



**New Brighton City Council
Business Meeting Agenda
New Brighton City Hall | Council Chambers
803 Old Highway 8 NW, New Brighton, MN 55112
6:30 PM March 10, 2026**

Members of the City Council will attend the meeting in person unless eligible to attend remotely per MN Stat. 13D.02

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit [NBMN.info/View-A-Meeting](https://nbnm.info/View-A-Meeting)
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530



I. Call to Order and Roll Call

- ___ Mayor Kari Niedfeldt-Thomas
- ___ Councilmember Graeme Allen
- ___ Councilmember Emily Dunsworth
- ___ Councilmember Jeanne Vint Frischman
- ___ Councilmember Jason Steffenhagen

II. Pledge of Allegiance

III. Public Comment Forum

IV. Approval of Agenda

V. Special Order of Business

1. Proclamation Declaring March 10, 2026 Tibet Day in New Brighton

VI. Consent Agenda

1. Consider Approval of Payments

2. Consider Approval of City Council Minutes
 - a. February 24, 2026 City Council Work Session Minutes
 - b. February 24, 2026 City Council Meeting Minutes
3. Accept Receipt of Commission Minutes
 - a. December 18, 2025 Equity Commission
 - b. January 15, 2026 Equity Commission
4. Consider Authorization for Annual Renewal of Tobacco Licenses
5. Consider Resolution Accepting Bids and Award of Contract for City Project 26-2B, 2026 Mill and Overlay
6. Consider Resolution Accepting Bids and Award of Contract for City Project 26-4, 2026 Sanitary Sewer Lining
7. Consideration Authorization to Purchase a 2025 Police Interceptor Utility Hybrid to Replace Unit 2411
8. Resolution to Consider Bids and Award Contract for City Project 25-11, Well #16 Wellhouse Construction with alternative bids
9. Consider a Resolution Authorizing Staff to Pursue Livable Community Grant funds from the Metropolitan Council
10. Consider Approval of Annual Fee and Renewal of Agreement for Recreational Software, CivicRec

VII. Public Hearings

VIII. Council Business

1. Consider Authorizing Staff to Enter into an Agreement with Northland Securities, Inc. to Conduct a Utility Rate Study and Rate Structure Review.

IX. Commission Liason Reports, Announcements, and Updates

City Manager Devin Massopust
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen
Mayor Kari Niedfeldt-Thomas

X. Adjournment

Proclamation

- WHEREAS On March 10, 2026, Tibetans across the world will gather in their host counties to commemorate the 67th anniversary of the Tibetan National Uprising against the occupation of Tibet, and to honor more than 1.2 million Tibetans who have died in this struggle; and
- WHEREAS The occupation of Tibet and the ongoing suppression of human rights and fundamental freedoms, including the degradation of Tibetan culture, religion, livelihoods, and identity, should be a concern for all people who value dignity and justice; and
- WHEREAS The Chinese government has forcibly separated approximately one million Tibetan children, including children as young as four, into colonial boarding schools and preschools designed for forced assimilation, cutting them off from family, language, and faith, and causing severe emotional and psychological harm while accelerating the destruction of Tibetan identity; and
- WHEREAS In 2025, His Holiness the 14th Dalai Lama celebrated his 90th birthday, a milestone the Tibetan community honors as the ‘Year of Compassion,’ reaffirming his nine decades of leadership and advocacy for peace, nonviolence, and universal compassion, and calling on communities and leaders everywhere to recommit to these values; and
- WHEREAS The Tibetan American Foundation of Minnesota was founded in 1992 and, with more than 6,000 Tibetan members, is committed to promoting and preserving Tibetan culture, heritage, and religion; and
- WHEREAS It is fitting to affirm the determination of the Tibetan people in Tibet and in exile to protect their heritage and identity against overwhelming odds through nonviolent and peaceful means.

NOW, THEREFORE I, KARI NIEDFELDT-THOMAS, Mayor of The City of New Brighton, Minnesota do hereby proclaim March 10, 2026 as:

TIBET DAY

in the City of New Brighton.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of New Brighton, Minnesota to be affixed this 10th day of March, 2026.



Kari Niedfeldt-Thomas – MAYOR



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Payments

Action Requested:
Motion

Form of Action:
Other

Votes Needed:
3 Votes

Summary Statement:	<p>The following summary of claims have been submitted to the City’s Finance Department for payment. A detailed listing is also attached.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>EFT:</td> <td>\$914,721.89</td> </tr> <tr> <td>ACH:</td> <td>\$1,278,437.45</td> </tr> <tr> <td>Check:</td> <td>\$195,603.99</td> </tr> <tr> <td>Total:</td> <td>\$2,388,763.33</td> </tr> </table>	EFT:	\$914,721.89	ACH:	\$1,278,437.45	Check:	\$195,603.99	Total:	\$2,388,763.33
EFT:	\$914,721.89								
ACH:	\$1,278,437.45								
Check:	\$195,603.99								
Total:	\$2,388,763.33								

Recommendations: To approve the payment of invoices as listed in the attachment.

Applicable Deadlines: The Council Meeting immediately following the disbursement of funds.

Community Impact: All payments of claims are accounted for in the City’s budgets and/or long-term financial plans and may be funded by the community through the property tax levy, user fees or other charges.

Legislative History:	Minnesota Statute 412.271 requires the City Council to approve all payments of claims. Per the City’s Purchasing Policy, the City Council delegates to the City Manager or his/her designee its authority to pay claims prior to obtaining Council approval. A list of all payments are to be provided to the City Council at the next available Council meeting, and earlier payment does not affect the right of the City Council or any taxpayer to challenge the validity of a claim.
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Strategic Priority:	<u>Operational Effectiveness</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes \$2,388,763.33</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">1.</td> <td>VI_1 Consider Approval of Payments</td> </tr> </table>	1.	VI_1 Consider Approval of Payments
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VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/16/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 01 JANUARY	23.48
02/16/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 01 JANUARY	23.48
02/16/2026	VANCO PAYMENT SOLUTIONS	MONTHLY VANCO FEES 2026 01 JANUARY	11.73
			<u>58.69</u>
02/19/2026	MN DEPT OF REVENUE	JAN FUEL TAX	316.87
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	(260.06)
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	30.52
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	0.00
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	0.00
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	5.92
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	27.14
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	1,298.02
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	1,942.69
02/19/2026	MN DEPT OF REVENUE	JANUARY 2026 SALES TAX	8,995.77
			<u>12,040.00</u>
02/17/2026	PITNEY BOWES INC - EFT	POSTAGE MACHINE REFILL FEBRUARY 2026	8,000.00
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	13.19
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	8,796.74
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	29,555.85
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	1,340.21
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	353.11
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	41.18
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	569.57
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	1,317.71
02/09/2026	XCEL ENERGY	WELLS & LIFT STATIONS 12/16-01/16/26 - WATER TREATMENT PLANT WAS MISSING LAST BILL	1,028.34
			<u>43,015.90</u>
02/09/2026	XCEL ENERGY	NBCC/BHGC 12/16-01/19/2026	375.84
02/09/2026	XCEL ENERGY	NBCC/BHGC 12/16-01/19/2026	593.27
02/09/2026	XCEL ENERGY	NBCC/BHGC 12/16-01/19/2026	5,990.79
02/09/2026	XCEL ENERGY	NBCC/BHGC 12/16-01/19/2026	6,157.10
			<u>13,117.00</u>
02/09/2026	XCEL ENERGY	STREETLIGHTS 01/03-02/02/26	10,950.38
02/17/2026	XCEL ENERGY	CITY HALL/PSB 12/15-01/15/2026	5,503.96
02/17/2026	XCEL ENERGY	CITY HALL/PSB 12/15-01/15/2026	3,769.95
02/17/2026	XCEL ENERGY	CITY HALL/PSB 12/15-01/15/2026	2,297.28
02/17/2026	XCEL ENERGY	CITY HALL/PSB 12/15-01/15/2026	2,047.93
			<u>13,619.12</u>
02/17/2026	XCEL ENERGY	STREET LIGHTS 12/15-01/15/2026	13.19
02/17/2026	XCEL ENERGY	STREET LIGHTS 12/15-01/15/2026	3,535.10
02/17/2026	XCEL ENERGY	STREET LIGHTS 12/15-01/15/2026	3,140.20
			<u>6,688.49</u>
02/20/2026	XCEL ENERGY	PARKS 01/08-01/15/26	16.51
02/02/2026	NEW BRIGHTON LHA III, LLLP	TIF NOTE PAYMENT BRIGHTON OAKS	26,702.00
02/02/2026	NEW BRIGHTON LHA III, LLLP	TIF NOTE PAYMENT BRIGHTON OAKS	3,809.00
			<u>3,809.00</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			30,511.00
02/02/2026	2299 PALMER LLC	TIF NOTE PAYMENT 2299 PALMER	120,104.00
02/02/2026	NEW BRIGHTON LEASED HOUSING ASSOCIA	TIF NOTE PAYMENT OAK LANDINGS	494.00
02/02/2026	NEW BRIGHTON LEASED HOUSING ASSOCIA	TIF NOTE PAYMENT OAK LANDINGS	30,594.00
			<u>31,088.00</u>
02/27/2026	4M - BANK CHARGES - EFT	POSITIVE PAY CHARGES IN 4M	65.35
02/20/2026	ALERUS RETIREMENT & BENEFITS-EFT	COBRA FEES JANUARY	134.00
02/25/2026	AFLAC	AFLAC FEBRUARY	3,510.26
02/26/2026	ALERUS RETIREMENT & BENEFITS-EFT	HSA SERVICE FEE COVERED BY CITY FEBRUARY	340.00
02/17/2026	HEALTHY CONTRIBUTIONS SPV, LLC	DECEMBER 2025 SERVICES	6.90
02/25/2026	METROPOLITAN LIFE INSURANCE COMPANY	Remittance Check	4,073.07
02/25/2026	METROPOLITAN LIFE INSURANCE COMPANY	Remittance Check	4,073.07
			<u>8,146.14</u>
02/19/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR FEBRUARY	523.00
02/19/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR FEBRUARY	3,870.00
02/19/2026	BETTER HEALTH COLLECTIVE	SOURCEWELL HEALTH INSURANCE FOR FEBRUARY	123,339.00
			<u>127,732.00</u>
02/20/2026	EFTPS	Remittance Check	50,224.79
02/20/2026	EFTPS	Remittance Check	20,420.58
02/20/2026	EFTPS	Remittance Check	20,420.58
02/20/2026	EFTPS	Remittance Check	7,252.22
02/20/2026	EFTPS	Remittance Check	7,252.22
			<u>105,570.39</u>
02/20/2026	HSA	Remittance Check	8,603.33
02/20/2026	MISSIONSQUARE	Remittance Check	12,173.71
02/20/2026	MISSIONSQUARE	Remittance Check	410.73
02/20/2026	MISSIONSQUARE	Remittance Check	1,870.00
			<u>14,454.44</u>
02/20/2026	MN CHILD SUPPORT	Remittance Check	308.72
02/20/2026	MN DCP	Remittance Check	1,825.00
02/20/2026	PERA	Remittance Check	20,380.54
02/20/2026	PERA	Remittance Check	20,380.54
02/20/2026	PERA	Remittance Check	20,033.68
02/20/2026	PERA	Remittance Check	30,050.48
02/20/2026	PERA	Remittance Check	3,135.50
			<u>93,980.74</u>
02/20/2026	RETIREMENT HEALTH SAVINGS PLAN	Remittance Check	2,568.85
02/20/2026	ROTH IRA	Remittance Check	2,518.30
02/20/2026	STATE TAXES	Remittance Check	21,303.83
02/10/2026	ACE HARDWARE - CC	EXTENSION CORD ANDHOSE FOR WATER REMOVAL PUMP	82.97
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	156.40
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	1,090.26
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	530.49
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	1,945.79
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	1,090.26
02/10/2026	Ace Waste-cc	FEBRUARY WASTE DISPOSAL SERVICES	352.39
			<u>5,165.59</u>
02/10/2026	ADAGIO'S PIZZA FACTORY - CC	DINNER FOR DWI SATURATION SATURDAY 2/7	120.44
02/10/2026	ADAGIO'S PIZZA FACTORY - CC	JANUARY COMMUNITY LUNCH CATERING	1,100.00
			<u>1,220.44</u>
02/10/2026	ALLIED PRODUCTS CORP - CC	PUZZLE CONTEST PUZZLES	260.02

