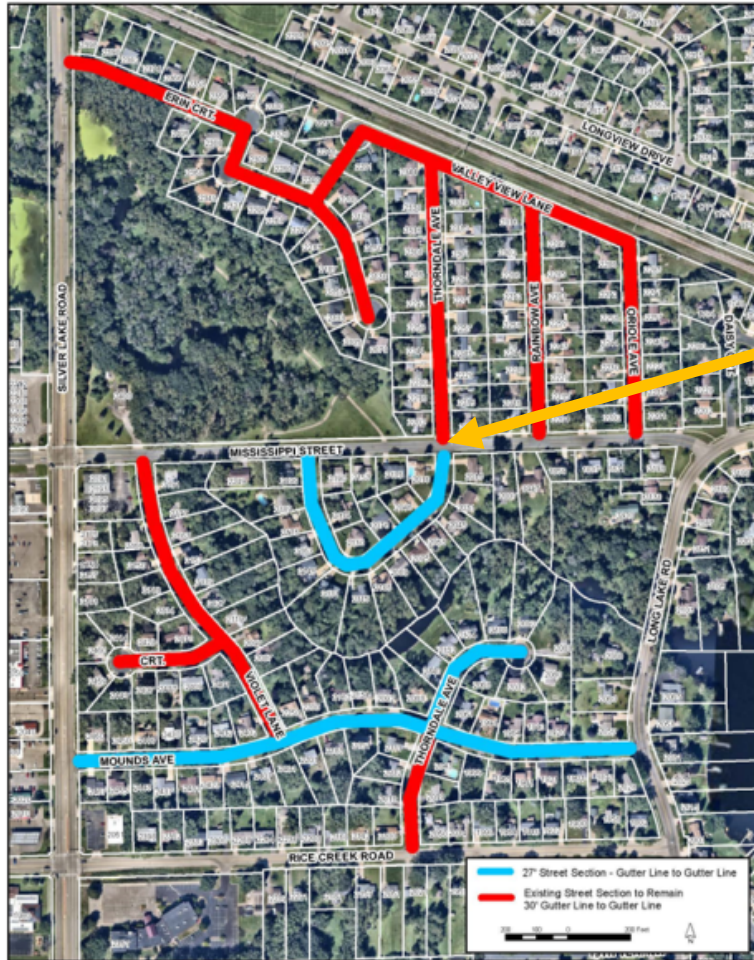


Streets Included

- Mounds Avenue
 - Thorndale Avenue (north of Rice Creek Road)
 - Violet Lane
 - Violet Court
 - Mississippi Circle
 - Erin Court
 - Thorndale Ave (north of Mississippi St)
 - Rainbow Ave
 - Oriole Ave
 - Valley View Lane
 - Alley between Erin Court and Valley View Lane
-
- Total of 1.85 miles of streets in project corridor
 - Last rehabilitated in 1995

2025 STREET REHABILITATION

2025 Street Rehabilitation Proposed Street Sections



Project Scope

- Street surface replacement
- Partial curb and gutter replacement
- Street width reduction on select streets to align with Living Streets Plan
- Installation of curb “bump outs” at Mississippi Street and Mississippi Circle/Thorndale Ave to reduce pedestrian crossing distance
- Watermain and service line replacement in select areas
- Storm sewer improvements
- Sanitary sewer improvements

IMPROVEMENT	CITY COSTS	RESIDENT COSTS - ASSESSABLE
Street Reconstruction	75%	25%
Water System Improvements	100%	0%
Storm Sewer System Improvements	100%	0%
Sanitary Sewer System Improvements	100%	0%

Streets reconstructed with existing concrete curb and gutter:

- 25% of the street surfacing costs are specially assessed against benefitting properties
- Remaining 75% of costs paid from New Brighton general taxes
- All utility improvement costs paid for by utility improvement funds



LEGISLATIVE HISTORY AND STREET RAHABILATION PROCESS

- ☒ November 12, 2024, Council adopted a resolution ordering staff to prepare Feasibility Study for City Project 25-1, 2025 Street Rehabilitation
- ☒ March 20, 2025, Neighborhood Informational Meeting
- ☒ April 8, 2025, Feasibility Study to Council and Set Public Hearing Date
- ☐ **April 22, 2025, Public Improvement Hearing**
 - Presentation of Feasibility Study
 - Public comments to Council
 - Council officially orders project and authorized preparation of plans and specifications
- ☐ **May 2025, Council to Approve Plans and Specifications and Authorize Bid Advertisement**
- ☐ **Summer 2025, Start Construction**
- ☐ **October 2025, Substantial Completion**
- ☐ **September 2026, Assessment Hearing**

RECOMMENDATION

1. To adopt the resolution accepting the Feasibility Study and calling for a Public Improvement Hearing on proposed Project 25-1, 2025 Street Rehabilitation.
2. Set Public Improvement Hearing date of April 22, 2025.