



**New Brighton City Council
Business Meeting Agenda
New Brighton City Hall | Council Chambers
803 Old Highway 8 NW, New Brighton, MN 55112
6:30 PM July 14, 2026**

Members of the City Council will attend the meeting in person unless eligible to attend remotely per MN Stat. 13D.02

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit NBMN.info/View-A-Meeting
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530



I. Call to Order and Roll Call

____ Mayor Kari Niedfeldt-Thomas
____ Councilmember Graeme Allen
____ Councilmember Emily Dunsworth
____ Councilmember Jeanne Vint Frischman
____ Councilmember Jason Steffenhagen

II. Pledge of Allegiance

III. Public Comment Forum

IV. Approval of Agenda

V. Special Order of Business

1. Public Safety Mid-Year Update
2. Proclamation declaring July 2026 as Parks and Recreation Month and July 17, 2026, as Park and Recreation Professionals Day

VI. Consent Agenda

1. Consider Approval of Payments
2. Consider Approval of City Council Minutes
 - a. 2026-06-23 City Council Meeting Minutes
 - b. 2026-06-23 City Council Worksession Minutes
3. Accept Receipt of Commission Minutes
 - a. 03-09-2026 Public Safety Commission
 - b. 05-11-2026 Public Safety Commission
 - c. 05-21-2026 Equity Commission
 - d. 04-16-2026 Equity Commission
4. Consider Application for Solicitor License for Timberline Roofing & Contracting.
5. Approval of ReLeaf Grant Agreement
6. Authorize Staff To Enter Into A Grant Agreement With the Minnesota Department of Public Safety for an Updated Turnout Gear Dryer
7. Consider Change Order 1 and Final Payment Partial Payment 2 for City Project 24-4, Lift Station #8 Replacement
8. Consideration of Amendment 1 to the Professional Services Contract with Kimley Horn for City Project 26-1, 2026 Street Rehabilitation
9. Consider Professional Services Agreement with Barr Engineering for the preparation of the Department of Natural Resources Water Supply Plan for the City of New Brighton.
10. Consider a Resolution Authorizing the Lions Club to Submit Off-Site Gambling License Application to the MN Gambling Control Board
11. Consider Approval of Gambling Exempt Permit for Ducks Unlimited North Suburban Chapter 239
12. Consider Approval of Gambling Exempt Permit for Children's Surgery International
13. Consider Approval of Gambling Exempt Permit for United Church of Christ
14. Consider Authorizing Staff to Enter into an Agreement with CAP Carpet & Flooring, LLC. for Carpet Replacement at the New Brighton Community Center
15. Consider Approval of Gambling Exempt Permit for St. John the Baptist Church's FallFest Event
16. Consider Approval of Temporary Liquor License for St. John the Baptist Church's

Annual FallFest Event

17. Consider Application for Solicitor License for Legacy Restoration LLC.

VII. Public Hearings

VIII. Council Business

IX. Commission Liason Reports, Announcements, and Updates

City Manager Devin Massopust

Councilmember Graeme Allen

Councilmember Emily Dunsworth

Councilmember Jeanne Vint Frischman

Councilmember Jason Steffenhagen

Mayor Kari Niedfeldt-Thomas

X. Adjournment

Public Safety Update

Tuesday, July 14, 2026

Data-driven crime & incident trends

- Historically low Part 1 crime rates in 2025: theft, auto theft, total
 - Burglary and theft slightly elevated so far in 2026 compared to last year
- Declining share of 911 calls = decreased dispatch costs
 - 12,647 CAD (computer aided dispatching) events last year
 - However, above average officer responses to calls (15,248) in 2025
- Allina Health Emergency Medical Services (EMS)
 - Monthly reporting and monitoring by Public Safety Commission
- Fire emergencies & technical rescue incidents elevated
 - 208 calls through June (busiest first-half of year on record)
 - Ramsey County Fire Chiefs Water Rescue Task Force deployment

Personnel, recruitment, and retention

- Active paid-on-call firefighter hiring process
 - Physical Agility Testing (PAT) practice sessions on Monday evenings
- Final interviews for two current police officer vacancies
 - CVBI Public Safety study high-priority recommendation: “full-staffing”
- Screening applicants for two police cadet positions
 - funded by state pathways to policing grant (similar to ICPOET program)
- Continuing “bench strength” post-pandemic rebuilding efforts
 - Law Enforcement Explorers
 - Police Reserve Auxiliary
 - Opportunities in Emergency Care (OEC)

Police officer tenure: Ramsey County municipalities / Anoka County neighbors

- New Brighton 12 years 7 months
- Roseville 12 years 4 months
- Saint Paul 12 years 3 months
- Maplewood 10 years 9 months
- Fridley 10 years 6 months
- Mounds View 10 years 5 months
- Saint Anthony 10 years 4 months
- White Bear Lake 10 years 4 months
- North Saint Paul 7 years 2 months
- Columbia Heights 6 years 2 months

Budget & resource utilization

- Grant-funded DWI/Traffic Safety Officer
 - NBDPS boasted some of the highest arrest rates for DWI
- MPL / paid family leave impacts on operational staffing
 - Already 2,000 hours in 2026 compared to 800 hours sick leave in 2025
- Battery electric equipment implemented for fire apparatus
 - Replaced small gas engines for ventilation fans and saws
- Squad car upfitting timeline reductions
 - Vendor change resulted in six-month faster turnaround
- Use of force equipment modernization and training transitions
 - Non-fleet capital replacement purchases

Community engagement

- “Police Dogz” trailer funded by MN Chiefs of Police Foundation
- National Night Out: Tuesday, August 4th!
- School Resource Officers (SROs)
 - Beginning year 4 of contract with Mounds View Schools
- Fire Safety poster contest
- Social media engagement
 - NBDPS Facebook page more than 2 million views so far in 2026

Mental health outreach

- \$250K award for MN Office of Justice Programs Crisis Response Grant Program
- Continued partnership with other Ramsey County law enforcement agencies for NYFS Community Advocate position
- Ramsey County Sheriff Emergency Response Teams (SERT): Crisis Negotiators

Emerging local issues

- E-bikes, e-motos
- Park “takeover” events
- Bridge protesters: oppositional groups

1946-2026: 80th Police Anniversary!

- Lawrence “Dude” Bona: appointed New Brighton Chief of Police when the office was established (served 1946-1950)
- Celebrating eight decades of law enforcement services to the City of New Brighton

Proclamation

- WHEREAS* parks and recreation strengthen quality of life by providing places where people of all ages and abilities can play, learn, gather, volunteer, celebrate, and connect; and
- WHEREAS* this year's Parks and Recreation Month theme, "**The Power Of...**", recognizes the power of parks and recreation to build healthy communities, foster belonging, inspire stewardship, and strengthen connections among neighbors; and
- WHEREAS* parks, trails, playgrounds, recreation programs, community events, athletic facilities, natural areas, Brightwood Hills Golf Course, and the New Brighton Community Center contribute to the physical, mental, social, and environmental well-being of our community; and
- WHEREAS* the City of New Brighton has invested more than \$16 million in parks and recreation improvements over the past six years; and
- WHEREAS* these accomplishments are made possible through the dedication of New Brighton's maintenance and forestry crews, golf, recreation and Community Center staff, volunteers, and supporters;
- WHEREAS* Friday, July 17, 2026, is recognized nationally as **Park and Recreation Professionals Day**, honoring the individuals whose passion, expertise, and service enrich the lives of New Brighton residents.

NOW, THEREFORE I, Kari Niedfeldt-Thomas, Mayor of The City of New Brighton, Minnesota do hereby proclaim:

July 2026 as Parks and Recreation Month and July 17, 2026, as Park and Recreation Professionals Day

In the City of New Brighton.

*IN WITNESS WHEREOF, I have hereunto set my
hand and caused the Seal of the City of New Brighton, Minnesota
to be affixed this 14th day of July, 2026.*

Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Payments
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Action Requested: <u>Motion</u>
Form of Action: <u>Other</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	The following summary of claims have been submitted to the City’s Finance Department for payment. A detailed listing is also attached. <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>EFT:</td><td>\$969,289.53</td></tr> <tr> <td>ACH:</td><td>\$359,718.25</td></tr> <tr> <td>Check:</td><td>\$73,483.81</td></tr> <tr> <td>Total:</td><td>\$1,402,491.59</td></tr> </table>	EFT:	\$969,289.53	ACH:	\$359,718.25	Check:	\$73,483.81	Total:	\$1,402,491.59
EFT:	\$969,289.53								
ACH:	\$359,718.25								
Check:	\$73,483.81								
Total:	\$1,402,491.59								

Recommendations:	To approve the payment of invoices as listed in the attachment.
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Applicable Deadlines:	The Council Meeting immediately following the disbursement of funds.
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Community Impact:	All payments of claims are accounted for in the City’s budgets and/or long-term financial plans and may be funded by the community through
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	the property tax levy, user fees or other charges.
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Legislative History:	Minnesota Statute 412.271 requires the City Council to approve all payments of claims. Per the City's Purchasing Policy, the City Council delegates to the City Manager or his/her designee its authority to pay claims prior to obtaining Council approval. A list of all payments are to be provided to the City Council at the next available Council meeting, and earlier payment does not affect the right of the City Council or any taxpayer to challenge the validity of a claim.
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Strategic Priority:	<u>Operational Effectiveness</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes \$1,402,491.59</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:		
	1.	07-14-26 VI_1 APPROVAL OF PAYMENTS

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/01/2026	METROPOLITAN LIFE INSURANCE COMPANY	MN PAID LEAVE MONTHLY PREMIUM	6,338.15
06/01/2026	METROPOLITAN LIFE INSURANCE COMPANY	MN PAID LEAVE MONTHLY PREMIUM	6,338.15
06/01/2026	METROPOLITAN LIFE INSURANCE COMPANY	MN PAID LEAVE MONTHLY PREMIUM	(0.18)
			12,676.12
06/15/2026	XCEL ENERGY	500 13TH AVE NW 04/16-05/17/26	100.53
06/10/2026	PITNEY BOWES INC - EFT	POSTAGE MACHINE REFILL JUNE 2026	8,000.00
06/15/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 05 MAY	27.73
06/15/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 05 MAY	27.73
06/15/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 05 MAY	13.87
			69.33
06/16/2026	MN DEPT OF REVENUE	MAY FUEL TAX	209.29
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	(257.00)
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	4,584.46
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	985.73
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	736.20
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	4,112.24
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	900.43
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	2,465.16
06/16/2026	MN DEPT OF REVENUE	MAY 2026 SALES TAX	93.78
			13,621.00
06/10/2026	1ST AYD - CC	GLOVES SHOP SUPPLY	191.67
06/10/2026	A-1 VACUUM CLEANER-CC	REPAIR OF BROKEN VACUUM @ HANSEN	175.63
06/10/2026	A-1 VACUUM CLEANER-CC	CARPET CLEANER FOR HANSEN	314.90
			490.53
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	FOOD FOR POLICE AND FIRE TRAINING DAY	451.72
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	FOOD FOR POLICE AND FIRE TRAINING DAY	451.72
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	FOOD FOR POLICE AND FIRE TRAINING DAYS	448.92
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	FOOD FOR POLICE AND FIRE TRAINING DAYS	448.93
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	GRATUITY FOR TRAINING DAYS FOOD - INVOICE 23	72.67
06/10/2026	ACAPULCO MEXICAN RESTAURANT-cc	GRATUITY FOR TRAINING DAYS FOOD - INVOICE 23	72.68
			1,946.64
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	352.39
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	1,090.26
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	2,132.79
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	530.49
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	1,090.26
06/10/2026	Ace Waste-cc	JUNE WASTE DISPOSAL SERVICES	156.40
			5,352.59
06/10/2026	ALLSTREAM - CC	HOSTED PHONE SYSTEM	3,564.77
06/10/2026	AMAZON WEB SERVICES - CC	HOSTED WEB SERVICES	5.20
06/10/2026	AMAZON.COM-cc	SAFETY SUPPLIES GLASSES / RAIN SUITS	716.16
06/10/2026	AMAZON.COM-cc	ADVIL & ANTI ACID FOR FIRST AID KIT	27.06
06/10/2026	AMAZON.COM-cc	PHONE CASE	27.93
06/10/2026	AMAZON.COM-cc	CPR CLASS SUPPLIES AND SHINGUARDS FOR YOUTH SOCCER LEAGUE	185.94
06/10/2026	AMAZON.COM-cc	CPR CLASS SUPPLIES AND SHINGUARDS FOR YOUTH SOCCER LEAGUE	9.99
06/10/2026	AMAZON.COM-cc	PITCHING MACHINE FOR YOUTH BASEBALL LEAGUE	149.00
06/10/2026	AMAZON.COM-cc	YOUTH LEAGUE SUPPLIES - FOLDERS, WHISTLES, PADLOCK	87.26
06/10/2026	AMAZON.COM-cc	REC COORDINATOR STANDING DESK	131.59
06/10/2026	AMAZON.COM-cc	PICKLEBALLS FOR LEAGUE	55.29
06/10/2026	AMAZON.COM-cc	PHONE CASE AND CONCERT SERIES SUPPLIES	18.87
06/10/2026	AMAZON.COM-cc	PHONE CASE AND CONCERT SERIES SUPPLIES	17.99

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	AMAZON.COM-cc	CHAIR MAT	34.29
06/10/2026	AMAZON.COM-cc	FARMERS MARKET KIDS DAY SUPPLIES	98.99
06/10/2026	AMAZON.COM-cc	HEADSET AND SD CARD READER	55.74
06/10/2026	AMAZON.COM-cc	KEY TAGS FOR KEYBOXES	45.96
06/10/2026	AMAZON.COM-cc	POSTCARDS FOR FIRE EVENTS	14.89
06/10/2026	AMAZON.COM-cc	ALUMINUM TAPE FOR LAKE DIANE AERATOR	11.95
06/10/2026	AMAZON.COM-cc	ALUMINUM TAPE FOR LAKE DIANE AERATOR	1.00
06/10/2026	AMAZON.COM-cc	LAKE DIANE AERATOR	7.52
06/10/2026	AMAZON.COM-cc	LAKE DIANE AERATOR	90.40
06/10/2026	AMAZON.COM-cc	PHONE CASE	23.99
06/10/2026	AMAZON.COM-cc	PHONE CASE	25.99
06/10/2026	AMAZON.COM-cc	REPLACEMENT UPS BATTERY FOR CITYHALL UPS	275.24
06/10/2026	AMAZON.COM-cc	NBCC FIRST AID SUPPLIES - ICE PACKS	59.02
		COAT HANGER - FITNESS STUDIO, ELASTIC KEY CHAIN - MEMBERSHIP	
06/10/2026	AMAZON.COM-cc	CARDS	30.12
06/10/2026	AMAZON.COM-cc	NBCC FIRST AID SUPPLIES	84.11
06/10/2026	AMAZON.COM-cc	CLOROX WIPES	57.02
06/10/2026	AMAZON.COM-cc	PUBLIC SAFETY HAND SOAP	123.52
06/10/2026	AMAZON.COM-cc	FUSES FOR MERRY GO ROUND	14.20
06/10/2026	AMAZON.COM-cc	PLANTER BOXES FOR WTP #1	426.96
06/10/2026	AMAZON.COM-cc	AIR FRESHNER SHOP STOCK	57.57
06/10/2026	AMAZON.COM-cc	AIR LINES & FITTINGS SHOP STOCK	54.81
06/10/2026	AMAZON.COM-cc	RECOIL STARTER PARKS WEED WHIP	48.13
06/10/2026	AMAZON.COM-cc	CARB KIT PARKS WEED WHIP	23.98
06/10/2026	AMAZON.COM-cc	#2012 GUIDE PLATES	74.99
06/10/2026	AMAZON.COM-cc	LABEL MAKER TAPE AND DIAGONAL CUTTERS	59.34
06/10/2026	AMAZON.COM-cc	PANTS ANDREW UNIFORM	199.95
06/10/2026	AMAZON.COM-cc	#2113 LED HEAD LIGHT BULBS	60.88
06/10/2026	AMAZON.COM-cc	WIRE LOOM SHOP	32.63
06/10/2026	AMAZON.COM-cc	RETAINER RINGS SHOP	16.98
06/10/2026	AMAZON.COM-cc	EDGER BLADES PARKS EDGER	26.37
06/10/2026	AMAZON.COM-cc	TRIMMER HEAD PARKS	23.05
06/10/2026	AMAZON.COM-cc	TANK VENT PARKS WEED WHIPS	14.54
06/10/2026	AMAZON.COM-cc	TONER CARTRIDGES FOR THE PASSPORT OFFICE	1,104.00
06/10/2026	AMAZON.COM-cc	LENS/SCREEN WIPES AND ERASABLE PENS FOR THE LICENSE BUREAU	35.98
06/10/2026	AMAZON.COM-cc	SAFETY SUNGLASSES	33.29
06/10/2026	AMAZON.COM-cc	SAFETY SUNGLASSES	28.44
06/10/2026	AMAZON.COM-cc	CARABINERS FOR SOCCER GOALS TIE DOWNS	45.09
06/10/2026	AMAZON.COM-cc	WATER RESCUE SUPPLIES	213.49
06/10/2026	AMAZON.COM-cc	11X17 COPY PAPER FOR DCAD	150.08
06/10/2026	AMAZON.COM-cc	DRILLS FOR FORESTRY	562.76
		LARGE POST-ITS AND TONER CARTRIDGES FOR LICENSE BUREAU &	
06/10/2026	AMAZON.COM-cc	PASSPORT PRINTERS	8.95
		LARGE POST-ITS AND TONER CARTRIDGES FOR LICENSE BUREAU &	
06/10/2026	AMAZON.COM-cc	PASSPORT PRINTERS	845.37
06/10/2026	AMAZON.COM-cc	CLEANING SUPPLIES FOR HOT DOG CART	9.07
06/10/2026	AMAZON.COM-cc	SUPPLIES FOR HOT DOG CART	39.68
06/10/2026	AMAZON.COM-cc	SUPPLIES FOR HOT DOG CART	24.10
06/10/2026	AMAZON.COM-cc	POE EXTENDERS FOR WTP1	170.98
06/10/2026	AMAZON.COM-cc	WELLNESS BIKE CHALLENGE - GIFT CARDS	125.00
		MAINTENANCE FACILITY - CLEANING SUPPLIES (HIGH DUSTER & LINT	
06/10/2026	AMAZON.COM-cc	ROLLER	47.66
06/10/2026	AMAZON.COM-cc	PUBLIC SAFETY TRASH CAN BUDDY BAG	46.50
06/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	84.90
06/10/2026	AMAZON.COM-cc	FLASHLIGHT BATTERIES FOR E499	143.27
06/10/2026	AMAZON.COM-cc	FLASHLIGHT BATTERIES FOR E499	11.97
06/10/2026	AMAZON.COM-cc	BLOOD PRESSURE CUFF FOR UT495	26.99
06/10/2026	AMAZON.COM-cc	BLOOD PRESSURE CUFF FOR UT495	2.26
06/10/2026	AMAZON.COM-cc	BATTERIES FOR HCN GAS HAZMAT TRUCK	24.98

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	AMAZON.COM-cc	BATTERIES FOR HCN GAS HAZMAT TRUCK	2.10
			<u>7,388.12</u>
06/10/2026	AMERICAN RED CROSS - CC	4 CPR TRAINING CERTIFICATES	168.00
06/10/2026	AMERICAN RED CROSS - CC	RED CROSS LIFEGUARD RE-CERTIFICATION FEES	192.00
			<u>360.00</u>
06/10/2026	ARDEN HILLS DMV-CC	CLASS A LICENSE- CONNOR	27.33
06/10/2026	Aspen Mills-cc	LAW ENFORCEMENT MEMORIAL SERVICE UNIFORM WHITE GLOVES FOR FLAG BEARER	12.85
06/10/2026	Aspen Mills-cc	RESERVE VEST K. AYRES	767.76
06/10/2026	Aspen Mills-cc	J. SOUKASEUM VEST AND NAME TAG	159.35
06/10/2026	Aspen Mills-cc	G. CERERO RESERVE UNIFORM	542.52
06/10/2026	Aspen Mills-cc	BACKPACKS FOR PUB ED MATERIALS	30.00
			<u>1,512.48</u>
06/10/2026	ATLASSIAN - CC	HOSTED KNOWLEDGEBASE	10.00
06/10/2026	Batteries Plus-cc	BATTERY FOR SAW	155.95
06/10/2026	Batteries Plus-cc	BATTERIES FOR LIFT STATION 27	104.85
06/10/2026	Batteries Plus-cc	BATTERY FOR SPEAKER	27.95
			<u>288.75</u>
06/10/2026	BCA	BCA CONFERENCE REGISTRATION	300.00
06/10/2026	BCA TRAINING EDUCATION-cc	D. CLARKE DMT RECERTIFICATION	75.00
06/10/2026	BCA TRAINING EDUCATION-cc	E. SYPNIEWSKI DMT RECERTIFICATION	75.00
06/10/2026	BCA TRAINING EDUCATION-cc	S. KINGSLEIN DMT RECERTIFICATION	75.00
06/10/2026	BCA TRAINING EDUCATION-cc	2026 BCA USER CONFERENCE SEPT 29-30 E. NUNDAHL	300.00
06/10/2026	BCA TRAINING EDUCATION-cc	2026 BCA USER CONFERENCE SEP 29-30 G. KRAHN	300.00
			<u>825.00</u>
06/10/2026	BEACH'S LONG LAKE SERVICE - CC	PROPANE SHOP	39.80
06/10/2026	BEISSWENGERS HARDWARE-cc	TOMATO CAGES FOR WELLBEING COMMITTEE GARDEN	22.77
06/10/2026	BEISSWENGERS HARDWARE-cc	TOMATO CAGES FOR WELLBEING COMMITTEE GARDEN	1.91
06/10/2026	BEISSWENGERS HARDWARE-cc	INSECT SPRAY FOR FIRE APPARATUS DURING AREA SEARCH TO MITIGATE VECTOR BORNE DISEASE TRANSMISSION	95.88
06/10/2026	BEISSWENGERS HARDWARE-cc	NEW GARDEN HOSE FOR WATER TRUCK	22.99
06/10/2026	BEISSWENGERS HARDWARE-cc	NEW GARDEN HOSE FOR WATER TRUCK	1.93
06/10/2026	BEISSWENGERS HARDWARE-cc	IRRIGATION POSTS FOR LIONS PARK	5.37
06/10/2026	BEISSWENGERS HARDWARE-cc	IRRIGATION POSTS FOR LIONS PARK	0.45
06/10/2026	BEISSWENGERS HARDWARE-cc	HOSES, SPRINKLERS & TIMERS FOR NEW PLANTINGS @ HIDDEN OAKS	215.91
06/10/2026	BEISSWENGERS HARDWARE-cc	PVC GLUE, PRIMER & SAW TO FIX IRRIGATION BREAK	35.98
06/10/2026	BEISSWENGERS HARDWARE-cc	NEW SHOWER HEAD WOMENS LOCKER ROOM / NEW TORCH HEAD	34.99
06/10/2026	BEISSWENGERS HARDWARE-cc	NEW SHOWER HEAD WOMENS LOCKER ROOM / NEW TORCH HEAD	74.99
06/10/2026	BEISSWENGERS HARDWARE-cc	RAISED BED SOIL & HOSE SHUT OFF FOR GARDENS @ CITY HALL	173.88
06/10/2026	BEISSWENGERS HARDWARE-cc	PRTS TO FIX BROKEN IRRIGATION @ LIONS PARK	15.12
06/10/2026	BEISSWENGERS HARDWARE-cc	TAPE & PAPER TO COVER NEW DRAIN @ LIONS WHILE POURING CONCRETE	48.58
06/10/2026	BEISSWENGERS HARDWARE-cc	PARTS TO REPAIR BROKEN IRRIGATION @ LIONS PARK	52.52
06/10/2026	BEISSWENGERS HARDWARE-cc	BRACKETS & BOARD FOR SHELF IN FIRE DISPATCH	29.98
06/10/2026	BEISSWENGERS HARDWARE-cc	PARTS TO FIX BROKEN IRRIGATION @ LIONS PARK	8.99
06/10/2026	BEISSWENGERS HARDWARE-cc	HOSE & SPRINKLER FOR EDVENTURES TO USE	120.96
06/10/2026	BEISSWENGERS HARDWARE-cc	SHOVELS	43.98
06/10/2026	BEISSWENGERS HARDWARE-cc	FUSES	1.61
06/10/2026	BEISSWENGERS HARDWARE-cc	FUSES	19.18
06/10/2026	BEISSWENGERS HARDWARE-cc	SCREW FASTNERS	6.99

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	BEISSWENGERS HARDWARE-cc	SCREW FASTNERS	0.59
06/10/2026	BEISSWENGERS HARDWARE-cc	GARBAGE BAGS FOR WELLS 3, 4, 14, 15 / BATTERIES FOR THERMOSTAT / AIRFILTER FOR DEHUMIDIFIERS	7.82
06/10/2026	BEISSWENGERS HARDWARE-cc	GARBAGE BAGS FOR WELLS 3, 4, 14, 15 / BATTERIES FOR THERMOSTAT / AIRFILTER FOR DEHUMIDIFIERS	93.33
06/10/2026	BEISSWENGERS HARDWARE-cc	EXTRA MILWAUKEE M18 BATTERIES	299.00
06/10/2026	BEISSWENGERS HARDWARE-cc	PAINT ROLLER	15.99
06/10/2026	BEISSWENGERS HARDWARE-cc	HARDWARE BOLT SETTER	1.99
06/10/2026	BEISSWENGERS HARDWARE-cc	CLEANING STAINLESS STEEL AT PLANT	35.97
06/10/2026	BEISSWENGERS HARDWARE-cc	WEED KILLER & SPRAYER	212.97
06/10/2026	BEISSWENGERS HARDWARE-cc	SMALL HINGE FUEL PUMP KEYPAD COVER	6.99
06/10/2026	BEISSWENGERS HARDWARE-cc	BOLTS SHOP	12.32
06/10/2026	BEISSWENGERS HARDWARE-cc	BOLTS SHOP	8.76
06/10/2026	BEISSWENGERS HARDWARE-cc	TOOLS FOR PLANTING	86.55
06/10/2026	BEISSWENGERS HARDWARE-cc	CLEANING SUPPLIES	94.92
06/10/2026	BEISSWENGERS HARDWARE-cc	SUPPLIES FOR K9 TRANING, TOOL TO UN JAM NON LETHAL TRANING	
06/10/2026	BEISSWENGERS HARDWARE-cc	GUN	12.78
06/10/2026	BEISSWENGERS HARDWARE-cc	KEYS FOR PSO	11.98
06/10/2026	BEISSWENGERS HARDWARE-cc	LAKE DIANE AERATOR	11.10
			1,948.02
06/10/2026	BELLAGENTE	IACP TECH CONFERENCE - DINNER	20.52
06/10/2026	BELLAGENTE	MEAL FOR NK AT AICP TECH CONFERENCE	19.25
06/10/2026	BREEZY POINT RESORT - CC	MAPET CONFERENCE LODGING OCTOBER 12-14 T. HAMDORF	181.46
06/10/2026	BUFFALO BROS	IACP TECH CONFERENCE - DINNER	14.58
06/10/2026	BUFFALO BROS	IACP TECH CONFERENCE - DINNER	25.22
			39.80
06/10/2026	C & D OIL SERVICES OF WASECA - CC	OIL FILTER PICKED UP SHOP	70.00
06/10/2026	CARIBOU COFFEE-cc	BREAKFAST AT NEGOTIATIONS TRANING 5/18	14.46
06/10/2026	CARROLL CONSTRUCTION SUPPLY - CC	SONO TUBES FOR TRENCH DRAINS	5.42
06/10/2026	CARROLL CONSTRUCTION SUPPLY - CC	SONO TUBES FOR TRENCH DRAINS	66.99
			72.41
06/10/2026	CAST IRON - CC	MEAL FOR NK AND AV WHILE TRAVELLING FOR IACP TECH CONFERENCE	67.13
06/10/2026	CAST IRON - CC	MEAL FOR NK WHILE AT AICP TECH CONFERENCE	23.57
06/10/2026	CDW GOVERNMENT-cc	MONITORS	760.64
06/10/2026	CDW GOVERNMENT-cc	LTO12 BACKUP TAPES	276.00
			1,036.64
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	258.64
06/10/2026	CENTURYLINK - CC	INTERNET SERVICE	801.19
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	193.98
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	64.66
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	69.83
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	139.66
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	64.66
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	193.98
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	452.62
06/10/2026	CENTURYLINK - CC	PHONE SERVICE	64.66
			2,303.88
06/10/2026	CERES ENVIRONMENTAL - CC	WOOD CHIPS FOR NBCC	1,620.00
06/10/2026	CHEWY.COM - CC	DOG FOOD FOR K9 TATER	73.51
06/10/2026	CHIPOTLE-CC	WELLNESS CPR/AED TRAINING LUNCH	946.80
06/10/2026	CHIPOTLE-CC	STAFF TRAINING DINNER	184.53
			1,131.33