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	ALLINA HEALTH SYSTEM-cc	2026 1ST QUARTER EDUCATION AND MEDICAL DIRECTION	2,344.00
02/10/2026	ALLSTREAM - CC	HOSTED PHONE SYSTEM	3,551.08
02/10/2026	ALTA - CC	TRAFFIC OFFICER OF THE YEAR AWARD	161.85
02/10/2026	AMAZON	TILE TRACKERS FOR PUBLIC SAFETY	136.53
02/10/2026	AMAZON	PHONE CASE	26.98
02/10/2026	AMAZON	DVI TO HDMI ADAPTER	5.35
02/10/2026	AMAZON	PHONE CASE	26.98
02/10/2026	AMAZON	PHONE CASE	31.08
02/10/2026	AMAZON	SURGE PROTECTOR AND PHONE CASE	43.73
02/10/2026	AMAZON	MICROPHONE FOR DESKTOP	23.90
			<hr/>
			294.55
02/10/2026	AMAZON WEB SERVICES - CC	HOSTED WEB SERVICES	5.06
02/10/2026	AMAZON.COM-cc	COUNCIL CHAMBERS CART AND ORGANIZERS	281.57
02/10/2026	AMAZON.COM-cc	MAILING INK STAMP LABEL - CLERKS OFFICE	17.98
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIE - RETURN	(52.30)
			<hr/>
			247.25
02/10/2026	AMAZON.COM-cc	ANTACID FOR FIRST AID BOX	15.78
02/10/2026	AMAZON.COM-cc	BINDER FOR FILING	20.99
02/10/2026	AMAZON.COM-cc	ZIP TIES FOR EVIDENCE ROOM	35.96
02/10/2026	AMAZON.COM-cc	HAIR & BODY WASH FOR LOCKEROOMS @ PUBLIC SAFETY	100.92
02/10/2026	AMAZON.COM-cc	SIGN FOR SOFT INTERVIEW ROOM, BATTERIES, IBUPROFEN	41.51
02/10/2026	AMAZON.COM-cc	UT495 WATER REMOVAL PUMP	505.02
02/10/2026	AMAZON.COM-cc	XIONG - RIFLE LIGHT	317.04
02/10/2026	AMAZON.COM-cc	NAIL GUN PARTS	14.98
02/10/2026	AMAZON.COM-cc	EARPIECE	12.55
02/10/2026	AMAZON.COM-cc	POPCORN FOR EVENT	51.99
02/10/2026	AMAZON.COM-cc	#2113 RUNNING BOARDS	159.99
02/10/2026	AMAZON.COM-cc	PATCHES FOR CANVAS TENT	1.59
02/10/2026	AMAZON.COM-cc	PATCHES FOR CANVAS TENT	18.98
02/10/2026	AMAZON.COM-cc	CABLE FOR SIGN ROOM	0.84
02/10/2026	AMAZON.COM-cc	CABLE FOR SIGN ROOM	9.99
02/10/2026	AMAZON.COM-cc	BINDERS FOR HARD COPPY FILES	229.20
02/10/2026	AMAZON.COM-cc	NBCC COFFEE SUPPLIES	51.96
02/10/2026	AMAZON.COM-cc	EAGLES NEST WRAPS	68.44
02/10/2026	AMAZON.COM-cc	WALL AND CAR CHARGERS	84.57
02/10/2026	AMAZON.COM-cc	SENNIOR PROGRAM SUPPLIES/GS OFFICE SUPPPLY - CARD PUNCH	29.66
02/10/2026	AMAZON.COM-cc	SENNIOR PROGRAM SUPPLIES/GS OFFICE SUPPPLY - CARD PUNCH	10.97
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	46.07
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	35.88
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	55.85
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	18.74
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	42.46
02/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES-WIPES, CLIPBOARDS, DISH SOAP, ETC.	77.72
02/10/2026	AMAZON.COM-cc	SMOKE ALARMS	298.12
02/10/2026	AMAZON.COM-cc	KEY BOX TAGS AND LABEL MAKER FOR KEY BOX	132.13
02/10/2026	AMAZON.COM-cc	KEY BOX TAGS AND LABEL MAKER FOR KEY BOX	11.79
02/10/2026	AMAZON.COM-cc	WHITE ADHESIVE NAME BADGES	35.16
		LYSOLDISINFECTANT WIPES, MULTI-SURFACE ANTIBACTERIAL	
02/10/2026	AMAZON.COM-cc	CLEANING WIPES	115.00
02/10/2026	AMAZON.COM-cc	HEAVY DUTY BADGE HOLDER & RETRACTABLE REELS	36.55
			<hr/>
			2,688.40
02/10/2026	AMERICAN FLOOR MATS - CC	HANSEN PARK MATS	600.54
02/10/2026	AMERICAN RED CROSS - CC	CPR CERT RED CROSS FEES	294.00
02/10/2026	AMERICAN RED CROSS - CC	LIFEGUARD CERT RED CROSS FEE	144.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	AMERICAN RED CROSS - CC	6 RED CROSS CERT	240.00
			<u>678.00</u>
02/10/2026	APPLE SPICE - CC	INTERVIEW PANEL LUNCH	118.99
02/10/2026	APPLE SPICE - CC	INTERVIEW LUNCH PANEL - REC COORD	158.65
02/10/2026	APPLE SPICE - CC	INTERVIEW LUNCH PANEL - REC COOR	158.65
02/10/2026	APPLE SPICE - CC	BOXED LUNCHES FOR TRAINING	594.94
			<u>1,031.23</u>
02/10/2026	APWA - CC	MINNESOTA CHAPTER DUES- CRAIG SCHLICHTING	1,096.00
02/10/2026	ARROWHEAD FORENSICS - CC	COTTON SWABS FOR TRAINING	289.96
02/10/2026	ARROWWOOD RESORT -cc	HOTEL FOR A. BARTE ALEXANDRIA FIRE SCHOOL	376.68
02/10/2026	ASSOC OF MN EMERGENCY MGRS - CC	T. HAMDORF MEMBERSHIP RENEWAL	200.00
02/10/2026	ATHLETIC OUTFITTERS - CC	EMBROIDERY	34.66
02/10/2026	ATLASSIAN - CC	HOSTED KNOWLEDGEBASE	10.00
02/10/2026	BEACH'S LONG LAKE SERVICE - CC	PROPANE	243.75
02/10/2026	BEISSWENGERS HARDWARE-cc	BAR CHAIN OIL	49.98
02/10/2026	BEISSWENGERS HARDWARE-cc	EXTENSION CORD & HOSE FOR NEW WATER PUMP	127.44
02/10/2026	BEISSWENGERS HARDWARE-cc	HARDWARE SUPPLY	31.99
02/10/2026	BEISSWENGERS HARDWARE-cc	WASTE BASKET ERICS OFFICE	13.99
02/10/2026	BEISSWENGERS HARDWARE-cc	HOSE (CHARGED WRONG ACCOUNT)	44.99
02/10/2026	BEISSWENGERS HARDWARE-cc	HOSE SHOP	44.99
02/10/2026	BEISSWENGERS HARDWARE-cc	HOSE & PARTS	74.97
02/10/2026	BEISSWENGERS HARDWARE-cc	HARDWARE	14.41
02/10/2026	BEISSWENGERS HARDWARE-cc	#2308 TRAILER CONNECTOR HARDWARE	1.48
02/10/2026	BEISSWENGERS HARDWARE-cc	LIFT STATION SUPPLIES	0.94
02/10/2026	BEISSWENGERS HARDWARE-cc	LIFT STATION SUPPLIES	11.18
02/10/2026	BEISSWENGERS HARDWARE-cc	LIFT STATION SUPPLIES	9.98
02/10/2026	BEISSWENGERS HARDWARE-cc	LIFT STATION SUPPLIES	9.98
02/10/2026	BEISSWENGERS HARDWARE-cc	PAINT & PAINT SUPPLIES FOR CITY HALL	19.96
02/10/2026	BEISSWENGERS HARDWARE-cc	PAINT & PAINT SUPPLIES FOR CITY HALL	126.89
02/10/2026	BEISSWENGERS HARDWARE-cc	DEGREASER FOR CLEANING OVEN/STOVE @ PW	16.58
02/10/2026	BEISSWENGERS HARDWARE-cc	PAINT SUPPLIES FOR CITY HALL	16.49
02/10/2026	BEISSWENGERS HARDWARE-cc	PORTABLE HEATER	109.99
02/10/2026	BEISSWENGERS HARDWARE-cc	PORTABLE HEATER	9.21
02/10/2026	BEISSWENGERS HARDWARE-cc	CHAINSAW CHAIN	89.07
02/10/2026	BEISSWENGERS HARDWARE-cc	DETERGENT	12.99
02/10/2026	BEISSWENGERS HARDWARE-cc	DETERGENT	1.09
02/10/2026	BEISSWENGERS HARDWARE-cc	BOLTS FOR CAMERA	8.37
02/10/2026	BEISSWENGERS HARDWARE-cc	PLUMBING SUPPLIES	1.98
02/10/2026	BEISSWENGERS HARDWARE-cc	VALVE MACHINE	14.97
02/10/2026	BEISSWENGERS HARDWARE-cc	PLUMBING SUPPLIES	15.99
02/10/2026	BEISSWENGERS HARDWARE-cc	HOSE RETURN (CHARGED WRONG ACCOUNT)	(44.99)
			<u>834.91</u>
02/10/2026	BEST BUY - CC	REPLACEMENT TV/MONITOR FOR SIGN ROOM	79.99
02/10/2026	BEST BUY - CC	REPLACEMENT TV/MONITOR FOR SIGN ROOM	7.10
			<u>87.09</u>
02/10/2026	BLEND - CC	TRANSLATION SERVICE -SURVERY	266.98
02/10/2026	BLUE ALPHA - CC	PRY BAR ADN SHEATH FOR SWAT	11.14
02/10/2026	BLUE ALPHA - CC	PRY BAR ADN SHEATH FOR SWAT	132.99
			<u>144.13</u>
02/10/2026	BRANDED PROMO - CC	TOTS & TIRES GIVEAWAYS	590.00
02/10/2026	BREADCRUMBS - CC	BREADCRUMBS LAW ENFORCEMENT SUBSCRIPTION RENEWAL	5,000.00
02/10/2026	CARHARTT RETAIL - CC	PANTS FOR CHARLIE 2026	178.47
02/10/2026	CARHARTT RETAIL - CC	UNIFORM- JESSE 2026	152.97
			<u>5,321.44</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			331.44
02/10/2026	CDW GOVERNMENT-cc	3 LENOVO CAR CHARGERS	186.12
02/10/2026	CDW GOVERNMENT-cc	ADDITIONAL ADOBE ACROBAT LICENSE	89.00
02/10/2026	CDW GOVERNMENT-cc	APPLE SMART FOLIO COVER FOR IPAD	74.07
			<u>349.19</u>
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	141.24
02/10/2026	CENTURYLINK - CC	INTERNET SERVICE	801.19
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	70.62
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	65.40
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	196.20
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	65.35
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	196.05
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	457.45
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	65.35
02/10/2026	CENTURYLINK - CC	PHONE SERVICE	261.40
			<u>2,320.25</u>
02/10/2026	CHANHASSEN DINNER THEATRES - CC	NOVEMBER SENIOR DAYTRIP CHANHASSEN DEPOSIT	380.00
02/10/2026	Chet's Shoes-cc	BOOTS FOR SCHUTE, CHARLIE, ADAM, SEAN, TONY	1,256.29
02/10/2026	Chet's Shoes-cc	VOLK BOOTS, ANDERSON SHOES	253.30
02/10/2026	Chet's Shoes-cc	SCHUTE BOOTS 2026	127.50
			<u>1,637.09</u>
02/10/2026	CHEWY.COM - CC	DOG FOOD FOR TATER	71.54
02/10/2026	CINTAS - CC	NBCC MAT CLEANING	574.64
02/10/2026	CINTAS - CC	CLEANING	452.80
			<u>1,027.44</u>
02/10/2026	CITY ENGINEER ASSOC OF MN - CC	CEAM TRAINING CRAIG 2026	625.00
02/10/2026	CITY OF BROOKLYN PARK - CC	CRYPTO TRAINING FOR A. SONTERRE	300.00
02/10/2026	COMCAST CABLE-cc	NBCC FITNESS CENTER CABLE TV	130.70
02/10/2026	COMCAST CABLE-cc	CABLE TV	150.08
02/10/2026	COMCAST CABLE-cc	INTERNET SERVICE	539.70
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	134.19
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	106.84
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.39
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.39
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	172.96
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	134.61
02/10/2026	COMCAST CABLE-cc	PHONE SERVICE	180.98
			<u>1,720.84</u>
02/10/2026	COMMERCIAL RECREATION SPECIAL - CC	EAGLES NEST CRASH MAT	2,119.00
02/10/2026	COMMERS CONDITIONED WATER-cc	NBCC SALT FOR WATER SOFTNER	81.50
02/10/2026	CONSTANT CONTACT - CC	P&R MONTHLY EBURST SUBSCRIPTION	175.00
02/10/2026	COREMARK METALS - CC	SALT SPREADER RACK	540.01
02/10/2026	COSTCO WHOLESale-CC	HEALTHY SNACKS FOR WELLNESS COMMITTEE	106.96
02/10/2026	COSTCO WHOLESale-CC	COFFEE CREAMERS, PAPER PRODUCTS FOR KITCHEN	293.90
02/10/2026	COSTCO WHOLESale-CC	COFFEE CREAMERS, PAPER PRODUCTS FOR KITCHEN	20.56
02/10/2026	COSTCO WHOLESale-CC	SURFACE BACKPACK	2.40
02/10/2026	COSTCO WHOLESale-CC	SURFACE BACKPACK	29.97
02/10/2026	COSTCO WHOLESale-CC	NBCC COFFE SUPPLIES	50.36
			<u>504.15</u>
02/10/2026	CUB FOODS-cc	WATER FOR DWI TRAFFIC SATURATION 2/7	27.76
02/10/2026	CUB FOODS-cc	BREAKFAST AND BINGO DONUTS	115.99
			<u>143.75</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	DALCO ENTERPRISES, INC-cc	GARBAGE BAGS	37.82
02/10/2026	DAVIS LOCK & SAFE - CC	KEY FOR EAGLES NEST VAN	0.71
02/10/2026	DAVIS LOCK & SAFE - CC	KEY FOR EAGLES NEST VAN	8.00
02/10/2026	DAVIS LOCK & SAFE - CC	NEW KEY FOR GOLF COURSE	8.00
			<u>16.71</u>
02/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	JANUARY 2026 SURCHARGE	(4.75)
02/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	JANUARY 2026 SURCHARGE	(25.00)
02/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	JANUARY 2026 SURCHARGE	1,001.81
			<u>972.06</u>
02/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206	6.34
02/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206	3.00
02/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	3.92
02/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	3.00
02/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	3.32
			<u>19.58</u>
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGING	3.13
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGING	3.00
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGING	5.01
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGING	3.85
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGING	4.53
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGE	4.84
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGE	1.55
02/10/2026	DIRTROAD APP - CC	CITY ELECTRIC VEHICLE CHARGE	3.73
02/10/2026	DIRTROAD APP - CC	SUBSCRIPTION FOR ELECTRIC VEHICLE CHARGING	3.00
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	4.83
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	5.04
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	3.00
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	3.19
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	1.19
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	5.22
02/10/2026	DIRTROAD APP - CC	CITY INSPECTOR ELECTRIC VEHICLE CHARGING	5.44
			<u>60.55</u>
02/10/2026	DKMAGS - CC	GUN CLEANING SUPPLIES	13.97
02/10/2026	DKMAGS - CC	GUN CLEANING SUPPLIES	1.17
			<u>15.14</u>
02/10/2026	DODGE NATURE CENTER - CC	SCHOOL RELEASE DAY ON-SITE PROGRAM	225.00
02/10/2026	DOMINO'S-cc	PIZZA FOR HAZMAT DRILL	251.86
02/10/2026	DOMINO'S-cc	PIZZA FOR STAFFING DETAIL	155.61
02/10/2026	DOMINO'S-cc	MEAL FOR STAFF MEETING OVER DINNER	115.76
			<u>523.23</u>
02/10/2026	EBAY - CC	CLOTHING-WORK PANTS DEREK 2026	59.98
02/10/2026	ELECTRO WATCHMAN INC-cc	FIRE ALARM INSPECTION	85.75
02/10/2026	ESCH CONSULTING LLC - CC	D. MILLER TRAINING	99.00
02/10/2026	ESCH CONSULTING LLC - CC	J HARTMAN TRAINING	99.00
			<u>198.00</u>
02/10/2026	FACEBOOK - CC	FACEBOOK ADS FREE FITNESS WEEK + PARK DISCOVERY NIGHTS	10.34
02/10/2026	FINANCE & COMMERCE, INC - CC	LP 26-4 BID ADVERTISEMENT	204.60
02/10/2026	FINANCE & COMMERCE, INC - CC	CP 26-4B BID ADVERTISEMENT	195.80
			<u>400.40</u>
02/10/2026	FIRE PROTECTION EQUIPMENT CO. - CC	HOOD CLEANING	925.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	FIRE PROTECTION EQUIPMENT CO. - CC	HOOD CLEANING	69.61
			<u>994.61</u>
02/10/2026	FIRST LITE - CC	COLD WEATHER CLOTHING FOR SWAT	561.45
02/10/2026	FIRSTNET / AT&T - CC	PUBLIC SAFETY PHONE BILL DECEMBER 2025	3,288.49
02/10/2026	FIRSTNET / AT&T - CC	CELLULAR SERVICE	3,390.90
			<u>6,679.39</u>
02/10/2026	FLEET FARM - CC	WORK PANTS- TRAVIS	189.96
02/10/2026	FLEET FARM - CC	TOTE FOR CANVAS TENT	2.27
02/10/2026	FLEET FARM - CC	TOTE FOR CANVAS TENT	27.99
02/10/2026	FLEET FARM - CC	NON OXYG FUEL	18.54
02/10/2026	FLEET FARM - CC	KEROSENE FOR WATER BREAK TRAILER	47.94
02/10/2026	FLEET FARM - CC	WATER BREAK HEATER	12.26
			<u>298.96</u>
02/10/2026	FleetPride-cc	BAR CHAIN OIL	128.98
02/10/2026	FULL SLATE - CC	2026 FEBURARY APPOINTMENT SCHEDULER SUBSCRIPTION	49.95
02/10/2026	GFOA - CC	CONFERENCE REGISTRATION FOR 6/28/26- 07/01/26	600.00
02/10/2026	GIFTOGRAM - CC	JANUARY 2026 ANNIVERSARIES	350.00
02/10/2026	GIFTOGRAM - CC	JANUARY 2026 ANNIVERSARIES	75.00
			<u>425.00</u>
02/10/2026	GOLDEN VALLEY SUPPLY - CC	NEW CEILING TILES FOR PUBLIC SAFETY	599.35
02/10/2026	Grainger-cc	WHEELS FOR SANDER FOR 2503	236.12
02/10/2026	Grainger-cc	BATTERIES	37.04
			<u>273.16</u>
02/10/2026	GRAND VIEW LODGE - CC	MASS CONFERENCE LODGING -JR	299.18
02/10/2026	GREEN MILL-cc	BOXED LUNCHES FOR TRAINING DAY	555.49
02/10/2026	GYM WORKS INC - CC	NBCC FITNESS CENTER REPAIRS	229.00
02/10/2026	GYM WORKS INC - CC	NBCC FITNESS CENTER REPAIRS	1,395.00
			<u>1,624.00</u>
02/10/2026	H & L MESABI COMPANY - CC	HARDWARE FOR CUTTING EDGES	132.00
02/10/2026	H & L MESABI COMPANY - CC	#1405 NEW CUTTING EDGES	1,375.00
			<u>1,507.00</u>
02/10/2026	HACH COMPANY-cc	FLUORIDE AMPULES	614.10
02/10/2026	HARBOR FREIGHT TOOLS-cc	SHOP TOOLS SHOP SUPPLIES	275.97
02/10/2026	HARBOR FREIGHT TOOLS-cc	SHOP TOOLS SHOP SUPPLIES	22.42
02/10/2026	HARBOR FREIGHT TOOLS-cc	PRORPANE TORCH	3.25
02/10/2026	HARBOR FREIGHT TOOLS-cc	PRORPANE TORCH	39.99
			<u>341.63</u>
02/10/2026	HARD ROCK CAFE - CC	HOTEL FOR VCS CONFERENCE G. KRAHN JUNE 2-4	101.12
02/10/2026	HARD ROCK HOTEL & CASINO - CC	HOTEL FOR VCS CONFERENCE JUNE 2-4 E. NUNDAHL	101.12
02/10/2026	HIRSHFIELD'S - CC	PAINT / ROLLERS SHOP	15.29
02/10/2026	HIRSHFIELD'S - CC	PAINT / ROLLERS SHOP	172.30
			<u>187.59</u>
02/10/2026	HOLMES REPAIR LLC - CC	REPLACE VALVE ON SCBA FILL STATION	151.41
02/10/2026	HOME DEPOT - CC	FANS FOR GC	82.46
02/10/2026	HOME DEPOT - CC	STORAGE FOR OUR HARD COPY FILES	505.76
			<u>588.22</u>
02/10/2026	HOTSY EQUIPMENT OF MN - CC	PRESSURE WASHER PARTS	185.42
02/10/2026	HOTSY EQUIPMENT OF MN - CC	SOAP FOR PRESSURE WASHER	422.79
			<u>422.79</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			608.21
02/10/2026	ICC UPPER GREAT PLAINS REGION - CC	AHMED EDUCATIONAL INSTITUTE 2025	470.00
02/10/2026	IMPERIALDADE - CC	PUBLIC SAFETY BATHROOM SUPPLIES	571.86
02/10/2026	IMPRINT PLUS - CC	BRANDED LANYARDS	240.00
02/10/2026	IMPRINT PLUS - CC	REFUND TAX	(38.23)
			<u>201.77</u>
02/10/2026	Innovative Office Solutions-cc	COPY PAPER, OFFICE SUPPLIES	60.99
02/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	17.04
02/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	172.65
02/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	66.13
02/10/2026	Innovative Office Solutions-cc	HANSEN PARK TOILET PAPER	184.74
02/10/2026	Innovative Office Solutions-cc	HANSEN PARK SOAP	202.92
02/10/2026	Innovative Office Solutions-cc	BATTERIES AND GYM SUPPLIES	114.10
02/10/2026	Innovative Office Solutions-cc	BATHROOM SUPPLIES	233.54
02/10/2026	Innovative Office Solutions-cc	GYM WIPES	151.98
02/10/2026	Innovative Office Solutions-cc	HAND SOAP	66.39
02/10/2026	Innovative Office Solutions-cc	PAPPER TOWELS, TOILET PAPER	328.88
02/10/2026	Innovative Office Solutions-cc	BATHROOM SUPPLIES - SANITZER AND SOAP	368.82
02/10/2026	Innovative Office Solutions-cc	BATHROOM SUPPLIES	963.30
02/10/2026	Innovative Office Solutions-cc	EMPLOYEE BADGE HOLDERS	96.09
02/10/2026	Innovative Office Solutions-cc	DUSTER REFILLS	19.94
02/10/2026	Innovative Office Solutions-cc	MISC OFFICE SUPPLIES-KLEENEX, TAPE, CLIPBOARDS, LABELS, FOLDERS	317.56
			<u>3,365.07</u>
02/10/2026	KIDCREATE STUDIO - CC	7 CLASS REGISTRATING	266.00
02/10/2026	KODIAK POWER SOLUTIONS - CC	NBCC POWER CONTRACTOR - GENERATOR TANSFER ISSUE	476.50
02/10/2026	KUIU - CC	XIONG COLD WEATHER CLOTHING FOR SWAT	60.32
02/10/2026	KUIU - CC	XIONG COLD WEATHER CLOTHING FOR SWAT	2,235.95
02/10/2026	KUIU - CC	SWAT GEAR FOR XIONG RETURNED	(59.16)
02/10/2026	KUIU - CC	SWAT GEAR FOR XIONG RETURNED	(2,016.70)
			<u>220.41</u>
02/10/2026	L & S SERVICE SOLUTION - CC	NBCC CLEANING CONTRACT	5,995.00
02/10/2026	L & S SERVICE SOLUTION - CC	NBCC CLEANING CONTRACT	5,995.00
			<u>11,990.00</u>
02/10/2026	LASERFICHE - CC	LASERFICHE CONF REG & HOTEL JZ 4/27-4/29	765.33
02/10/2026	LASERFICHE - CC	LASERFICHE CONFERENCE HOTEL	1,184.82
			<u>1,950.15</u>
02/10/2026	LEAGUE OF MN CITIES - CC	2026 SAFETY & LOSS CONTROL WORKSHOP - FOSCHI	20.00
02/10/2026	LEAGUE OF MN CITIES - CC	SAFETY & LOSS CONTROL TRAINING- JENNIFER	20.00
			<u>40.00</u>
02/10/2026	LIMU COFFEE - CC	PUZZLE CONTEST PRIZE	40.00
02/10/2026	LOWE'S - CC	PEROXIDE FUNNEL	2.80
02/10/2026	LOWE'S - CC	PEROXIDE FUNNEL	34.45
			<u>37.25</u>
02/10/2026	LOWERTOWN RAMP - CC	PARKING IN ST PAUL FOR MEETING	7.00
02/10/2026	LUNDS & BYERLYS - CC	PASTRIES FOR RECORDS MEETING - HOSTING OUTSIDE AGENCIES	43.97
02/10/2026	MacQueen Equipment-cc	#2016 LATCH FOR SIDE PANEL	215.59
02/10/2026	MacQueen Equipment-cc	#2407 REAR FRAME & ARM	2,927.59
02/10/2026	MacQueen Equipment-cc	VEHICLE BUILD 2025 POLICE INTERCEPTOR	7,408.55
02/10/2026	MacQueen Equipment-cc	VEHICLE BUILD F-150	4,557.98
			<u>15,109.71</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	MARIE RIDGEWAY & ASSOC - CC	RETAINER AND THERAPY SESSION	940.00
02/10/2026	MARUDAS GRAPHICS - CC	A/P CHECKS (2500 COUNT) - TO BE REIMBURSED BY 4M.	778.90
02/10/2026	MARV GOLDEN PILOT SUPPLIES - CC	NEW HEADSET FOR E494	414.60
02/10/2026	MCDONALD HOPKINS - CC	LEGAL SERVICES	221.40
02/10/2026	Menards-cc	HARDWARE SUPPLY	75.36
02/10/2026	Menards-cc	CLEANING MATERIAL	5.07
02/10/2026	Menards-cc	CLEANING MATERIAL	62.43
02/10/2026	Menards-cc	PAINT SPRAYER / SHOP TORCH	78.33
02/10/2026	Menards-cc	WOOD FOR MAILBOX POSTS	297.90
02/10/2026	Menards-cc	SCREWS FOR MAILBOX POSTS	103.97
02/10/2026	Menards-cc	PEROXIDE FUNNEL	38.33
			<u>661.39</u>
02/10/2026	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR FEBRUARY WASTE WATER SERVICES	19,999.00
02/10/2026	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR MARCH WASTE WATER SERVICES	19,999.00
			<u>39,998.00</u>
02/10/2026	MIDWAY FORD - CC	#1805 SEAT BOTTOM	1,575.46
02/10/2026	MIDWAY FORD - CC	FILTERS STOCK	75.24
02/10/2026	MIDWAY FORD - CC	#1912 FILTERS, SEAT COVERS & FOAM	554.91
02/10/2026	MIDWAY FORD - CC	#2509 LOWER BUMPER COVER	331.61
02/10/2026	MIDWAY FORD - CC	#2509 LOWER SHIELD & LINER	279.34
02/10/2026	MIDWAY FORD - CC	#2509 BUMPER COVER	119.21
02/10/2026	MIDWAY FORD - CC	#2308 DOOR LATCH	89.27
			<u>3,025.04</u>
02/10/2026	MINNEAPOLIS FINANCE DEPT - CC	FIXED WATER CHARGE- NOV. 2025	5,256.12
02/10/2026	MINNESOTA CHIEFS OF POLICE-cc	GUN PERMIT CARDS	79.31
02/10/2026	MINNESOTA NURSERY & LANDSCAPE - CC	NORTHERN GREEN EXPO	160.00
02/10/2026	MINNESOTA TRUCKING ASSOC - CC	DOT RECERT CLASS - DAVE	110.00
02/10/2026	MN ASSOC OF PROP&EVIDENCE TECH - CC	K. MCFEE MEMBERSHIP RENEWAL	35.00
02/10/2026	MN AWWA - CC	METRO SCHOOL- ASHER & LUCKOW	740.00
02/10/2026	MN BOARD FIREFIGHTER TRAINING - CC	C. HALE LICENSE RENEWAL	75.00
02/10/2026	MN BOARD FIREFIGHTER TRAINING - CC	FIREFIGHTER LICENSE RENEWAL	1,650.00
			<u>1,725.00</u>
02/10/2026	MN DEPT OF NATURAL RESOURCES	2025 DNR WATER PERMIT INVOICE	9,499.87
02/10/2026	MN GFOA- CC	2026 MEMBERSHIP RENEWAL - FOSCHI	80.00
02/10/2026	MN LAW ENFORCEMENT EXPLORER - CC	2026 ASSOCIATION DUES	150.00
02/10/2026	MN POST BOARD - CC	B. COOK POST BAORD LICENSE ACTIVATION	1.94
02/10/2026	MN POST BOARD - CC	B. COOK POST BAORD LICENSE ACTIVATION	90.00
			<u>91.94</u>
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	VOLLEYBALL LEAGUE FACILITY FEE	285.00
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	575.00
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE/YOUTH SPORTS LESSONS FACILITY FEES	45.00
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE/YOUTH SPORTS LESSONS FACILITY FEES	458.25
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	VOLLEYBALL LEAGUE FACILITY FEE	405.00
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	611.00
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTICS GYM FEES	1,292.50
02/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTICS GYM FEES	1,850.00
			<u>5,521.75</u>
02/10/2026	MOW MORE - CC	NEW DISCS FOR BALDE SHARPENER	208.15
02/10/2026	MRPA - CC	PLAYGROUND SAFETY CERT. CHARLIE, TONY	1,310.00
02/10/2026	MRPA - CC	MASS CONFERENCE - JR	169.00
			<u>169.00</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			1,479.00
02/10/2026	NAPA AUTO PARTS - CC	#2113 HEADLIGHT BULBS / SHOP STOCK	27.46
02/10/2026	NAPA AUTO PARTS - CC	FUSES SHOP STOCK	8.14
			<u>35.60</u>
02/10/2026	NAPOA - CC	CONFERENCE REGISTRATION FOR T. XIONG	475.00
02/10/2026	NATIONAL ASSOC OF TOWN WATCH - CC	MEMBERSHIP RENEWAL	35.00
02/10/2026	NATIONAL REGISTRY OF EMERGENCY - CC	CHRIS ROTHER EMT RECERT	25.00
02/10/2026	NORDEAST COFFEE COMPANY, INC - CC	COFFEE FOR PUBLIC SAFETY JANUARY 2026	527.80
02/10/2026	NORDEAST COFFEE COMPANY, INC - CC	NBCC COFFE SUPPLIES	402.30
			<u>930.10</u>
02/10/2026	NORM'S TIRE SALES -CC	#1302 TIRE	245.00
02/10/2026	North American Safety -cc	SAFETY VESTS	552.00
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	SHOP SUPPLIES SHOP STOCK	136.34
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	#2308 TRAILER CONNECTOR	40.84
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	SALT AUGER RACK	59.98
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	SALT AUGER RACK	4.87
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	SALT AUGER RACK	59.98
02/10/2026	NORTHERN TOOL EQUIPMENT-cc	SALT AUGER RACK	4.87
			<u>306.88</u>
02/10/2026	NORTHLAND FOOLS - CC	TRAINING FOR T. LAMOTTE	105.56
02/10/2026	OCEAN TECH - CC	ELECTRONICS RECYCLING	25.20
02/10/2026	OFFICE SUPPLIES - CC	SWIFFER DUSTERS REFILLS & MANILLA FOLDERS	75.30
02/10/2026	OFFICE SUPPLIES - CC	16 OZ COFFEE CUPS & LIDS	564.70
02/10/2026	OFFICE SUPPLIES - CC	ALL-PURPOSE STAINLESS STEEL SCISSORS; BOISE ASPEN COPY PAPER	201.47
			<u>841.47</u>
02/10/2026	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIES	73.00
02/10/2026	Orkin -cc	PEST CONTROL	136.27
02/10/2026	Orkin -cc	PEST CONTROL	136.27
			<u>272.54</u>
02/10/2026	Orkin -cc	PEST CONTROL- JANUARY PW	168.30
02/10/2026	Orkin -cc	PEST CONTROL- FEBRUARY PW	168.30
02/10/2026	Orkin -cc	NBCC PEST CONROL	160.84
02/10/2026	Orkin -cc	NBCC PEST CONTROL	160.84
02/10/2026	Orkin -cc	PEST CONTROL - BRIGHTWOODHILLS	115.52
			<u>773.80</u>
02/10/2026	PARKING METER ST PAUL - CC	PARKING FOR GREEN EXPO	22.00
02/10/2026	PETERSON COMPANIES - CC	IRRIGATION BLOWOUT LIONS	880.00
02/10/2026	PICKLEBALL CENTRAL-cc	PICKLEBALLS	306.69
02/10/2026	PITNEY BOWES-CC	SENDPRO P1500 METER RENTAL 10/14/2025-01/13/2026	240.12
02/10/2026	RADISSON HOTEL - CC	HOTEL FOR T. WODNICK SWAT CONFERENCE	559.93
02/10/2026	RCLLG - CC	RCLLG MEMBERSHIP RENEWAL FOR 2026	1,185.00
02/10/2026	RED WING SHOES - CC	BOOTS- BENJAMEN 2026	299.29
02/10/2026	RED WING SHOES - CC	BOOTS- KOTTA 2026	233.69
02/10/2026	RED WING SHOES - CC	BOOTS- KEVIN 2026	233.69
02/10/2026	RED WING SHOES - CC	BOOTS- SANCHEZ 2026	1.22
02/10/2026	RED WING SHOES - CC	BOOTS- SANCHEZ 2026	295.48
			<u>1,063.37</u>
02/10/2026	REHAB STORE - CC	NEW OFFICE CHAIR	9.40
02/10/2026	REHAB STORE - CC	NEW OFFICE CHAIR	112.29
			<u>121.69</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	REMARKABLE - CC	REMARABLE SUBSCRIPTION	31.43
02/10/2026	REPUBLIC SERVICES - CC	REPUBLIC SERVICES JANUARY 2026	31,452.55
02/10/2026	REPUBLIC SERVICES - CC	SPOILS PILES / LIFT STATION DIRT	3,201.17
02/10/2026	REPUBLIC SERVICES - CC	SPOILS PILES / LIFT STATION DIRT	2,037.31
			<u>5,238.48</u>
02/10/2026	ROOTX - CC	FOR SANITARY SEWER (GREASE- X JETT)	1,725.00
02/10/2026	SCHINDLER ELEVATOR CORP - CC	QUARTERLY BILLING 2/01/2026-4/30/2026	587.65
02/10/2026	SHERWIN-WILLIAMS - CC	PAINT FOR CITY HALL	212.07
02/10/2026	SHERWIN-WILLIAMS - CC	PAINT FOR CITY HALL	18.82
02/10/2026	SHERWIN-WILLIAMS - CC	PAINT AND PAINT SUPPLIES FOR CITY HALL	126.15
02/10/2026	SHERWIN-WILLIAMS - CC	PAINT & PAINT SUPPLIES FOR CITY HALL	9.46
02/10/2026	SHERWIN-WILLIAMS - CC	PAINT & PAINT SUPPLIES FOR CITY HALL	106.54
			<u>473.04</u>
02/10/2026	SIERRA - CC	PANTS- ASHER 2026	76.97
02/10/2026	SIGNARAMA ROSEVILLE - CC	NB VEHICLE MAGNETS	72.10
02/10/2026	STREICHER'S-cc	NAME TAG FOR VEST	11.99
02/10/2026	SUMMIT FIRE PROTECTION-cc	FIRE EXTINGUISHER RECHARGE	173.20
02/10/2026	SUN COUNTRY AIRLINES - CC	AIRFARE SPORTS ETA CONFERENCE	283.98
02/10/2026	SUPER CASUALS - CC	CLOTHING- DEREK 2026	99.96
02/10/2026	SUPERIOR SAND AND GRAVEL - CC	ASPHALT FROM WATER BREAKS	100.00
02/10/2026	SUPERIOR SAND AND GRAVEL - CC	CLASS 5 SAND	5,811.22
02/10/2026	SUPERIOR SAND AND GRAVEL - CC	RUBBLE FROM WATER MAIN BREAKS	50.00
			<u>5,961.22</u>
02/10/2026	SWIM OUTLET - CC	SWIM OUTLET MEMBERSHIP	4.99
02/10/2026	T-MOBILE USA - CC	GPS LOCATE - SONTERRE CN 26000418	50.00
02/10/2026	TAHO SPORTSWEAR - CC	VOLLEYBALL LEAGUE CHAMP SHIRTS 2025	549.00
02/10/2026	TAHO SPORTSWEAR - CC	VOLLEYBALL LEAGUE CAMP SHIRTS 2025	66.60
02/10/2026	TAHO SPORTSWEAR - CC	ADAPTIVE BOWLING TSHIRTS	342.40
			<u>958.00</u>
02/10/2026	TARGET-cc	RESALE DIAPERS	10.58
02/10/2026	Terminal Supply Co-cc	SHOP SUPPLIES SHOP	285.89
02/10/2026	TESSMAN COMPANY-cc	ICE MELT	547.50
02/10/2026	TESSMAN COMPANY-cc	ICE MELT	48.00
			<u>595.50</u>
02/10/2026	TEXT-EM-ALL - CC	TEXT-EM-ALL SUBSCRIPTION MASS COMM TOOL TO NOTIFY MAINT STAFF FOR EARLY WINTER MAINT EVENTS	19.00
02/10/2026	TG TECHNICAL SERVICES - CC	FOURGAS BATTERY ADAPTER	149.81
02/10/2026	THE FUN LAB - CC	MIDDLE SCHOOL OUTING	100.00
02/10/2026	THE NATIONAL REGISTRY OF EMT - CC	NRMET RENEWAL	25.00
02/10/2026	THE WORKS MUSEUM - CC	SCHOOL RELEASE DAY PROGRAM	290.00
02/10/2026	THOMSON REUTERS- WEST-CC	ONLINE/SOFTWARE SUBSCRIPTION CHARGE FEBRUARY 2026	420.65
02/10/2026	THRYV - CC	PRINT CHARGES	18.75
02/10/2026	THRYV - CC	PRINT CHARGES	18.75
02/10/2026	THRYV - CC	BRIGHTWOOD HILLS DIGITAL MARKETING	109.00
			<u>146.50</u>
02/10/2026	TOWEL SUPER CENTER - CC	TOWELS FOR WASHING TRUCKS	73.39
02/10/2026	TRASH CAN UNLIMITED - CC	HANSEN PARK TRASH CANS	2,878.24
02/10/2026	TRI-STATE BOBCAT - CC	TOOLCAT SNOWBLOWER	49.84
02/10/2026	TRI-STATE BOBCAT - CC	NEW HIGH FLOW FITTING FOR SNOWBLOWER	38.28
02/10/2026	TRI-STATE BOBCAT - CC	CUTTING EDGE FOR TOOLCAT	221.85
			<u>309.97</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/10/2026	ULINE-CC	CLEANING SUPPLIES FOR HANSEN	49.93
02/10/2026	ULINE-CC	CLEANING SUPPLIES FOR HANSEN	898.70
02/10/2026	ULINE-CC	SIGNS DELINEATOR STICKY PADS	421.39
			<u>1,370.02</u>
02/10/2026	USGA - CC	USGA MEMBERSHIP	175.00
02/10/2026	Verizon-cc	CELLULAR SERVICE	120.03
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.52
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	25.61
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.61
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	23.48
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.34
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	23.75
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.34
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	23.75
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	23.75
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.34
02/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
			<u>452.34</u>
02/10/2026	VISUAL COMPUTER SOLUTIONS INC - CC	VCS CONGERENCE JUNE 2-4 G. KRAHN	399.00
02/10/2026	VISUAL COMPUTER SOLUTIONS INC - CC	VCS CONGERENCE JUNE 2-4 E. NUNDAHL	399.00
			<u>798.00</u>
02/10/2026	WALMART.COM - CC	VACUUM	23.45
02/10/2026	WALMART.COM - CC	VACUUM	279.99
02/10/2026	WALMART.COM - CC	ROAD IMPROVEMENT AND FOOD DELIVERY FEE	0.50
02/10/2026	WALMART.COM - CC	BEACHBALLS, BADAIDS FOR YOUTH SPORT LESSONS	5.78
02/10/2026	WALMART.COM - CC	BEACHBALLS, BADAIDS FOR YOUTH SPORT LESSONS	68.97
02/10/2026	WALMART.COM - CC	LAUNDRY DETERGENT	2.03
02/10/2026	WALMART.COM - CC	LAUNDRY DETERGENT	24.94
02/10/2026	WALMART.COM - CC	JANUARY COMMUNITY LUNCH DESSERT + SUPPLIES	111.91
02/10/2026	WALMART.COM - CC	COFFEE MAKER FOR SENIOR ROOM + BOOK CLUB TREATS	20.49
02/10/2026	WALMART.COM - CC	COFFEE MAKER FOR SENIOR ROOM + BOOK CLUB TREATS	33.47
02/10/2026	WALMART.COM - CC	TEA FOR COMMUNITY LUNCH	15.88
02/10/2026	WALMART.COM - CC	RETURN OF VACUUM	(19.50)
02/10/2026	WALMART.COM - CC	RETURN OF VACUUM	(239.99)
			<u>327.92</u>
02/10/2026	Warning Lites of Minnesota-cc	BARRICADES @ HILTON HOTEL	434.50
02/10/2026	WOMEN IN LEISURE SERVICES - CC	WILS ANNUAL LUNCHEON/TRAINING - TB	65.00
02/10/2026	ZARNOATH BRUSH WORKS, INC. - CC	GRANDSTAND BROOM	454.10
02/10/2026	ZIEBEART OF MINNESOTA, INC - CC	#2601 UNDER BODY SPRAY	750.00
02/10/2026	ZOOM - CC	MEETING SOFTWARE LICENSING	21.90
02/10/2026	ZOOM - CC	MEETING SOFTWARE SUBSCRIPTION	19.71
			<u>41.61</u>
02/10/2026	ZORO TOOLS INC-cc	HANSEN TRASH CANS	1,756.76
02/10/2026	ZORO TOOLS INC-cc	NBCC SIGNAGE	15.79
02/10/2026	ZORO TOOLS INC-cc	NBCC SIGNAGE	6.98
02/10/2026	ZORO TOOLS INC-cc	PLUNGERS	68.61
			<u>1,848.14</u>
02/20/2026	BRAUN INTERTEC CORPORATION	PROFESSIONAL SERVICES 12/24/2025	7,160.75

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/20/2026	BREANNE ROTHSTEIN	CONSULTING SERVICES - GRANT MET COUNCIL - HOUSING ACTION PLAN	6,500.00
02/20/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 JANUARY	1,830.79
02/20/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 JANUARY	134.28
02/20/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 JANUARY	1,282.56
02/20/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 JANUARY	1,282.56
02/20/2026	BS & A SOFTWARE	BS&A INTEGRATED PAYMENTS ABSORBED FEES 2026 JANUARY	641.27
			<u>5,171.46</u>
02/20/2026	CHE T'S SHOES LLC	BOOTS- KROLL & SPRINGBORN	584.77
02/20/2026	HAWKINS, INC.	CL2 & SODIUM PERMANGANATE	9,223.27
02/20/2026	IN CONTROL, INC	CONTROL SECURE SERVICE PLAN	2,863.25
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	173.73
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	173.73
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	86.86
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	310.13
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	310.13
02/20/2026	INFOSEND, INC	2026 JAN UB MAILING PRINTING, POSTAGE, MAILING. RCVD INV 02.10.26	155.06
			<u>1,209.64</u>
02/20/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED 702 GALLONS	1,609.86
02/20/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	500 GALLONS DIESEL	1,296.27
			<u>2,906.13</u>
02/20/2026	MINUTE MAKER SECRETARIAL	MEETING MINUTES FOR 1/15/26 EQUITY; 1/20/26 PLANNING COMMISSION; 1/27/26 CITY COUNCIL & WORKSESSION	783.00
02/20/2026	PMA ASSET MANAGEMENT, LLC	JANUARY ACCOUNT MANAGEMENT FEE	3,396.72
02/20/2026	TITAN MACHINERY	#2309 VALVE	255.20
02/20/2026	WSB & ASSOCIATES INC	VERMONT PARK PREDESIGN PROFESSIONAL SERVICES FROM JANUARY 1-31, 2026	2,992.75
02/27/2026	A.E.M ELECTRICAL SERVICES INC	NEW BREAKER PANEL @ MAINT. FACILITY- PARTS ONLY	2,208.50
02/27/2026	AMERICAN ENGINEERING TESTING, INC.	CP26-1 POND TESTING	2,721.70
02/27/2026	BARR ENGINEERING COMPANY	PROFESSIONAL SERVICES 1/1/2026-1/23/2026	15,785.79
02/27/2026	BARR ENGINEERING COMPANY	WELL 16 PROFFESIONAL SERVICE 1/1/2026-1/23/2026	47,459.25
			<u>63,245.04</u>
02/27/2026	CSI ERGONOMICS	OMAS-YS72 DESK CHAIR FOR FOSCHI, HANSON, HAYS	1,564.00
02/27/2026	FACTORY MOTOR PARTS CO	#2113 WIPER BLADES	12.12
02/27/2026	FACTORY MOTOR PARTS CO	GM VALVE STEMS SHOP	38.88
02/27/2026	FACTORY MOTOR PARTS CO	#2206 WIPER BLADES	19.51
02/27/2026	FACTORY MOTOR PARTS CO	CORE RETURN	(18.00)
02/27/2026	FACTORY MOTOR PARTS CO	#2414 BATTERY CORE RETURNED	(18.00)
			<u>34.51</u>
02/27/2026	FEDERAL SIGNAL CORPORATION	OUTDOOR WARNING SIREN HEADS	41,226.18
02/27/2026	FOREST LAKE CONTRACTING, INC	REPLACE POLE #591 @ 649 OLD HWY 8 CLAIM #483348	18,981.70
02/27/2026	KIMLEY-HORN & ASSOCIATES, INC	CP 26-1 ENGINEERING SERVICES	107,899.83