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	CINTAS - CC	MATS & CLEANING	452.80
06/10/2026	CINTAS - CC	NBCC MAT CLEANING	574.64
			<u>1,027.44</u>
06/10/2026	COMCAST CABLE-cc	PHONE SERVICE	130.66
06/10/2026	COMCAST CABLE-cc	INTERNET SERVICE	120.24
06/10/2026	COMCAST CABLE-cc	PHONE SERVICE	106.69
06/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.34
06/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.34
06/10/2026	COMCAST CABLE-cc	INTERNET SERVICE	130.66
06/10/2026	COMCAST CABLE-cc	PHONE SERVICE	173.21
06/10/2026	COMCAST CABLE-cc	INTERNET SERVICE	180.98
06/10/2026	COMCAST CABLE-cc	NBCC FITNESS CENTER CALBLE TV	130.70
06/10/2026	COMCAST CABLE-cc	CABLE TV FOR BRIGHTWOOD CLUBHOUSE	150.08
			<u>1,293.90</u>
06/10/2026	COMMERS CONDITIONED WATER-cc	SALT FOR NBCC WASTER SOFTENER	55.00
06/10/2026	COMPULOCKS BRANDS INC-CC	SECURE STAND FOR TABLET	295.00
06/10/2026	CONSTANT CONTACT - CC	CONSTANT CONTACT MONTHLY EBLAST SUBSCRIPTION	206.00
06/10/2026	CORE & MAIN - CC	26-1 STREET REHAB WATERMAIN MATERIALS	11,597.85
06/10/2026	CORE & MAIN - CC	26-1 STREET REHAB WATERMAIN MATERIALS	24,472.83
06/10/2026	CORE & MAIN - CC	26-1 STREET REHAB WATERMAIN MATERIALS	13,063.44
			<u>49,134.12</u>
06/10/2026	COSTCO WHOLESALE-CC	WATERBOTTLES FOR FIRE CREWS	389.50
06/10/2026	COSTCO WHOLESALE-CC	FRESH FRUIT FOR WELLBEING COMMITTEE	96.64
06/10/2026	COSTCO WHOLESALE-CC	PLATES/BOWLS/SODA FOR RESALE	26.48
06/10/2026	COSTCO WHOLESALE-CC	PLATES/BOWLS/SODA FOR RESALE	55.47
06/10/2026	COSTCO WHOLESALE-CC	EDVENTURES SUPPLIES AND SNACKS	126.86
06/10/2026	COSTCO WHOLESALE-CC	EDVENTURES SNACKS	264.49
			<u>959.44</u>
06/10/2026	CRAGUNS LODGE AND GOLF RE-cc	MNGFOA CONFERENCE LODGING - GF	415.53
06/10/2026	CUB FOODS-cc	TREATS FOR BLLOK CLUB	20.47
06/10/2026	CUB FOODS-cc	DONUTS FOR BINGO AND BREAKFAST	130.98
06/10/2026	CUB FOODS-cc	DISTILLED WATER NB1 (GOLF CART)	4.17
06/10/2026	CUB FOODS-cc	DONUTS FOR COFFEE WITH A COP	19.96
06/10/2026	CUB FOODS-cc	WATER FOR RESALE	25.96
			<u>201.54</u>
06/10/2026	CUMMINS SALES AND SERVICE - CC	#2004 SERVICE CALL FOR CHECK ENGINE LIGHT ON	999.22
06/10/2026	DELEVAN STREET FILMS	DOCUMENTARY SCREENING FOR NB CONNECT	250.00
06/10/2026	DELTA AIR-cc	CARRY ON BAGGAGE FEE - NK & AV	70.00
06/10/2026	DELTA AIR-cc	CHECKED BAG FEES FOR AICP TECH CONFERENCE - NK & AV	70.00
			<u>140.00</u>
06/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	APRIL 2026 SURCHARGE	846.76
06/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	APRIL 2026 SURCHARGE	(25.00)
			<u>821.76</u>
06/10/2026	DIAMOND MOWERS - CC	#1414 CLEVIS, KNIFE, BOLTS & NUTS	699.69
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206 MEMBERSHIP COST	3.00
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206 MEMBERSHIP COST	2.27
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206 MEMBERSHIP COST	4.55
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206 MEMBERSHIP COST	5.19
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2504	5.36
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2504	4.99
06/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2504	3.00
06/10/2026	DIRTROAD APP - CC	NBPR ELECTRIC VEHICLE CHARGE - VEHICLE 2506	3.00
06/10/2026	DIRTROAD APP - CC	NBPR ELECTRIC VEHICLE CHARGE - VEHICLE 2506	5.05

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	DIRTROAD APP - CC	NBPR ELECTRIC VEHICLE CHARGE - VEHICLE 2506	4.26
			40.67
06/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE	4.82
06/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE	3.00
06/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE	5.61
06/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE	4.69
06/10/2026	DIRTROAD APP - CC	EV CHARGE	4.46
06/10/2026	DIRTROAD APP - CC	MONTHLY SUBSCRIPTION - EV	3.00
			25.58
06/10/2026	DOMINO'S-cc	PIZZA FOR SWIM STAFF TRAINING - POOL ONLY AVAILABLE DURING THE EVENING DUE TO SCHOOL IN SESSION	42.65
06/10/2026	E.G. RUD & SONS INC - CC	2026 STREET REHAB SURVEYING	482.00
06/10/2026	ECKBERG LAMMERS-CC	GUN LAW 101 TRAINING A. SONTERRE	119.00
06/10/2026	ECKBERG LAMMERS-CC	GUN LAW 101 TRAINING M. DEBOER	119.00
			238.00
06/10/2026	ELECTRO WATCHMAN INC-cc	FIRE SYSTEM MONITORING- WARM STORAGE	200.85
06/10/2026	ELECTRO WATCHMAN INC-cc	FIRE SYSTME MONITORING- COLD STORAGE	200.85
06/10/2026	ELECTRO WATCHMAN INC-cc	FIRE SYSTEM MONITORING- MAINT. BUILDING	200.85
06/10/2026	ELECTRO WATCHMAN INC-cc	HANSEN PARK BATHROOM DOOR TROUBLESHOOTING	235.00
06/10/2026	ELECTRO WATCHMAN INC-cc	FIRE ALARM MONITORING	269.85
06/10/2026	ELECTRO WATCHMAN INC-cc	NBCC QUATERLY SECURITY FEE	587.70
			1,695.10
06/10/2026	EMERGENCY APPARATUS MAINTENANCE-CC	#2004 WATER LEAK REPAIR	281.59
06/10/2026	ERIC HERING DC - CC	DOT PHYSICAL CONNOR & KOTTA	130.00
06/10/2026	ESRI - CC	ARCGIS ONLINE SUBSCRIPTIONS	951.00
06/10/2026	FAT DADDYS BAR AND GRILL-CC	DINNER 5/18 NEGOTIATIONS TRAINING WODNICK, SLACK, SINGER	61.71
06/10/2026	FIRE SAFETY USA-cc	4 LENGHTS OF 1 3/4" FIRE HOSE-RED FOR BUMPER LINE	807.75
06/10/2026	FIRSTNET / AT&T - CC	PUBLIC SAFETY PHONE BILL APRIL 2026	3,119.22
06/10/2026	FIRSTNET / AT&T - CC	CELLULAR SERVICE	41.51
06/10/2026	FIRSTNET / AT&T - CC	CELLULAR SERVICE	3,385.59
			6,546.32
06/10/2026	FLEET FARM - CC	TARP TO COVER SWEEPINGS	15.44
06/10/2026	FLEET FARM - CC	TARP TO COVER SWEEPINGS	189.99
06/10/2026	FLEET FARM - CC	BULK HARDWARE	21.39
06/10/2026	FLEET FARM - CC	BULK HARDWARE	1.74
06/10/2026	FLEET FARM - CC	BOOTS- TRAVIS	234.95
			463.51
06/10/2026	FORESTRY SUPPLIERS, INC - CC	BAMBOO STAKES / SEEDLING PROTECTOR TUBES	234.15
06/10/2026	Forklifts of Minnesota-cc	#2009 DIAGNOSTIC FEE	267.81
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	DIRT FOR HYDRO SEEDER / BOULDERS FOR HANSEN SIGN	123.00
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	DIRT FOR HYDRO SEEDER / BOULDERS FOR HANSEN SIGN	540.00
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	BLACK DIRT SPLASH PAD LIONS	687.00
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	10 YARDS OF RED MULCH FOR P.S & C.H	438.92
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	BLACK DIRT	24.00
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	BLACK DIRT	2.01
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	BLACK DIRT	24.00
06/10/2026	FRA-DOR BLACK DIRT & RECYC -CC	BLACK DIRT	2.01
			1,840.94
06/10/2026	FULL SLATE - CC	2026 JUNE APPOINTMENT SCHEDULER SUBSCRIPTION	51.95
06/10/2026	G & B ENVIRONMENTAL - CC	NBCC HVAC FILTERS	1,042.41
06/10/2026	General Industrial Supply Co-cc	CAUTION TAPE FOR DRAIN @ LIONS SPLASH PAD	35.19

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	60.00
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	75.00
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	75.00
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	50.00
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	20.00
06/10/2026	GIFTOGRAM - CC	MAY 2026 ANNIVERSARIES	150.00
			430.00
06/10/2026	GLOBAL INDUSTRIAL - CC	MAILBOX POSTS FOR OAKWOOD	23.86
06/10/2026	GLOBAL INDUSTRIAL - CC	MAILBOX POSTS FOR OAKWOOD	284.85
			308.71
06/10/2026	GRAFIX SHOPPE-cc	#2510 TAILGATE DECALS	125.00
06/10/2026	Grainger-cc	AA BATTERIES	18.48
06/10/2026	Grainger-cc	BATTERIES FOR SCBA'S	120.72
06/10/2026	Grainger-cc	NEW FANS FOR LAKE DIANE AERATOR	172.70
06/10/2026	Grainger-cc	NEW FANS FOR LAKE DIANE AERATOR	141.50
06/10/2026	Grainger-cc	WHEEL WEIGHTS SHOP SUPPLIES	95.54
06/10/2026	Grainger-cc	LAKE DIANE AERATOR	138.41
06/10/2026	Grainger-cc	LAKE DIANE AERATOR	11.59
06/10/2026	Grainger-cc	"DRAINS TO WATERWAY" STENCILS	80.00
			778.94
06/10/2026	GYM WORKS INC - CC	NBCC FITNESS CENTER QUARTERLY PM	1,395.00
06/10/2026	HABITAT PEST SOLUTIONS - CC	PEST CONTROL @ WTP #1	4.13
06/10/2026	HABITAT PEST SOLUTIONS - CC	PEST CONTROL @ WTP #1	150.00
			154.13
06/10/2026	HANDY - CC	TIE DOWN FOR TRAILER	676.45
06/10/2026	HANDY - CC	TIE DOWN FOR TRAILER	50.14
			726.59
06/10/2026	HARBOR FREIGHT TOOLS-cc	TOOLS JESSE TRUCK	16.99
06/10/2026	HARBOR FREIGHT TOOLS-cc	TOOLS JESSE TRUCK	1.38
			18.37
06/10/2026	HARD ROCK CAFE - CC	DINNER AT VCS CONFERENCE JUNE 2 E. NUNDAHL AND G. KRAHN	52.63
06/10/2026	HARD ROCK HOTEL & CASINO - CC	HOTEL FOR VCS CONFERENCE ATLANTIC CITY JUNE 2-4	181.16
06/10/2026	HARD ROCK HOTEL & CASINO - CC	LODGING FOR VCS CONFERENCE JUNE 2-4 ATLANTIC CITY NJ E. NUNDAHL	116.20
			297.36
06/10/2026	HERITAGE LANDSCAPE SUPPLY GROU - CC	NEW IRRIGATION CONTROL MODULE TO REPAIR BROKEN ONE @ SUNNY SQUARE / STOCK IRRIGATION PARTS	555.19
06/10/2026	HERITAGE LANDSCAPE SUPPLY GROU - CC	MISC IRRIGATION SUPPLIES & CHEMICAL FOR BROADLEAF WEED CONTROL	630.11
			1,185.30
06/10/2026	HOLIDAY STATIONSTORE - CC	BREAKFAST AT NEGOTIATIONS TRAINING 5/19	7.42
06/10/2026	HOLIDAY STATIONSTORE - CC	GAS CITY PUMPS DOWN-FUEL FOR POLICE CAR	150.19
06/10/2026	HOLIDAY STATIONSTORE - CC	UNLEADED NON OXY GEN 15.204 GALLONS FOR SMALL ENGINE	92.73
06/10/2026	HOLIDAY STATIONSTORE - CC	UNLEADED NON OXY GEN 9.772 GALLONS SMALL ENGINE	62.53
06/10/2026	HOLIDAY STATIONSTORE - CC	UNLEADED NON OXY GEN 22.731 GALLONS SMALL ENGINE	145.46
06/10/2026	HOLIDAY STATIONSTORE - CC	UNLEADED NON OXY 9.268 GALLONS SMALL ENGINES	42.62
			500.95
06/10/2026	HOME DEPOT - CC	LUMBER TO REPAIR BENCHES @ MEADOWOOD	64.80
06/10/2026	HOME DEPOT - CC	VARIOUS MATERIALS FOR NBCC BUILDING	150.37

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	HOME DEPOT - CC	REEL TO KEEP HOSE OFF GROUND	34.98
06/10/2026	HOME DEPOT - CC	TOWELS FOR STAINLESS STEEL CLEANING	14.98
06/10/2026	HOME DEPOT - CC	PAINT BUCKET TO COVER PACKING SEALS	2.98
			268.11
06/10/2026	HORNUNG'S GOLF PRODUCTS - CC	GOLF CLUB GRIPS	102.75
06/10/2026	HORNUNG'S GOLF PRODUCTS - CC	GOLF TESS FOR RESALE	265.65
			368.40
06/10/2026	HULU - CC	TV SERVICE FOR PSC	104.98
06/10/2026	HULU - CC	TV SERVICE FOR PSC	8.79
			113.77
06/10/2026	IMAGING SPECTRUM, INC - CC	2026 PASSPORT PHOTO PAPER	2,499.50
06/10/2026	Innovative Office Solutions-cc	SPOONS, TRASH BAGS	66.24
06/10/2026	Innovative Office Solutions-cc	TRASH BAGS FOR LUNCHROOM BINS	61.90
06/10/2026	Innovative Office Solutions-cc	PENCILS	0.87
06/10/2026	Innovative Office Solutions-cc	HOT CUPS, SPOONS, PLATES	210.10
06/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	393.69
06/10/2026	Innovative Office Solutions-cc	NOTARY STAMP G. KRAH, E. NUNDAHL	72.56
06/10/2026	Innovative Office Solutions-cc	BATHROOM SUPPLIES	748.79
06/10/2026	Innovative Office Solutions-cc	HAND SOAP	202.92
06/10/2026	Innovative Office Solutions-cc	BATHROOM SUPPLIES FOR PUBLIC SAFETY	442.76
06/10/2026	Innovative Office Solutions-cc	URINAL SCREENS FOR PUBLIC SAFETY	38.64
06/10/2026	Innovative Office Solutions-cc	COPY PAPER FOR CITY HALL	283.60
06/10/2026	Innovative Office Solutions-cc	CITY HALL TOILET PAPER	58.79
06/10/2026	Innovative Office Solutions-cc	CITY HALL PAPER TOWELS	58.79
			2,639.65
06/10/2026	J'S BURGERS N MORE	IACP TECH CONFERENCE - LUNCH	8.10
06/10/2026	J'S BURGERS N MORE	IACP TECH CONFERENCE - LUNCH	8.10
06/10/2026	J'S BURGERS N MORE	IACP TECH CONFERENCE - LUNCH	11.34
			27.54
06/10/2026	J'S BURGERS N MORE	MEAL FOR NK DURING AICP TECH CONFERENCE	9.23
06/10/2026	KASCO MARINE, INC - CC	REPAIR OF FOUNTAIN @ GOLF COURSE POND	333.51
06/10/2026	KINGS MEAL PREP-CC	NBCC STAFF TRAINING MEAL	269.69
06/10/2026	L & S SERVICE SOLUTION - CC	NBCC MONTHLY CLEANING CONTRACT FEE	5,995.00
06/10/2026	LASTPASS US LP - CC	PASSWORD MANAGER SUBSCRIPTION	70.24
06/10/2026	LASTPASS US LP - CC	PASSWORD MANAGER SUBSCRIPTION	5.89
			76.13
06/10/2026	LENOVO - CC	HDMI PORT ADD ON FOR DESKTOPS	104.94
06/10/2026	Loffler Companies, Inc-cc	MAY 2026 - P&R COPIER CHARGES	513.46
06/10/2026	MacQueen Equipment-cc	#1703 TOW BAR ASSEMBLY	833.25
06/10/2026	MacQueen Equipment-cc	#1703 SIDEBROOM LINK	826.48
06/10/2026	MacQueen Equipment-cc	#1703 SOLENOID VALVE	227.44
06/10/2026	MacQueen Equipment-cc	VEHICLE SERVICE #2509	450.00
			2,337.17
06/10/2026	MARIE RIDGEWAY & ASSOC - CC	THERAPY RETAINER, MANDATORY CHECK IN RIEDEL, THERAPY SESSION	910.00
06/10/2026	MATTERPORT - CC	3D VIRTUAL FACILITY PROGRAM ANNUAL FEE	696.00
06/10/2026	Menards-cc	PUBLIC EDUCATION MATERIALS-FIRE PREVENTION	36.91
06/10/2026	Menards-cc	PAINT & FENCE POSTS FOR GOLF COURSE	2.13
06/10/2026	Menards-cc	PAINT & FENCE POSTS FOR GOLF COURSE	26.23
06/10/2026	Menards-cc	REBAR & REBAR TIES FOR DRAIN @ LIONS PARK	79.31
06/10/2026	Menards-cc	REBAR FOR LIONS DRAIN PROJECT	54.80
06/10/2026	Menards-cc	LUMBER & HARDWARE TO FIX BROKEN BENCHES IN PARKS	102.47
06/10/2026	Menards-cc	WOOD FOR HISTORY CENTER SIGN	40.68

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	Menards-cc	HARDWARE FOR HISTORY SIGN	17.46
06/10/2026	Menards-cc	LIONS PARK DRAIN	28.49
06/10/2026	Menards-cc	LAKE DIANE- AERATOR	170.63
06/10/2026	Menards-cc	CONCRETE BAGS	13.65
06/10/2026	Menards-cc	CONCRETE BAGS	168.00
06/10/2026	Menards-cc	ROCK FOR HANDHOLE GATE WTP#1	1.80
06/10/2026	Menards-cc	ROCK FOR HANDHOLE GATE WTP#1	22.14
06/10/2026	Menards-cc	FOAM FOR 7TH & SILVER LAKE WATER MAIN	181.08
06/10/2026	Menards-cc	STORAGE BOXES	44.88
06/10/2026	Menards-cc	STORAGE BOXES	3.65
06/10/2026	Menards-cc	GARDEN TORCH FOR WEED KILLING AROUND WTP#1	6.33
06/10/2026	Menards-cc	GARDEN TORCH FOR WEED KILLING AROUND WTP#1	77.94
06/10/2026	Menards-cc	WATER DEPT HYDRANT PAINT	34.43
06/10/2026	Menards-cc	HOLE SAW FOR STORM SEWER	33.69
06/10/2026	Menards-cc	PAINT FOR LIFT STATIONS	48.04
06/10/2026	Menards-cc	TRENCH DRAIN @ LIONS CONCRETE	483.56
06/10/2026	Menards-cc	TRENCH DRAIN @ LIONS CONCRETE	100.80
			1,779.10
06/10/2026	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR JUNE WASTE WATER SERVICES	19,999.00
06/10/2026	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR JULY WASTE WATER SERVICES	19,999.00
			39,998.00
06/10/2026	MIDC ENTERPRISES - CC	PARTS TO REPAIR BROKEN IRRIGATION @ GOLF COURSE	337.60
06/10/2026	MIDWAY FORD - CC	#1601 SEAT BOTTOM ASSEMBLY	597.94
06/10/2026	MIDWAY FORD - CC	#1710 LOCK ROD KNOBS	19.28
06/10/2026	MIDWAY FORD - CC	#048 WINDOW RUN	154.68
06/10/2026	MIDWAY FORD - CC	#2509 MIRROR GLASS	123.23
06/10/2026	MIDWAY FORD - CC	#2107 MIRROR GLASS	85.84
06/10/2026	MIDWAY FORD - CC	#2413 BRAKE PADS & ROTORS	628.15
			1,609.12
06/10/2026	MINNCOR - CC	2026 DUPLICATE TITLE STOCK	105.00
06/10/2026	MINNEAPOLIS FINANCE DEPT - CC	FIXED WATER CHARGE- APRIL 2026	5,413.80
06/10/2026	MINNESOTA EQUIPMENT-cc	GRANDSTAND	5,000.00
06/10/2026	MINNESOTA EQUIPMENT-cc	STIHL POLE SAWS	188.78
06/10/2026	MINNESOTA EQUIPMENT-cc	STIHL POLE SAWS	703.98
			5,892.76
06/10/2026	MN ASSOC OF PROP&EVIDENCE TECH - CC	MAPET ANNUAL CONFERENCE OCTOBER 13-14 T. HAMDORF	250.00
06/10/2026	MN BOARD FIREFIGHTER TRAINING - CC	FIRE FIGHTER LICENSE RENEWAL	600.00
06/10/2026	MN BOARD FIREFIGHTER TRAINING - CC	T. LAMOTTE, C. WOLLA LICENSE RENEWAL	150.00
			750.00
06/10/2026	MN DEPT OF PUBLIC SAFETY - CC	CLASS A LICENSE- KOTTA	27.33
06/10/2026	MOBILE PRO SYSTEMS - CC	CAMERA TRAILER WARRANTY AND SERVICE	359.40
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	630.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	VOLLEYBALL LEAGUE FACILITY FEE	389.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	305.50
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	VOLLEYBALL LEAGUE FACILITY FEE	474.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	639.50
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	POOL AT HIGH VIEW RESCUE SWIMMING	30.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTIC FACILITY RENTAL FEES	1,390.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	DANCE RECITAL AUDITORIUM RENTAL FEE	205.50
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTIC GYM RENTAL FEE	1,551.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	TENNIS COURT RENTAL FEES	175.00
06/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTIC GYM RENTAL FEES	1,390.00
			7,179.50

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	MRPA - CC	AI AND PARKS REC TRAINING - JH	35.00
06/10/2026	MRPA - CC	KELLY MRPA AI TRAINING REGISTRATION	35.00
			70.00
06/10/2026	MSP AIRPORT - CC	VCS CONFERENCE JUNE 2-JUNE 4TH LUNCH 6/2/2026	23.00
06/10/2026	MSP AIRPORT - CC	LUNCH 6/2 VCS CONFERENCE ATLANTIC CITY NJ	19.97
06/10/2026	MSP AIRPORT - CC	AIRPORT PARKING DURING CONFERENCE	132.50
			175.47
06/10/2026	NAT'L TACTICAL OFFICERS ASSOC-CC	SUPERVISING PATROL CRITICAL INCIDENTS TRANING M. FARMER	319.00
06/10/2026	NATIONAL REC AND PARKS ASSC - CC	KELLY NRPA CONFERENCE REGISTRATION	795.00
06/10/2026	NATIONAL REC AND PARKS ASSC - CC	NRPA ANNUAL CONFERENCE REGISTRATION	596.00
			1,391.00
06/10/2026	NEW BRIGHTON FORD-cc	#2412 CHECK ENGINE LIGHT	304.49
06/10/2026	NORDEAST COFFEE COMPANY, INC - CC	PUBLIC SAFETY COFFEE MAY 2026	441.30
06/10/2026	NORDEAST COFFEE COMPANY, INC - CC	NBCC COFFEE SUPPLIES	436.55
			877.85
06/10/2026	NORM'S TIRE SALES -CC	#2109 TIRES	830.00
06/10/2026	North American Safety -cc	SAFETY VESTS	138.00
06/10/2026	NORTHERN TOOL EQUIPMENT-cc	NEW PINTLE HITCH & CLEVIS FOR TRUCK #2616	211.80
06/10/2026	OFFICE DEPOT-cc	PARKS DISCOVERY SIGNS	104.59
06/10/2026	OFFICE DEPOT-cc	PARKS DISCOVERY SIGNS	9.28
06/10/2026	OFFICE DEPOT-cc	PARKS DISCOVERY SIGNS	148.09
06/10/2026	OFFICE DEPOT-cc	PARKS DISCOVERY SIGNS	13.43
06/10/2026	OFFICE DEPOT-cc	CLIPBOARDS FOR FIRE TRUCKS- REUNIFICATION FORM STORAGE	157.81
06/10/2026	OFFICE DEPOT-cc	OFFICE SUPPLIES	87.96
			521.16
06/10/2026	OMNI HOTEL - CC	IACP TECH CONFERENCE HOTEL	1,254.96
06/10/2026	OMNI HOTEL - CC	LODGING FOR NK AT IACP TECH CONFERENCE	1,254.96
06/10/2026	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIES	1,198.75
06/10/2026	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIES	146.00
			1,344.75
06/10/2026	Orkin -cc	PEST CONTROL	136.27
06/10/2026	Orkin -cc	PEST CONTROL- MAY	168.30
06/10/2026	Orkin -cc	MAY PEST CONTROL - FREEDOM NC	94.91
06/10/2026	Orkin -cc	NBCC PEST CONTROL MAY 2026	160.84
			424.05
06/10/2026	PARTSTREE.COM - CC	RECOIL STARTER PARKS WEED WHIP	4.94
06/10/2026	PARTSTREE.COM - CC	RECOIL STARTER PARKS WEED WHIP	58.94
			63.88
06/10/2026	PET CENTRAL ANIMAL HOSPITAL - CC	ANIMAL BOARDING FEES APRIL AND MAY 2026	378.61
06/10/2026	PET CENTRAL ANIMAL HOSPITAL - CC	ANIMAL BOARDING JUNE 2026	625.30
			1,003.91
06/10/2026	PIONEER ATHLETICS - CC	ANCHORS FOR GOALS	600.00
06/10/2026	PIONEER ATHLETICS - CC	SOCCER NETS	1,980.00
06/10/2026	PIONEER ATHLETICS - CC	FIELD SUPPLIES BASES/NETS/PAINT	1,041.54
06/10/2026	PIONEER ATHLETICS - CC	FIELD SUPPLIES BASES, NETS, PAINT	1,100.00
06/10/2026	PIONEER ATHLETICS - CC	FIELD SUPPLIES BASES, NETS, PAINT	386.51
06/10/2026	PIONEER ATHLETICS - CC	FIELD SUPPLIES BASES, NETS, PAINT	451.70
			5,559.75

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	PIONEER PRESS-CC	CITY OF NEW BRIGHTON LEGALS	44.65
06/10/2026	PIONEER PRESS-CC	CITY OF NEW BRIGHTON LEGALS	113.24
			157.89
06/10/2026	PLAISTED COMPANIES INC - CC	DIRT FOR GOLF COURSE	1,479.32
06/10/2026	PLETSCHERS GREENHOUSE - CC	PLANTS FOR WELLBEING COMMITTEE GARDEN	208.33
06/10/2026	PLETSCHERS GREENHOUSE - CC	TOMATO CAGES/TRELLIS FOR WELLBEING COMMITTEE GARDEN	57.98
06/10/2026	PLETSCHERS GREENHOUSE - CC	PLANTS FOR THE WOOD DUCK AREA	1,718.00
06/10/2026	PLETSCHERS GREENHOUSE - CC	PLANTS FOR HANSEN SIGN	110.00
06/10/2026	PLETSCHERS GREENHOUSE - CC	FLOWERS IN PLANTERS	334.82
			2,429.13
06/10/2026	POLICE RECORDS MANAGEMENT - CC	REDACTING AND RELEASING REPORTS TRAINING A. SLACK	159.00
06/10/2026	PRECISE - CC	PRECISE SUBSCRIPTION- FLEET MANAGEMENT	240.00
06/10/2026	PRINCETON UNIVERSITY PRESS - CC	BOOKS FOR ZONING, AND COMPREHENSIVE PLANS- BEN GOZOLA	57.86
06/10/2026	PRINCETON UNIVERSITY PRESS - CC	BOOKS FOR ZONING, AND COMPREHENSIVE PLANS- BEN GOZOLA	4.85
			62.71
06/10/2026	RAMSEY COUNTY - CC	EDVENTURES FIELD TRIP FEES	75.00
06/10/2026	RAMSEY COUNTY ENVIRONMENTAL - CC	2026 RAMSEY COUNTY LICENSING FEE FOR HOT DOG CART	136.00
06/10/2026	RANCHO VIEJO-CC	DINNER AT NEGOTIATIONS TRAINING ALEXANDRIA 5/19 SINGER, SLACK, WODNICK	71.29
06/10/2026	RED WING SHOES - CC	BOOTS CADEN, WILL, JACKSON	890.52
06/10/2026	RED WING SHOES - CC	BOOTS- DAN 2026	290.98
			1,181.50
06/10/2026	REPUBLIC SERVICES - CC	REPUBLIC SERVICES MAY 2026	31,460.83
06/10/2026	SALATA-CC	MEAL FOR NK DURING AICP TECH CONFERENCE	22.32
06/10/2026	SALSA LIMON-CC	MEAL FOR NK AT AICP TECH CONFERENCE	18.22
06/10/2026	SATOR SOCCER - CC	SHINGUARDS FOR YOUTH SOCCER LEAGUE	496.50
06/10/2026	SHARROW LIFTING PRODUCTS-cc	CRANE & SLING INSPECTION	369.98
06/10/2026	SHARROW LIFTING PRODUCTS-cc	CRANE & SLING INSPECTION	417.86
06/10/2026	SHARROW LIFTING PRODUCTS-cc	SLING & CRANE INSPECTION	417.86
06/10/2026	SHARROW LIFTING PRODUCTS-cc	WATER BREAK TRAILER LIFTING CHAINS REPAIR	328.96
			1,534.66
06/10/2026	SHERWIN-WILLIAMS - CC	PAINTING SUPPLIES	97.52
06/10/2026	SHERWIN-WILLIAMS - CC	PAINT FOR UPDATING OFFICES	122.88
06/10/2026	SHERWIN-WILLIAMS - CC	PAINT FOR PAINTING FOUR OFFICES - NEEDED AN EXTRA GALLON	61.44
06/10/2026	SHERWIN-WILLIAMS - CC	PAINT FOR PAINTING FOUR OFFICES - NEEDED AN EXTRA GALLON	5.45
			287.29
06/10/2026	SHRED IT-CC	CLEAN-UP DAY MAY 2025	2,079.36
06/10/2026	SOLARWINDS - CC	IT HELP DESK TICKETING SYSTEM	4,550.40
06/10/2026	SPEEDTECH LIGHTS - CC	#1805 LIGHT BAR	260.33
06/10/2026	STATE CHEMICAL SOLUTIONS - CC	CLEANING TOWELS	250.00
06/10/2026	STATE CHEMICAL SOLUTIONS - CC	CLEANING SUPPLIES	1,465.00
06/10/2026	STATE CHEMICAL SOLUTIONS - CC	CLEANING SUPPLIES	696.49
			2,411.49
06/10/2026	STICKER MULE - CC	INTERNAL VALUES STICKERS	460.50
06/10/2026	STICKER MULE - CC	INTERNAL VALUES STICKERS	38.57
			499.07