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/27/2026	KRAUS-ANDERSON CONSTRUCTION COMPANY	2510147- CITY OF NEW BRIGHTON - HANSEN PARK WEST PROJECT	863,275.83
02/27/2026	LANGUAGE TESTING INTERNATIONAL INC	LANGUAGE TESTING FOR MULTILINGUAL PAY	250.00
02/27/2026	LANGUAGE TESTING INTERNATIONAL INC	LANGUAGE TESTING FOR MULTILINGUAL PAY	187.00
			<u>437.00</u>
02/27/2026	LVC COMPANIES, INC.	WTP #1 SCADA MONITORING	380.00
02/27/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED- 1001 GALLONS	2,281.61
02/27/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	DIESEL 501 GALLONS	1,298.86
			<u>3,580.47</u>
02/27/2026	MINUTE MAKER SECRETARIAL	MEETING MINS FOR - CITY COUN/WORKSESSION 2/3/26; EDC 2/4/26; PREC 2/4/26; PUBLIC SA 2/9/26;CC 2/10/26	1,263.50
02/27/2026	NORTH CENTRAL BUS & EQUIPMENT, INC	2026 FORD COACH	118,931.25
02/27/2026	PLAISTED COMPANIES INC	UPM COLD MIX FOR WINTER POTHOLE	240.41
02/27/2026	POSTMASTER, ST PAUL	2026 LB COURIER STREET FLEET JANUARY 2026 (01/28/2026)	4,000.00
02/27/2026	STREET FLEET	REPORT COURIER	25.16
02/27/2026	STREET FLEET	2026 LB COURIER STREET FLEET FEBRUARY 2026 (02/04/2026)	28.16
02/27/2026	STREET FLEET	2026 LB COURIER STREET FLEET FEBRUARY 2026 (02/11/2026)	28.16
			<u>81.48</u>
02/27/2026	TARRI LEVINE	SEMI PRIVATE AMERICAN MAH JONGG LESSON 2-19-2026	180.00
02/27/2026	TOTAL MECHANICAL SERVICES, INC	HEATER MAINTENANCE & PARTS	1,987.21
02/27/2026	TOTAL MECHANICAL SERVICES, INC	REPLACE CONTROL BOARD AND PRESSURE SWITCH	1,457.68
02/27/2026	TOTAL MECHANICAL SERVICES, INC	INVESIGATE GAS LEAK	360.00
			<u>3,804.89</u>
02/27/2026	UNITED RENTALS (NORTH AMERICA), INC	WTP #1 FORKLIFTS	1,334.22
02/19/2026	ACAPULCO CATERING DEPT	PUBLIC SAFETY ANNUAL MEETING DINNER	1,300.02
02/19/2026	ANSARI, ARZU	CANCELATION REFUND	300.00
02/19/2026	DAMA METAL PRODUCTS INC	KEY BOX FOR MASTER KEYS FOR BIULDINGS	798.00
02/19/2026	FLEETPRIDE, INC	AIR FILTERS SHOP STOCK	56.66
02/19/2026	LAYER X TECHNOLOGY SYSTEMS	COUNCIL CHAMBERS ANTENNA WIRING	585.08
02/19/2026	LMCIT	CLAIM 465483	312.54
02/19/2026	LMCIT	CLAIM 521937, 524866, 525306	47.57
02/19/2026	LMCIT	CLAIM 521937, 524866, 525306	175.00
02/19/2026	LMCIT	CLAIM 521937, 524866, 525306	222.36
			<u>757.47</u>
02/19/2026	LORGE, JAMES AUSTIN	REFUND FOR OVERPAYMENT	45.00
02/19/2026	MN DEPT OF HEALTH	WATER LICENSE- SCHUTE	40.00
02/19/2026	OFFICE OF MN IT SERVICES	LANGUAGE LINE SERVICES - JANUARY 2026	344.40
02/19/2026	SAINT CROIX COFFEE & TEA COMPANY	COFFEE	215.90
02/19/2026	SUSA	SUSA MEMBERSHIP DEREK	150.00
02/19/2026	SUSA	SUSA MEMBERSHIP-2026 VOLK	150.00
02/19/2026	SUSA	SUSA MEMBERSHIP- JESSE	150.00
02/19/2026	SUSA	SUSA MEMBERSHIP - GEORGE	150.00
			<u>600.00</u>
02/26/2026	4 SEASONS TREE CARE	REMOVAL OF TREES AT THE GOLF COURSE FEB 4-6TH	2,000.00
02/26/2026	4 SEASONS TREE CARE	REMOVAL OF TREES AT THE GOLF COURSE FEB 4-6TH	4,000.00
			<u>6,000.00</u>
02/26/2026	BRADY, WENDY CHRISTINE	REFUND FOR OVERPAYMENT	1,504.00

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/26/2026	FRIENDLY CHEVROLET, INC.	#1507/ #071 TIRE SENSORS	214.21
02/26/2026	HOPKINS, LAWRENCE	UB refund for account: 316893-01	109.96
02/26/2026	LMCIT	1ST HALF 2026 - PROPERTY/LIABILITY INSURANCE	174,064.00
02/26/2026	MN METRO NORTH TOURISM BUREAU	JANUARY LODGING TAX	8,200.54
02/26/2026	MN METRO NORTH TOURISM BUREAU	JANUARY LODGING TAX	(410.03)
			<u>7,790.51</u>
02/26/2026	PETERSON, ANDRIA	UB REFUND FOR ACCOUNT: 201244-01	267.73
02/26/2026	TODD, RICK	UB refund for account: 107854-01	5.64
02/26/2026	TODD, RICK	UB refund for account: 107854-01	20.77
02/26/2026	TODD, RICK	UB refund for account: 107854-01	9.91
02/26/2026	TODD, RICK	UB refund for account: 107854-01	5.17
			<u>41.49</u>
02/26/2026	TWIN CITY HARDWARE COMPANY	BEST PADLOCK, NPA16 CORE	16.87
02/26/2026	TWIN CITY HARDWARE COMPANY	BEST PADLOCK, NPA16 CORE	246.00
			<u>262.87</u>
02/26/2026	WOOD, NICOLE	UB REFUND FOR ACCOUNT: 321455-01	128.00
02/26/2026	YANG, BILL AND LUNHIA	UB REFUND FOR ACCOUNT: 215806-01	178.69
	TOTAL PAYMENTS		<u><u>\$ 2,388,763.33</u></u>



Council Worksession
February 24, 2026
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas (attending remotely)
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen

Absent:

Staff in Attendance: Devin Massopust

Guests in Attendance: Tom Luong, Rosalynne Spicer, Tannie Eshenaur, Irie Haig, Kristan Clow, Bethany Krutzfeldt, Dawn Mikkelson, Rachel Tadsen

Commission Interviews

Mayor Niedfeldt-Thomas thanked Kristan Clow for coming in and applying for this position.

Councilmember Dunsworth asked Ms. Clow to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Clow stated she was a talker and an extrovert. She explained she was currently a senior social worker with Hennepin County. She indicated for the past 25 years she has worked with youth at risk and their families. She described how she worked to bring the social worker perspective to partners and other organizations in the County in order to find ways to come together to solve problems for youth at risk. She commented on how she now works with individuals with disabilities and seniors to keep them in their homes. She stated she had a heart for youth and seniors.

Councilmember Steffenhagen asked Ms. Clow to tell the Council which Commission you are most interested in serving on and why.

Ms. Clow explained she was passionate about kid and seniors or people with disabilities being able to access the community. She reported there was a craving for a third space community amongst individuals other than home or work environments. She indicated she would be open to serving on any committee, noting the Council knows best. She stated she reviewed the strategic plans for the committees and felt the three she selected most closely aligned with her skill set.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Clow indicated she understood she would not always get what she wanted. She explained she would be curious about the decision and if her point of view was within the City's strategic plans, she would wonder if

not now, when.

Councilmember Allen requested Ms. Clow describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Clow stated this happens frequently in the County system because there was a hierarchy. She discussed how she was passionate about a foster youth advisory board and commented on how she worked with another individual to ensure her voice was heard.

Mayor Niedfeldt-Thomas thanked Ms. Clow for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Tom Luong.

Councilmember Dunsworth asked Mr. Luong to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Mr. Luong stated he has a passion for being a part of the community. He noted in college he was president of his student organization and noted he partnered with the university to keep the community safe. He explained he had a budget of \$30,000 for events. He indicated he previously lived in New York and worked in the corporate world. He commented on how differently New York operates from Minnesota. He reported he was passionate about being connected to the community because this helps him be more mindful about who he was serving. He further discussed his work history which included working for Accenture, Target, working for a startup in New York, and consulting for a Fortune 500 company. He noted he recently received his MBA which was helping him further understand how to help businesses grow.

Councilmember Steffenhagen asked Mr. Luong to tell the Council which Commission you are most interested in serving on and why.

Mr. Luong explained after living in New Brighton for the past 10 years he has grown to love the community. He stated this was home for him and he wanted to bring his skills and experience to help grow the community.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Mr. Luong indicated in his approach to everything he does, he views that having more diverse opinions was always better and would lead to better results. He discussed how he worked to find connections with other ideas because this will lead to better ideas and results.

Councilmember Allen requested Mr. Luong describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Mr. Luong stated within his company he has a variety of people that work there. He indicated what tends to happen is the senior leaders asks for ideas and no one talks. He explained a new format was being pursued where smaller groups meet so people are more willing to share. He has found that changing the size and shape of groups helps to bring out the people who are more quiet.

Mayor Niedfeldt-Thomas thanked Mr. Luong for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Rosalynne Spicer.

Councilmember Dunsworth asked Ms. Spicer to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Spicer explained she was a sophomore in high school, which meant she did not have a lot of experience. She noted her parents owned their own business called Febo Entertainment where they manufacture small ideas into big produceable ideas for toys and games. She indicated she was in a lot of school organizations, such as DECA and noted she was going to state and had qualified for internationals. She commented she also serves on student council after being elected by her entire grade. She noted she was extroverted and enjoys talking to people. She explained she would be attending a leadership conference later this week. She stated she has participated in Feed My Starving Children and noted she recently started an organization called Knight Fund to help people who were struggling to pay rent at this time. She provided further information on the work the Knight Fund organization was doing to help those in need.

Councilmember Steffenhagen asked Ms. Spicer to tell the Council which Commission you are most interested in serving on and why.

Ms. Spicer explained she grew up in Hong Kong and she moved to the United States six years ago. She reported she wants to visit more countries and visit her home country. She noted she was half American and half Asian. She discussed how international business was a focus for her and she wanted to learn more from the EDC or Equity Commission.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Spicer indicated this recently happened to her after starting Knight Fund. She explained this organization was viewed as being political by some and noted she was working to not involve political ideals but rather her organization was working to provide rent and food to those in need. She commented if there was something she would not agree with, she would support the decision that was made and would work together as a team.

Councilmember Allen requested Ms. Spicer describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Spicer stated she speaks a lot and she loves to talk. She explained on student council she has to listen to all of the subcommittee reports. She explained it was valuable to help people advocate for their voice. She indicated there were shy people that had great ideas and noted it was important to advocate for those people who can't.

Mayor Niedfeldt-Thomas thanked Ms. Spicer for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Tannie Eshenaur.