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	STREICHER'S-cc	B. DEDOMINCES VEST	2,188.00
06/10/2026	STREICHER'S-cc	AMMUNITION	244.50
06/10/2026	STREICHER'S-cc	D. CLARKE VEST	2,202.99
			4,635.49
06/10/2026	SUMMIT FIRE PROTECTION-cc	EXTINGUISHER RECHARGE	201.65
06/10/2026	SUPERIOR SAND AND GRAVEL - CC	ASPHALT RUBBLE DISPOSAL OF WATERBREAK	30.00
06/10/2026	SURVEY MONKEY - CC	SURVEY MONKEY ANNUAL SUBSCRIPTION	372.00
06/10/2026	TAHO SPORTSWEAR - CC	PERSONAL TRAINER UNIFORMS	116.44
06/10/2026	TARGET-cc	EDVENTURES SUPPLIES	187.87
06/10/2026	TARGET-cc	EDVENTURES SUPPLIES	6.58
06/10/2026	TARGET-cc	EDVENTURES SUPPLIES	2.99
			197.44
06/10/2026	Terminal Supply Co-cc	SHOP SUPPLIES	344.82
06/10/2026	Terminal Supply Co-cc	CONNECTOR PINS SHOP SUPPLIES	37.50
			382.32
06/10/2026	TESSMAN COMPANY-cc	FERTILIZER / SEED	271.89
06/10/2026	TEXT-EM-ALL - CC	TEXT-EM-ALL SUBSCRIPTION	19.00
06/10/2026	THAI & MORE	FOOD FOR YCC MEETING	400.99
06/10/2026	THE BOULDER TAP HOUSE - CC	LUNCH AT NEGOTIATIONS TRANING 5/20 WODNICK, SLACK, SINGER	58.49
06/10/2026	THE HOME DEPOT-cc	PAINTING SUPPLIES	69.61
06/10/2026	THE HOME DEPOT-cc	PAINTING SUPPLIES	6.28
06/10/2026	THE HOME DEPOT-cc	HOLE SAW	4.55
06/10/2026	THE HOME DEPOT-cc	HOLE SAW	55.97
			136.41
06/10/2026	THOMSON REUTERS- WEST-CC	ONLINE SOFTWARE SUBSCRIPTION MAY 2026-CLEAR	420.65
06/10/2026	THOMSON REUTERS- WEST-CC	ONLINE SOFTWARE SUBSCRIPTION CHARGES JUNE 2026-CLEAR	420.65
			841.30
06/10/2026	THRYV - CC	BRIGHTWOOD HILLS DIGITAL MARKETING - JUNE 2026	109.00
06/10/2026	THRYV - CC	BRIGHTWOOD HILLS YELLOW PAGES LISTING MONTHLY CHARGE	18.75
			127.75
06/10/2026	TIVITY SILVERSNEAKERS - CC	NORA SCHLETTY - SILVER SNEAKER CERTIFICATIONS	137.50
06/10/2026	TRADER JOE'S - CC	WELLNESS BIKE CHALLENGE - GIFT CARD	50.00
06/10/2026	TRI-STATE BOBCAT - CC	#2013 SPINDLE	505.99
06/10/2026	TRI-STATE BOBCAT - CC	#1912 BELTS	108.88
06/10/2026	TRI-STATE BOBCAT - CC	PULLEYS FOR MOWERS STOCK	876.95
06/10/2026	TRI-STATE BOBCAT - CC	#2013 BELTS	108.88
06/10/2026	TRI-STATE BOBCAT - CC	AC BELT FOR TOOL CAT / GRANDSTAND SHOOT ATTACHMENT	407.22
			2,007.92
06/10/2026	TURFCO MANUFACTURING - CC	BELT PARKS SOD CUTTER	24.12
06/10/2026	UBER - CC	TRANSPORTATION & TIP FROM PHILLY AIRPORT TO HARDROCK HOTEL ATLANTIC CITY VCS CONFERENCE JUNE 2-4 2026	15.00
06/10/2026	UBER - CC	TRANSPORTATION & TIP FROM PHILLY AIRPORT TO HARDROCK HOTEL ATLANTIC CITY VCS CONFERENCE JUNE 2-4 2026	124.96
06/10/2026	UBER - CC	TRANSPORTATION AND TIP FROM HOTEL ATLANTIC CITY TO PHILLY AIRPORT FOR VCS CONFERENCE JUNE 2 -4	128.98

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	UBER - CC	TRANSPORTATION AND TIP FROM HOTEL ATLANTIC CITY TO PHILLY AIRPORT FOR VCS CONFERENCE JUNE 2 -4	25.59
06/10/2026	UBER - CC	RIDE AND TIP FROM MSP AIRPORT TO PUBLIC SAFETY FROM VCS CONFERENCE JUNE 2-4TH	35.30
06/10/2026	UBER - CC	RIDE AND TIP FROM MSP AIRPORT TO PUBLIC SAFETY FROM VCS CONFERENCE JUNE 2-4TH	7.00
06/10/2026	UBER - CC	DISPUTING CHARGED TIP TWICE	15.00
06/10/2026	UBER - CC	TRANSPORT FOR NK WHILE AT AICP TECH CONFERENCE	69.95
06/10/2026	UBER - CC	TRAVEL FOR NK AND AV AT IACP TECH CONFERENCE	53.96
			475.74
06/10/2026	UNICATION	PAGER CABLE	29.70
06/10/2026	UNIVERSITY OF MN - CC	SIGN TRAINING- BASARA	75.00
06/10/2026	UNIVERSITY OF MN - CC	SIGN TRAINING- MATT	75.00
			150.00
06/10/2026	UPRINTING - CC	ADVENTURE RACE SUPPLIES	91.69
06/10/2026	UPRINTING - CC	ADVENTURE RACE SUPPLIES	7.68
			99.37
06/10/2026	UPS - CC	SHIPPING OF SCBA BATTERIES FOR TESTING	181.59
06/10/2026	UPS - CC	RETURN WATER LEVEL SENSOR	122.84
			304.43
06/10/2026	USP BATTERY CENTER-CC	BATTERRIES TO REPLACE IN U.P.S IN D.C.S	75.51
06/10/2026	Verizon-cc	CELLULAR SERVICE	120.96
06/10/2026	WALGREENS-cc	MARKETING POSTERS	25.59
06/10/2026	WALGREENS-cc	MARKETING POSTERS	2.14
06/10/2026	WALGREENS-cc	BWH SAFETY SIGN	19.48
06/10/2026	WALGREENS-cc	BWH SAFETY SIGN	1.63
06/10/2026	WALGREENS-cc	SAFETY PINS TO ATTACH VICTIM INJURY CARDS FOR FULL SCALE EXERCISE	3.79
06/10/2026	WALGREENS-cc	SAFETY PINS TO ATTACH VICTIM INJURY CARDS FOR FULL SCALE EXERCISE	0.32
			52.95
06/10/2026	WALMART.COM - CC	COMMUNITY LUNCH SUPPLIES	78.49
06/10/2026	WALMART.COM - CC	PARKS DISCOVERY & SAFETY FAIR SUPPLIES	9.91
06/10/2026	WALMART.COM - CC	PARKS DISCOVERY & SAFETY FAIR SUPPLIES	35.45
06/10/2026	WALMART.COM - CC	PARKS DISCOVERY & SAFETY FAIR SUPPLIES	30.81
06/10/2026	WALMART.COM - CC	PARKS DISCOVERY & SAFETY FAIR SUPPLIES	135.79
06/10/2026	WALMART.COM - CC	CANDY/WATER FOR RESALE	24.28
06/10/2026	WALMART.COM - CC	CANDY/WATER FOR RESALE	1.38
06/10/2026	WALMART.COM - CC	SAFETY FAIR, PARKS DISCOVERY AND EDVENTURES SUPPLIES	18.43
06/10/2026	WALMART.COM - CC	SAFETY FAIR, PARKS DISCOVERY AND EDVENTURES SUPPLIES	41.25
06/10/2026	WALMART.COM - CC	SAFETY FAIR, PARKS DISCOVERY AND EDVENTURES SUPPLIES	9.25
06/10/2026	WALMART.COM - CC	SAFETY FAIR, PARKS DISCOVERY AND EDVENTURES SUPPLIES	96.43
			481.47
06/10/2026	WHISKEY & RYE	MEAL FOR NK AT AICP TECH CONFERENCE	30.98
06/10/2026	WHISKEY AND RYE-CC	IACP TECH CONFERENCE - DINNER	62.35
06/10/2026	WILLY T'S TAVERN AND GRILL - CC	BREAKFAST 5/18 SINGER NEGOTIATIONS TRANING	14.89
06/10/2026	WILLY T'S TAVERN AND GRILL - CC	BREAKFAST 5/19 SINGER NEGOTIATIONS TRANING	14.89
06/10/2026	WILLY T'S TAVERN AND GRILL - CC	DINNER AT NEGOTIATIONS TRAINNG ALEXANDRIA 5/17 SINGER, WODNICK, SLACK	56.17
			85.95
06/10/2026	WINNER GAS AND AUTO - CC	UNLEADED 11.238 GALLONS	50.00
06/10/2026	ZAHL PETROLEUM MAINTENANCE CO - CC	REPLACE UNLEADED DISPENSER HOSE	435.34

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/10/2026	ZARNOTH BRUSH WORKS, INC. - CC	BROOMS FOR THE SWEEPER	1,677.00
06/10/2026	ZOLA - CC	ZOLA UNLIMITED MEMBERSHIP	99.00
06/10/2026	ZORO TOOLS INC-cc	CALIBRTION GAS FOR MONITORS	248.99
06/10/2026	ZORO TOOLS INC-cc	KLEENEXS FOR CITY HALL (3 BOXES, 36 BOXES PER CONTAINER)	206.68
06/10/2026	ZORO TOOLS INC-cc	CITY HALL PAPER TOWELS	86.17
			<u>541.84</u>
05/08/2026	FISERV	NBCC APRIL 2026 ACH FEES	107.29
06/10/2026	EFTPS	Remittance Check	45,711.39
06/10/2026	EFTPS	Remittance Check	21,445.46
06/10/2026	EFTPS	Remittance Check	21,445.46
06/10/2026	EFTPS	Remittance Check	7,355.70
06/10/2026	EFTPS	Remittance Check	7,355.70
			<u>103,313.71</u>
06/11/2026	PERA	Remittance Check	20,721.32
06/11/2026	PERA	Remittance Check	20,721.32
06/11/2026	PERA	Remittance Check	19,660.07
06/11/2026	PERA	Remittance Check	29,490.06
06/11/2026	PERA	Remittance Check	58.34
06/11/2026	PERA	Remittance Check	58.34
06/11/2026	PERA	Remittance Check	3,187.94
			<u>93,897.39</u>
06/15/2026	HSA	Remittance Check	15,645.92
06/15/2026	HSA	Remittance Check	8,719.96
			<u>24,365.88</u>
06/12/2026	MISSIONSQUARE	Remittance Check	13,684.19
06/12/2026	MISSIONSQUARE	Remittance Check	214.29
06/12/2026	MISSIONSQUARE	Remittance Check	2,882.00
			<u>16,780.48</u>
06/11/2026	ROTH IRA	Remittance Check	2,518.30
06/10/2026	STATE TAXES	Remittance Check	20,077.74
06/11/2026	MN DCP	Remittance Check	1,825.00
06/12/2026	MN CHILD SUPPORT	Remittance Check	308.72
06/15/2026	RETIREMENT HEALTH SAVINGS PLAN	Remittance Check	2,701.28
06/25/2026	MN DCP	Remittance Check	1,825.00
06/26/2026	MN CHILD SUPPORT	Remittance Check	308.72
06/24/2026	EFTPS	Remittance Check	47,977.57
06/24/2026	EFTPS	Remittance Check	22,563.79
06/24/2026	EFTPS	Remittance Check	22,563.79
06/24/2026	EFTPS	Remittance Check	7,466.24
06/24/2026	EFTPS	Remittance Check	7,466.24
			<u>108,037.63</u>
06/24/2026	STATE TAXES	Remittance Check	21,365.03
06/29/2026	HSA	Remittance Check	8,510.34
06/25/2026	PERA	Remittance Check	20,895.31
06/25/2026	PERA	Remittance Check	20,895.31
06/25/2026	PERA	Remittance Check	18,256.12
06/25/2026	PERA	Remittance Check	27,384.19
06/25/2026	PERA	Remittance Check	3,214.68
			<u>90,645.61</u>
06/26/2026	MISSIONSQUARE	Remittance Check	13,684.19
06/26/2026	MISSIONSQUARE	Remittance Check	178.57

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/26/2026	MISSIONSQUARE	Remittance Check	2,882.00
			16,744.76
06/26/2026	RETIREMENT HEALTH SAVINGS PLAN	Remittance Check	2,766.40
06/26/2026	ROTH IRA	Remittance Check	2,518.30
06/26/2026	ALERUS RETIREMENT & BENEFITS-EFT	HSA SERVICE FEE COVERED BY CITY JUNE	352.00
06/26/2026	AFLAC	AFLAC JUNE	3,587.88
06/11/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR JUNE	126,916.00
06/11/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR JUNE	3,870.00
06/11/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR JUNE	523.00
			131,309.00
06/29/2026	XCEL ENERGY	STREETLIGHTS 04/03-05/02/26	10,971.37
06/18/2026	24RESTORE, INC	CLEN UP ASSISTANCE FOR 95 15TH AVE SW	4,855.69
06/18/2026	BARR ENGINEERING COMPANY	WELLHEAD PROTECTION SWP GRANT IMPLEMENTATION	3,581.00
06/18/2026	BARR ENGINEERING COMPANY	AWIA UPDATES	462.50
			4,043.50
06/18/2026	BRAUN INTERTEC CORPORATION	PROJECT SCIENTIST SERVICES 12/16/2025-4/10/2026	286.00
06/18/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 MAY	1,485.46
06/18/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 MAY	104.61
06/18/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 MAY	3,173.90
06/18/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 MAY	3,173.90
06/18/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 MAY	1,586.94
			9,524.81
06/18/2026	BURNS, ELIZABETH	MILAGE REIMBURSMENT REC INTERN	10.15
06/18/2026	CAPITOL BEVERAGE SALES	BEER/SELTZER FOR RESALE	371.10
06/18/2026	CENTRAL PENSION FUND	JAN 2026 PENSION CONTRIBUTIONS	3,009.60
06/18/2026	CENTRAL PENSION FUND	FEB 2026 PENSION CONTRIBUTIONS	3,009.60
06/18/2026	CENTRAL PENSION FUND	MAR 2026 PENSION CONTRIBUTIONS	3,009.60
06/18/2026	CENTRAL PENSION FUND	APR 2026 PENSION CONTRIBUTIONS	3,009.60
			12,038.40
06/18/2026	DUNLOP SPORTS AMERICAS	GOLF GLOVES FOR RESALE	361.53
06/18/2026	DUNLOP SPORTS AMERICAS	UMBRELLAS FOR RESALE	93.76
06/18/2026	DUNLOP SPORTS AMERICAS	GOLF BALLS FOR RESALE	159.96
			615.25
06/18/2026	EGAN COMPANY	BUILDING CONTROLLER SERVICE CALL DURING GENERATOR INSTALL	821.00
06/18/2026	FACTORY MOTOR PARTS CO	#1805 PADS/ROTORS	166.77
06/18/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS- MAY	228.15
06/18/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS- MAY	228.15
06/18/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS- MAY	228.15
			684.45
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	119.12
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	119.12
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	194.76
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	194.76
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	97.37

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/18/2026	INFOSEND, INC	2026 MAY UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 06.11.26	59.55
			784.68
06/18/2026	INTELLICENTS INC	MONTHLY HEALTH CONSULTING	1,250.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	850.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	1,300.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	200.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	2,573.20
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	1,903.50
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	200.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	310.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	271.50
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	500.00
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	149.40
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	159.75
06/18/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	220.00
			8,637.35
06/18/2026	LARSON YOUTH SOCCER LLC	PMT FOR SPRING SOCCER SHOTS SESSION	1,260.00
		FOR SERVICES RENDERED 5/1/26-5/31/26 (LABOR RELATIONS SERVICES)	658.00
06/18/2026	MADDEN GALANTER HANSEN LLP	UNLEADED FUEL TANK 995 GALLONS	2,281.80
06/18/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	EAR PLUGS	125.71
06/18/2026	MC TOOL & SAFETY SALES	JULY WASTE WATER SERVICES	180,430.35
06/18/2026	METROPOLITAN COUNCIL	#2502 PULLEY	46.53
06/18/2026	MINNESOTA EQUIPMENT	MAR, APR, MAY DEALER/ BANK MILEAGE REIMBURSEMENT	632.13
06/18/2026	MORA, CLAUDIA	APRIL - JUNE 2026 ROTARY DUES	310.00
06/18/2026	NEW BRIGHTON/MOUNDSVIEW ROTARY CLUB	LIONS IRRIGATION	1,450.28
06/18/2026	PETERSON COMPANIES INC	TENANT RELOCATION SERVICES ENDING MAY 31, 2026	900.07
06/18/2026	SRF CONSULTING GROUP, INC	2026 LB REPORT COURIER JUNE 2026 (06/10/2026)	28.16
06/18/2026	STREET FLEET EXPEDITED, LLC	BALLASTS FOR AOP	5,799.51
06/18/2026	TROJAN TECHNOLOGIES CORP	CLEANING & UNIFORMS	24.57
06/18/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	86.66
			111.23
06/18/2026	ZIEGLER INC	GENERATOR MAINTENANCE SERVICE	5,937.76
06/26/2026	ALTERNATIVE BUSINESS FURNITURE	INSTALLATION OF CUBICLES FOR OFFICERS ROOM	1,461.08
06/26/2026	AMERICAN ENGINEERING TESTING, INC.	2025 MILL & OVERLAY BITMINOUS & CONCRETE TESTING	4,428.75
06/26/2026	BAILEY, TILLERY	MILEAGE REIMBURSEMNET JUNE 2026	36.32
06/26/2026	CRAWFORD, LEIGH	2026 JUNE MOTOR VEHICLE DEALER AND BANK RUNS	54.67
06/26/2026	CRYSTEEL TRUCK EQUIPMENT	#2616 BACK RACK / HARDWARE	378.00
06/26/2026	CRYSTEEL TRUCK EQUIPMENT	#2615 BACKRACK / HARDWARE	378.00
			756.00
06/26/2026	DAIKIN APPLIED	UPPLY AND INSTALL NORTH RTU EXHAUST FAN MOTOR PER OUR PROPOSAL	3,507.03
06/26/2026	FACTORY MOTOR PARTS CO	GEAR OIL SHOP	28.77
06/26/2026	FLEXIBLE PIPE TOOL COMPANY	#1609 BLOWER FILTER	911.00
06/26/2026	HICKS, JASON	SECURITY DEPOSIT REFUND - HANSEN - THE CREEK	300.00
06/26/2026	IN CONTROL, INC	UPS (NEW)	1,432.92
06/26/2026	IN CONTROL, INC	LIFT STATION 8 CONTROL IMPROVEMENTS	8,707.34
			10,140.26
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	FREEDOM IRRIGATION REPAIR	160.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	HANSEN PARK EAST START UP AND RAPAIRS	420.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	TOTEM POLE START UP IRRIGATION	140.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	DRIFTWOOD IRRIGATION STARTUP AND REPAIRS	240.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	INNSBRUCK IRRIGATION AND REPAIRS	180.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	HIDDEN OAKS IRRIGATION AND REPAIRS	220.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	SUNNY SQUARE START UP IRRIGATION	440.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	STREET SCAPE IRRIGATION AND REPAIR	320.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	COMMUNITY CENTER IRRIGATION	100.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	MAINTENANCE IRRIGATION	80.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	CITY HALL IRRIGATION AND REPAIRS	620.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	PUBLIC SAFETY IRRIGATION AND REPAIRS	260.00
06/26/2026	IRRIGATION CONSERVATION & LAWN CARE	GOLF COURSE IRRIGATION AND REPAIRS	1,944.00
			5,124.00
06/26/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	DIESEL 494 GALLONS FUEL TANK	2,125.41
06/26/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED 1005 GALLONS FUEL TANK	2,304.74
			4,430.15
06/26/2026	MINNESOTA CHIEFS OF POLICE ASSOC	PERMIT TO PURCHASE CARDSTOCK	77.00
06/26/2026	NCPERS GROUP LIFE INS	PERA LIFE INS FOR JULY	224.00
06/26/2026	PALMER WEST CONSTRUCTION CO. INC	NBCC PITCH PAN REPLACEMENT INTRUSION NEAR HVAC UNIT	2,058.00
06/26/2026	PMA ASSET MANAGEMENT, LLC	MAY ACCOUNT MANAGEMENT FEE	3,398.79
06/26/2026	RAMSEY COUNTY EMCOM	CAD SERVICES FOR MAY 2026, CREDIT APPLIED	531.74
06/26/2026	RAMSEY COUNTY EMCOM	RAMSEY COUNTY FLEET SUPPORT MAY 2026	627.12
06/26/2026	RAMSEY COUNTY EMCOM	RAMSEY COUNTY FLEET SUPPORT MAY 2026	53.04
06/26/2026	RAMSEY COUNTY EMCOM	911 DISPATCH SERVICES FOR MAY 2026	11,151.00
			12,362.90
06/26/2026	STREET FLEET EXPEDITED, LLC	2026 LB REPORT COURIER JUNE 2026 (06/17/2026)	28.16
06/26/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	20.09
06/26/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	87.22
			107.31
06/26/2026	WAGGLE GOLF LLC	CAPS FOR RESALE	336.00
07/02/2026	AMERICAN STUDENT TRANSPORTATION	ED-VENTURES BUS FEES- ZERO GRAVITY	350.00
07/02/2026	AMERICAN STUDENT TRANSPORTATION	ED-VENTURES BUS FEES- SHOREVIEW TROPICS	387.50
07/02/2026	AMERICAN STUDENT TRANSPORTATION	ED-VENTURES BUS FEES- WARGO	390.00
			1,127.50
07/02/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - JULY	1,674.27
07/02/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - JULY	412.22
07/02/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - JULY	412.22
07/02/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - JULY	343.40
07/02/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - JULY	1,271.30
			4,113.41
07/02/2026	ARAMARK REFRESHMENT SERVICES	COFFEE SUPPLIES FOR CITY HALL	394.80
07/02/2026	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES FROM MAY 16- JUNE 12, 2026- ENGINEER,TECHNICIAN,SUPPORT PERSONNEL	23,660.39
07/02/2026	BOLTON & MENK, INC	10TH ST NW CULVERT REPLACEMENT	1,642.50
07/02/2026	CAPITOL BEVERAGE SALES	BEER/SELTZER FOR RESALE	522.20
07/02/2026	CAPITOL BEVERAGE SALES	BEER FOR RESALE	116.75
			638.95
07/02/2026	FACTORY MOTOR PARTS CO	5W30 OIL SHOP	44.58
07/02/2026	HAWKINS, INC.	AZONE, HYDRO. ACID, LPC-4, SODIUM PERMANGANATE	10,994.50
07/02/2026	HAWKINS, INC.	AZONE, HYDRO. ACID, LPC-4, SODIUM PERMANGANATE	5,325.04
			16,319.54
07/02/2026	IDENTISYS INCORPORATED	MEMBERSHIP CARDS FOR NBCC - STICKICARD	104.00
07/02/2026	INSTRUMENTAL RESEARCH, INC	H2O TESTING	337.50
07/02/2026	KATH FUEL OIL SERVICE	WASHER FLUID & DEF SHOP STOCK	562.45

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
07/02/2026	L.E.L.S	POLICE/SERG/DEPUTY/C&T UNION DUES FOR JUNE	1,606.00
07/02/2026	L.E.L.S	POLICE/SERG/DEPUTY/C&T UNION DUES FOR JUNE	438.00
07/02/2026	L.E.L.S	POLICE/SERG/DEPUTY/C&T UNION DUES FOR JUNE	146.00
07/02/2026	L.E.L.S	POLICE/SERG/DEPUTY/C&T UNION DUES FOR JUNE	323.30
07/02/2026	L.E.L.S	POLICE/SERG/DEPUTY/C&T UNION DUES FOR JUNE	64.66
			2,577.96
07/02/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	DIESEL 499 GALLONS SPOT PRICE FUEL TANK	1,262.14
07/02/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED 503 GALLONS FUEL TANK	1,430.16
			2,692.30
07/02/2026	MARCO TECHNOLOGIES, LLC	SHRED SERVICE CHARGE - ROUTINE	58.13
07/02/2026	MARCO TECHNOLOGIES, LLC	MICROSOFT EXCEL LICENSING FOR WTP1	850.00
			908.13
07/02/2026	MC TOOL & SAFETY SALES	MARKING PAINT & FLAGS	374.70
07/02/2026	MCCRAY EXPRESS NETWORK	SOFTBALL LEAGUE UMPIRE PAY	840.00
07/02/2026	MINNESOTA CHIEFS OF POLICE ASSOC	LEADERSHIP ACADEMY A. SONTERRE	775.00
07/02/2026	MINUTE MAKER SECRETARIAL	6/2,6/3,6/8,6/9 - MEETING MINUTES	1,139.00
07/02/2026	MIRACLE RECREATION EQUIPMENT CO	LIONS PARK PLAYGROUND	3,315.27
07/02/2026	REPOWERED	RECYCLING EVENT 5/2026	1,729.68
07/02/2026	SCHLIEU, HUE	REIMBURSEMENT FOR IAP2 CONFERENCE MILEAGE & LODGING	693.40
07/02/2026	SPRINGER, GEORGE	INTERNET REIMBURSEMENT 6/13/26-7/12/26	105.26
07/02/2026	VEIMAN TREE SERVICE INC	TAKE DOWN 3 ASH INNSBRUCK AND 1 ASH 13TH / 6TH	770.00
07/02/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	22.09
07/02/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	3.97
07/02/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	83.71
07/02/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	20.09
07/02/2026	VESTIS SERVICES, LLC	CLEANING & UNIFORMS	87.22
			217.08
07/02/2026	WALLRAFF ELECTRIC	FOUNTAIN REPAIR	405.00
07/02/2026	WHITE CAP, L.P.	SEALER FOR PAVERS AT LIONS PARK	398.98
06/17/2026	AARP	JUNE AARP SAFE DRIVER CLASS	245.00
06/17/2026	CLOUTIER, KENNITH	UB refund for account: 214577-01	98.83
06/17/2026	FLEETPRIDE, INC	#1002 DRAIN VALVE	21.89
06/17/2026	FLEETPRIDE, INC	FILTERS SHOP STOCK	173.07
06/17/2026	FLEETPRIDE, INC	#2418 OIL FILTER	5.61
06/17/2026	FLEETPRIDE, INC	#1604 OIL FILTER	24.82
06/17/2026	FLEETPRIDE, INC	#1604 FILTER & WIPER BLADES	55.99
06/17/2026	FLEETPRIDE, INC	#1604 WIPER BLADES	5.96
			287.34
06/17/2026	GUY CHASE	RESIDENT REIMBURSTEMENT FOR DOG FENCE REPAIRS	238.00
06/17/2026	KOREY BEACH	CARPET INSTALL FOUR OFFICES	2,808.00
06/17/2026	LEAGUE OF MINNESOTA CITIES	LMC ANNUAL CONFERENCE KNT	475.00
06/17/2026	MARTIN MARIETTA MATERIALS, INC	ASPHALT FOR WATER BREAK SITES	4,801.67
06/17/2026	MARTIN MARIETTA MATERIALS, INC	WATER BREAK ASPHALT	462.34
06/17/2026	MARTIN MARIETTA MATERIALS, INC	REPAIR ASPHALT OF WATER BREAK SITE	1,092.86
06/17/2026	MARTIN MARIETTA MATERIALS, INC	SINKHOLE ASPHALT IN SE BY WATER BREAK	159.74
			6,516.61
06/17/2026	MN DEPT OF HEALTH	HOSPIALITY FEE	50.00
06/17/2026	MOUNDS VIEW SCHOOL DISTRICT	SPRING WATER COLOR CLASS	50.00
06/17/2026	OFFICE OF MN IT SERVICES	LANGUAGE LINE SERVICES - MAY 2026 W	153.30
06/17/2026	SIMEK, JEFF	UB refund for account: 205484-02	4.28
06/17/2026	ST PAUL, CITY OF	PATCHING ROADS SKIM PATCHING	3,849.81

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/25/2026	4 SEASONS TREE CARE	PROFESSIONAL SEVICES CITY TREES	7,700.00
06/25/2026	ABDISSA KENA	SECURITY DEPOSIT REFUND - \$300 (PARTIAL REFUND)	300.00
06/25/2026	AHMED, KAMARIA	SECURITY DEPOSIT REFUND	300.00
06/25/2026	APACHE LOCK & KEY	LOCK CORE SERVICE CALL - MAIN DOOR	179.95
06/25/2026	APACHE LOCK & KEY	RISE ADDITIONAL KEYS	64.75
			244.70
06/25/2026	ARBOE, KATHERINE	UB REFUND FOR ACCOUNT: 313031-01	46.55
06/25/2026	BOND, EMILY	SECURITY DEPOSIT REFUND	300.00
06/25/2026	BRINKLEY, MARCIA	UB refund for account: 304303-01	27.47
06/25/2026	CARPENTER, TYLER	UB REFUND FOR ACCOUNT: 103556-01	405.52
06/25/2026	CARROLL CONSTRUCTION SUPPLY	FOR THE TRENCH DRAIN PROJECT @ LIONS	9.03
06/25/2026	CARROLL CONSTRUCTION SUPPLY	FOR THE TRENCH DRAIN PROJECT @ LIONS	110.93
			119.96
06/25/2026	CASHIN, LISA	UB REFUND FOR ACCOUNT: 220392-01	46.59
06/25/2026	DUNBAR-MANSTON, NYEBA	SECURITY DEPOSIT REFUND	300.00
06/25/2026	FLEETPRIDE, INC	#1405 AIR FILTER	40.39
06/25/2026	GUSTAFOSON, KYLE	SECURITY DEPOSIT REFUND	250.00
06/25/2026	HUSSEIN, HAWII	SECURITY DEPOSIT REFUND	300.00
06/25/2026	JOHNSON, SHELBY	UB REFUND FOR ACCOUNT: 204453-01	2,681.06
06/25/2026	KADIR HALLO	SECURITY DEPOSIT REFUND	500.00
06/25/2026	KRISHNAN, KAMALI	25-1 RESIDENT IRRIGATION REPAIR REIMBURSEMENT	70.09
06/25/2026	LARSON, KASSIE AND MATTHEW	UB REFUND FOR ACCOUNT: 102038-01	281.14
06/25/2026	MARKOVA, HRISTINA	SECURITY DEPOSIT REFUND	300.00
06/25/2026	MARLISHA CARTER	SECURITY DEPOSIT REFUND	500.00
06/25/2026	MEH HARRIS	SECURITY DEPOSIT REFUND	500.00
06/25/2026	MINNEAPOLIS FINANCE DEPARTMENT	FIXED WATER CHARGE- MAY 2026	5,413.80
06/25/2026	MISKOWIC, ALYSSA	SECURITY DEPOSIT REFUND	300.00
06/25/2026	MN GOLF ASSOCIATION INC	HANDICAP MEMBERSHIP FEE	630.00
06/25/2026	MN METRO NORTH TOURISM BUREAU	MAY LODGING TAX	9,529.89
06/25/2026	MN METRO NORTH TOURISM BUREAU	MAY LODGING TAX	(476.49)
			9,053.40
06/25/2026	MOHAMMED, INARI	SECURITY DEPOSIT REFUND	500.00
06/25/2026	MONAGHAN CONSTRUCTION	80% REFUND PBR26-0105	2,774.72
06/25/2026	MONAGHAN CONSTRUCTION	80% REFUND PBR26-0105	200.00
06/25/2026	MONAGHAN CONSTRUCTION	80% REFUND PBR26-0105	1,602.57
			4,577.29
06/25/2026	MOUNDS VIEW, CITY OF	SENIOR DAY TRIP TWINS GAME JUNE 3, 2026	900.00
06/25/2026	OJKA MICHAEL	SECURITY DEPOSIT REFUND \$175 (PARTIAL REFUND)	175.00
06/25/2026	OMAR FARTUN	SECURITY DEPOSIT REFUND	500.00
06/25/2026	PAJIBO AACCE	CANCELATION REFUND CHECK (50% FEE)	81.28
06/25/2026	PATRICIA DANKERT	REFUND FOR COMMUNITY LUNCH	10.00
06/25/2026	PIONEER PHOTOGRAPHY SERVICES INC	COMMUNITY LUNCH PRESENTATION JULY 16, 2026	400.00
06/25/2026	SAINT CROIX COFFEE & TEA COMPANY	COFFEE & FILTERS	306.00
06/25/2026	SANFORD, DOROTHY	UB REFUND FOR ACCOUNT: 316109-01	38.50
06/25/2026	SAT PROPERTIES	UB REFUND FOR ACCOUNT: 315440-01	10.98
06/25/2026	SAT PROPERTIES	UB refund for account: 315457-01	3.48
			14.46
06/25/2026	SAWYERS DREAM BAND	ENTERTAINMENT FOR RISE-SENIOR PIE EVENT 7-1-2026	250.00
06/25/2026	SEAN GIBBS	JUNE 2026 MEMBESHIP REFUND	74.00
06/25/2026	SEAN GIBBS	MAY 2026 MEMBERSHIP REFUND	74.00
06/25/2026	SEIPLE, CHRISTOPHER	UB REFUND FOR ACCOUNT: 113936-01	5.76
06/25/2026	STREICH, ASHLEE	SECURITY DEPOSIT REFUND	300.00
06/25/2026	SURLY ULTIMATE CLUBS LLC	PMT FOR 19 FRISBEE CAMP REGISTRATIONS	560.00
06/25/2026	TORINUS, SUSIE	UB refund for account: 112276-01	223.74

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
06/25/2026	YANG, ALEXANDER	SECURITY DEPOSIT REFUND	300.00
07/01/2026	ALAINA LYNK	PARKS DISCOVERY BALLOON ARTIST	150.00
07/01/2026	CODA	PARKS DISCOVERY ENTERTAINMENT TOTEL POLE	450.00
07/01/2026	DUSTY'S DRAIN CLEANING	REPAIRED THE TRIPLE SINKS ON THE SOUTH END OF THE BAYS.	374.00
07/01/2026	FLEETPRIDE, INC	FILTERS SHOP STOCK	21.60
07/01/2026	KJOLHAUG ENVIRONMENTAL SERVICES LLC	2026-105 CITY OF NEW BRIGHTON- SILVER LAKE RD NW DELINEATION	864.65
07/01/2026	LANGUAGE LINE SERVICES, INC	TRANSLATION SERVICES THROUGH LANGUAGE LINE-APRL STMT	53.55
07/01/2026	LANGUAGE LINE SERVICES, INC	TRANSLATION SERVICES THROUGH LANGUAGE LINE-MAY STMT	54.60
			108.15
07/01/2026	MALGI ROHINI	SECURITY DEPOSIT REFUND	500.00
07/01/2026	MARTIN MARIETTA MATERIALS, INC	5TH ST & SLR HYDRANT REPAIR	390.14
07/01/2026	MARTIN MARIETTA MATERIALS, INC	ASPHALT REPAIR OF HYDRANT REPLACEMENT	765.87
			1,156.01
07/01/2026	MN DEPT OF TRANSPORTATION	BITUMINOUS PLANT INSPECTION	588.85
07/01/2026	TAHO SPORTSWEAR, INC	NBCC STAFF UNIFORMS	1,850.30
07/01/2026	TIBETAN AMERICAN FOUNDATION OF MINNESOTA	COST SHARE OF TIBET FEST	4,000.00
07/01/2026	VALLEY-RICH CO., INC.	HYDRANT REPLACEMENT	8,743.38
	TOTAL PAYMENTS		\$ 1,402,491.59



COUNCIL PROCEEDINGS THE CITY OF NEW BRIGHTON

Pursuant to notice thereof, a regular meeting of the New Brighton City Council was held Tuesday, June 23, 2026 at 6:30 pm in the New Brighton Council Chambers.

Present: Mayor Niedfeldt-Thomas, Councilmembers Allen, Dunsworth, Vint Frischman and Steffenhagen

Absent:

Also Present: Devin Massopust-City Manager, Sarah Sonsalla-City Attorney (attending remotely)

Call to Order

Mayor Niedfeldt-Thomas called the meeting to order at 6:30 pm.

Pledge of Allegiance

Mayor Niedfeldt-Thomas led the Council in the Pledge of Allegiance.

Public Comment Forum

Mayor Niedfeldt-Thomas opened the Public Forum for comments from the public.

Adrian Rodriguez, resident of New Brighton, explained his mother has been living in New Brighton since 1977. He reported his mother has brought some issues to his attention that he would like to speak with the City Council about. He stated his mother would like the snow plows to drive slower down City streets so as not to damage the streets and create sparks. In addition, his mother would like the plows to change the direction of their plows so as not to block driveways so high. He reported his mother would like to have every resident, out of courtesy and respect, clean the leaves and branches that fall on their neighbors property. He commented on the work that would be done on 16th Avenue SW and asked how the City could claim land for sidewalks. He explained property owners have rights and titles with stated property lines. He questioned why the Community Center and Eagle's Nest was slated for closure when this space was so important to the public. He questioned why residents have to pay to use the Eagle's Nest when they do not have to pay to visit Hansen Park. He discussed how important it was for the community to have gathering spaces for conversation and for people to live in faith over fear.

Ms. Rodriguez, resident of New Brighton, reported she purchased her own property in the City. She indicated she could not follow why she had to give a portion of her property to the City. She noted she paid for her land and she paid her property taxes and she did not want to give away her land. She commented further on how she would like her neighbors to clean up after their trees, noting she did this for her neighbors.

Approval of Agenda

Approval of the June 23, 2026 Council Agenda.

Motion by Councilmember Vint Frischman, seconded by Councilmember Dunsworth to approve the agenda as submitted.

5 Ayes, 0 Nays-Motion Carried

Call to Order

Pledge of Allegiance

Public Comment Forum

Approval of Agenda

Approval of the
June 23, 2026 Agenda.

Special Order of Business

None.

Consent Agenda

1. Consider Approval of Payments.
2. Approve City Council Minutes:
 - a. June 9, 2026 City Council Meeting Minutes.
 - b. June 9, 2026 Worksession Meeting Minutes.
3. Accept Receipt of Commission Minutes: None.
4. Consider and approve Lease Amendment with Rise, Inc.
5. Consider Resolution Accepting a Water Efficiency Grant and Authorization for the Mayor to Execute the Metropolitan Council Clean Water Fund Agreement No. SG-26E-03-22.
6. Consider Resolution Accepting Donation from New Brighton Lions Club for New Brighton Connect.
7. Consider and authorize staff to sign a Professional Service Agreement with SRF for Safe Streets and Roads for All.
8. Consider Resolution and Approve Agreement Regarding State Funded Program For IJJA Discretionary Grant Assistance Terms And Conditions SP No. 147-589-001.
9. Consider Approval of 2026 Master Labor Agreement between Law Enforcement Labor Services Local No. 628 and the City of New Brighton.
10. Consider Change Order 1 and Final Payment Partial Payment 2 for City Project 25-9, 10th Street NW Culvert Replacement.
11. Consider Ordinance 932: An ordinance to make multiple minor updates to the City's Zoning Code (new zoning code clean up #2).
12. Consider a resolution of summary publication for Ordinance 932.
13. Consider Ordinance 933: Group Residential Facility Regulation Updates.
14. Consider a resolution of summary publication for Ordinance 933.
15. Consider Approval of Temporary Liquor License for Stockyard Days 2026.
16. Consideration, approval, and authorization for staff to sign quote for Trail Replacement at Hansen Park East.

Motion by Councilmember Steffenhagen, seconded by Councilmember Vint Frischman to approve the Consent Agenda as presented.

5 Ayes, 0 Nays - Motion Carried

Consent Agenda

Public Hearing

None.

Council Business

None.

Commission Liaison Reports, Announcements and Updates

Devin Massopust

City Manager Massopust reported the Council would be meeting next on Tuesday, July 14. He thanked DEI Coordinator Hue Schlieu for hosting the New Brighton Connect event on Monday, June 22.

Graeme Allen

Councilmember Allen reported he attended the New Brighton Connect event and explained he appreciated the community involvement and education that took place at this event. He thanked the Mayor and staff for their efforts on this event. He thanked staff for hosting a safety fair as well.

Emily Dunsworth

Councilmember Dunsworth wished everyone a Happy 4th of July.

Jeanne Vint Frischman

Councilmember Vint Frischman commented on the New Brighton Safety Fair and thanked the Parks and Recreation and Public Safety Departments for their efforts on this event. She reported there were 133 days until the general election. She encouraged residents to consider putting together their voting plan in order to participate in the upcoming election.

Jason Steffenhagen

Councilmember Steffenhagen reported the EDC will meet next on Wednesday, July 1.

Mayor Niedfeldt-Thomas

Mayor Niedfeldt-Thomas thanked the City team for their efforts on the New Brighton Connect event. She stated she received a great deal of positive feedback from the vendors and attendees. She encouraged New Brighton residents to get to know their neighbors and to get involved in the community. She thanked the residents that attended the recent concert series and noted the next summer concert would be held on Thursday, July 9 at Veterans Park. She explained the New Brighton farmers market was held every Wednesday from 3:00 p.m. to 7:00 p.m. She noted the ribbon cutting ceremony for Hansen Park would occur on Tuesday, July 21.

Adjournment

Mayor Niedfeldt-Thomas adjourned the meeting at 6:53 p.m.

Public Hearing

Council Business

**Commission Liaison
Reports, Announcements
and Updates**

Adjournment

The meeting adjourned at 6:52 p.m.

Kari Niedfeldt-Thomas, Mayor

ATTEST: _____
Terri Spangrud, City Clerk



Council Worksession
June 23, 2026
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen

Absent:

Staff in Attendance: Devin Massopust, Terri Spangrud (attending remotely)

Guests in Attendance:

Tobacco Licensing and Regulation Discussion

Massopust stated the City Council held several discussions related to tobacco licensing and regulations throughout 2023, culminating in the passage of Ordinance 899, which went into effect January 29, 2024. During those discussions, the City Council expressed interest in revisiting this topic to assess the effectiveness of the ordinance and to explore additional regulatory options. In November 2025, a high school student representing the Non-Smokers Alliance Student Action Team addressed the City Council, urging consideration of several measures, including a ban on flavored tobacco products, minimum pricing requirements for cigarettes, pouches, and vapes, reducing the license cap to zero, and other regulatory measures being adopted by peer cities. Staff provided further comment on the process that has been followed for licensing tobacco license holders in the community and discussed the observed impacts from Ordinance 899.

Further discussion ensued regarding the location of tobacco shops in New Brighton and their distance from youth-oriented facilities.

Mayor Niedfeldt-Thomas asked if every gas station, liquor store, and grocery store in New Brighton has an accessory use tobacco license. Spangrud reported that not everyone does.

Spangrud commented further on the administrative changes that have occurred since 2023. She reported the City has updated application forms, a waitlist process that was developed and implemented. She noted the City currently has five businesses on the waitlist. She discussed the relationship-building that has occurred with license holders and noted the City joined a business license resource group. She then discussed the tobacco license violation process that was followed by the City.

Mayor Niedfeldt-Thomas inquired if the same violation process would be followed for a cannabis shop. Spangrud reported all cannabis violations are managed by the Office of Cannabis Management. She commented further on the violation process that would be followed for liquor license or massage license holders, noting the penalties are different.

Mayor Niedfeldt-Thomas indicated she would support the City charging more by way of fines for those violating Ordinance 899.

Councilmember Allen asked how the compliance rate has been during the tobacco compliance checks. Spangrud reported there has only been one business with a failure.

Massopust provided further information on the federal, State and County laws that regulate tobacco. He explained New Brighton has put regulations in place to cap the number of tobacco product shops and put a sampling ban in place. He reported violation penalties were followed as outlined in State law. He commented on the zoning restrictions that were in place for tobacco related uses and reported there were exceptions for religious and cultural ceremonies. He discussed what peer cities were doing when it comes to tobacco product shop license caps, number of compliance checks, proof of employee training program, flavored tobacco restrictions, sampling bans and zoning restrictions. He then reviewed the takeaways from Ordinance 899, noting the City has been able to reduce the number of tobacco products shops by 33%.

Councilmember Allen stated he supported the City having tobacco shop caps in place, but noted his main concern at this time was with the advertising that occurs at gas stations with tobacco licenses that was geared towards kids. He supported the City increasing penalties and conducting two compliance checks per year. He encouraged the Council to consider what the City's goals were and whether this was to limit the number of tobacco shops or limit tobacco product exposure to children.

Massopust explained this topic was originally brought to the Council to address the number of stand-alone tobacco shops in the community.

Councilmember Dunsworth asked if there was a limit on the number of tobacco licenses in the community. Massopust reported there was no limit.

Councilmember Dunsworth commented on how tobacco/tobacco related products have evolved in recent years. She discussed how the City addressed T21, noting a lot of business owners were concerned about how their businesses would be impacted. She explained she did not know the reality of how this change impacted businesses, but supported the City exploring increased penalties and completing compliance checks twice per year. She agreed with Councilmember Allen, that the Council should be considering the goal for the City.

Massopust reported the last time people addressed the Council regarding tobacco the discussion was surrounding flavored tobacco.

Councilmember Allen stated flavored products were typically the gateway for most youth.

Councilmember Vint Frischman asked what the process was for cities limiting flavored tobacco. She indicated it appears the ancillary shops were more a concern in the City.

Councilmember Allen reiterated that he would like the Council to consider what the City was trying to achieve whether this was limiting the use of tobacco in the City or if the goal was to reduce youth smoking.

Mayor Niedfeldt-Thomas asked if the Council supported the goal of reducing youth smoking. The entire Council supported this goal.

Mayor Niedfeldt-Thomas commented she was not trying to prevent people from having an addiction, because tobacco products were legal for adults over 21. However, she did not want New Brighton to be known for its numerous standalone tobacco shops. She appreciated the fact the City put a cap in place for standalone shops

and noted she could support the number being reduced to zero. She questioned if the Council supported looking at tobacco sales through an economic development lens.

Councilmember Dunsworth commented she was not interested in putting businesses out of business. However, she did support making sure that the City was doing everything it could to prevent youth smoking. She indicated she would support reducing the number of standalone tobacco shops to two or three. She stated she would support the City addressing exterior signage on tobacco shops in order to reduce the exposure for children in the community.

Councilmember Allen explained the number of smokers has steadily decreased, but vapes were finding their place in the market.

Councilmember Dunsworth indicated she could support limiting the number of gas stations with tobacco licenses in the community. She stated she would like more information on how these businesses would be impacted if flavored tobacco were banned in the City.

Councilmember Vint Frischman explained it was her understanding flavored vapes and tobacco products were gateway products for young consumers. She stated as a City she would like to know what can be done to address this concern without putting businesses out of business.

Mayor Niedfeldt-Thomas discussed how restricting the number of standalone tobacco licenses was making the remaining standalone tobacco license holders more profitable because several competing businesses have been eliminated. She supported the City putting additional restrictions in place when it came to fines and compliance checks.

Massopust noted 42 cities in the State have flavor bans in place.

Councilmember Dunsworth indicated she would need to be equipped with facts before she could decide on a flavor ban.

Mayor Niedfeldt-Thomas summarized the comments from the Council noting there was a goal to reduce youth smoking in the community or temptation thereof, the Council wants to better understand the economic impacts of a flavor ban on local tobacco license holders and there was a broader concern for public health for the entire community.

Councilmember Allen reiterated that his main concern was with gas stations in the community.

The Council was in agreement.

Mayor Niedfeldt-Thomas agreed noting the Council should consider limiting the number of accessory tobacco license holders.

Councilmember Vint Frischman stated she did not support the Council going after adult behaviors but rather suggested the Council focus on keeping youth from starting this habit.

Councilmember Steffenhagen asked if the City could restrict gas stations from selling tobacco products. Massopust reported the City could do this. Spangrud indicated there were 28 cities in Minnesota that limit flavored tobacco sales to over 21 standalone facilities.

Councilmember Dunsworth indicated she supported Councilmember Vint Frischman's comments, noting grownups were going to make their own decisions. However, she did support the City taking a closer look at how to limit exposure to youth.

Councilmember Allen stated the Council should address the advertising and signage that was occurring both outside and inside gas stations or other retail shops.

Councilmember Dunsworth explained she would like to review ordinances from other cities that had flavor bans in place.

Councilmember Steffenhagen asked if there were any cities that banned tobacco sales all together. Massopust reported Bloomington was working to phase out all tobacco license holders. Spangrud explained Arden Hills has banned all tobacco licenses through attrition.

Worksession adjourned at 6:23 pm

Respectfully submitted,

Terri Spangrud
City Clerk



MINUTES
Public Safety Commission
March 9, 2026 City Hall
Council Chambers 6:30 p.m.

I. Call to Order

The meeting was called to order at 6:33 p.m.

II. Roll Call:

Members Present: Commissioners Kena Abdissa, Liza Allen, Kevin Dostal Dauer, Tom Harkins and Roberto Valdizan.

Members Absent: Commissioners Duncan Potter and Adam Stout.

Also Present: Director Tony Paetznick, Council Member Jeanne Vint Frischman and Dave Matteson (Allina Health).

III. Approval of Agenda

Motion by Allen, seconded by Harkins to approve the March 9, 2026 agenda as presented.
Motion carried 5-0.

IV. Approval of Minutes

Motion by Allen, seconded by Valdizan to approve the February 9, 2026 minutes as presented.
Motion carried 5-0.

V. Presentations and Business Items

A. Public Safety Annual Review by the Numbers

Director Paetznick stated in the first quarter of each year, Commissioners review various statistics reported by the Public Safety Department from the previous year, including fire runs, crime data, police activity, traffic stops, and UAV/drone deployments. He reviewed the call data numbers for 2025 in detail with the Commission and asked for comments or questions.

Discussion included:

- Staff described how part one crime numbers shifted after COVID.
- The key findings from the 2024 resident survey were reviewed with the Commission.
- Staff discussed how online crime reporting may lead to an increase in the property crime numbers in the community.

- Staff reviewed the information that was available on the Minnesota Crime Data website.
- The traffic stop data for the previous year was reviewed with the Commission.
- It was noted the Public Safety Department had 47 drone flights last year.
-
- The Commission thanked staff for the detailed presentation on the call data numbers for 2025.

VI. Reports and Updates

A. Allina Health

Dave Matteson provided the Commission with an update from Allina Health. He reviewed the number of calls for service for February and discussed the average response time. He commented on the number of calls Allina had to the nursing homes in the community. He discussed the reunification training that would be completed in Ramsey County in two weeks. He reported Allina was increasing its employment efforts and provided further information on the training that was required to become a paramedic and EMT.

B. City Council Update – Jeanne Vint Frischman

Councilmember Vint Frischman provided the Commission with an update from the City Council. She thanked the Public Safety Department for their efforts on behalf of the community during January and February. She explained the City Council recently interviewed 30 candidates for the 11 open seats on the City's Commissions. She commented on the discussion the Council had with representative from Ralph Reeder and noted there was a growing need in the community. She reported the Council was putting together a contract in order to provide annual assistance to Ralph Reeder going forward. She explained the County would be working on Long Lake Road this summer. She invited the Commission members to attend an open house on the downtown vision and shared City Campus on Wednesday, April 8 at the Community Center. She also encouraged parents with children to register their children for the Safety Fair which will be held Tuesday, June 16.

C. Public Safety Update – Director Tony Paetznick

Director Paetznick reviewed the 2025 year end and January police states. In addition, he commented on the use of force numbers for January. The preliminary crime stats for February were reviewed with the Commission. He reported the Public Safety Department held its annual meeting in February where awards were handed out to police and fire individuals. He provided the Commission with an update on the faith community partnership meeting that was recently held. He discussed the training his officers would be completing in the coming weeks, which included an outdoor day that the range. He noted the Public Safety Commission would not be meeting in April.

VII. Adjournment

Motion by Allen, seconded by to adjourn the meeting at 7:57 p.m. Motion carried 5-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tony Paetznick". The signature is fluid and cursive, with the first name "Tony" and last name "Paetznick" clearly distinguishable.

Tony Paetznick
Director of Public Safety



MINUTES
Public Safety Commission
May 11, 2026 City Hall
Council Chambers 6:30 p.m.

I. Call to Order

The meeting was called to order at 6:34 p.m.

II. Roll Call:

Members Present: Commissioners Kevin Dostal Dauer, Tannie Eshenaur, Tom Harkins, Thomas Luong, Palkyi Namsey, Duncan Potter, Sara Sipple and Adam Stout.

Members Absent: Commissioner Roberto Valdizan.

Also Present: Director Tony Paetznick, Council Member Jeanne Vint Frischman and Dave Matteson (Allina Health).

III. Approval of Agenda

Motion by Harkins, seconded by Stout to approve the May 11, 2026 agenda as presented.
Motion carried 8-0.

IV. Approval of Minutes

Motion by Stout, seconded by Potter to approve the March 9, 2026 minutes as presented.
Motion carried 8-0.

V. Presentations and Business Items

A. Introduction of New Commissioners

Director Paetznick introduced new commissioners Tannie Eshenaur, Thomas Luong, Palkyi Namsey and Sara Sipple to the Public Safety Commission.

B. 2026-2027 Commission Term Work Plan

Director Paetznick provided a recap on 2025-2026 and reviewed the 2026-2027 work plan with the Commission. He provided an update on the Flock cameras noting the City Attorney had finally reached an agreement with Ramsey County and cameras should be installed in the near future. The priorities for the coming year include micromobility transportation issues, municipal licensing review for rental housing, police response to emerging crime/activity trends, a visit to the Emergency Communications Center and Ramsey County 911

Appropriate Response initiative update, policing partnerships overview, review use of force policy, juvenile justice/youth crime alternatives, emergency management function overview and an annual review of calls for service. He commented further on meetings that would be held in the coming year and asked for comments or questions from the Commission.

Discussion included:

- Discussion ensued on why Flock data would not be shared with federal agencies.
- Staff commented on the new fire truck stating this truck should be delivered to the City by the end of the year.
- The Commission supported finding ways to educate the public more regarding cyber-crimes, micro transportation options and kitchen safety.
- The Commission supported receiving an update from the Fire Marshal on a yearly basis.

VI. Reports and Updates

A. Allina Health

Dave Matteson provided the Commission with an update from Allina Health. He reported April was a busy month in New Brighton. He reviewed the average response times and number of emergent calls. He commented on the Touch a Truck event that was held at Pike Lake Elementary School. He discussed the leave behind Narcan system that was now in place. He reported North Memorial was merging with Allina which would create a larger healthcare system. He provided further information on HCMC and how it may be merging with Sanford.

B. City Council Update – Jeanne Vint Frischman

Councilmember Vint Frischman welcomed the new Commissioners and provided the Commission with an update from the City Council. She thanked Chair Dostal Dauer for attending the Council Worksession meeting last week. She discussed the projects the Council was working on which included the redevelopment of the Brightwood Hills Clubhouse and a potential new Civic Campus. She discussed the pilot program the City had created to assist low income residents with tree removal. She invited the Commissioners to attend a ribbon cutting ceremony at Hansen Park on Tuesday, July 21. She provided further information on the work being pursued by the Equity Commission and the Youth Community Connectors. She stated the City was seeking election judges for the upcoming elections. She reported the City Council would be meeting next on Tuesday, May 12.

C. Public Safety Update – Director Tony Paetznick

Director Paetznick reviewed fire stats with the Commission along with the February and March Police stats. In addition, he commented on the use of force numbers for February, March and year to date. The preliminary crime stats for April were reviewed with the Commission. He explained recruitment was always top of mind for him and stated the department currently has 31 peace officers. He reported two new hires were recently sworn in. He discussed the grant funding that was used to assist these two hires with their education and was pleased to report the department received additional Pathways to Policing grant funding, which requires a funding match. He commented on the paid on call firefighter

posting that was printed within the most recent City newsletter. He stated the Mayor declared May 10-16 as Police Week in New Brighton. He reported Ramsey County would be hosting a law enforcement ceremony event on Thursday, May 14. He encouraged residents to drive safely this summer noting there would be additional saturation events in the community and throughout Ramsey County. He commented on the boat safety certification the department was offering for residents in the community. He provided further information on the emergency reunification training the department would be receiving next week.

VII. Adjournment

Motion by Harkins, seconded by Potter to adjourn the meeting at 8:10 p.m. Motion carried 8-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tony Paetznick". The signature is fluid and cursive, with the first name "Tony" and last name "Paetznick" clearly distinguishable.