Councilmember Dunsworth asked Ms. Eshenaur to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Eshenaur stated she was a New Brighton resident. She noted her family spent 13 years working in east Africa in Ethiopia doing village water supply and when she came back to the States she moved to New Brighton to live with her parents. She explained during that time her husband got a great job offer and her children were attending Pike Lake. She indicated her children have gone through all of the schools in the

community and noted she has been active in National Night Out for many years. She reported on the professional side she noted she has worked for 25 years with the Minnesota Department of Health and Environmental Health, which was how she knew the mayor. She explained she was nearing retirement and was thinking about the next season in life and noted New Brighton has made a huge difference in her life and she wanted to give back.

Councilmember Steffenhagen asked Ms. Eshenaur to tell the Council which Commission you are most interested in serving on and why.

Ms. Eshenaur explained she was open to serving on any commission, but noted she was most interested in serving on the Public Safety Commission. She reported in her role with the Department of Health one of the things she was responsible for was incident in command systems. She noted she has been trained on several levels for this work and has responded to incidents in the State. She commented on how her daughter was alive today because New Brighton was a Heart Safe Community and after her daughter had a cardiac event on her dining room floor, officers responded with an AED that saved her life. She indicated her parents serve with the VIPS and her son was in the Explorers program with the New Brighton Public Safety Department.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Eshenaur indicated Commission members should have free and open discussions when in the conference room but when the group steps out the members should speak with one voice to the community. She explained she has been a part of State government for the past 25 years and she understood the process for considering items. She understood good government was sometimes slow.

Councilmember Allen requested Ms. Eshenaur describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Eshenaur stated this was a big part of public health and her time with MDH. She explained she liked to consider who was at the table and who was not at the table to ensure all voices were being considered. She commented on how challenging it has been for her to work with private well owners and described how she worked through turning anger into proper input.

Mayor Niedfeldt-Thomas thanked Ms. Eshenaur for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Irie Haig.

Councilmember Dunsworth asked Ms. Haig to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Haig stated she served on the PREC commission for the past year. She noted she was also on the speech team, in sports and worked to be good at communication.

Councilmember Steffenhagen asked Ms. Haig to tell the Council which Commission you are most interested in serving on and why.

Ms. Haig explained she enjoyed serving with the PREC Commission and staff team. She stated she missed a couple of meetings and she believed she had more to offer this group if she were allowed to serve for another year.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Haig indicated as long as her ideas had been heard prior to the final decision she would come to accept the decision. She commented if there was a misunderstanding about her comments, she would work to have her opinions heard.

Councilmember Allen requested Ms. Haig describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Haig stated she was on the speech team where people competed to speak the most. She indicated there were times when you are listening more than you are talking and that is when you lose. She explained ensuring that all voices are heard was important because it was good to hear all ideas, even the voices that were not the loudest in the room. She believed she was good at confrontation in a way that was not offensive but rather worked to draw people in.

Mayor Niedfeldt-Thomas thanked Ms. Haig for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Bethany Krutzfeldt.

Councilmember Dunsworth asked Ms. Krutzfeldt to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Krutzfeldt stated she has lived in New Brighton for six years and her children go to St. John the Baptist. She explained she was focused on quality, long term sustainability and public access. She indicated she works at Land O Lakes in marketing. She commented she would bring her professional experience into this position and wanted to make the community better.

Councilmember Steffenhagen asked Ms. Krutzfeldt to tell the Council which Commission you are most interested in serving on and why.

Ms. Krutzfeldt explained she cared a great deal about parks and recreation and the planning commission. She stated she wanted to be an engaged community member and she had the time to give back. She indicated New Brighton has great resources and park options and she hoped to see this grow over time.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Krutzfeldt indicated she experienced this every day at her job. She commented when her recommendations were not followed she liked to understand why and did this in a thoughtful and open way.

Councilmember Allen requested Ms. Krutzfeldt describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Krutzfeldt stated when she has had to listen more than she has spoken, she tries to draw out diverse viewpoints. She explained she does this by asking questions from individuals that will draw out new viewpoints and perspectives and will validate back what she heard.

Mayor Niedfeldt-Thomas thanked Ms. Krutzfeldt for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Dawn Mikkelson.

Councilmember Dunsworth asked Ms. Mikkelson to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Mikkelson thanked the Council for the opportunity to interview for a Commissioner position. She noted she has been resident of New Brighton for six years. She indicated she has a masters degree in public administration and a bachelors degree in sociology and intercultural communication. She reported she currently works as the director of executive operations for New Horizon Academy. She stated her background in public administration has provided her an understanding on the advisory roles of municipal government and her professional experience has given her familiarity with the collaborative decision making process. She indicated much of her career has been grounded in public service or helping to shape policies and practices to improve her community. She explained early in her career she worked with AmeriCorps Service where she worked with students with disabilities in Minneapolis. She commented further on the internships she had in college.

Councilmember Steffenhagen asked Ms. Mikkelson to tell the Council which Commission you are most interested in serving on and why.

Ms. Mikkelson explained she was most interested in serving on the Equity Commission. She indicated she has lived experience in working with diverse populations and exposure to the executive level of governance that would make her an effective commissioner. She stated in her current position she leads an internal strategy team on diversity, equity, inclusion and belonging. She believed meaningful inclusion required intention, leadership and structure. She did not want equity to be overlooked but rather wanted them to be built from the ground up. She reported if there was not a place for her on the Equity Commission, she would be interested in serving on the Parks and Recreation Commission. She noted this would be a personal interest as she was a parent and was frequently outdoors at the City's parks. She stated she was passionate about sustainability and maintaining clean and healthy outdoor spaces. She discussed how she picked up litter in her neighborhood park. She suggested the City organize a coordinated trash pickup event in order to bring neighborhoods together to clean up neighborhood parks.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Mikkelson indicated she has been in an advisory position in her professional role, she understood advisory bodies made recommendations and the elected officials were responsible for making final decisions. She stated if the City Council made a decision that differed from something that I supported, I would support that decision while also seeking the rationale behind that decision. She explained while she may advocate for something else, she would support the final decision in good faith because it was important to maintain trust.

Councilmember Allen requested Ms. Mikkelson describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Mikkelson stated it was her job to not dominate discussions at her job, but to create psychological safety where everyone in the room can express their concerns or opinions. She reported she was a child of deaf adults and she was the parent of a child who was non-verbal until he was five. She explained it was her personal

experience with these communication disabilities that has shaped how she listened and understood communication. She believed leadership requires a responsibility to slow down, pay attention and create space for the voices that might be overlooked. She believed every voice carried value.

Mayor Niedfeldt-Thomas thanked Ms. Mikkelson for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward. She explained the next person to be interviewed was Rachel Tadsen.

Councilmember Dunsworth asked Ms. Tadsen to explain how both your personal and professional experiences will help you be an effective commissioner, if appointed.

Ms. Tadsen stated her first job out of college was with the Red Cross and she has been there for the past eight years. She noted she has worked in different departments and enjoys working with the staff members. She indicated she volunteered at her church as a youth group leader. She explained she was in a community choir as well.

Councilmember Steffenhagen asked Ms. Tadsen to tell the Council which Commission you are most interested in serving on and why.

Ms. Tadsen explained she was interested in serving on the Public Safety Commission and noted this meeting works with her schedule. She discussed how it was important to keep a community safe while providing a high level of accountability and transparency for residents in order to create trust. She wanted to help prioritize perspectives from people who were different from her and she wanted to help be a voice for them.

Councilmember Vint Frischman explained commissioners serve in an advisory role to the City Council. Can you describe how you would respond if the City Council made a final decision that differed from a recommendation you strongly supported?

Ms. Tadsen indicated she would like to see the logic explained for the decision, but if it was something she thought still needed to be addressed she would bring this up at a future meeting.

Councilmember Allen requested Ms. Tadsen describe a situation where you had to listen more than you spoke. How do you ensure that all voices are heard, especially those that may not be the loudest in the room?

Ms. Tadsen stated several weeks ago she attended a legal observer training where she had to listen more than she spoke because a number of different perspectives were shared. She noted she tried to not speak over others and discussed how she makes eye contact with individuals who were not speaking to ensure they feel seen.

Mayor Niedfeldt-Thomas thanked Ms. Tadsen for coming in and applying for this position. She noted City Clerk Spangrud would be in touch with further information on how the Council was moving forward.

Operation Metro Surge Update

Massopust provided the Council with an update on Operation Metro Surge. He explained communications would continue as necessary with residents in need of resources and noted the Flock user agreement had been added to the platform. He stated the immigration resources webpage was still up and running. He reported the Cities for Safe and Stable Communities continues their work in order to better understand how communities have been impacted by the immigration enforcement efforts. He noted Councilmember Allen attended an event at the capitol for the coalition. He stated the City was moving into communications and advocacy work around recovery, noting public safety calls have dwindled. He reported the Faith Community Partnership would be

meeting on Wednesday, February 25. He stated a Ralph Reeder representative would be attending the Tuesday, March 3 City Council worksession meeting.

Mayor Niedfeldt-Thomas requested staff provide information on the Flock cameras and user agreement on the City's webpage.

Councilmember Vint Frischman asked if there would be outreach to rural communities by the coalition, noting there were large immigrant populations in cities outside of the metro area. Massopust stated these areas of Minnesota had to be further investigated in order to grow the coalition.

Councilmember Dunsworth questioned how the coalition was quantifying the economic impacts from the immigration efforts. Massopust stated this information had to be provided by the communities in the coalition. He noted cities were talking with their businesses to learn how businesses have been impacted. He explained it has been suggested an expert group should be brought in to assist with collecting this data.

Mayor Niedfeldt-Thomas stated she had recommended staff reach out to the school district to learn more about how they were impacted.

Worksession adjourned at 6:27 pm

Respectfully submitted,

Terri Spangrud
City Clerk



COUNCIL PROCEEDINGS THE CITY OF NEW BRIGHTON

Pursuant to notice thereof, a regular meeting of the New Brighton City Council was held Tuesday, February 24, 2026 at 6:30 pm in the New Brighton Council Chambers.

Present: Mayor Niedfeldt-Thomas (attending remotely), Councilmembers Allen, Dunsworth, Vint Frischman and Steffenhagen

Absent:

Also Present: Devin Massopust-City Manager, Sarah Sonsalla-City Attorney (attending remotely), Jennifer Fink-Parks and Recreation Director, Ben Gozola-Assistant Director of Community Assets and Development

Call to Order

Mayor Niedfeldt-Thomas called the meeting to order at 6:30 pm.

Pledge of Allegiance

Mayor Niedfeldt-Thomas led the Council in the Pledge of Allegiance.

Public Comment Forum

Mayor Niedfeldt-Thomas opened the Public Forum for comments from the public. There were no comments from the public.

Approval of Agenda

Approval of the February 24, 2026 Council Agenda.

Motion by Councilmember Dunsworth, seconded by Councilmember Vint Frischman to approve the agenda as submitted.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Special Order of Business

1. Proclamation Naming Dawn Mehsikomer as City Ambassador.

Parks and Recreation Director Fink stated the City has the pleasure of recognizing long time employee Dawn Mehsikomer. She commended Ms. Mehsikomer for her 20 years of dedicated service to the City of New Brighton at the Community Center and wished her all the best in her retirement. A round of applause was offered by all in attendance.

Mayor Niedfeldt-Thomas read a proclamation in full for the record naming Dawn Mehsikomer as a City Ambassador for the City of New Brighton. She thanked Ms. Mehsikomer for all that she has done for the community and wished her all the best.

Councilmember Vint Frischman thanked Ms. Mehsikomer for being a tremendous asset to the community.

Call to Order

Pledge of Allegiance

Public Comment Forum

Approval of Agenda

Approval of the February 24, 2026 Agenda.

Special Order of Business

Consent Agenda

1. Consider Approval of Payments.
2. Approve City Council Minutes:
 - a. February 10, 2026 City Council Meeting Minutes.
 - b. February 10, 2026 Worksession Meeting Minutes.
3. Accept Receipt of Commission Minutes: None.
4. Consider Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments and Setting Public Hearing Date for Assessment Hearing on City Project 24-1, 2024 Street Rehabilitation.
5. Consider Application for Solicitor License for Sunburn Construction DBA Everlight Solar.
6. Consider Authorization to Replace (11) Motorola APX2500 Portable Radios.
7. Consider Authorization to Respond to Office of Justice Programs (OJP) Crisis Response Grant RFP.
8. Resolution Supporting Rice Creek Watershed Districts Jones Lake Bonding Lobbyist.
9. Consider Resolution Amending the 2025 Budget.
10. Resolution Requesting an Advance from the Municipal State Aid Street Fund for Calendar Year 2026.

Motion by Councilmember Vint Frischman, seconded by Councilmember Dunsworth to approve the Consent Agenda as presented.

A roll call vote was taken.

5 Ayes, 0 Nays - Motion Carried

Public Hearing

1. Hold a Public Hearing on a Preliminary and Final Plat entitled North Addition for a Subdivision of Land at 1200 Foss Road.

City Manager Massopust indicated Assistant Director of Community Assets and Development Gozola would be presenting this item to the Council.

Assistant Director of Community Assets and Development Gozola stated Lakeside North MHP LLC is seeking to plat the property that encompasses the existing Lakeside Manufactured Home park. An internal lot line that currently divides the park into two halves will be shifted east to place the entire manufactured home park onto the westerly lot, and place the undeveloped open land (the old sales area) onto an easterly Outlot. No new development is proposed at this time, and development of the Outlot could only occur through a separate public process to replat the land into a buildable lot concurrent with a development proposal. Staff requested the Council hold the scheduled public hearing, and table the item until such time as all conditions proposed by the Planning Commission and staff have all been addressed. Staff anticipates this action by Council will result in this item returning to Council on either March 10th or March 24th.

Mayor Niedfeldt-Thomas commented on how the City Council values the mobile home park communities in New Brighton and discussed the ordinance the Council passed that ensures the mobile home park properties will remain

Consent Agenda

Public Hearing

1. Hold a Public Hearing on a Preliminary and Final Plat entitled North Addition for a Subdivision of Land at 1200 Foss Road.

mobile home parks. She explained the outlot has been vacant for years and was previously used to show mobile homes. Assistant Director of Community Assets and Development Gozola reported this was the case and noted this mobile home park was established before the City of New Brighton was formed. Councilmember Allen discussed out Outlot A has been used for parking in recent years.