Tony Paetznick
Director of Public Safety



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: 05-21-2026 Equity Commission

Action Requested: <u>Motion</u> <u>Discussion</u> <u>Informational</u> <u>Public Hearing</u> <i>(delete all but the Action Requested you need for your item)</i>
Form of Action: <u>Contract/Agreement</u> <u>Resolution</u> <u>Ordinance</u> <u>N/A or Other</u> <i>(delete all but the Form of Action for your item)</i>
Votes Needed: <u>3 Votes</u> <u>4 Votes</u> <u>5 Votes</u> <u>N/A</u> <i>(delete all but the number of Votes needed for your item)</i>

Summary Statement:	
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Recommendations:	
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Applicable Deadlines:	
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Community	
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Impact:	
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Legislative History:	
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Strategic Priority:	<u>Financial Sustainability</u> <u>Staff Capabilities</u> <u>Economic Development</u> <u>City Assets</u> <u>Community Engagement & Belonging</u> <u>N/A</u> <i>(Delete all but the chosen Strategic Priority)</i>
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Fiscal Impact:	Financial Consideration?	<u>No</u> <u>Yes</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1"> <tr> <td>1.</td> <td>2026-05-21_EC_Minutes_Signed</td> </tr> </table>	1.	2026-05-21_EC_Minutes_Signed
1.	2026-05-21_EC_Minutes_Signed		



MINUTES
New Brighton Equity Commission
Regular Meeting – May 21, 2026
5:00 p.m.

I. Call to Order

The meeting was called to order at 5:04 p.m.

II. Roll Call

Members Present: Commissioners Kristan Clow (arrived at 6:10 p.m.), Laura Connolly, Cathy Forbes, Liz Erstad-Hicks, Kami Miller (arrived at 5:11 p.m.) Michael Postle, Melissa Spiess (arrived at 5:07 p.m.) and Kisten Thompson.

Members Absent: Commissioners Methok Namsey.

Also Present: DEI Coordinator Hue Schlieu

III. Approval of Agenda

Motion by Commissioner Postle, seconded by Commissioner Thompson to approve the agenda as presented.

Approved 5-0

IV. Approval of Minutes

Motion by Commissioner Postle, seconded by Commissioner Erstad-Hicks to approve the minutes from the April 16, 2026 meeting.

Approved 5-0

V. Business Items

A. Equity, Accessibility and Inclusion in New Brighton

Schlieu stated the Equity Commission serves in an advisory role to help identify and address issues that impact equity within the community, including diversity, inclusion, representation, privileges, intercultural relations, race relations, cultural place-making and other factors that shape outcomes for historically underrepresented and marginalized populations. This discussion is intended to ground the Commission's work in current, local, and lived observations of inequity across the city. It also provides an opportunity to elevate concerns, experiences, and perspectives shared with Commissioners by residents and community members. The goal is to identify emerging needs, recognize ongoing barriers to equitable participation and access, and explore

ways the City can strengthen policies, practices, and community engagement efforts to better serve all residents. Staff requested the Commission share direct observations, experiences, or patterns Commissioners are noticing within the community as it relates to equity, inclusion, accessibility, and belonging, elevate concerns, feedback, or lived experiences shared by residents and community stakeholders, and discuss opportunities to improve accessibility, representation, and inclusive practices across City initiatives.

Discussion included:

- The Commission discussed Operation Metro Surge and appreciated how the City responded to this event.
- The Commission appreciated how the City kept the website updated with pertinent information for the community.
- The Commission appreciated how the City was working to get youth in the community engaged with the City.
- The Commission supported the City considering how to improve pedestrian safety in the community.
- The Commission commended the City on the improvements at Hansen Park. It was noted the ribbon cutting for this park would be held on Monday, July 21.
- Further discussion ensued regarding whether or not the City should be speaking out at times to ensure people's needs are being met and to ensure residents feel supported.
- The Commission hoped residents would begin to feel safe again in the community and would return to normal activities.
- The Commission supported the City hosting a civic academy for New Brighton residents.
- The Commission supported building a culture within the community that votes in elections.
- The Commission appreciated the fact the City conducted community surveys.
- Staff encouraged the Commission members to speak with the public about the good things the City was doing.
- Staff spoke to the Community Resource and Engagement Fair that would be hosted by the City, noting the event would have 40+ vendors and food trucks. It was recommended Care Options Network and Minnesota Aging Pathways be invited to the event.
- The Commission supported the City hosting the Community Resource and Engagement Fair.
- The Commission recommended the City continue to focus on Just Deeds in order to ensure all racial covenants are eliminated.

VI. City Staff Update – Hue Schlieu, DEI Coordinator

Schlieu discussed the survey that was sent to the mobile home community. She screened a video that was created by Nine North from Tibet Fest. She explained she recently held interviews for additional Youth Community Connectors, noting the City would be hiring 12 additional YCC members. She commented the City would now have freshman, sophomores, juniors and seniors represented. She then shared a video that was created by the current YCC members. It was noted this video would be shared with the community. She reported the outdoor farmers market would begin on Wednesday, June 3.

VII. Chair Update – Kami Miller

Chair Miller asked for comments from the Commission. It was recommended wheelchair access at Long Lake Park be considered by the City along with gender neutral or family restrooms.

Chair Miller stated she was looking forward to the Concerts in the Park and Park Discovery Days.

VIII. City Council Update – Emily Dunsworth

There was no report from the City Council.

IX. Adjournment – Next Meeting: June 18, 2026

The meeting adjourned at 6:34 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Hue Schlieu', followed by a long horizontal line extending to the right.

Hue Schlieu
DEI Coordinator



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: 04-16-2026 Equity Commission
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Action Requested: Motion

Discussion

Informational

Public Hearing

(delete all but the Action Requested you need for your item)

Form of Action: Contract/Agreement

Resolution

Ordinance

N/A or Other

(delete all but the Form of Action for your item)

Votes Needed: 3 Votes

4 Votes

5 Votes

N/A

(delete all but the number of Votes needed for your item)

Summary
Statement:

Recommendations:

Applicable
Deadlines:

Community

Impact:	
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Legislative History:	
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Strategic Priority:	<u>Financial Sustainability</u> <u>Staff Capabilities</u> <u>Economic Development</u> <u>City Assets</u> <u>Community Engagement & Belonging</u> <u>N/A</u> <i>(Delete all but the chosen Strategic Priority)</i>
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Fiscal Impact:	Financial Consideration?	<u>No</u> <u>Yes</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1"> <tr> <td>1.</td> <td>2026-04-16_EC_Minutes_Signed</td> </tr> </table>	1.	2026-04-16_EC_Minutes_Signed
1.	2026-04-16_EC_Minutes_Signed		



MINUTES
New Brighton Equity Commission
Regular Meeting – April 16, 2026
6:30 p.m.

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: Commissioners Kristan Clow, Laura Connolly, Liz Erstad-Hicks, Sophie Jung, Kami Miller, Methok Namsey, Michael Postle and Kisten Thompson.

Members Absent: Commissioners Cathy Forbes and Melissa Spiess

Also Present: DEI Coordinator Hue Schlieu and Assistant Director of Community Assets and Development Ben Gozola

III. Approval of Agenda

Motion by Chair Miller, seconded by Commissioner Thompson to approve the agenda as amended adding Item VB – Work Plan Discussion.

Approved 8-0

IV. Approval of Minutes

Commissioner Thompson requested the meeting times be adjusted to reflect the meeting began at 5:00 p.m. and adjourned at 6:15 p.m.

Motion by Commissioner Thompson, seconded by Commissioner Postle to approve the minutes from the March 19, 2026 meeting.

Approved 8-0

V. Business Items

A. Housing Action Plan Policy #2: DRAFT Inclusionary Housing Policy Review

Schlieu stated Breanne Kennedy from Thrive, LLC, attended the Council Worksession on 4/7/26 to review DRAFT Policy #2: an Inclusionary Housing Policy, as part of the City's ongoing Housing Action Plan efforts. It was noted the EDC provided feedback on this draft policy on 4/1/26, and the Equity Commission will weigh at this meeting. She explained the City of New Brighton has been committed to advancing housing for several years. The Comprehensive Plan,

Housing Study, and Housing Action Plan have set into motion the implementation of several policies to address housing concerns. In late 2025, the City Council set forth a number of policy priorities for housing, and that direction included discussion and consideration of an inclusionary housing policy.

Assistant Director of Community Assets and Development Gozola explained “Inclusionary Housing Policy” is a broad term that refers to (usually) a city-led ordinance that either requires or incentivizes the development of affordable housing units within a larger, market-rate project. It emphasizes that a certain amount of affordable housing and/or below-market rate units are needed when market-rate housing is being constructed. Several cities in the metro have recently adopted or are considering various forms of inclusionary housing policies, including Bloomington, Shorewood, Roseville, Little Canada, Brooklyn Park and Arden Hills. The proposed draft language before Council on 4/7/26 includes the following provisions:

- If public money or land write-downs are requested for a housing project, the ordinance requires 10% of units in any larger development (over 20 units) to be affordable at 60% AMI (rental) and 115% AMI (owner).
- Lists additional incentives for developers to add income-restricted units, including density bonuses, height bonuses, parking reduction fee waivers, and land write-downs.
- Includes a mechanism for enforcing the requirement (Plan and Agreement) which requires staff review and oversight

Discussion included:

- Staff provided the Commission with a break down on how tax increment financing (TIF) can be used to assist with completing developments in the community.
- The Commission questioned how staff arrived at 20 units as a starting point. Staff explained this was the number of units used by surrounding communities.
- The Commission asked what other tools were available to developers besides TIF. Staff reported State and Federal dollars were available to assist with affordable housing units.
- The Commission inquired if the structure for this program could be adjusted over time. Staff indicated this would be allowed, noting costs for construction, interest rates and the cost for borrowing may change over time.
- The Commission wanted to ensure the affordable units were equal in size and quality to the other units that were developed.
- Staff provided the Commission with an update on the downtown campus planning that was underway. It was noted staff was pursuing grants to assist with this work.

B. Work Plan Discussion

Schlieu reviewed the proposed work plan for 2026 and requested feedback from the Commission on how to proceed.

Discussion included:

- The Commission members introduced themselves to the group.
- The Commission discussed the work the City was doing for the downtown vision and new Civic Capus. It was noted staff was gathering feedback from the public at this time.
- The Commission supported having a continual presence at the farmers market in order to introduce the public to the Equity Commission.
- The Commission supported the City hosting a listening session in the coming year.
- The Commission suggested staff look into using AI to see what the communication trends are in the community.

- The Commission discussed the potential of completing a community survey with equity specific questions.
- The Commission request the Public Safety Department provide the Equity Commission with an update.
- The Commission supported staff providing the group with an update on the Youth Community Connectors.
- The Commission supported finding more ways to elevate youth voices and suggested quarterly meetings be held at the high schools or that a commission be considered that was entirely youth members.

VI. City Staff Update – Hue Schlieu, DEI Coordinator

Schlieu stated the Council discuss putting a moratorium in place for data centers. She indicated the City would be sending a survey out to the manufactured home community. She explained the Tibet Fest would be held on Sunday, May 10 from 12:00 p.m. to 5:00 p.m. at Long Lake Regional Park. She noted a YCC Celebration would be held on Monday, June 8 from 5:00 p.m. to 7:00 p.m. at the Community Center. She stated a Community Fair would be held on Monday, June 22 from 4:00 p.m. to 6:00 p.m. at Irondale High School. She indicated the Hansen Park Open House would be held on Tuesday, July 21.

VII. Chair Update – Kami Miller

Chair Miller had nothing additional to report.

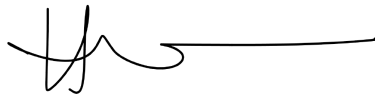
VIII. City Council Update – Emily Dunsworth

There was no report from the City Council.

IX. Adjournment – Next Meeting: May 21, 2026

The meeting adjourned at 8:10 p.m.

Respectfully submitted,



Hue Schlieu
DEI Coordinator

Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Application for Solicitor License for Timberline Roofing & Contracting.

Action Requested: Motion

Form of Action:
N/A or Other

Votes Needed:
N/A

Summary Statement:	Timberline Roofing & Contracting has applied for a solicitor's license to go door to door offering construction services to residents. All required fees have been paid.
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Recommendations:	To issue a solicitor's license to Timberline Roofing & Contracting valid from July 15th through August 15, 2026.
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Applicable Deadlines:	None
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Community Impact:	Allow a local business an opportunity to reach out to the surrounding community to offer roofing and home improvement services.
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Legislative History:	City Code Chapter 20 regulates solicitor licenses.
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Strategic Priority:	<u>N/A</u>
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Fiscal Impact:	Financial Consideration?	<u>No</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>N/A</u>
	Notes:	

Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Approval of ReLeaf Grant Agreement
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Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	In 2026, the City applied for funding through the Minnesota Department of Natural Resources (DNR) ReLeaf Grant Program to support urban forestry initiatives designed to improve tree health, public safety, and long-term canopy resilience. The City has been awarded a grant in the amount of \$110,000. The grant will fund two primary initiatives: • Approximately 20 percent of the City's boulevard, sidewalk, and alley tree pruning program, helping restore the City's proactive five-year pruning cycle. • Expansion of the City's low-income ash tree removal and replacement assistance program, providing financial assistance for eligible homeowners to remove hazardous ash trees and replace them with climate-resilient species. The grant agreement extends through June 30, 2027. Work will include contractor-managed tree pruning, administration of the residential assistance program, public outreach, required reporting, and compliance with DNR urban forestry standards.
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	The City will administer the grant using existing staff resources. Staff oversight, grant administration, communication, inspections, and reporting will serve as the City's in-kind contribution toward the project.
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Recommendations:	Approve agreement with the Minnesota Department of Natural Resources for the ReLeaf Grant.
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Applicable Deadlines:	ASAP for execution
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Community Impact:	Approval of this agreement supports the City's commitment to environmental stewardship, public safety, and equitable investment in community assets. Grant funding will improve the health and longevity of New Brighton's urban forest through proactive tree maintenance while expanding assistance for residents who may not otherwise be able to remove hazardous ash trees. These improvements will enhance neighborhood character, increase community resilience to emerald ash borer, and preserve the environmental, economic, and quality-of-life benefits that trees provide throughout the community.
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Legislative History:	N/A
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Strategic Priority:	<u>City Assets</u> <u>Community Engagement & Belonging</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$110,000
	Financing Source:	<u>Revenue</u>
	Notes:	The DNR will reimburse the City up to \$110,000 for eligible project expenses. City staff time associated with grant administration and project oversight will serve as the local in-kind contribution. No

	<table border="1"> <tr> <td data-bbox="456 186 760 302"></td><td data-bbox="760 186 1453 302">additional General Fund appropriation is requested as part of this agreement.</td></tr> <tr> <td colspan="2" data-bbox="456 302 1453 392"></td></tr> </table>		additional General Fund appropriation is requested as part of this agreement.		
	additional General Fund appropriation is requested as part of this agreement.				

Attachments:	1.	290044 RELEAF City of New Brighton_SO_Electronic
	2.	all exhibits



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STATE OF MINNESOTA
GRANT CONTRACT AGREEMENT
Swift Contract Number: 290044

This Grant Contract Agreement is between the State of Minnesota, acting through its Department of Natural Resources, Division of Forestry, 500 Lafayette Road, St. Paul, MN 55155 ("State") and City of New Brighton, 400 10th Street NW, New Brighton, MN 5110. ("Grantee").

Recitals

Under Minnesota Statutes §84.026, §84.085, Subd. 1, §84.705, §88.82, and MN Session Laws - 2025, 1st Special Session, Chapter 1, Article 1, Section 3, Subdivision 4 (g) the State is empowered to enter into this Grant Contract Agreement. The State is in need of enhancing community forest ecosystem health and sustainability. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 Effective Date. May 18, 2026, or the date the State obtains all required signatures, whichever is later.

Per [Minnesota Statutes § 16B.98, Subd. 5](#), the Grantee must not begin work until this Grant Contract Agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence.

Per [Minnesota Statutes § 16B.98 Subd. 7](#), no payments will be made to the Grantee until this Grant Contract Agreement is fully executed.

1.2 Expiration Date.

- A. June 30, 2027, or, in the event this Grant Contract Agreement is continued by way of amendment or new agreement, the date the amendment or new agreement is fully executed, whichever is later. In the event an amendment or new agreement is not fully executed within 60 calendar days of the stated expiration date, this grant agreement will expire on August 30, 2027.

1.3 Survival of Terms. The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; and Data Disclosure.

2 Specifications, Duties, and Scope of Work

- The parties will perform the services outlined in Exhibit A: Grant Project Deliverables.
- The Grantee will comply with the required grants management policies and procedures set forth through Minn. Stat. §16B.97, subd 4 (a)(1), and M.L. 2025, First Special Session, Chapter 1

- The Grantee agrees to complete the program in accordance with the approved budget to the extent practicable and within the program period specified in the grant contract agreement. Any material change in the grant contract agreement shall require an amendment by the State (see Section 9.2).
- The grantee shall be responsible for the administration supervision, management, record keeping, and program oversight required for the work performed under this agreement. · The Grantee is responsible for maintaining an adequate conflict of interest policy. Throughout the term of this agreement, the Grantee shall monitor and report any actual, potential, or perceived conflicts of interest to the State's Authorized Representative. The Grantee must sign and return Attachment C, Conflict of Interest Disclosure, when countersigning this agreement.

3 Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Specifications, Duties, and Scope of Work" within the grant period. The State is not obligated to extend the grant period.

4 Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

- 4.1 Compensation.** The total obligation of the State under this Grant Contract Agreement, including all compensation and reimbursements, is not to exceed \$110,000.00, which shall be paid in accordance with the terms outlined in Exhibit A: Grant Project Deliverables, which is attached and incorporated into this Grant Contract Agreement.
- 4.2 Administrative Costs.** Grantee administrative costs must be necessary and reasonable.
- 4.3 Travel Expenses.** Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee because of this Grant Contract Agreement will not exceed \$0.00. The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- The Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current Commissioner's Plan promulgated by the Commissioner of Minnesota Management and Budget.
- 4.4 Invoices.** Payments shall be made by the State after the Grantee's presentation of invoices for services satisfactorily performed and the written acceptance of such services by the State's Authorized Representative. Invoices shall be submitted timely, with additional details as requested by the State, and according to the following schedule in Exhibit A: Grant Project Deliverables
- 4.5 Unexpended Funds.** The Grantee must promptly return to the State any unexpended funds that have not been accounted for in a financial report to the State.

5 Conditions of Payment

All services provided by the Grantee under this Grant Contract Agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Contracting and Bidding Requirements

The Grantee is required to comply with [Minnesota Statutes § 471.345, Uniform Municipal Contracting Law](#).

- 6.1 The Grantee and any subrecipients must comply with prevailing wage rules per [Minnesota Statutes §§ 177.41 through 177.50](#), as applicable.
- 6.2 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: [Suspended and Debarred Vendors, Minnesota Office of State Procurement](#).
- 6.3 The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

7 Authorized Representatives

- 7.1 The State's Authorized Representative is Rachael Dvoracek MN DNR Forestry, 500 Lafayette Road, St Paul MN 55155, 651-396-0031, rachael.dvoracek@state.mn.us, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant Contract Agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 7.2 The Grantee's Authorized Representative is Jennifer Fink, Director of Parks & Recreation jennifer.fink@newbrightonmn.gov, 651-638-2126 or their successor. If the Grantee's Authorized Representative changes at any time during this Grant Contract Agreement, the Grantee must immediately notify the state.
- 7.3 The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

8 Assignment, Amendments, Waiver, and Contract Complete

- 8.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.
- 8.2 **Amendments.** Any amendment to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement or their successors.

8.3 Waiver. If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Contract Complete. This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9 Subcontracting and Subcontract Payment

9.1 A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.

9.2 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, [Minnesota Statutes § 16B.97, Subd. 4 \(a\) \(1\)](#) and other relevant statutes and regulations; and that subaward performance goals are achieved.

9.3 During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.

9.4 No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.

9.5 The Grantee must pay any subrecipient in accordance with [Minnesota Statutes § 16A.1245](#).

9.6 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from performance of this Grant Contract Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Contract Agreement.

11 State Audits

Under [Minnesota Statutes § 16B.98, Subd. 8](#), the Grantee's books, records, documents, and accounting procedures and practices relevant to this Grant Contract Agreement are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

12 Government Data Practices and Intellectual Property Rights

12.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minnesota Statutes Chapter 13](#), as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of [Minnesota Statutes § 13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12.2 Intellectual Property Rights.

A. **Intellectual Property Rights.** The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under this grant contract agreement. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant contract agreement. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this grant contract agreement. The Documents will be the exclusive property of the State, and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant contract agreement. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

The federal awarding agency may receive royalty-free, non-exclusive and an irrevocable right to reproduce, publish, or otherwise use the work for Federal purposes, and to authorize others to do so as noted in [2 CFR 200.315](#).

B. Obligations.

- i. Notification. Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
- ii. Representation. The Grantee must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 9, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property

rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

13 Workers Compensation

The Grantee certifies that it is in compliance with [Minnesota Statutes § 176.181, Subd. 2](#), pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Governing Law, Jurisdiction, Venue

Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.1 Termination by the State.

A. Without Cause.

The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

B. With Cause.

The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15.2 Termination by the Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

15.3 Termination for Insufficient Funding.

The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

16 Publicity and Endorsement

16.1 Publicity. Any publicity pertaining to the services resulting from this Grant Contract Agreement shall identify the State as the sponsoring agency. Publicity includes, but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

16.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

16.3 Signage. Any site funded by this grant contract shall display a sign at a prominent location at the entrance to the site and in a form approved by the State that acknowledges funding through this grant.

17 Data Disclosure

Under [Minnesota Statutes § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18 Use of Funds as Match to Other Grants or Programs. The Grantee must inform the State's Authorized Representative whenever the grant funds will be used as match or for reimbursement for any other grant or program.

18.1 The Grantee must inform the State's Authorized Representative or their grant specialist of the following information: grant program, grant name, the amount of grant or match funds to be used, location where funds were or will be used, activity the funds will support, and current landowner (if applicable).

18.2 The Grantee must also inform the State's Authorized Representative before work begins if the new grant or program will add any encumbrances to state land where grant or match funds will be spent.

19 Americans With Disabilities Act. The Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design.

20 Non-Discrimination Requirements. No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

20.1 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities.

20.2 Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.

20.3 The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.

20.4 Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.

20.5 Any other applicable non-discrimination law(s).

21 Reporting Requirements

Provide a progress report to the State's Authorized Representative in the format explained in Exhibit A with the final invoice.

22 Invasive Species Prevention.

Grantees must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant contract agreement and is not limited to lands under DNR control or public waters. Duties are listed under Sections II and III (p. 5-8) of Operational Order 113 which may be found here: [Link to Operational Order 113](http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf) (http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf)

23 Pollinator Best Management Practices.

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to Minnesota Statutes, section 84.973. Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to Specific Pollinator Best Management Practices for DNR Grants and Contracts](http://files.dnr.state.mn.us/natural_resources/npc/bmp_contract_language.pdf) (http://files.dnr.state.mn.us/natural_resources/npc/bmp_contract_language.pdf).

24 Monitoring.

The state shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over \$50,000 will be conducted and at least annual monitoring visits on grants of over \$250,000.

Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained, and that no conversion of use has occurred.

25 Minnesota Historical Sites Act and Minnesota Field Archaeology Act

For projects involving land acquisition and/or construction, the State Historic Preservation Office must review the project to determine if the site is a potential location for historical or archeological findings. If the State Historic Preservation Office determines that a survey is required, the survey would need to be completed, review and approved prior to any site disturbance for development projects and prior to the final reimbursement of the grant funds for acquisition projects.

Exhibits

The following Exhibits are attached and incorporated into this Grant Contract Agreement. In the event of a conflict between the terms of this Grant Contract Agreement and its Exhibits, or between Exhibits, the order of precedence is first the Grant Contract Agreement, and then in the following order:

Exhibit A: Grant Project Deliverables

Exhibit B: 3-Year Tree Establishment Plan

Exhibit C: Requirements for DNR Grantees

Exhibit D: Conflict of Interest Statement

DRAFT

Grant Contract Agreement Signature Page

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: Donna Edelman

Signature: _____

Title: Grants and Contract Specialist Date: _____

SWIFT Contract No. 290044 / 3-299136

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Grantee

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Print Name: _____

Signature: _____

Title: _____ Date: _____

Print Name: _____

Signature: _____

Title: _____ Date: _____

Print Name: _____

Signature: _____

Title: _____ Date: _____

Exhibit A: Grant Project Deliverables

2025 ReLeaf Grants

City of New Brighton Deliverables

Grant Sum Total: \$110,000.00

RISK MITIGATION

If changes occur to grantee's organization during the grant period such as key personnel or financial status, grantees must notify their UCF grant administrator as soon as possible. Changes to grantee status, and/or information provided through reporting, may result in changes to risk mitigation plan.

Grant Contact Deliverables

Trees Pruned: 20% of boulevard, alley ways and sidewalk tree population

5 to 20 private properties removals and replacements

Communications: posts on city website, city newsletter, social media, printed flyers, targeted outreach to residents via mailers, and partnerships with local organizations.

Regardless of requests for reimbursement, a written update must be submitted by each reporting deadline, to ensure project is moving forward and on track to completion. Add written reports below corresponding to each reporting date:

June 8, 2026 Update:

December 8, 2026 Update:

June 30, 2027 FINAL REPORT:

As work is completed, thoroughly address all applicable bullet points below. Add in the date of reporting (i.e. 12/1/2026) and change the font color of your update to red, to show where information has been added. Continually add to this document over the lifetime of your grant, making sure that all bullet points are addressed by the time of the grant's completion.

Work with DNR to fully execute and report on the impacts of the work plan by meeting the requirements as negotiated:

Priority

Consistent with legislative direction, priority for ReLeaf Grant awards was given to projects located in a census block group with a supplemental demographic index score in the 70th percentile or higher within the state of Minnesota and the justification of Priority Area focus methodology.

The supplemental demographic index is a combination of five socioeconomic factors averaged together for each Census block group. The supplemental demographic index can provide an additional perspective on potential community vulnerability. The formula is as follows: supplemental demographic index = (% low-income + % persons with disabilities + % less than high school education + % limited English speaking + low life expectancy) / 5.

The Priority Area map can be accessed through the DNR website, or by clicking [here](#).

Percent project occurs within Priority Area: 50 %

Project Overview and Need

The City of New Brighton is seeking \$110,000 through the ReLeaf Grant to preserve and strengthen its urban forest through two coordinated initiatives: citywide tree trimming and an expanded low-income ash tree removal and replacement program. Together, these activities will improve public safety, increase canopy health, and ensure that residents—especially those facing financial barriers—benefit from a resilient, well-maintained tree canopy.

Citywide Tree Trimming (\$75,000): The City maintains an extensive boulevard and park tree system that requires ongoing maintenance to remain healthy and safe. Staff have been focused almost exclusively on removing ash trees affected by emerald ash borer, leaving limited capacity for preventive pruning. This grant will fund a contractor to complete approximately ten miles of trimming along streets and sidewalks, representing about 20 percent of the City’s network. Roughly half of this work will occur within Priority Census Tracts. Completing this work will restore the City to a sustainable five-year pruning cycle, reducing hazards, extending tree lifespan, and protecting long-term canopy investment.

Expanded Low-Income Tree Removal and Replacement Program (\$35,000): Many residents cannot afford the cost of removing and replacing hazardous ash trees on private property. The City will expand its pilot program to assist low-income homeowners, increasing available funding to support additional properties. Based on market rates, this program will support approximately 7 to 25 removals and replacements. Each tree removed will be replaced with a climate-ready species to maintain canopy cover and improve diversity.

Without this grant, proactive pruning would continue to be delayed, increasing long-term maintenance costs and safety risks. Low-income residents would remain unable to address hazardous trees, resulting in continued canopy loss and increased inequity in access to tree benefits.

Project Timeline

- **May 2026 | Grant Execution + Project Launch**
 - Grant agreement execution (anticipated May 2026)
 - Project kickoff and internal coordination
 - Finalize priority work locations, scope, and contractor scheduling
 - Begin resident communication related to the low-income tree removal assistance program
- **June 2026 | Begin Implementation + Check-In #1**
 - Start contracted tree trimming work (as scheduled/seasonally appropriate)
 - City oversight, coordination, inspections, and documentation begin
 - Begin low-income tree removal assistance program workflow (eligibility verification, intake, scheduling)
 - June 8, 2026: Reporting and reimbursement check-in
- **June–November 2026 | Primary Work Window**
 - Continue contracted trimming and forestry maintenance
 - Continue low-income tree removal assistance coordination and completion of eligible removals
 - Ongoing documentation and tracking for reimbursement
- **December 2026 | Check-In #2**
 - Compile progress documentation and reimbursement materials for completed work
 - Confirm remaining work plan and schedule winter/spring tasks as needed
 - December 8, 2026: Reporting and reimbursement check-in

- January–June 2027 | Project Completion + Closeout
 - Complete remaining trimming/removals and any spring planting (if needed)
 - Final documentation and reconciliation of expenditures and match
 - June 30, 2027: Final report and final reimbursement request (project closeout)

Project Budget Explanation

Project Budget Explanation

The City of New Brighton is requesting \$110,000 through the ReLeaf Grant to support three coordinated urban forestry initiatives: citywide tree trimming, targeted tree planting in manufactured home parks, and a low-income ash tree removal and replacement program. The budget reflects realistic costs based on recent contractor bids, staff experience, and comparable work completed in nearby communities.

Citywide Tree Trimming – \$75,000

Funding will be used to hire a professional tree contractor to complete maintenance pruning along approximately ten miles of city streets, boulevards, and park areas. This represents about 20 percent of the City’s street network and will restore the urban forest to a sustainable five-year pruning rotation. Costs include contractor labor, equipment, traffic control, and debris removal. The City will provide in-kind staff support for oversight, inspection, and reporting, which is not charged to the grant.

Low-Income Tree Removal and Replacement Program – \$35,000

This pilot program will assist low-income homeowners with the removal and replacement of hazardous ash trees on private property. Based on market rates, removals range from \$1,000 to \$5,000 per tree, allowing approximately 5 to 20 properties to participate. Each tree removed will be replaced with a diverse, climate-ready species. The goal would be for residents to replant the trees themselves. Should they not be able to, an ISA arborist would plant them.

No other federal or state funds are being used for this project. The City will provide staff time for administration, communication, and maintenance as in-kind support valued at approximately \$10,000. Contractor pricing will be obtained through a competitive quote process to ensure cost effectiveness.

“Low-income” residents are defined as households at or below 200 percent of the federal poverty level, verified through income-based programs such as SNAP, WIC, LIHEAP, Section 8, or Medicaid.

While eligibility for the program is defined as households at or below 200 percent of the federal poverty level, the City intends to implement a tiered assistance model to better reflect the range of financial need within the community. Households with the greatest financial need may receive a higher percentage of cost coverage, while households closer to the eligibility threshold may receive partial assistance. This approach allows the City to maximize the number of residents served while ensuring that limited grant funds are distributed in an equitable and impactful manner.

Community Engagement and Impact

The City of New Brighton designed this project to intentionally serve residents who reflect DNR Priority Area characteristics, including low-income households, individuals with disabilities, residents with limited English proficiency, and those with limited access to tree care resources. Approximately half of project activity will occur within Priority Census Tracts identified by the DNR and MPCA, where residents experience greater socioeconomic and environmental vulnerability.

For this project, low-income households are defined as those at or below 200 percent of the federal poverty level or who participate in programs such as SNAP, WIC, LIHEAP, Section 8, or Medicaid. The City will implement a tiered assistance model, prioritizing households with the greatest need while still offering partial support to those near the eligibility threshold.

Engagement Approach

The City will partner with Northeast Youth and Family Services, the New Brighton Lions Club, and local faith communities to identify and connect with eligible households. Outreach materials will be available online and in print, written in plain language, and translated as needed. The City will provide direct assistance with applications, including help with eligibility verification, to reduce barriers for residents with limited time, mobility challenges, or familiarity with government programs. Program information will also be included in notices sent to property owners when ash trees are identified for removal, ensuring timely and relevant outreach.

Incorporating Community Input

The City will work directly with participating households to inform tree replacement decisions, including species selection and planting location where feasible. Feedback gathered through participation and partner organizations will be used to refine outreach and improve accessibility.

This project advances canopy equity by prioritizing households with financial and access barriers and neighborhoods with disproportionate canopy loss. It will improve safety, expand shade, and support long-term community health.

Communications

The City of New Brighton will implement a clear and coordinated communication strategy to inform residents about the ReLeaf Grant project, promote participation, and increase awareness of the importance of tree maintenance and emerald ash borer (EAB) management. The City's goal is to ensure that all residents, especially those living in Priority Areas, understand how to access resources, benefit from project activities, and contribute to long-term canopy health.

Communication Channels

Information about the project will be shared through multiple platforms to reach a broad audience. The City's website will serve as the central hub for project updates, application materials, and educational resources. Regular articles will appear in the quarterly City newsletter mailed to all households and through social media on Facebook, Instagram, and LinkedIn. Printed flyers will be distributed at the Community Center, library, City Hall, and within manufactured home parks to ensure outreach reaches residents without internet access.

Targeted Outreach

To reach households most affected by EAB, the City will include project information in every notice sent to properties with tagged ash trees. These mailings will outline the low-income removal and replacement program, provide educational materials about canopy care, and direct residents to City resources. The City will also partner with local organizations such as Northeast Youth and Family Services, the New Brighton Lions Club, and faith communities to share information in newsletters and community postings.

Education and Awareness

Throughout the project, staff will provide education on tree care, the 20-10-5 diversity guideline, and the benefits of planting climate-ready species. Communication will highlight how pruning and planting contribute to safety, shade, and environmental equity. Progress updates will include before-and-after photos, maps of completed work, and testimonials from participating residents.

Long-Term Impact

Clear, accessible, and consistent communication will help residents feel ownership of their urban forest. The City's multi-channel strategy ensures that residents of all backgrounds are informed and engaged, building understanding of EAB management, canopy equity, and long-term urban forestry goals for New Brighton.

Key Personnel

Jennifer Fink, CPRP – Director of Parks and Recreation (Grant Administrator)

Jennifer will serve as project lead and grant administrator. She holds a degree in Business Administration and is a Certified Parks and Recreation Professional with over 20 years of experience in parks and recreation management, capital improvement planning, and community engagement. Jennifer has successfully administered multiple state and federal grants, including DNR and MPCA-funded projects, and will oversee coordination, reporting, budgeting, and communication with the Minnesota Department of Natural Resources.

Mike Schute – Park Superintendent

Mike has served the City of New Brighton for more than 20 years and oversees daily operations of the park system, including forestry, grounds maintenance, and infrastructure projects. He will coordinate field operations for the pruning and planting components of this project and ensure all contractor work meets City and DNR standards. Mike has extensive experience supervising large-scale maintenance and planting efforts, managing City crews, and collaborating with contractors and volunteers.

Jim Veiman – City Forester

Jim is a certified tree inspector and oversees the City's forestry operations, tree inventories, and emerald ash borer management program. He will provide technical expertise for all tree-related work, including species selection, planting oversight, and documentation of completed pruning and removals. Jim will also ensure that all work follows EAB management best practices and the 20-10-5 species diversity guideline.

Hue Schlieu – DEI Coordinator Hue holds the position of Diversity, Equity, and Inclusion Coordinator for the City of New Brighton. She is staff liaison to the Equity Commission. Hue will coordinate inclusive outreach, ensure communication meets accessibility needs.

Contracted Services

The City will solicit bids from qualified contractors for citywide pruning and tree removals. Contractors will be required to have International Society of Arboriculture (ISA) Certified Arborists on staff and demonstrate experience with municipal tree care, safety compliance, and traffic control procedures. Contractors must follow ANSI A300 pruning standards, OSHA safety regulations, and provide proof of liability and workers' compensation insurance.

Grant Requirements

All components and requirements within the Request for Application must be adhered to.

TREE REMOVALS AND PLANTING

- Planting trees can take place without removal.
- Tree removals from boulevards and parks, must be replaced at least one-for-one (i.e., at least one tree planted for every tree removed), and trees must be replanted at the same location of the removal whenever possible and feasible.
- Tree removals conducted in park woodlands:
 - For the purposes of this grant, park woodlands are defined as publicly owned spaces that, beyond trail creation or access, are not regularly mowed.
 - Removals in woodlands need to be mitigating a public safety concern or to address degraded ecosystems.
 - Removals must meet a minimum of one tree planted for five trees removed.
- Tree planting projects must follow the best practices set in [A Pocket Guide to Planting Trees](#).
- Tree planting projects must identify the tree species to be planted; site location(s); and number, and type/size of planting stock:
 - Trees planted must be a climate-adapted species to Minnesota.
 - The species identified for planting must increase the diversity of the community's tree canopy and advance the goal of working toward the 20-10-5 guidelines, meaning a community has no more than 20% of their trees within a single family, no more than 10% of their trees within a single genus, and no more than 5% of their trees within a single species. Numbers derived from the Minnesota Department of Natural Resources 2020 Rapid Assessment will be used unless an updated inventory is provided. For your community this means grant funds cannot be spent on purchasing:
 - *Acer* (maple): 24%
 - *Picea* (spruce): 17%
 - *Thuja* (Northern White Cedar): 12%
 - Tree species listed on the [Minnesota Invasive Terrestrial Plants](#) list are not eligible for grant expenses, including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
 - Species list for trees to be planted must be submitted to and approved by DNR prior to planting.
 - Species list and numbers can be amended following the submission of tree inventory/survey data.
 - Tree stock must meet [ANSI Z-60.1](#) and can be:
 - ¾-2 inch caliper bareroot,
 - a container class size #20 or smaller, or
 - balled and burlapped trees smaller than 2.5" caliper ([MNDOT Certified Landscape Specialist](#) training required by planting organization in order for B&B trees to be eligible).
 - Flexibility is possible in instances where desired stock is unavailable.
 - DNR recommends trees be purchased with a one-year warranty.

- All trees removed and planted on public property must be mapped and submitted as shapefiles, with the planted trees identified by species. If your community does not have access to shapefile-generating software, please contact the DNR at ucf.dnr@state.mn.us to discuss options for addressing this requirement.
- Projects that incorporate tree planting must submit a 3-year establishment plan with application.

RESIDENTIAL TREE CARE

- Work conducted on residential property must be completed by residents (tree planting only), or by tree care companies holding liability insurance and with a [MNDOT Certified Landscape Specialist](#), [International Society of Arboriculture \(ISA\) Certified Arborist](#) on staff, or [Tree Care Industry Association \(TCIA\)](#) accreditation, or equivalent certification.
- A link to, or paper copy of, the Forest Service's Tree Owner's Manual ([English](#) / [Spanish](#)) must be provided to residents receiving a newly planted tree.
- For activities on residential land, a formal agreement between the resident and the Community Tree Planting Grant recipient is required. Each residential agreement must contain the following language:
 - *The State of Minnesota is released from any liability associated with work completed on private property.*
 - *Access is granted by the landowner for all planned activities within agreement; this may include, but is not limited to, planting, follow-up maintenance, monitoring, or other on-site work.*
 - *I will plant and care for my tree according to the Tree Owner's Manual for as long as it is within my right to do so.*

Requesting Reimbursement and Reporting

Accomplishment reports must be submitted by the following deadlines: Update - June 8, 2026; Update - December 8, 2026 Update; Final Report - June 30, 2027.

If two successive updates are missed, DNR staff will contact grantee requesting a grant progress update and explanation of why grant reporting has been late. If a report is not received within 60 days of the request, DNR will assume work is not being conducted and begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

If within two successive updates necessary progress has not been made in accomplishing work within the grant contract, DNR staff may request a meeting to discuss why progress is not being made and may begin steps to close-out the grant contract and reallocate funds. This may result in a grant agreement being closed out early, and DNR staff noting in the grant closeout report the lack of performance and contract compliance by the grantee.

The following documentation is required to obtain reimbursement unless specifically described.

- Partial payment form along with invoices and proof of payment for grant-funded purchases,
- Cash Match form along with proof of payment (as applicable), and
- In-Kind Match form (as applicable)
- Accomplishment reports will include grant contract deliverables and their impacts

- Photo documentation of the project's progress at appropriate phases, and illustrations, diagrams, charts, graphs, and maps to show results
- All trees removed, stumps ground (if not connected to a removed tree), and planted will be mapped and submitted as shapefiles, with the planted trees identified by species and size, to obtain grant fund reimbursement. If your community does not have access to shapefile-generating software, please notify your DNR Urban and Community Forestry Team Member, and they will work to assist you. Maps must:
 - Identify the location of trees that have been removed
 - Identify the location of stumps that have been ground
 - Identify the location and species of trees that have been planted

All complete reimbursement requests received by the deadlines will be reviewed by DNR staff. Provided that the grantee is in compliance with all terms of the Request for Application and grant contracts, verified project activities and eligible expenses will be reimbursed up to 90%, with 10% retained until the project is completed.

Accommodations may be offered in select circumstances, and in accordance with Office of Grants Management policies, at the discretion of the agency. Please reach out to DNR staff at ucf.dnr@state.mn.us for more information on requesting accommodations.

Following the submission of invoices and accomplishment reports, a compliance check will be conducted by Minnesota Department of Natural Resources staff. Staff will do a site evaluation ensuring that grant work has been properly completed including tree removals are accurately reported on and stump grinding was complete if applicable, tree species submitted on maps are correctly identified and planted in accordance with the standards set in the Minnesota Department of Natural Resources [Pocket Guide to Planting Trees](#), trees treated are properly tagged and identified, etc.

Ineligible Project Expenses

Ineligible project expenses include, but are not limited to:

- Costs incurred prior to the start date of the fully executed grant agreement.
- Purchase of trees listed on the [Minnesota Noxious Weed List](#), or the DNR's [Invasive Terrestrial Plants List](#), including Amur cork tree, Amur maple, autumn olive, black locust, buckthorn, Norway maple, Russian olive, Siberian elm, and tree of heaven.
- Purchase of balled and burlapped trees larger than 2.5" caliper, containerized trees larger than #20, or bareroot trees greater than 2" caliper diameter.
- Purchase of tree species in a genus that already makes up 10% or more of the community's trees or in a family that makes up 20% or more of the trees.
- Purchase of plants other than trees, such as shrubs, living ground covers, sod, grass seed, and flowers.
- Purchase of land or easements.
- Major soil purchases, grade changes or construction.
- Capital expenditures (items with a unit cost of \$5,000 or more), such as buildings, motor vehicles, trails, or other permanent structures.
- Experimental practices not approved by DNR.

Questions about additional eligible or ineligible expenses can be directed to ucf.dnr@state.mn.us.

Grant Performance

Grant performance will be reviewed on timeliness, budget management, reporting and documentation, meeting outcomes and deliverables, responsiveness and communication, and acknowledgement and reflection on grant performance. This information may be considered during future grant application and award processes.

Acknowledgments

Minnesota Department of Natural Resources

The Minnesota Department of Natural Resources needs to be acknowledged in publications, audiovisuals, and electronic media developed as a result of this award.

- Including any publications or outreach materials related to this grant or agreement, a statement of affiliation with Minnesota Department of Natural Resources, e.g., “This publication made possible through a grant from the Minnesota Department of Natural Resources.” OR “This project was conducted in cooperation with the Minnesota Department of Natural Resources.”
- Logo is permitted for use and can be obtained by contacting the UCF Team.

Attachment B. 3-Year Tree Establishment Plan Template for Newly Planted Trees

Organization/LUG:

Year and Season of Planting:

Project Coordinator:

Phone:

Email:

of Trees to be Planted:

Size (caliper for deciduous, height for conifers):

Type of Stock to be Planted (Bare root, etc.):

Describe how the activities below will be completed.

1. Tree Establishment Personnel

- a. Describe who is responsible for maintaining new trees to ensure establishment.

- b. Volunteers, homeowners, or inexperienced staff that will provide maintenance should receive basic training and literature on proper maintenance techniques. Is training needed and how will you do it?

- c. How will you inspect tree maintenance work periodically to make sure it is being done correctly?

2. Tree Watering Process

Describe in detail how trees will be watered, the time period and frequency of watering. Trees should be watered weekly for the first 3 to 5 years when the ground is thawed unless it has rained 1 inch in a week.

3. Mulching Trees

Will you mulch your trees and if so, how will you maintain mulch?

4. Staking and Tying Trees

Explain if staking is necessary due to mowing, vandalism, or wind conditions, and describe plans for inspection and removal.

5. Checking Tree Health

The grantee will check trees every 6 – 12 months to identify and address problems. Describe inspection process and follow-up.

6. Tree Protection

Young trees in busy urban areas may be easily damaged by human activity, animals, and equipment. Describe how planted trees will be protected.

7. Pruning

Newly planted trees should need little pruning, if they were properly cared for in the nursery. In the first year after planting, remove only dead or broken branches. In later years, weakly attached limbs can be removed, and corrective pruning can be done if needed. Describe your pruning maintenance cycle.

8. Tree Warranty

Tree planting should include a warranty from the nursery for replacement (due to poor condition or mortality). The grantee should be prepared to fully replace all trees that are in poor condition or die prior to inspection at the end of the project grant agreement, unless loss was due to natural disaster. Describe your tree warranty or how trees will be replaced.



Requirements for DNR grantees

Effective date: January 31, 2026

The following policies apply to all DNR grants, except where specifically noted. These requirements are in addition to requirements in program-specific manuals. In case of any conflicts with an existing grant program manual, the stricter document will control.

Questions about these requirements should be directed to the grant specialist for your grant program. Questions may also be directed to grantsteam.dnr@state.mn.us. When sending an email to this address, please include information on your grant funding source, program, and question.

Admin's Office of Grants Management policies

Under [Minn. Statutes, section 16b.97 subd. 2](#), the Minnesota Department of Administration is required to create general grants management policies and procedures applicable to all state agencies. Admin's OGM implemented grant policies for the State of Minnesota. Please review [OGM grant policies](#) (select the Current Policies tab). Information especially relevant to grantees is summarized below. Unless otherwise noted, these policies do not apply to bonding grants and grants under [Minn. Statutes section 16A.86](#) or [section 16A.642](#).

Grants conflict of interest (OGM Policy 08-01)

All grantees must sign a conflict-of-interest disclosure form or certify they will disclose conflicts of interest when signing their grant agreements/grant award notifications. Grantees must also maintain a written standard of conduct covering conflicts of interest and governing the actions of their employees or board members engaged in the selection, award, and administration of contracts. State staff may request this written standard when conducting grant monitoring activities or if otherwise relevant. These requirements apply to all grants, including bonding grants and grants under Minn. Statutes section 16A.86 and section 16A.642.

OGM Policy 08-01 states that a conflict of interest occurs "when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it." Per the OGM policy, there are several types of conflicts of interest:

Actual conflict of interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential conflict of interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interest.

Individual conflict of interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which their judgement, actions, or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to an immediate family member, business, or organization with which they are involved.

Organizational conflict of interest

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee, or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors

Use of grant contract agreements and grant award notifications (OGM Policy 08-04)

All grants need a written grant contract agreement or grant award notification. State agencies cannot award a grant to a grantee that is on either the [suspension or debarment lists for the state of Minnesota](#) or the federal government. If a grantee becomes suspended or debarred, that may be cause for the State to cancel their grant.

Grant agreements/GANs must contain a provision for the grantee to clearly post on the grantee's website the names and contact information for the grantee organization's leadership and the person(s) who directly manages and oversees the grant.

A fully executed copy of the grant agreement or GAN and all relevant records must be kept on file for a minimum of six years from the end date, receipt, and approval of all final reports, OR the period of time required to satisfy all state and program retention requirements, whichever is later.

Grantees must complete work in accordance with the terms and conditions of their grant agreement/GAN. Work not covered under the grant agreement/GAN will not be reimbursed without a prior amendment request.

Public questions and comments concerning fraud and waste in state grants (OGM Policy 08-05)

OGM will serve as the central point of contact for questions and comments about fraud and waste in state grants and about the violation of statewide grants policies. OGM will also respond to other public questions and concerns about state grants.

Grant payments (OGM Policy 08-08)

State agencies may not issue grant payments until the funds are encumbered, and the grant agreement is fully executed, or the GAN is completed.

Reimbursement is the State's preferred method for making grant payments. DNR grants operate on a reimbursement basis, unless the grant agreement/GAN contains explicit language specifying otherwise.

Grantee reimbursement requests must correspond to the line items in the approved grant budget. Grant managers must review each reimbursement request against the approved grant budget, grant expenditures to date, and the latest grant progress report before approving payment. If grant managers see a discrepancy or have any questions about reimbursement requests and/or related documentation, they will follow up with the grantee.

Any deviation from this policy must be approved by the agency wide grants manager prior to signing a grant agreement/GAN and must be in accordance with state laws and OGM policies.

Grants in which the payment terms are defined in statute are not covered by this policy.

DNR reimbursement procedures

- Grantees must pay for project expenses before seeking reimbursement from the grant and should only request reimbursement for paid expenses. Expenses are reviewed and those deemed eligible are then reimbursed under the terms of the agreement/GAN with the State of Minnesota.
- Grantees are not allowed to request reimbursement for invoices from a vendor that have not yet been paid by the grantee. Please also see the Proof of Payment section below.
- Grantees can expect to be reimbursed within 30 days of the DNR receiving a complete and accurate reimbursement request. If documentation to process the request is missing, or the request has discrepancies or incorrect information, the 30-day clock does not start until all necessary information has been submitted to the DNR and the request has been deemed complete and whole.
- The DNR will pay final reimbursement when the state determines that the grantee has satisfactorily fulfilled all the terms of their grant agreement/GAN, unless a grant term is altered or excluded by the DNR in writing.

Grantees should keep the following documentation on file for monitoring and audit purposes:

- Proof of payment of grant expenses (e.g. copies of cancelled checks, electronic bank statements, etc.)
- Contracting/purchasing bidding documentation
- Organization's conflict of interest policy

- Prevailing wage documentation (if applicable): project assessment form, certified payroll reports, etc.

Grant progress reports (OGM Policy 08-09)

Grantees are required to submit written progress reports at least annually until all grant funds have been expended and all the terms in the grant agreement/GAN have been met. Information requested in a grant progress report may include (but is not limited to): goals and objectives, activities, outcomes, challenges, lessons learned, and financial information. State agencies cannot make grant payments on grants with past due progress reports (unless the agency has given the grantee a written extension).

Grant monitoring (OGM Policy 08-10)

All state grants over \$50,000 are required to have at least one monitoring visit before final payment is made. All state grants over \$250,000 are required to have annual monitoring visits. In-person visits are preferred where possible, but telephone or virtual visits are also used where reasonable.

The purpose of a monitoring visit is to review and ensure progress towards the grant's goals, address any problems or issues before the end of the grant period, and build a relationship between the agency and grantee.

For state grants over \$50,000, state agencies must conduct a financial reconciliation of grantees' expenditures at least once before final payment is made. A financial reconciliation involves reconciling a grantee's request for payment for a given period with supporting documentation (e.g. purchase orders, receipts, payroll records, etc.) for that request.

If previously reimbursed costs are found to be ineligible upon further review during monitoring (or at any other point during the grant period), repayment of those costs or other corrective action may be required.

Proof of payment

The State requires proof of payment documentation to ensure that funds are being provided on a reimbursement basis. The grantee must maintain proof of payment documentation and make it available when requested by the State. Proof of payment documentation may include:

- A copy of a bank statement with photocopies of cleared checks
- An electronic bank statement
- A copy of cancelled checks or other certified financial records
- Employee original time records and payroll documentation

Cost share/required match

For grants which require cost share or match, the requirements for documenting work completed or expenses incurred as match are the same as for expenses for which grantees are requesting reimbursement. The State may disallow otherwise-eligible costs for reimbursement if the grantee cannot provide proof of the expenses being used as match.

For grants with in-kind match (i.e. non-cash donations of a good or service), grantees should provide documentation similar to a payment request.

If the in-kind match is volunteer time, grantees will need volunteer logs and to show the calculation used to convert volunteer hours to time. If the in-kind match is something other than volunteer time (e.g. use of equipment, or donated materials), grantees must perform due diligence to determine how much the in-kind match would cost. For example, if the in-kind match is a land donation, the documentation should include an appraisal. If the in-kind match is use of equipment, the documentation should demonstrate a realistic cost for the type of equipment and amount of time.

Legislatively mandated grants (OGM Policy 08-11)

State agencies must manage legislatively mandated grants with the same level of oversight (including monitoring) applied to other state grants, while respecting and maintaining the legislative intent.

Grantees for legislatively mandated grants must submit a work plan and budget. The grant agreement/GAN must be based on the legislation, the grantee's work plan and budget, and negotiations between the state agency and the grantee.

Grant amendments (OGM Policy 08-12)

During the grant period, it may be necessary to make changes to the grant contract agreement/GAN. Generally, these modifications could include changes to the grant timeframe, to the scope of work, or to the budget categories.

A formal grant contract amendment is required for any changes. Should a situation arise that requires any changes to the project, it is the grantee's responsibility to communicate immediately with the DNR grants specialist.

The purpose of grant amendments must be similar to the original purpose of the grant and the grantee duties should be within the scope of the original RFP/notice of grant opportunity/application.

If an amendment is allowed, it must be fully executed before additional costs can be incurred.

Contracting and bidding

Competitive bidding needs to follow a fair and transparent public process.

Grantees must not contract with vendors or subcontractors who are on the suspension or debarment lists for either the State of Minnesota or the federal government.

Grantees must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the entities below are used when possible:

- [Minnesota Department of Administration's Certified Target Group, Economically Disadvantaged, and Veteran-Owned Vendor List](#)

- Metropolitan Council's Targeted Vendor list: [Minnesota Unified Certification Program](#)
- Small Business Certification Program through Hennepin County, Ramsey County, and the City of St. Paul: [Central Certification Program](#)

Grantees must maintain support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable. Grantees must retain the following documentation in the project file:

- Copies of executed subcontract agreements
- A copy of the request for proposal/request for quote, all submitted bids, and the bid tabulation (if applicable)
- Written documentation that describes the rationale for selection of each subcontractor
- Documentation of the contract/bid approval, if required by grantee internal controls (such as meeting minutes)

This documentation may be reviewed during monitoring visits or when requested by the state.

Contracting and bidding for political subdivisions of the state

In addition to the general contracting and bidding requirements above, municipalities (defined in Minn. Statutes, chapter 471.345 subd. 1 as a county, town, city, school district, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts) must also follow the [Uniform Municipal Contracting Law](#).

Contracting and bidding for non-governmental organizations

In addition to the general contracting and bidding requirements at the beginning of this section, non-government organizations must follow the contracting policies/procedures below.

Contracting and bidding for Tribal governments

Tribal governments are subject to neither the Uniform Municipal Contracting Law nor the DNR contracting policies/procedures below. Tribal governments are subject to the contracting and bidding procedures of their own governance.

Contracting and bidding thresholds and process

- Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded, based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- Any services or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- Grantees must use an RFP/RFQ process to competitively select professional and technical services.

- The advertisement for bid processes must allow for fair competition among potential qualified bidders.

Prevailing wage

Prevailing wage ([Minn. Statutes, sections 177.41-177.45](#)) is the minimum hourly wage employers must pay certain workers who work on construction and public works projects funded by state dollars. Prevailing wage includes the employer's cost of benefits. Other prevailing wage information can be found at the [Minnesota Department of Labor and Industry](#). Prevailing wage rules apply to any grant award of \$25,000 or more that qualifies as a "project" per the following definition:

Project: demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a public building, structure, facility, land, or other public work, which includes any work suitable for and intended for use by the public, or for the public benefit, financed in whole or part by state funds. "Project" also includes demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a building, structure, facility, land, or public work when the acquisition of property, predesign, design, or demolition is financed in whole or part by state funds (Minn. Statutes, section 177.42).

If the award is \$25,000 or more and contains activities in the work/accomplishment plan that qualify as a "project" per the definition above, prevailing wage rules in Minn. Statutes, sections 177.41-177.44 apply. If you are unsure if a project is subject to prevailing wage, ask the grant specialist for a copy of DLI's Project Assessment Form. Grantees must complete the form and return it to the grant specialist. Once ready, the DNR grant specialist will submit it to DLI and copy the grantee on the e-mail.

When prevailing wage applies, all bid requests and RFPs must state that the project is subject to prevailing wage to ensure that incoming bids have factored prevailing wage rates into their submittal. A prevailing wage form should accompany these bid submittals.

Grantees must retain documentation in the project file either the prevailing wage forms, or a notice from DLI that the project is not subject to prevailing wage.

Fraud reporting

In addition to OGM policy, various state statutes govern reporting of suspected fraud or misuse of state dollars.

State workers with information indicating that public resources (including public money) may have been used for an unlawful purpose must report that information. Any other person with such information is strongly urged to report that information. The DNR takes a "no wrong door" approach for reporting suspected fraud; essentially, the DNR encourages its workforce to report suspected fraud to any DNR supervisor or member of agency leadership, who will connect the person reporting to the correct contact or procedure, as needed.

All state agencies are required to report suspected fraud cases to the [Department of Revenue](#) for tax fraud investigation, in addition to referring all allegations of suspected fraud to the [Office of the Legislative Auditor](#) and the Minnesota Bureau of Criminal Apprehension's [Financial Crimes and Fraud section](#)

(mnfraud.bureau@state.mn.us or 651-739-3750). Grantees may report suspected fraud directly to these agencies, as well, or to their DNR grant manager or any DNR employee.

Requirements for working on state land

When working on state land, grantees must follow all applicable policies and requirements of that land. Grantees should work with the appropriate management staff for the state land to determine these requirements. Insurance is required to do work on state land, following the [requirements of Admin](#).

Audits

Under [Minn. Statutes, chapter 16B.98 subd. 8](#), the state (the grantmaking agency, state auditor, attorney general, legislative auditor, Admin, etc.) has the right to perform programmatic or financial audits of the grantee. The grantee's books, records, documents, and accounting procedures and practices relevant to the grant are subject to state examination for a minimum of six years from the expiration or termination of the grant agreement/GAN, receipt and approval of all final reports, or the required period of time to satisfy state and program retention requirements, whichever is later. This provision is also included in grant agreements/GANs.

Records retention

Grantees must maintain a file for each project with all project agreements, correspondence, and the records pertaining to project expenses requested for reimbursement. Project records are required for monitoring/audit purposes and must be readily available for review. As with all provisions of the grant agreement/GAN, if the state finds a failure to comply, the State may take action, including immediate termination of the grant agreement/GAN with cause, refusal to disburse additional funds, and/or requiring the return of all or part of the funds already disbursed.

All records related to the project must be retained for a minimum of six years from the grant agreement/GAN end date, or the receipt and approval of all final reports, whichever is later. Some grant funds require permanent retention of the grant records, and in those cases, that requirement supersedes the six-year standard.

Data practices

- Grantees must comply with the [Minnesota Government Data Practices Act](#) as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the grantee under their grant agreement/GAN. If a grantee receives a request to release this data, the grantee must immediately notify the State. Following this notification, the State will provide instructions to the grantee concerning the release of data.
- Grantees should instruct and train their staff regarding the governing privacy and data practices provisions; maintaining data in a secure manner; and limiting access to work duties and assignments.

- Grantees must mitigate risks associated with the unauthorized access or data breach and report to the DNR any real or perceived security or privacy incident regarding any private data in accordance with MGDPA.
- Grantees are not permitted to use private data with artificial intelligence services unless it is approved through the DNR/Minnesota IT vendor security risk and compliance process. AI services are reviewed and verified through a process that includes understanding the AI's training, ownership of data and level of security.



Conflict of Interest:

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it.

Actual Conflict of Interest:

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict. Examples include, but are not limited to:

- One party uses his or her position to obtain special advantage, benefit, or access to the other party's time, services, facilities, equipment, supplies, badge, uniform, prestige, or influence.
- One party receives or accepts money (or anything else of value) from another party or has equity or a financial interest in or partial or whole ownership of the other party's organization.
- One party is an employee, board member or family member of the other party.

Potential Conflict of Interest:

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Organizational Conflict of Interest:

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors

This section to be completed by Grantee's Authorized Representative (AR):

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement, we will monitor and report any actual, potential, individual, or organizational conflicts of interest to the State's Authorized Representative.

I also certify that I have read and understand the description of conflict of interest above and as of this date (check one of the two boxes below):

- ☐ I do not have any conflicts of interest relating to this project.
- ☐ I have an actual, potential, individual, or organizational (*indicate below*) conflict of interest. The nature of the conflict is as follows:

If at any time during the grant project I discover a conflict of interest, I will disclose that conflict immediately to the State's Authorized Representative.

Grantee AR's Printed Name: _____ Date: _____

Grantee AR's Signature: _____

Organization Name: _____

Project Name: _____

Legal Citation: ML_____, Chapter _____, Article ___, Section ___, Subdivision _____

State AR's Printed Name: _____ Date: _____

State AR's Signature: _____



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Authorize Staff To Enter Into A Grant Agreement With the Minnesota Department of Public Safety for an Updated Turnout Gear Dryer

Action Requested: Motion

Form of Action: Contract/Agreement

Votes Needed: 3 Votes

Summary Statement:

Firefighter cancer exposure is one of the leading occupational causes of death among firefighters. Mitigating transdermal firefighter exposure to known cancer causing materials on turnout gear post-fire is the most effective method of reducing City liability and financial exposure to a workplace-related cancer diagnosis. The current turnout gear dryer is over 34 years old and is not designed for turnout gear drying. The Public Safety Department successfully applied for the Minnesota Department of Public Safety Turnout Gear Dryer program and was awarded \$8,000 towards the replacement of the dryer. The dryer will be replaced by a turnout gear dryer designed to properly care for the turnout gear, which has a cost of over \$4,100 per set. There are no additional budgeted funds required for the 25% match or any costs over the \$8,000, as staff anticipated the need to replace the dryer in the future.

Recommendations:

Authorize Staff To Enter Into the Turnout Gear Dryer Grant Agreement with the Minnesota Department of Public Safety.

Applicable

The Grant opportunity will expire at the end of the year.

Deadlines:	
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Community Impact:	The addition of the turnout gear dryer will allow for more effective cleaning of turnout gear, reduction of exposure to cancer causing agents, and allow for a more rapid return to service time and extend the life of firefighters protective clothing
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Legislative History:	Minn. Stat. §§ 297I.06, subd. 3 and 299F.012 created the fire safety account ("FSA") is established in the state treasury and the Commissioner of Public Safety ("Commissioner") is authorized to expend funds for activities and programs recommended by the Fire Service Advisory Committee ("FSAC"); and Following publication of a Notice of Request for Submissions for State Fiscal Year 2026 One-Time Fire Safety Account Proposals in the Minnesota State Register on April 14, 2025, FSAC reviewed and recommended funding allocations from the FSA, including funding for the Gear Washer and Extractor Program administered by the Department of Public Safety, State Fire Marshal Division (DPS-SFM").
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Strategic Priority:	<u>Staff Capabilities</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$10,000
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	<table> <tr> <td>1.</td><td>Reimbursement_Agreement_for_Gear_Washer_and_E</td></tr> </table>	1.	Reimbursement_Agreement_for_Gear_Washer_and_E
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State of Minnesota Fire Service Advisory Committee Allocation Agreement Gear Washer & Extractor Program

Gear Washer & Extractor Program Application No. 31

This Fire Service Advisory Committee Allocation Gear Washer & Extractor Program Agreement ("Agreement") is entered into by the **State of Minnesota**, acting through its Commissioner of Public Safety on behalf of the State Fire Marshal division ("DPS-SFM"), and New Brighton Department of Public Safety ("Recipient"). DPS-SFM and Recipient may be referred to jointly as "Parties."

Recitals

WHEREAS, pursuant to Minn. Stat. §§ 297I.06, subd. 3 and 299F.012, the fire safety account ("FSA") is established in the state treasury and the Commissioner of Public Safety ("Commissioner") is authorized to expend funds for activities and programs recommended by the Fire Service Advisory Committee ("FSAC"); and

WHEREAS, following publication of a Notice of Request for Submissions for State Fiscal Year 2026 One-Time Fire Safety Account Proposals in the Minnesota State Register on April 14, 2025, FSAC reviewed and recommended funding allocations from the FSA, including funding for the Gear Washer and Extractor Program administered by the Department of Public Safety, State Fire Marshal Division (DPS-SFM); and

WHEREAS, the Recipient submitted an application to DPS-SFM for participation in the Gear Washer and Extractor Program and was determined by DPS-SFM to be eligible for reimbursement under the program requirements

NOW THEREFORE, the Parties agree as follows:

Agreement

1. Term of Agreement

1.1 This Agreement will become effective on the date the last signature is obtained and will expire on June 30, 2027, or when all obligations pursuant to this Agreement have been satisfactorily fulfilled, whichever occurs last.

2. Scope of Reimbursement, Budget Detail, and Reimbursement Provisions

DPS-SFM will provide reimbursement to Recipient for costs subsequently identified. Expenses incurred by the Recipient are only eligible for reimbursement if those expenses are incurred prior to June 30, 2027. No expenses incurred by the Recipient after June 30, 2027 will be eligible for reimbursement by DPS-SFM under this Agreement. Reimbursement amount is determined by DPS-SFM based on Recipients application and currently available funds. Recipient is also required to provide a match in the total cost.

2.1 Reimbursement Authorization and Match Requirement

Subject to the terms of this Agreement and the availability of appropriated funds, the Minnesota Department of Public Safety, State Fire Marshal Division ("DPS-SFM") agrees to reimburse the Recipient for eligible costs associated with the purchase and installation of approved firefighter turnout gear cleaning equipment identified in the Recipient's approved application under the 2026–2027 Gear Washer/Extractor Program.

Eligible expenses must be incurred on or before June 30, 2027. Any costs incurred after June 30, 2027 are not eligible for reimbursement under this Agreement. The reimbursement amount is based upon the Recipient's approved application, equipment category, and required local match percentage established by DPS-SFM.

The Recipient was approved for the purchase/Installation of: Gear Dryer

The Recipient's fire department service population falls within the 10,001-25,000 population category, requiring a local match contribution equal to Twenty-Five (25%) of the total approved reimbursement amount.

The total approved reimbursement amount is Ten Thousand and 00/100 Dollars (\$ 10,000.00), allocated as follows:

Recipient required match: Two Thousand and 00/100 Dollars (\$ 2,000.00); and DPS-SFM reimbursement amount not to exceed Eight Thousand and 00/100 Dollars (\$ 8,000.00).

Reimbursement is limited to actual eligible and documented expenses and shall not exceed the maximum reimbursement amount stated above.

2.2 Reimbursement Documentation and Financial Reporting

The Recipient shall submit reimbursement requests to DPS-SFM supported by a reconciled financial summary identifying actual expenses related to the approved equipment purchase and installation described in Section 2.1.

Reimbursement requests must include:

- Itemized invoices;
- Proof of payment;
- Installation documentation, if applicable; and
- Any additional supporting documentation reasonably requested by DPS-SFM.

The Recipient shall submit reimbursement documentation electronically to fm.grants.dps@state.mn.us, or their designee, no later than thirty (30) calendar days following the end of the calendar quarter in which the expenses were incurred. For example, expenses incurred between April 1 and June 30 must be submitted no later than July 30 of that same calendar year.

2.3 Review and Approval of Reimbursement Requests

Upon receipt of a reimbursement request submitted pursuant to Section 2.2, DPS-SFM shall review the request and supporting documentation to determine whether the expenses are eligible and allowable under this Agreement and the program requirements.

If the reimbursement request is approved, DPS-SFM shall notify the Recipient within a reasonable timeframe. If DPS-SFM identifies any disputed, incomplete, or ineligible expense, DPS-SFM shall notify the Recipient within forty-five (45) calendar days following receipt of the reimbursement request.

The Parties shall work cooperatively to resolve any disputed reimbursement items prior to the applicable State fiscal year accounting close (“hard close”) associated with the fiscal year in which the expenses were incurred. Any expense determined by DPS-SFM to be ineligible, unsupported, or outside the scope of the approved application shall remain the sole responsibility of the Recipient and shall not be reimbursed by DPS-SFM.

Following approval of a reimbursement request, the Recipient shall submit an itemized invoice to DPS-SFM reflecting the approved reimbursement amount.

2.4 Payment

DPS-SFM shall process approved reimbursement payments through the Statewide Integrated Financial Tools (“SWIFT”) system within thirty (30) calendar days after receipt of a proper invoice from the Recipient for approved expenses.

2.5 Compliance with Laws and Program Requirements

The Parties agree to comply with all applicable federal and state laws, rules, regulations, policies, procedures, and program requirements governing the 2026–2027 Gear Washer/Extractor Program and this Agreement, including applicable policies and procedures of the Department of Public Safety, DPS-SFM, and the Recipient.

3. Authorized Representatives

The DPS-SFM Authorized Representative is the person below, or his successor:

Name: Anne Olson
 Address: Department of Public Safety; State Fire Marshal Division
445 Minnesota Street, Ste. 145
St Paul, MN 55101
 Telephone: 651-201-7206
 Email Address: fm.grants.dps@state.mn.us

The Recipient’s Authorized Representative is the person below, or his/her successor:

Name: Attn: Trevor Hamdorf
 Address: New Brighton Department of Public Safety
785 Old Highway 8 NW
New Brighton, MN 55112
 Telephone: 651-288-4100
 E-mail Address: trevor.hamdorf@newbrightonmn.gov

The Parties may change their authorized representatives at any time by providing the other Party with written/email notification within ten (10) days of such change.

4. Assignment, Amendments, Waiver, and Agreement Complete

4.1 Assignment. Neither Party may assign or transfer any rights or obligations under this Agreement.

4.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized signatories or their successors.

- 4.3 Waiver. If a Party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 4.4 Agreement Complete. This Agreement contains all negotiations and requirements between the Recipient and the DPS-SFM. No other understanding regarding this Agreement, whether written or oral, may be used to bind either Party.

5. Liability

The State and Recipient agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The State's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes, § 3.736, and other applicable law. The Recipient's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes, §§ 466.01-466.15, and other applicable law.

6. State Audits

Under Minnesota Statutes section 16C.05, subd. 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six (6) years from expiration of this Agreement.

7. Government Data Practices

Both parties will comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Parties under this Agreement. The civil remedies of Minnesota Statutes section 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minnesota Statutes Chapter 13, by either DPS-SFM or the Recipient.

If the Recipient receives a request to release data referred to in this clause, the Recipient will immediately notify and consult with the DPS-SFM Authorized Representative as to how the Recipient will respond to the request. Recipient's response to the request will comply with applicable law.

8. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

9. Termination

9.1 Either party may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party. Termination must be by written or fax notice to the other party. The State is not obligated to reimburse costs incurred after notice and effective date of termination.

9.2 Termination for Insufficient Funding.

The State may immediately terminate this Agreement if the funding mechanism contemplated by the Agreement is impacted by any legislative change to the provisions of Minn. Stat. § 299F.012, or any successor provision thereto, in a manner that would cause this Agreement to be held invalid under Minnesota law.

10. Severability

Each provision of this Agreement will be interpreted in a way that is valid under applicable Minnesota law. If any provision is held invalid, the remainder of this Agreement will remain in full effect.

11. Survival of Terms

The following clauses survive the expiration or termination of this Agreement: 5. Liability; 6. State Audits; 7. Government Data Practices; and 8. Venue. Any other Agreement term that expressly states or by its nature shall survive, shall survive.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed intending to be bound thereby.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: Anne Olson

Signature: 
Signed by: 098E4CAE0BE5476...

Title: Grant Coordinator Date: 06/18/2026

SWIFT Purchase Order No. 3000112049

3. DEPARTMENT OF PUBLIC SAFETY;

STATE FIRE MARSHAL

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

2. RECIPIENT

Recipient certifies that the appropriate person has executed this Agreement on its behalf as required by applicable articles, bylaws, resolutions, or ordinances.

Print Name: _____

Signature: _____

Title: _____ Date: _____



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Change Order 1 and Final Payment Partial Payment 2 for City Project 24-4, Lift Station #8 Replacement

Action Requested: Motion

Form of Action: N/A or Other

Votes Needed: 3 Votes

Summary Statement:

The purpose of this item is to approve Change Order 1, which includes the adjustment (increase) to contract costs, and final payment to the contractor. The additional project costs include additional dewatering required for proper installation of the lift station, import of clean sand for backfilling due to unsuitable onsite material, and additional asphalt placed to construct a new access drive to the lift station.

Recommendations:

Approve Change Order 1 in the amount of \$15,890.05
Approve Final Payment in the amount of \$65,480.05

Applicable Deadlines:

None

Community Impact:

Ensuring adequate and reliable wastewater collection.

Legislative History:

April 23, 2024 City Council authorized the Director of Community Assets and Development to enter a professional service agreement with Bolton &

	Menk, Inc. May 7, 2025 City Council approved project plans and specifications and authorized advertisement for bids. July 22, 2025 City Council accepted all bids and awarded a contract to Minger Construction Company, Inc.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$65,480.05
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	1.	Change Order 1
	2.	PP2 Final Payment

CHANGE ORDER 1
PROJECT 24-4, LIFT STATION #8 REPLACEMENT

PURPOSE/DESCRIPTION: Change Order 1 includes additional project costs associated with construction of the new lift station. These costs include additional dewatering required for proper installation of the lift station, import of clean sand for backfilling due to unsuitable on-site material, and additional asphalt placed to construct a new access drive to the lift station.

ACTION:

THE FOLLOWING ESTIMATED QUANTITIES TO THE CONTRACT DOCUMENTS HAVE BEEN MODIFIED:

Item Number	Item Description	Unit	Bid Quantity	Bidding Unit Price	Bid Total Cost	Change Order Quantity	Anticipated Change Order Unit Price	Change Order Total Price	Net Cost
1	Select Granular (Backfill Material)	LS	0		\$0.00	1	\$3,176.91	\$3,176.91	\$3,176.91
2	Dewatering	LS	0		\$0.00	1	\$9,517.20	\$9,517.20	\$9,517.20
3	Access Drive Asphalt	LS	0		\$0.00	1	\$3,195.94	\$3,195.94	\$3,195.94
								SUBTOTAL	\$15,890.05

SUBTOTAL OF ADDED ITEMS	\$15,890.05
TOTAL OF DEDUCTED ITEMS	\$0.00
TOTAL OF CHANGE ORDER 1	\$15,890.05
ORIGINAL CONTRACT AMOUNT	\$342,000.00
PREVIOUS CHANGE ORDERS	\$0.00
CONTRACT PRICE PRIOR TO CHANGE ORDER	\$342,000.00
NET INCREASE OF CHANGE ORDER	<u>\$15,890.05</u>
NEW CONTRACT PRICE WITH CHANGE ORDERS	\$357,890.05
CHANGE IN CONTRACT TIME	<u>NONE</u>

APPROVED BY: _____ DATE _____
CRAIG G. SCHLICHTING, P.E. #41295
DIRECTOR OF COMMUNITY ASSETS AND DEVELOPMENT
CITY OF NEW BRIGHTON

APPROVED BY: _____ DATE _____
MINGER CONSTRUCTION COMPANIES, INC.

APPROVED BY COUNCIL ACTION: JULY 14, 2026



City of New Brighton
Department of Community Assets and Development

Project 24-4, Lift Station #8 Replacement
City of New Brighton

Contractor: Minger Construction Companies, Inc.
620 Corporate Drive
Jordan, MN 55352
Phone: (952) 368-9200

Partial Payment 2 Final Payment
Date: July 1, 2026

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT BID		PAYMENT		
				QUANTITY	COST	QUANTITY THIS PAYMENT	QUANTITY	COST
1	CONSTRUCTION OF ALL FACILITIES AS SHOWN ON THE CONTRACT DRAWINGS AND AS SPECIFIED IN THE CONTRACT SPECIFICATIONS	LUMP SUM	\$342,000.00	1	\$342,000.00	0.10	1.00	\$342,000.00
CONSTRUCTION COST					\$342,000.00			\$342,000.00

						ORIGINAL CONTRACT	\$342,000.00
Partial Payment 1	\$292,410.00	Change Order 1	\$15,890.05			CHANGE ORDER 1	\$15,890.05
Partial Payment 2 Final Payment	\$65,480.05					TOTAL WORK TO DATE	\$357,890.05
Total	\$357,890.05					Less Retainage 0%	
						Sub-total	\$357,890.05
						Less Previous Payments	\$292,410.00
						PARTIAL PAYMENT 2 FINAL PAYMENT	\$65,480.05



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consideration of Amendment 1 to the Professional Services Contract with Kimley Horn for City Project 26-1, 2026 Street Rehabilitation

Action Requested: Motion

Form of Action: Contract/Agreement

Votes Needed: 3 Votes

Summary Statement:

Staff received a June 26, 2026 proposal from Kimley Horn and Associates, Inc. for Amendment Number 1 to the Professional Services Agreement in the amount of \$44,350. This amendment covers final design and construction phase services.

The work included in the amendment consists of the following tasks:

Task 6 - Stormwater Management Design and Watershed Coordination: \$3,550

Task 7 - Final Design: \$28,300

Task 9 - Construction Phase Services: \$10,000

Reimbursable Expenses: \$2,500

A detailed description of Amendment Number 1 is attached to this report and outlines the scope of work included in the amendment.

Recommendations:

Authorize the Director of Community Assets and Development to enter into Amendment 1 to the Professional Services Contract with Kimley Horn

	for City Project 26-1, 2026 Street Rehabilitation.
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Applicable Deadlines:	None
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Community Impact:	None
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Legislative History:	August 12, 2025 City Council approved a professional service agreement with E.G. Rud & Sons for land surveying services related to City Project 26-1, 2026 Street Rehabilitation. October 28, 2025 City Council approved a professional service agreement with Kimley Horn for engineering design services related to City Project 26-1, 2026 Street Rehabilitation. February 10, 2026 City Council adopted a resolution ordering staff to prepare a Feasibility Study for City Project 26-1, 2026 Street Rehabilitation. February 10, 2026 City Council authorized the purchase of fire hydrants and gate valves for the proposed project. March 19, 2026 An informational meeting was held with residents and business owners to be affected by the project. March 24, 2026 City Council accepted the Feasibility Study and set the date for the Public Improvement Hearing for City Project 26-1, 2026 Street Rehabilitation. April 14, 2026 Public Improvement Hearing held and City Council ordered Public Improvement Project 26-1, 2026 Street Rehabilitation. April 14, 2026 City Council adopted resolutions declaring adequacy of a petition received and ordering inclusion of Mimosa Lane in Public Improvement Project 26-1, 2026 Street Rehabilitation. April 28, 2026 City Council adopted a resolution approving project plans and specifications and authorized advertisement for bids. May 26, 2026 City Council accepted all bids and awarded a contract to New Look Contracting, Inc.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	<table> <tr> <td>Financial Consideration?</td><td><u>Yes</u></td></tr> </table>	Financial Consideration?	<u>Yes</u>
Financial Consideration?	<u>Yes</u>		

	Revenue/Expenditure Amount:	\$44,350
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	1.	2026 Street Rehab - KH Amend No. 1
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**AMENDMENT NUMBER 1 TO THE AGREEMENT BETWEEN THE CITY OF NEW BRIGHTON AND
KIMLEY-HORN AND ASSOCIATES, INC.**

This is Amendment number 1 dated June 26, 2026 to the agreement between the City of New Brighton ("Client") and Kimley-Horn and Associates, Inc. ("Consultant") dated October 22, 2025 ("the Agreement") concerning Preliminary and Final Design Services for the 2026 Street Rehab Project (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

The Agreement is amended to include additional services to be performed by Consultant for compensation as set forth in Exhibit A hereto, in accordance with the terms of the Agreement, which are incorporated by reference.

CLIENT:

CITY OF NEW BRIGHTON

By: _____

Title: _____

Date: _____

CONSULTANT:

KIMLEY-HORN AND ASSOCIATES, INC.

By:  _____

Title: Vice President

Date: 6/26/2026

Kimley-Horn will complete the following additional services as part of the Preliminary and Final Design Services for the 2026 Street Rehab Project.

Task 1 – Project Management

No additional services.

Task 2 – Coordination Meetings and Public Engagement

No additional services.

Task 3 – Data Collection

No additional services.

Task 4 – Traffic

No additional services.

Task 5 – Preliminary Design

No additional services.

Task 6 – Stormwater Management Design and Watershed Coordination

Additional Stormwater Management Design and Watershed Coordination Services:

1) Innsbruck Pond Dredging

The project scope was expanded to include pond dredging and cleanout improvements for the pond that is adjacent to Innsbruck Park. Kimley Horn prepared volume estimates of sediment proposed for removal and reviewed sediment sampling and laboratory testing for potential contamination. Kimley Horn prepared a Pond Cleanout Plan, incorporated into the full project plan set, documenting contractor access routes, anticipated tree removals, erosion and sediment control measures, construction sequencing, and coordinated with applicable agencies to support implementation of the proposed pond cleanout.

Task 7 – Final Design

Additional Final Design Services:

1) 7th Street – Typical Section Changes:

The original scope included protecting the sidewalk on the north side of the road, protecting the north curb line, removing the parking lane on the south side of the road, reconstructing the south curb line, and constructing a trail on the south side of the road. During preliminary design it was determined that this typical section configuration would not be feasible unless significant Right of Way was acquired on the north side of the road or the entire storm sewer trunk main was replaced. Kimley Horn value engineered a typical section that would significantly reduce the amount of required Right of Way acquisition and would allow the storm sewer trunk main to remain. The proposed value engineered typical section required removal of the sidewalk on the north side, construction of a trail on the north side, reconstruction of the north curb line, and general protection of curb line and storm sewer trunk main on the south side of the road. These changes required design rework and additional design efforts related to corridor modeling, plan production, roadway superelevation, and ADA compliance.

During preliminary design, the City directed Kimley Horn to add a parking lane/right turn lane adjacent to Highview Middle School and adjacent to the apartments on 8th Street. These changes required design rework and additional design efforts related to corridor modeling, drainage design, plan production, and right of way impacts.

The culvert crossing adjacent to Hansen Park along with constrained right of way along 7th Street from Emerald Drive to 8th Avenue required a horizontal alignment shift of 7th Street along with curb replacement on both the north and south side of 7th Street. These changes required design rework and additional design efforts related to corridor modeling, plan production, horizontal alignment, vertical alignment, roadway superelevation, ADA compliance, and drainage design considerations.

2) Parcel Exhibits:

This project required the City to acquire permanent and temporary easements adjacent to 7th Street and 6th Street to incorporate the project improvements. Kimley Horn prepared 13 parcel exhibits for the City to use for right-of-way acquisitions and discussions with property owners.

3) Mimosa Lane Addition:

The City directed Kimley Horn to include Mimosa Lane in the project area. Additional design efforts and plan sheets were required to be added post 95% plans.

Task 8 – Additional Project Area

No additional services.

Task 9 – Construction

We understand that the City will be leading construction coordination for this project. Kimley Horn can be available to provide support services during construction on an as needed basis. Anticipated support services could include attending construction meetings, reviewing shop drawings, answering contractor questions, or completing plan revisions. We have allocated \$10,000 for construction support and will only provide services on an as needed basis when directed by the City.

Fee and Expenses

Kimley-Horn will perform the additional services detailed above on a labor fee plus expense basis. The following is a summary of the estimated costs to complete the additional services.

Task	Original Agreement	Amend No.1 Amount	Total Revised Amount
1 Project Management	\$ 18,800	\$ 0	\$ 18,800
2 Coordination Meetings & Public Engagement	\$ 27,685	\$ 0	\$ 27,685
3 Data Collection	\$ 28,550	\$ 0	\$ 28,550
4 Traffic	\$ 13,800	\$ 0	\$ 13,800
5 Preliminary Design	\$ 41,510	\$ 0	\$ 41,510
6 Stormwater Management Design & Watershed Cor.	\$ 42,240	\$ 3,550	\$ 45,790
7 Final Design	\$171,535	\$ 28,300	\$199,835
8 Additional Project Area	\$ 61,060	\$ 0	\$ 61,060
9 Construction	\$ 0	\$ 10,000	\$ 10,000
Reimbursable Expenses	\$ 23,700	\$ 2,500	\$ 26,200
Total Estimated Fees and Expenses	\$428,880	\$ 44,350	\$473,230

Our total revised estimated not-to-exceed cost for the project including the additional services included in this Amendment is, therefore, \$44,350 including all labor and reimbursable expenses.



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Professional Services Agreement with Barr Engineering for the preparation of the Department of Natural Resources Water Supply Plan for the City of New Brighton.

Action Requested: Motion

Form of Action: Contract/Agreement

Votes Needed: 3 Votes

Summary Statement:

The City of New Brighton Water Department is required to update the Department of Natural Resources Water Supply Plan in 2027. The Minnesota Department of Natural Resources (DNR) and the Metropolitan Council require public water suppliers serving more than 1,000 people to maintain a current water supply plan. The water supply plan is required to be updated every ten years, and submitted as part of the local comprehensive plan update cycle.

Recommendations:

Authorize the Director of Community Assets and Development to enter into a professional services agreement with Barr Engineering to prepare the water supply plan for the City of New Brighton Water Department.

Applicable Deadlines:	None
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Community Impact:	Continued production of safe and reliable drinking water.
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Legislative History:	The city council approved the last water supply plan in 2019.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$22,300
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	1.	Water Supply Plan 2026-Proposal
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June 24, 2026

Mr. Craig Schlichting
Director of Community Assets and Development
City of New Brighton
803 Old Highway 8
New Brighton, MN 55112

Sent via email to craig.schlichting@newbrightonmn.gov

Re: Proposal for Water Supply Plan

Dear Craig:

Per your request, Barr is pleased to provide you with a proposal for engineering services to prepare the City of New Brighton's Minnesota Department of Natural Resources (DNR) Water Supply Plan for agency submittal and approval.

Background

Public water suppliers in Minnesota that serve more than 1,000 people, and all cities in the seven-county Twin Cities metropolitan area, must prepare a water supply plan and submit it to the Department of Natural Resources (DNR) for approval. Water supply plans must be updated every 10 years, and New Brighton's updated plan is due to the DNR by September 30, 2027.

This iteration of the water supply plan consists of two parts: the water supply plan template (online form) and the water supply plan supporting tables (Excel workbook). A link to the water supply plan online form was sent to you on June 23, 2026, and will be submitted along with the water supply plan supporting tables workbook and other necessary attachments. For Twin Cities metropolitan communities, plans are shared with the Metropolitan Council (MCES) for preliminary review, followed by formal review when the DNR-approved water supply plan is submitted to the Metropolitan Council as part of the comprehensive plan. DNR will create a final PDF and upload it to the Minnesota DNR Permitting and Reporting System (MPARS).

It is assumed that the water supply plan online form will contain similar sections to the latest plan:

- Water Supply System Description and Evaluation
 - Demand
 - Planned improvements
 - Water sources
 - Natural resources impacts
- Emergency Readiness
- Water Conservation Plan

The water supply plan supporting tables include the following:

- Table 1- Retail Wholesale Agreements

- Table 2- Meters for Customer Data
- Table 3- Meters for Source Data
- Table 4- Historic Population
- Table 5- Historic Pumping & Purchases
- Table 6- Historic Large Users
- Table 7- Historic Deliveries
- Table 8- Historic Summary Calculations
- Table 9- Current Treatment
- Table 10- Current Storage
- Table 11- Current Sources
- Table 12- Current Summary Calculations
- Table 13- Future Population
- Table 14- Future Demand (Baseline)
- Table 15- Future Conservation Targets
- Table 16- Future Demand (Adjusted)
- Table 17- Planned Treatment
- Table 18- Planned Storage
- Table 19- Planned Sources
- Table 20- Planned Distribution
- Table 21- Capacity vs Demand Charts

Scope

Based on the plan preparation and submittal requirements above, the following tasks are needed to complete a draft plan for submission to the DNR for review and subsequent approval, and City adoption. The following provides a more detailed description of the tasks required to prepare a water supply plan.

Task 1 – Identify and Gather Data

During Task 1, Barr will work with the City to gather the data needed for the plan. Work will consist of the following key tasks:

- Kickoff meeting
- Assemble a list of data needed for plan preparation
- Review data we already have due to preparing the city's Wellhead Protection Plan and AWIA Documents (RRA and ERP), and Barr's historical knowledge of New Brighton's water supply and distribution system
- Request data from the City that is needed to fill any gaps identified

Deliverables

- Data list
- Meeting minutes

Task 2 – Prepare Water Supply Plan Documents

The objective of Task 2 of the project will be to prepare Draft plan documents for the City to review. This includes the water supply plan online form and the supporting tables Excel file. Work will consist of the following key tasks:

- Perform calculations and gather data needed for the online form and supporting documents
- Input calculations and data gathered in Task 1 and from the calculations into the online form and supporting documents
- Flag inconsistencies in the submitted data and resulting calculations
- Flag data that does not meet DNR benchmarks
- Submit draft template to City for review
- Make revisions as needed
- Submit documents to MCES and DNR for review by September 30, 2027
- Respond to and revise documents based on MCES and DNR review
- Submit final documents

Deliverables

- Draft documents for review
- Final documents for MCES and DNR review

Schedule and Fee Estimate

Barr will work with City staff to develop a schedule that will allow enough time for the September 2027 submission deadline. Barr will bill for only the effort needed to complete the plan and deliver it to MCES and DNR. Below is an estimate of the costs by task. If significant comments are received and major modifications are needed, or if the City's demand metrics vary significantly from DNR goals, the estimated costs below may be exceeded. We will notify the City if it appears that the total below will be exceeded.

Table 1 **Proposed project budget**

Task		Labor subtotal
1.	Task 1 – Identify and Gather Data	\$2,500
2.	Task 2 – Prepare Water Supply Plan Documents	\$19,800
	Total	\$22,300

This work would be performed under our standard terms (see attached). If the terms of this agreement are acceptable to the City, please date and sign in the space provided below. If you have any comments or questions, please contact Julia Macejkovic at 952-832-2693 or 952-237-9384.

Sincerely,

Barr Engineering Co.

By Julia Macejkovic
Julia Macejkovic, P.E.
Its Vice President

Accepted this ____ day of _____, 2026

City of New Brighton

By _____
Its

Attachments:

- Standard Terms—Professional Services

Barr's Agreement with Client consists of the accompanying letter or other authorization, Work Orders, and these Standard Terms – Professional Services.

Section 1: Barr's Responsibilities

- 1.1 Barr will provide the professional services ("Services") described in this Agreement. Barr will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of Barr's profession practicing in the same locality.
- 1.2 Barr will select the means, methods, techniques, sequences, or procedures used in providing its Services. If Client directs Barr to deviate from Barr selections, Client agrees to hold Barr harmless from claims, damages, and expenses arising out of Client direction.
- 1.3 Barr will acquire all licenses applicable to its Services and will comply with applicable law.
- 1.4 Barr duties do not include supervising Client contractors or commenting on, supervising, or providing the means and methods of their work unless Barr accepts any such duty in writing. Barr will not be responsible for the failure of Client contractors to perform in accordance with their undertakings.
- 1.5 Barr will provide a health and safety program for Barr employees, but will not be responsible for contractor, job, or site health or safety unless Barr accepts that duty in writing.
- 1.6 Estimates of Barr's fees or other project costs will be based on information available to Barr and on Barr's experience and knowledge. Such estimates are an exercise of Barr's professional judgment and are not guaranteed or warranted. Actual costs may vary. Client should add a contingency to the budgeted fees and costs to account for unexpected costs.
- 1.7 The information Client provides to Barr will be maintained in confidence except as required by law.

Section 2: Client Responsibilities

- 2.1 Client will provide access to property.
- 2.2 Client will provide Barr with prior reports, specifications, plans, changes in plans, and other information about the project that may affect the delivery of Barr's Services. Client will hold Barr harmless from claims, damages, and related expenses, including reasonable attorneys' fees, involving information not timely called to Barr's attention or not correctly shown on documents Client furnishes to Barr.
- 2.3 Client agree to provide Barr with information on contamination and dangerous and hazardous substances and processes Barr may encounter in performing the Services and related emergency procedure information.
- 2.4 Client agree to hold Barr harmless as to claims that Barr is an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of any law governing the handling, treatment, storage, or disposal of dangerous or hazardous materials.
- 2.5 Site remediation services may involve risk of contamination of previously uncontaminated air, soil, or water. If Client is requesting that Barr provide services that include this risk, Client agrees to hold Barr harmless from such contamination claims, damages, and expenses, including reasonable attorneys' fees, unless and to the extent the loss is caused by Barr negligence.

- 2.6 Monitoring wells are Client property and Client is responsible for their permitting, maintenance and abandonment unless Barr accepts that duty in writing. Samples remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are Client property. They will be discarded or returned to Client, at Barr's discretion, unless within 15 days of the report date Client gives written direction to store or transfer the materials at Client expense.
- 2.7 Client agrees to make disclosures required by law. If Barr is required by law or legal process to make such disclosures, Client agrees to hold Barr harmless and indemnify Barr from related claims and costs, including reasonable attorneys' fees.

Section 3: Digital Files, Reports and Work Product

- 3.1 Barr's digital files, including but not limited to models, executable data, source code, and all other digital files, remain the property of Barr and shall be provided to the Client only if expressly provided for in this Agreement. Any digital files not containing a seal are provided for the convenience of the Client only, and use by Client or others to whom Client provides the digital files is at the Client's sole risk and without liability to Barr.
- 3.2 Barr will retain all data relating to the Services for a minimum of seven years and financial data for three years.
- 3.3 Barr reports, notes, calculations, and other documents, and computer software, programs, models, and data developed by Barr are instruments of Barr Services, and they remain Barr property, subject to a license to Client for Client's use in the related project for the purposes disclosed to Barr. At Barr's request, Client will execute Barr's standard digital data and conditional use agreement prior to receiving any digital data files. Further, Client may not use or transfer such information and documents to others for a purpose for which they were not prepared without Barr's written approval. Client agrees to indemnify and hold Barr harmless from claims, damages, and expenses, including reasonable attorneys' fees, arising out of any unauthorized transfer or use.
- 3.4 Because electronic documents may be modified intentionally or inadvertently, Client agrees that Barr will not be liable for damages resulting from change in an electronic document occurring after Barr's transmittal to Client. In case of any difference or ambiguity between an electronic and a paper document, the paper document shall govern. When accepting document transfer in electronic format, Client accepts exclusive risk relating to long-term capability, usability, and readability of documents, software application packages, operating systems, and computer hardware.
- 3.5 If Client does not pay for the Services in full as agreed, Barr may retain reports and work not yet delivered to Client and Client agrees to return to Barr our reports and other work in Client's possession or under Client's control. Client agrees not to use or rely upon Barr Services or work for any purpose until it is paid for in full.

Section 4: Compensation

- 4.1 Client will pay for the Services as agreed or according to the current fee schedules if there is no other written agreement as to price. An estimated cost is not a firm figure unless stated as such and Client should allow for a contingency in addition to estimated costs.
- 4.2 Client will pay each invoice within 30 days after receipt as to all undisputed amounts. Payments not made within 60 days of invoice date will bear interest from the date that is 30 days after the date of the invoice at a rate equal to the lesser of 18 percent per annum or the highest rate allowed by law. Client agrees to pay all Barr costs of collection, including reasonable attorney fees
- 4.3 If Client directs Barr to invoice another, Barr will do so, but Client agrees to be responsible for Barr compensation unless Client provides Barr with that person's written acceptance of the terms of Barr's Agreement and Barr agrees to extend credit to that person.
- 4.4 Client agrees to compensate Barr in accordance with Barr's fee schedule if Barr is asked or required to respond to legal process arising out of a proceeding to which Barr is not a party.
- 4.5 If Barr is delayed by factors beyond Barr's control, or if the project conditions or the scope of work change, or if the standards change, Barr will receive an equitable adjustment of our compensation.
- 4.6 In consideration of Barr providing insurance to cover claims made by Client, Client hereby waives any right of offset as to payment otherwise due to Barr.

Section 5: Disputes, Damage, and Risk Allocation

- 5.1 Barr and Client will exercise good faith efforts to resolve disputes without litigation. Such efforts will include a meeting attended by each party's representative empowered to resolve the dispute. Disputes (except collections) will be submitted to mediation as a condition precedent to litigation.
- 5.2 Barr will not be liable for special, incidental, consequential, or punitive damages, including but not limited to those arising from delay, loss of use, loss of profits or revenue, loss of financing commitments or fees, or the cost of capital. Barr and Client waives against the other and its subcontractors, agents, and employees all rights to recover for losses covered by our respective property/casualty or auto insurance policies.
- 5.3 Barr will not be liable for damages unless Client has notified Barr of Client's claim within 30 days of the date of Client discovery of it and unless Client has given Barr an opportunity to investigate and to recommend ways of mitigating damages, and unless suit is commenced within two years of the earlier of the date of injury or loss and the date of completion of the Services.
- 5.4 For Client to obtain the benefit of a fee which includes a reasonable allowance for risks, Client agrees that Barr's aggregate liability will not exceed the fee paid for Barr's Services, but not less than \$50,000, and Client agrees to indemnify Barr from all liability to others in excess of that amount. If Client is unwilling to accept this allocation of risk, Barr will increase Barr's aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, Client provides payment in an amount that will increase Barr fees by 10%, but not less than \$500, to compensate Barr for the greater risk undertaken. This increased fee is not the purchase of insurance.

- 5.5 If Client fails to pay Barr within 60 days following invoice date, Barr may consider the default a total breach of this Agreement and, at Barr's option, Barr may terminate all of Barr's duties without liability to Client or to others.
- 5.6 If Barr is involved in legal action to collect compensation, Client agrees to pay Barr's collection expenses, including reasonable attorneys' fees.
- 5.7 The law of the state of Minnesota will govern all disputes. Barr and Client hereby agree to submit to the exclusive jurisdiction of the State Courts sitting in Hennepin County, Minnesota, for all claims relating to the contract of the services performed by Barr and waive any objections to such location based on jurisdiction, venue or inconvenient forum. Barr and Client waives trial by jury. No employee acting within the scope of employment will have any individual liability for his or her acts or omissions and Client agrees not to make any claim against individual employees.

Section 6: Miscellaneous Provisions

- 6.1 Barr will provide a certificate of insurance to Client upon request. Any claim as an Additional Insured will be limited to losses caused by Barr's sole negligence.
- 6.2 This Agreement is Barr's entire agreement, and it supersedes prior agreements. Only a writing signed by an authorized representative for Barr and Client making specific reference to the provision modified may modify it.
- 6.3 Neither Barr nor Client will assign this Agreement without the written approval of the other. No other person has any rights under this Agreement.
- 6.4 Only a writing may terminate this Agreement. Barr will receive an equitable adjustment of Barr's compensation as well as Barr's earned fees and expenses if Barr's work is terminated prior to completion.
- 6.5 Barr will not discriminate against any employee or applicant for employment because of race, color, creed, ancestry, national origin, sex, religion, age, marital status, affectional preference, disability, status with regard to public assistance, membership or activity in a local human-rights commission, or status as a specially disabled, Vietnam-era, or other eligible veteran. Barr will take affirmative action to ensure that applicants are considered, and employees are treated during their employment, without regard to those factors. Barr actions will include, but are not limited to notifications, hiring, promotion or employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoffs or terminations, rates of pay and other forms of compensation, and selection for training or apprenticeship.
- 6.6 Neither Barr nor Client, including Barr officers, employees, and agents, are agents of the other, except as agreed in writing. Except as agreed in writing, nothing in this Agreement creates in either party any right or authority to incur any obligations on behalf of, or to bind in any respect, the other party. Nothing contained herein will prevent either party from procuring or providing the same or similar products or services from or to any third person, provided that there is no breach of any obligations pertaining to confidentiality.

End of Standard Terms



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider a Resolution Authorizing the Lions Club to Submit Off-Site Gambling License Application to the MN Gambling Control Board
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Action Requested: Motion
Form of Action: Resolution
Votes Needed: 3 Votes

Summary Statement:	The New Brighton Lions Club is applying for off-site gambling and gambling exempt licenses to conduct Raffle, Pull-Tabs, and Bingo at Long Lake Regional Park on 8/7/2026 – 8/9/2026 for Stockyard Days, taking place at Long Lake Regional Park.
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Recommendations:	Approve the resolution authorizing the New Brighton Lions Club to submit their Gambling Application to the MN Gambling Board.
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Applicable Deadlines:	The MN Gambling Control Board needs at least 30 days to process off-site gambling applications.
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Community Impact:	There is significant community engagement at this event, and the Lions Club has been a close, long-standing partner with the City for many years. These licensed activities can generate significant revenue for local projects.
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Legislative History:	Before going to the MN Gambling Control Board, Off-Site Gambling Licenses require approval by resolution. The New Brighton City Council has approved all past licensing requests for Gambling at this event.
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Strategic Priority:	N/A
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Fiscal Impact:	Financial Impact: There is no financial consideration
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Attachments:	<table> <tr> <td>1.</td><td>Resolution Authorizing the Lions Club to Submit Off-Site Gambling License Application to the MN Gambling Control Board</td></tr> </table>	1.	Resolution Authorizing the Lions Club to Submit Off-Site Gambling License Application to the MN Gambling Control Board
1.	Resolution Authorizing the Lions Club to Submit Off-Site Gambling License Application to the MN Gambling Control Board		

RESOLUTION No. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

**RESOLUTION AUTHORIZING THE LIONS CLUB TO SUBMIT OFF-SITE GAMBLING LICENSE APPLICATION TO THE MN
GAMBLING CONTROL BOARD**

WHEREAS, New Brighton Lions Club has made application for an off-site gambling license to conduct pull-tabs, bingo, and tipboards at Long Lake Regional Park, located at 1500 Old Highway 8 NW in the City of New Brighton; and

WHEREAS, a resolution is required by the Gambling Control Board showing city approval for the off-site gambling license; and,

WHEREAS, the City Council approves the request for resolution for New Brighton Lions Club To apply for this license, and,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of New Brighton to hereby approve the resolution authorizing the Lions Club to submit their off-site gambling license application to the MN Gambling Control Board for an off-site gambling license to conduct pull-tabs, bingo, and tipboards at Long Lake Regional Park, located at 1500 Old Highway 8 NW during the Stockyard Days festival from 08/07/2027 through 08/09/2026.

ADOPTED this 14th day of July 2026 by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Gambling Exempt Permit for Ducks Unlimited North Suburban Chapter 239

Action Requested: Motion
Form of Action: N/A
Votes Needed: N/A

Summary Statement:	Ducks Unlimited North Suburban Chapter 239 is applying for exemption from the state lawful gambling license to conduct a raffle at their annual event being held October 22, 2026 at the New Brighton Community Center located at 400 10th St NW, New Brighton, MN 55112.
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Recommendations:	Approve staff to sign off on Ducks Unlimited Gambling Exempt Permit application by taking no action.
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Applicable Deadlines:	The State Alcohol and Gambling Enforcement Division requires a minimum of 30 days for processing.
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Community Impact:	Ducks Unlimited’s annual raffles and banquets such as this event engage local volunteers and donors to generate critical support for wetlands and waterfowl habitat conservation across North America ducks. Funds raised through these events help secure state and federal grants, enabling the restoration, enhancement, and protection of vital wetlands. In communities nationwide, raffle-based fundraising connects residents with conservation goals while fueling Ducks Unlimited’s mission to preserve waterfowl heritage and local ecosystems.
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Legislative History:	Minnesota State law requires the City to sign the form before the applicant can submit their application to the Gambling Control Board.
Strategic Priority:	N/A
Fiscal Impact:	There is no financial consideration for this item.
Attachments:	



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION:	Consider Approval of Gambling Exempt Permit for Children's Surgery International
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Action Requested:	Motion
Form of Action:	N/A
Votes Needed:	N/A

Summary Statement:	Children's Surgery International is applying for exemption from the state lawful gambling license to conduct a charitable raffle at their event being held September 14, 2026, at their office, located at 99 5th Ave NW, Suite 100, New Brighton MN 55112.
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Recommendations:	Approve staff to sign off on Children's Surgery International's Gambling Exempt Permit application by taking no action.
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Applicable Deadlines:	The State Alcohol and Gambling Enforcement Division requires a minimum of 30 days for processing. The organization wishes to start selling raffle tickets as soon as possible, which requires the application to first be approved.
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Community Impact:	Children's Surgery International is a Minnesota-based nonprofit organization that provides free pediatric medical and surgical care to children in underserved communities around the world. In addition to delivering life-changing medical services, the organization works with local healthcare providers by offering education, training, and resources that help build long-term medical capacity in the communities it serves. The organization is supported by volunteers and charitable donations and has
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	earned recognition for its commitment to transparency and responsible stewardship, including a Platinum Seal from GuideStar and a Four-Star rating from Charity Navigator. To support its upcoming international medical missions to Mexico, Ethiopia, and The Gambia, Children's Surgery International is hosting a public raffle featuring a donated Porsche e-bike. Proceeds from the raffle will help fund travel and medical outreach efforts during the organization's fall mission season, enabling volunteer medical teams to continue providing specialized pediatric care to children in need.
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Legislative History:	Minnesota State law requires the City to sign the form before the applicant can submit their application to the Gambling Control Board.
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Strategic Priority:	N/A
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Fiscal Impact:	There is no financial consideration for this item.
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Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Gambling Exempt Permit for United Church of Christ
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Action Requested: Motion
Form of Action: N/A
Votes Needed: N/A

Summary Statement:	United Church of Christ is applying for exemption from the state lawful gambling license to conduct a raffle at their event being held September 12, 2026, at their church building located at 1000 Long Lake Rd, New Brighton, MN 55112.
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Recommendations:	Approve staff to sign off on United Church of Christ's Gambling Exempt Permit application by taking no action.
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Applicable Deadlines:	The State Alcohol and Gambling Enforcement Division requires a minimum of 30 days for processing.
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Community Impact:	The United Church of Christ in New Brighton has been a member of the community for many years. Founded in 1890 as the First Congregational Church, it relocated in 1958 from downtown New Brighton to its current location at the corner of Long Lake Road and I694. The Bingo Fundraiser will go to support the church's Social Justice involvement with various social service groups such as Habitat for Humanity, Loaves and Fishes, the Isaiah Program, the Community Partners with Youth program, the Ralph Reeder Food Shelf, and the Community Support Center. They also have several activities that they invite the community to such as a Block Party
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	with bouncy house in September, Trunk or Treat activity in the parking lot at Halloween, and a Wednesday program that includes a short program after a thoughtful meal every week.
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Legislative History:	Minnesota State law requires the City to sign the form before the applicant can submit their application to the Gambling Control Board.
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Strategic Priority:	N/A
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Fiscal Impact:	There is no financial consideration for this item.
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Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Authorizing Staff to Enter into an Agreement with CAP Carpet & Flooring, LLC. for Carpet Replacement at the New Brighton Community Center

Action Requested: Motion

Form of Action: Contract/Agreement

Votes Needed: 3 Votes

Summary Statement:

- Carpeting at NBCC is identified in the Non-Fleet Capital Asset Replacement Plan. The carpet and floor coverings in the Community Room are scheduled to be replaced this year and with it's heavy use and foot traffic, staff decided to replace. Currently there is \$51,000 identified in the 2025 Non-Fleet Capital Asset Replacement Plan to replace the flooring. Staff worked with CAP Carpet & Flooring and EF Commercial Flooring LLC through the State Omnia Contract to receive quotes. The total cost plus a 15% contingency for possible issues totals \$38,500. This is lower than anticipated replacement cost.
- Quotes:
 - Product - CAP Carpet and Flooring, LLC: \$14,066.20
 - Installation - EF Commercial Flooring LLC: \$19,360.73
 - Contingency - \$5,013.90
- Staff recommends moving forward with CAP Carpet and Flooring for two reasons:
 1. CAP Carpet and Flooring, LLC is a New Brighton Company that has done 90% of the carpets in the New Brighton

	Community Center over the years. They are familiar with NBCC and have always completed the work on time in a professional manner. • This project is scheduled for the New Brighton Community Center Shutdown week, September 8-11, 2026 and anticipate the project to take 4 days.
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Recommendations:	Consider Authorizing Staff to Enter into an Agreement with CAP Carpet & Flooring, LLC. for Carpet Replacement at the New Brighton Community Center
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Applicable Deadlines:	N/A
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Community Impact:	▪ New flooring in the Community Room will help create a welcoming environment for the Community to gather and celebrate. ▪ New flooring will help update the aesthetics within the facility, making it more inviting for renters.
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Legislative History:	December 9, 2025 - Council adopted a resolution approving the final 2026 budgets which included the non-fleet capital asset replacement plan where this project is identified.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$38,500
	Financing Source:	<u>Budgeted</u>

	Notes:	

Attachments:	1.	CR Flooring- CAP QUOTE
	2.	CR Flooring- EF Quote

CAP Carpet & Flooring, LLC.
 1449 1st Avenue NW
 New Brighton, MN 55112
 (651) 636-2617 Fax: 651-636-9287
 www.capcarpet.com

QUOTE

QUOTE: 72453 Bruce Quitter
 PAGE: 1 Chelsea Peck
 DATE: 6/29/2026
 TERMS: Due on Receipt
 LOC: CAP Carpet & Flooring, LLC.

JOB NUMBER: 405006

B City of New Brighton
 I 400 - 10th Street NW
 L New Brighton, MN 55112
 L (651) 638-2147
 T
 O

S Banquet Room
 H 400 - 10th Street NW
 I Britton McDonald
 P New Brighton, MN 55112
 T
 O

Customer	Salesperson	Customer P. O.	Ship Via	Date Wanted	F.O.B.		Order	
6516382147	BQ	405006	Own Truck	6/29/2026 E			72453	
Order	U/M	Item Number /Description			Unit Price		U/M	Total Price

1,610.00	SF	Milliken-Laurel Oak 7x48, OAK145					\$9,570.50
		Pieces: 46					
		DANCE FLOOR AND TABLE SERVING AREA					
2.00	PC	Freight-Pallets-Hard Surface, Less than 286lbs					
		Pieces: 2					
2.00	EA	Milliken-Adhesive-100 V, 100 V-4 Gallon					
1,585.00	SF	LVT Labor, Standard Install (no grout)					
1,509.00	SF	Take up VCT by SF, Take up VCT by SF					\$4,495.70
2.00	EA	Hanks-Ardex-VB100-5gal bucket, Moisture Vapor Barrier 900 to 1125 cover					
1,509.00	SF	Apply SubbaseSealer/Waterproof, Supplied by CAP or Installer					
1.00	EA	Floor Prep, Full Descrip Req					
		ALLOWANCE ONLY. FINAL TBD POST DEMO					

Order Sub-Total:	\$14,066.20
Quote Amount:	\$14,066.20
Amount Paid:	\$0.00
Balance Due:	\$14,066.20

I have received, reviewed & agree to the terms & conditions packet for this order.

Signature: _____ Date: _____

*****Please Note: Quote pricing is subject to change due to ever-changing material and shipping rates. Final material/freight pricing to be confirmed at time of sign-off.*****

QUOTE

Reference#:**Sales Rep:** TONY HILL**Project:** 3180 New Brighton Community Room**Date:** 6/30/26 **Valid Thru:** 7/30/26**Quote#:****Contract:** OMNIA**Contract#:** 02-146**AP Purchase Order#:****Agreement Total:**

\$19,360.73

Bill To AddressCITY OF NEW BRIGHTON
400 10TH STREET NWNEW BRIGHTON
MN 55112**Contact:** Gina Foschi**Phone:****Email:** gina.foschi@newbrightonmn.gov**Ship To Address**CAP Carpet & Flooring
1449 1st Ave NWNew Brighton
MN 55112**Contact:** Bruce Quitter**Phone:** 651-261-1888**Email:** bquitter@capcarpet.com**Site Location**New Brighton Community Center
400 10th St NWNEW BRIGHTON
MN 55112**Installer**CAP CARPET & FLOORING
1449 1ST AVE NWNEW BRIGHTON
MN 55112**Project Scope:**

*** Must have install date before order can ship. ***

New Kinetex in Community Room.

Other Services Charge includes VB100 water-proof sealer, material
and labor, plus 280 LF of 2.5" Black VCB.

MILL SUPPLIED PRODUCTS

Style	Color	Size	Back	Qty	Price	Uom	Amount
1859 DIGITAL KI	3580 RANGE	24X24	KX	3024.00	3.30	SF	9,979.20
A3734 KINETEX PR	PREM PREMIUM	GAL4	II	7.00	132.99	EA	930.93
** Total Material Amount							\$10,910.13

INSTALLER PROVIDED PRODUCTS AND SERVICES

	Qty	Uom	Price	Amount
Install Kinetex	3016.00	SF	.98	2,955.68
Demo/Remove Existing Carpet Tile	315.00	SY	5.75	1,811.25
Demo Existing Base	277.00	LF	.58	160.66
Supply & Install Transitions	84.00	LF	6.90	579.60
Recycling Services - Quoted Per Project	1.00	EA	575.00	575.00
Other Services	1.00	EA	805.30	805.30
Minor Floor Prep (Materials & Labor)	140.00	SF	3.28	459.20
Install Only - 2 1/2" or 4" Base	280.00	LF	1.78	498.40
** TOTAL INSTALLER PROVIDED PRODUCTS & SERVICES				\$7,845.09
Xpress Global				\$605.51
** Total Miscellaneous Charges				\$605.51

Total Agreement Amount

\$19,360.73

For quotes that include installation services, the industry standard minimum floor prep is included. All other prep will be quoted on a per job basis. Unless otherwise specified in the estimate, recycling and disposal are not included.

THIS AGREEMENT IS SUBJECT TO THE TERMS AND PROVISIONS AS NEGOTIATED WITH THE END USER AND ON FILE WITH **EF COMMERCIAL FLOORING LLC.**

Please sign and return along with your PO to contract.team@engineeredfloors.com

Signature _____ Date _____

Title _____



Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Gambling Exempt Permit for St. John the Baptist Church's FallFest Event

Action Requested: Motion

Form of Action: NA

Votes Needed: NA

Summary Statement:

St. John the Baptist Church, a long-time partner to the City of New Brighton, is seeking an exempt permit to conduct a raffle and bingo for their annual FallFest event held in the church's parking lot, located at 835 2nd Avenue NW, from September 25-27, 2026. They have submitted all required documentation and fees for this exempt permit. If approved, their Gambling Exempt Permit application will be sent to the State for final approval.

Recommendations:

Approve Gambling Exempt Permit for St. John the Baptist Church's FallFest Event.

Applicable Deadlines:

None

Community Impact:

The proceeds from the gambling activities during St. John's FallFest support their school in addition to a wide range of community services. The church operates a food shelf, provides support to seniors and caregivers, delivers meals, assists with housing stability, and organizes outreach ministries serving both local residents and vulnerable populations across the region. These programs, such as ABLE Fix-It, Meals

	on Wheels, Angel Tree, and partnerships with organizations like the Community Support Center, address tangible needs across age, income, and ability lines. Approval of this gambling exempt permit supports ongoing services that contribute meaningfully to equity and well-being in New Brighton.
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Legislative History:	Gambling Exempt Permits, once approved by the City, go to the Minnesota Gambling Control Board for final approval. This process can take up to 30 days.
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Strategic Priority:	NA
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Fiscal Impact:	There is no financial impact consideration for this item.
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Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Temporary Liquor License for St. John the Baptist Church's Annual FallFest Event

Action Requested: Motion

Form of Action: NA

Votes Needed: 3 Votes

Summary Statement:

- St John the Baptist Church is applying for a temporary On-Sale Liquor License for their Annual FallFest Celebration scheduled for September 27-29, 2026.
- The \$100 temporary liquor license fee and all paperwork have been submitted.

Recommendations:

Approve the temporary liquor license application for St John the Baptist's FallFest Event.

Applicable Deadlines:

The state requires a minimum of 30 days to process liquor licenses.

Community Impact:

St. John's FallFest event has been a recurring community event for many years; it brings the community together for a festival of family activities, music, food, and more in St. John the Baptist's parking lot on September 27-29. This is an event many in New Brighton look forward to each year, and the church itself has a rich, long history in New Brighton which can be

	traced back to 1902. Events like this support community cohesion and offer informal opportunities for inclusive participation.
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Legislative History:	City Code Chapter 4 regulates temporary on-sale liquor licenses.
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Strategic Priority:	NA
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Fiscal Impact:	There is no financial impact consideration for this item.
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Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	July 14, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Application for Solicitor License for Legacy Restoration LLC.

Action Requested: <u>Motion</u>
Form of Action: <u>N/A or Other</u>
Votes Needed: <u>N/A</u>

Summary Statement:	Legacy Restoration LLC has applied for a solicitor's license to go door to door, offering a free no-obligation exterior inspection of home for roofing, siding, window and gutter damage. All required fees have been paid
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Recommendations:	To issue a solicitor's license to Legacy Restoration LLC valid from July 17 through October 17, 2026.
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Applicable Deadlines:	None
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Community Impact:	Allow a local business an opportunity to reach out to the surrounding community and offer home improvement services.
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Legislative	City Code Chapter 20 regulates solicitor licenses.
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History:	
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Strategic Priority:	<u>N/A</u>
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Fiscal Impact:	Financial Consideration?	<u>No</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>N/A</u>
	Notes:	

Attachments:	
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