Motion by Councilmember Steffenhagen, seconded by Councilmember Vint Frischman to open the Public Hearing.

A roll call vote was taken.

5 Ayes, 0 Nays - Motion Carried

The Public Hearing was opened at 6:59 p.m.

Mayor Niedfeldt-Thomas asked for comments, there were none.

Motion by Councilmember Vint Frischman, seconded by Councilmember Dunsworth to close the Public Hearing.

A roll call vote was taken.

5 Ayes, 0 Nays - Motion Carried

The Public Hearing was closed at 7:00 p.m.

Councilmember Vint Frischman recommended the language be slightly amended to ensure the mobile home park allows access to the existing manufactured home community and their guests.

Motion by Councilmember Allen, seconded by Councilmember Steffenhagen to table action on this item to the March 10, 2026 City Council meeting.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Council Business

None.

Commission Liaison Reports, Announcements and Updates

Devin Massopust

City Manager Massopust reported he provided the Council with an update on Operation Metro Surge at the worksession meeting. He explained on Wednesday, March 4 staff will be partnering with the St. Anthony High School to host a community iftar dinner from 5:00 p.m. to 8:00 p.m.

Graeme Allen

Councilmember Allen reported the Park and Recreation Commission will not be meeting in March due to the iftar dinner. He discussed the new building at Hansen Park and noted rentals at the new pavilion would begin on March 15. He stated he was happy to participate in the Safe and Stable Communities Coalition press conference at the capitol for the mayor.

Council Business

Commission Liaison Reports, Announcements and Updates

Emily Dunsworth

Councilmember Dunsworth reported she would be attending the Iftar dinner on Wednesday, March 4.

Jason Steffenhagen

Councilmember Steffenhagen reported the EDC would be meeting next on Wednesday, March 4 at 7:30 a.m.

Mayor Niedfeldt-Thomas

Mayor Niedfeldt-Thomas reported she has been participating in weekly calls with the Safe and Stable Communities Coalition. She encouraged residents to visit the City’s website to learn more about what the City has been doing. She thanked the City team for all of their efforts on behalf of the residents of New Brighton. She explained the City Council would be meeting next on Tuesday, March 3.

Adjournment

Mayor Niedfeldt-Thomas adjourned the meeting at 7:08 p.m.

Adjournment

The meeting adjourned at 7:08 p.m.

Kari Niedfeldt-Thomas, Mayor

ATTEST: _____
Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: December 18, 2025 Equity Commission

Action Requested: Motion
Discussion
Informational
Public Hearing
(delete all but the Action Requested you need for your item)

Form of Action: Contract/Agreement
Resolution
Ordinance
N/A or Other
(delete all but the Form of Action for your item)

Votes Needed: 3 Votes
4 Votes
5 Votes
N/A
(delete all but the number of Votes needed for your item)

Summary Statement:

Recommendations:

Applicable Deadlines:

Community

Impact:	
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Legislative History:	
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Strategic Priority:	<u>Financial Sustainability</u> <u>Staff Capabilities</u> <u>Economic Development</u> <u>City Assets</u> <u>Community Engagement & Belonging</u> <u>N/A</u> <i>(Delete all but the chosen Strategic Priority)</i>
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Fiscal Impact:	Financial Consideration?	<u>No</u> <u>Yes</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">1.</td> <td>2025.12.18 EC Minutes_Signed</td> </tr> </table>	1.	2025.12.18 EC Minutes_Signed
1.	2025.12.18 EC Minutes_Signed		



MINUTES
New Brighton Equity Commission
Regular Meeting – December 18, 2025
6:30 p.m.

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: Commissioners Liz Erstad-Hicks (arrived at 6:37 p.m.), Cathy Forbes, Carlos Herrera, Kami Miller, Michael Postle, Melissa Spiess, Kisten Thompson and Ellen Weber.

Members Absent: Sophie Jung

Also Present: DEI Coordinator Hue Schlieu and Communications Specialist Mathew Stephens

III. Approval of Agenda

Motion by Commissioner Weber, seconded by Commissioner Thompson to approve the agenda as presented.

Approved 7-0

IV. Approval of Minutes

Motion by Commissioner Thompson, seconded by Commissioner Postle to approve the minutes from the November 20, 2025 meeting.

Approved 7-0

V. Business Items

A. Review of New Communication Plan Draft

Communications Specialist Mathew Stephens reviewed the draft Communication Plan with the Commission. The planned mission, vision and purpose of the Communication Plan was read in full for the record. Barriers to reaching all members of the community were discussed, along with the tools the City was currently using to reach residents and businesses. The importance of City communications remaining consistent was discussed. The demographics for New Brighton were reviewed. He indicated he was working to update photographs on the City's website. He commented on the plan further and requested comments or questions from the Commission.

Discussion included:

- Further discussion ensued regarding how to track how many residents read the City’s newsletter.
- The Commission commented on the importance of building relationships with businesses in the community.
- The importance of being respectful to the different cultural communities in New Brighton was discussed.
- It was recommended staff remain courteous and considerate when speaking with the public.
- The Commission suggested staff look into providing notifications and City communications in other languages or fonts and to more closely consider the reading level of the community.
- The Commission proposed shortening the City newsletter in order to pass along the most important information to the community.
- The Commission suggested using a QR Code within the newsletter in order to encourage further community engagement.
- The Commission proposed changing the name of the City newsletter in order to make it more interesting to the public.
- The Commission recommended the light gray used in the City’s font be changed to black for ease of readability.
- The Commission encouraged the City to consider creating an AI policy.
- The Commission recommended a crisis or emergency level communication plan also be considered by staff.
- The Commission suggested staff consider breaking the communication plan down into three groups and consider how to best communicate with youth, middle aged and elder people.
- The Commission recommended survey results be published in future City newsletters, especially when the City seeks community input.
- The Commission thanked the City for making the communication plan a priority.

VI. City Staff Update – Hue Schlieu, DEI Coordinator

Schlieu discussed how her role with the City would be shifting to include more community engagement. She commented on the work the Youth Community Connectors were completing on behalf of the community. She asked that the Commissioners fill out the downtown and housing study surveys.

VII. Chair Update – Kami Miller

Chair Miller stated she had nothing additional to report.

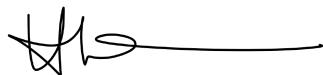
VIII. City Council Update

There was no update from the City Council.

IX. Adjournment – Next Meeting: January 15, 2026

The meeting adjourned at 8:01 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'HS' followed by a long horizontal line.

Hue Schlieu
DEI Coordinator



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: January 15, 2026 Equity Commission

Action Requested: Motion
Discussion
Informational
Public Hearing
(delete all but the Action Requested you need for your item)

Form of Action: Contract/Agreement
Resolution
Ordinance
N/A or Other
(delete all but the Form of Action for your item)

Votes Needed: 3 Votes
4 Votes
5 Votes
N/A
(delete all but the number of Votes needed for your item)

Summary Statement:

Recommendations:

Applicable Deadlines:

Community

Impact:	
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Legislative History:	
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Strategic Priority:	<u>Financial Sustainability</u> <u>Staff Capabilities</u> <u>Economic Development</u> <u>City Assets</u> <u>Community Engagement & Belonging</u> <u>N/A</u> <i>(Delete all but the chosen Strategic Priority)</i>
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Fiscal Impact:	Financial Consideration?	<u>No</u> <u>Yes</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">1.</td> <td>2026.01.15 EC Minutes_Signed</td> </tr> </table>	1.	2026.01.15 EC Minutes_Signed
1.	2026.01.15 EC Minutes_Signed		



MINUTES
New Brighton Equity Commission
Regular Meeting – January 15, 2026
6:30 p.m.

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: Commissioners Cathy Forbes, Carlos Herrera, Liz Erstad-Hicks, Sophie Jung, Kami Miller, Michael Postle, Melissa Spiess and Kisten Thompson.

Members Absent: Commissioner Ellen Weber.

Also Present: DEI Coordinator Hue Schlieu and Councilmember Jason Steffenhagen.

III. Approval of Agenda

Chair Miller requested the agenda be amended moving Item VI – City Staff Update prior to Item V – Business Items.

Motion by Commissioner Postle, seconded by Commissioner Forbes to approve the agenda as amended moving Item VI - City Staff Update prior to Item V – Business Items.

Approved 8-0

IV. Approval of Minutes

Chair Miller requested a change to the minutes, noting the meeting began at 5:00 p.m. and not 6:30 p.m.

Motion by Commissioner Thompson, seconded by Commissioner Forbes to approve the minutes from the December 18, 2025 meeting as amended.

Approved 8-0

VI. City Staff Update – Hue Schlieu, DEI Coordinator

Schlieu discussed the work staff was doing focused on housing and thanked the commissioners for completing the recent housing survey. She invited three Commissioners to be part of the upcoming vision plan workshop for the New Brighton downtown area. Further discussion ensued regarding the affordable housing units that were available in New Brighton and how these units

were screened for affordable candidates. In addition, the Commission discussed how LAHA dollars could be allocated within the community to benefit New Brighton residents.

Schlieu commented on the fear in the community that has arisen due to immigration enforcement that was occurring in the community. She reported staff was encouraging volunteers to work with Ralph Reeder to assist with getting food to those in need. She discussed what the City could and could not do when it comes to ICE. She encouraged residents to continue to advocate on behalf of their friends and neighbors. The Commission encouraged the City to create a “know your rights” one page handout for New Brighton residents.

Councilmember Steffenhagen reported the City Council has been discussing this topic and was working to do as much as possible for its residents while also not drawing too much attention from ICE. He explained residents were encouraged to call 911 if they are in need of assistance from public safety or if they see illegal activity. He discussed how the federal government outranked local government and stated the City was working to observe and document concerns, which was all the City could do at this time. The Commission urged the City to remain proactive for the benefit of New Brighton residents.

Councilmember Steffenhagen excused himself from the meeting at 6:59 p.m.

Schlieu reviewed the resources that were available to the public on the City’s website. She encouraged residents to print out the “know your rights” pamphlet, noting it was available in numerous languages.

Commissioner Jung spoke to the concerns she has seen in school and noting there were many students living in fear at this time. Schlieu explained she would reach out to the school district to learn more about their scope of influence.

Commissioner Herrera discussed how the ICE activity was about something other than immigration. Schlieu reminded residents that 911 was only a call away for people who are in need of public safety.

Chair Miller stated she was pleased the Commission was able to discuss this topic. She encouraged Commissioners to reach out to her prior to Equity Commission meetings if they have items they would like to discuss at future meetings.

Schlieu reported she would have several members from YCC in attendance at the next Equity Commission meeting. She was pleased to report the City Council had approved staff to hire four additional YCC members for 2026. She anticipated interviews would be held for these four additional positions in April.

Schlieu indicated a the next park discovery night would be held on Thursday, February 5 at Hansen Park. She explained the grand opening for Hansen Park would be held this summer.

Schlieu stated the community iftar dinner would be held on Wednesday, March 4 and would be held at the St. Anthony High School.

Schlieu reported a Tibet Fest would be held on Sunday, May 10 at Long Lake Regional Park.

V. Business Items

A. Equity Strategic Action Plan

Schlieu stated having a strategic plan for equity ensures progress and fiscal responsibility. Initiatives completed from the Equity Strategic Action Plan foster equitable community engagement, staff that are culturally responsive and representative of the community, and equitable policies. She commented on the progress the City was making, reviewed proposed changes and asked for feedback from the Commission.

Discussion included:

- The Commission asked if staff was looking at diversity when hiring consultants.
- The Commission supported the City's efforts to pursue a more diverse work force.
- Staff commented on the listening session that would be held in March.
- The Commission thanked staff for the detailed presentation on the Equity Strategic Action Plan.

VII. Chair Update – Kami Miller

Chair Miller stated she had nothing additional at this time.

VIII. City Council Update – Jason Steffenhagen

There was no update from the City Council.

IX. Adjournment – Next Meeting: February 19, 2026

The meeting adjourned at 8:11 p.m.

Respectfully submitted,



Hue Schlieu
DEI Coordinator



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Authorization for Annual Renewal of Tobacco Licenses

Action Requested: <u>Motion</u>
Form of Action: <u>Other/NA</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>All City of New Brighton Tobacco Licenses expire annually on March 31. Staff recommends approval of the following renewals, each of which has satisfied all application requirements and fees:</p> <ul style="list-style-type: none"> • New Brighton Tobacco LLC (<i>Tobacco Products Shop</i>) • Midwest Tobacco and Vapers Inc. (<i>Tobacco Products Shop</i>) • Winner Gas (<i>Tobacco Accessory License</i>) <p>If approved, licenses will be valid April 1, 2026 through March 31, 2027.</p> <p>Pending Applications: Staff will present renewal recommendations for New Brighton Vapor (<i>Tobacco Products Shop</i>) and NB Tobacco Inc. (<i>Tobacco Products Shop</i>) at the March 24, 2026 City Council meeting, as application materials for both businesses remain incomplete.</p>
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Recommendations:	Authorize the renewal of all Tobacco Licenses expiring on March 31, 2026 to be renewed with the new term of April 1, 2026 through March 31, 2027
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Applicable Deadlines:	All tobacco license renewals need to be approved and issued before their March 31 expiration.
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Community Impact:	The annual renewal of tobacco licenses is a key regulatory function that allows the City to maintain oversight of tobacco sales and ensure compliance with local and state requirements. The renewal process confirms that licensed retailers continue to meet eligibility standards and provides an opportunity to address any violations, ownership changes, or operational updates. Consistent licensing supports the City’s public health responsibilities, particularly efforts to limit youth access to tobacco products and promote responsible retail practices. Renewing all tobacco licenses also ensures accurate records, fair enforcement, and consistent application of City ordinances across all businesses.
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Legislative History:	Tobacco licenses are regulated through City Code Chapter 10
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Strategic Priority:	NA
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Fiscal Impact:	Financial Impact: Is there a financial consideration?	No	
	Financing Sources:	Budgeted	Budget Modification
	New Revenue	Use of Reserves	Other

Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Accepting Bids and Award of Contract for City Project 26-2B, 2026 Mill and Overlay

Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>The following eight bids were received and opened by staff at 11:00 a.m. on February 25, 2026:</p> <p>North Valley, Inc. \$322,501.62 Park Construction Company \$339,739.95 C.S. McCrossan Construction, Inc. \$347,937.50 Valley Paving, Inc. \$363,635.39 GMH Asphalt Corporation \$372,053.82 Bituminous Roadways, Inc. \$373,026.80 Asphalt Surface Technologies Corporation \$376,424.51 Omann Brothers Paving, Inc. \$399,856.46</p> <p>A bid tabulation has been created by the Department of Community Assets and Development and all bid totals were verified. The low bid of \$322,501.62 submitted by North Valley, Inc. is seventeen percent below the engineer's estimate of \$391,000.</p> <p>The low bidder, North Valley, Inc., has completed work in the City in the past and is capable of performing work of this kind and magnitude. If</p>
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	<p>awarded, the contract requires project completion by July 1, 2026.</p> <p>This project consists of the bituminous mill and overlay of approximately 1.29 miles of residential streets. The project also includes a mill and overlay of the Hansen Park west parking lot, which will coincide with the completion of the park improvement project.</p>
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Recommendations:	To accept all bids and adopt the attached Resolution awarding a contract for City Project 26-2B, 2026 Mill and Overlay to the lowest responsible bidder, North Valley, Inc., in the amount of \$322,501.62.
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Applicable Deadlines:	None
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Community Impact:	Providing cost-effective, high-quality streets.
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Legislative History:	January 13, 2026 City Council approved project plans and specifications and authorized staff to advertise for bids.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$322,501.62
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	<table border="1"> <tr> <td style="width: 5%;">1.</td> <td>Resolution Accepting Bids and Award of Contract for City Project 26-2B, 2026 Mill and Overlay</td> </tr> </table>	1.	Resolution Accepting Bids and Award of Contract for City Project 26-2B, 2026 Mill and Overlay
1.	Resolution Accepting Bids and Award of Contract for City Project 26-2B, 2026 Mill and Overlay		

	2.	Form of Agreement
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Resolution No. 2026-

State of Minnesota
County of Ramsey
City of New Brighton

RESOLUTION ACCEPTING BIDS AND AWARD OF CONTRACT FOR CITY PROJECT 26-2B, 2026 MILL AND OVERLAY

WHEREAS, pursuant to advertisement in the *Pioneer Press and Finance and Commerce*, and online at <http://www.questcdn.com>, bids for the above mentioned improvement were received, opened, and read aloud at 11:00 a.m., February 25, 2026 complying with the advertisement; and

WHEREAS, the lowest bidder meeting bid specifications was found to be **North Valley, Inc.** with a total bid of **\$322,501.62**.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of New Brighton, Minnesota:

1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with North Valley, Inc. in the name of the City of New Brighton for City Project 26-2B, 2026 Mill and Overlay.

Adopted this 10th day of March, 2026, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk

City of New Brighton
Project 26-2B, 2026 Mill and Overlay
FORM OF AGREEMENT

THIS AGREEMENT made and signed this _____ day of _____, 2026, by and between City of New Brighton hereinafter called the "Municipality," and **North Valley, Inc.** hereinafter called the "Contractor."

THIS AGREEMENT WITNESSETH, that the Municipality and the Contractor, for the consideration hereinafter stated, agreed as follows:

ARTICLE I. The Contractor hereby covenants and agrees to perform and execute all the provisions of the plans and specifications for **Project 26-2B, 2026 Mill and Overlay** as prepared by the City Engineer, and indicated below under Article IV.

ARTICLE II. The Contractor agrees that the work contemplated by this contract shall be fully and satisfactorily complete on or before July 1, 2026.

ARTICLE III. The Municipality agrees to pay and the Contractor agrees to receive and accept payment in accordance with the priced bid for the unit or lump sum items set forth in the conformed copy of the Proposal Form hereto attached, which prices shall conform to those in the accepted Contractor's proposal on file in the office of the City Clerk of the City of New Brighton the aggregate of which prices, based on the approximate schedule of quantities, is estimated to be **\$322,501.62.**

Monthly and final payment shall be made as provided in the General Conditions.

ARTICLE IV. The Contract Documents shall consist of the following component parts:

1. The proposal form attached hereto
2. General Requirements and Conditions of the Specifications
3. Special Provisions
4. Specifications
5. Plan Sheets
6. Contract Bond
7. This Agreement:

This Agreement, together with the Documents hereinabove mentioned, form the contract, and all Documents are as fully a part of the contract as if attached hereto or herein repeated.

City of New Brighton

Municipality

By _____
Kari Niedfeldt-Thomas - Mayor

By _____
Devin Massopust - City Manager

Contractor

Contractor

By _____
Signature

By _____
Title

(SEAL)

In the Presence of:



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Accepting Bids and Award of Contract for City Project 26-4, 2026 Sanitary Sewer Lining

Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>The following five bids were received and opened by staff at 10:00 a.m. on February 25, 2026:</p> <p>Insituform Technologies USA, LLC \$322,084.00 Visu-Sewer \$334,673.00 National Power Rodding Corporation \$384,325.00 SAK Construction, LLC \$387,673.00 Vortex Services MN, LLC \$396,350.00</p> <p>A bid tabulation has been completed by the Department of Community Assets and Development and all bid totals were verified. The low bid of \$322,084.00 submitted by Insituform Technologies USA, LLC is twenty-two percent below the engineer's estimate of \$414,589.</p> <p>The low bidder, Insituform Technologies USA, LLC, has completed work in the City in the past and is capable of performing work of this kind and magnitude. if awarded, the contract requires project completion by December 31, 2026.</p>
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	This project will consist of the installation of cured-in-place pipe (CIPP) lining in sewer main segments identified through the annual televising program. CIPP lining is a trenchless rehabilitation method used to restore deteriorated pipes, seal cracks and compromised joints, and prevent root intrusion and groundwater inflow and infiltration into the sanitary sewer collection system.
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Recommendations:	To accept all bids and adopt the attached Resolution awarding a contract for City Project 26-4, 2026 Sanitary Sewer Lining to the lowest responsible bidder, Insituform Technologies USA, LLC, in the amount of \$322,084.00.
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Applicable Deadlines:	None
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Community Impact:	Maintaining a reliable wastewater collection system.
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Legislative History:	January 13, 2026 City Council approved project plans and specifications and authorized staff to advertise for bids.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$322,084.00
	Financing Source:	<u>Budgeted Sewer Enterprise Fund</u>
	Notes:	The City has received notice from Met Council that some costs are eligible for reimbursement which would reduce sewer capital needed.

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 5%;">1.</td> <td>Resolution Accepting Bids and Award of Contract for City</td> </tr> </table>	1.	Resolution Accepting Bids and Award of Contract for City
1.	Resolution Accepting Bids and Award of Contract for City		

		Project 26-4, 2026 Sanitary Sewer Lining
	2.	Form of Agreement

Resolution No. 2026-

State of Minnesota
County of Ramsey
City of New Brighton

RESOLUTION ACCEPTING BIDS AND AWARD OF CONTRACT FOR CITY PROJECT 26-4, SANITARY SEWER LINING

WHEREAS, pursuant to advertisement in the *Pioneer Press and Finance and Commerce*, and online at <http://www.questcdn.com>, bids for the above mentioned improvement were received, opened, and read aloud at 10:00 a.m., February 25, 2026 complying with the advertisement; and

WHEREAS, the lowest bidder meeting bid specifications was found to be **Insituform Technologies USA, LLC** with a total bid of **\$322,084.00**.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of New Brighton, Minnesota:

1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Insituform Technologies USA, LLC in the name of the City of New Brighton for City Project 26-4, 2026 Sanitary Sewer Lining.

Adopted this 10th day of March, 2026, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk

City of New Brighton
Project 26-4, 2026 Sanitary Sewer Lining
FORM OF AGREEMENT

THIS AGREEMENT made and signed this _____ day of _____, 2026, by and between City of New Brighton hereinafter called the "Municipality," and **Insituform Technologies USA, LLC** hereinafter called the "Contractor."

THIS AGREEMENT WITNESSETH, that the Municipality and the Contractor, for the consideration hereinafter stated, agreed as follows:

ARTICLE I. The Contractor hereby covenants and agrees to perform and execute all the provisions of the plans and specifications for **Project 26-4, 2026 Sanitary Sewer Lining** as prepared by the City Engineer, and indicated below under Article IV.

ARTICLE II. The Contractor agrees that the work contemplated by this contract shall be fully and satisfactorily complete on or before December 31, 2026.

ARTICLE III. The Municipality agrees to pay and the Contractor agrees to receive and accept payment in accordance with the priced bid for the unit or lump sum items set forth in the conformed copy of the Proposal Form hereto attached, which prices shall conform to those in the accepted Contractor's proposal on file in the office of the City Clerk of the City of New Brighton the aggregate of which prices, based on the approximate schedule of quantities, is estimated to be **\$322,084.00**.

Monthly and final payment shall be made as provided in the General Conditions.

ARTICLE IV. The Contract Documents shall consist of the following component parts:

1. The proposal form attached hereto
2. General Requirements and Conditions of the Specifications
3. Special Provisions
4. Specifications
5. Plan Sheets
6. Contract Bond
7. This Agreement:

This Agreement, together with the Documents hereinabove mentioned, form the contract, and all Documents are as fully a part of the contract as if attached hereto or herein repeated.

City of New Brighton

Municipality

By _____
Kari Niedfeldt-Thomas - Mayor

By _____
Devin Massopust - City Manager

Contractor

Contractor

By _____
Signature

By _____
Title

(SEAL)

In the Presence of:



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consideration Authorization to Purchase a 2025 Police Interceptor Utility Hybrid to Replace Unit 2411

Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>Unit 2411, a 2024 Police Interceptor Utility was involved in a property damage accident in December of 2025. After being evaluated by Bona Bros Auto and the League of MN Cities the vehicle was determined to be a total loss. Tenvoorde Ford (MN state bid contract holder) has a stock 2025 Ford PIU Hybrid that is an appropriate replacement. This option allows for immediate replacement of 2411 to not further delay having this resource available and to avoid increased price adjustment for a 2026 model. Placing an order for a new build would likely delay receiving the replacement by 3-4 months and have a significant impact on services provided. This unit is utilized by the patrol division to respond to emergency calls for service, in-progress criminal activity, medical care, traffic enforcement, and general patrol functions. The total estimated cost of this vehicle with outfitting is \$57,000.</p>
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Recommendations:	Authorize the purchase of a 2025 Police Interceptor Utility to replace unit 2411.
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Applicable	N/A
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Deadlines:	
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Community Impact:	N/A
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Legislative History:	Unit 2411 was included in the Capital Non-Fleet budget adopted on December 12, 2022.
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Strategic Priority:	<u>Staff Capabilities</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$57000
	Financing Source:	<u>Budgeted</u>
	Notes:	

Attachments:	1. Tenvoorde quote
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TENVOORDE FORD, INC
P O BOX 1045
ST CLOUD, MN 56302

Invoice No.

INVOICE

Customer

Name Stock Hybrid
Address _____
City _____ State MN ZIP _____
Phone _____

Misc

Date _____
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
1	K8A Police Utility Hybrid Black with Cloth front and vinyl rear seats	\$ 44,870.88	\$ 44,870.88
1	66a Front Headlamp Solutions	\$ 846.00	\$ 846.00
1	66c Rear Lighting Solutions	\$ 432.00	\$ 432.00
1	41h engine block heater	\$ 179.00	\$ 179.00
1	153 front lic plate bracket		
1	51r spot lamp	\$ 376.00	\$ 376.00
1	52p hidden door lock plunger	\$ 150.00	\$ 150.00
1	18d global unlock		
1	60r noise suppression bonds	\$ 94.00	\$ 94.00
1	21l front warning aux light	\$ 546.00	\$ 546.00
1	68g rear door locks inopr		
1	76d deflector plate	\$ 320.00	\$ 320.00
		SubTotal	\$ 47,813.88
		Shipping	
		Tax Rate(s) 0.00%	\$ -
		TOTAL	\$ 47,813.88

Payment

Select One...

Tax Rate(s)

Comments _____
Name _____
CC # _____
Expires _____

Office Use Only

TENVOORDE FORD, INC, PO BOX 1045, ST CLOUD, MN 56302



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Resolution to Consider Bids and Award Contract for City Project 25-11, Well #16 Wellhouse Construction with alternative bids

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	The following three bids were received and opened at 1:00 p.m. on February 26, 2026:			
	Bidder	Total Base Bid	Alternative 1	Alternative 2
	Municipal Builders Inc (MBI)	\$1,595,000.00	\$215,520.00	\$206,000.00
	Lakehead	\$1,748,789.00	\$196,198.00	\$190,839.00
	Magney	\$1,766,000.00	\$263,000.00	\$250,000.00
A bid tabulation has been completed, and all bids were verified. The low bid of \$1,595,000.00 was submitted by Municipal Builders Inc. The low bidder, Municipal Builders Inc has completed work in the city in the past and is capable of performing work of this kind and magnitude. There were also two alternative bids: Alternative 1 (Wellhouse 8 improvements) and				

	Alternative 2 (Wellhouse 9 improvements). The project is being awarded to the low bidder for the base bid only.
--	---

Recommendations:	To accept all bids and adopt the attached resolution awarding a contract for city project 25-11, Well #16 Wellhouse Construction (base bid) and Alternative 2 (Wellhouse 9 improvements) to Municipal Builders Inc for the total amount of \$1,801,000.00
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Applicable Deadlines:	NA
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Community Impact:	Continued production of safe and reliable drinking water for our residents, businesses, and visitors.
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Legislative History:	1/27/2026 City Council approved plans and authorized soliciting for bids.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	Yes
	Revenue/Expenditure Amount:	\$1,801,000
	Financing Source:	Budgeted Fund 206 Well House 16 (\$1,595,000.00), Non-Fleet Well House 9 (\$206,000)
	Notes:	

Attachments:	1.	25-11 - Letter of Recommendation
	2.	Resolution No 26- City Project 25-11, Well #16 Wellhouse Construction with Alternative Bids

March 3, 2026

Craig Schlichting
City of New Brighton
803 Old Highway 8 NW
New Brighton, MN 55112

Re: City Project No. 25-11, City of New Brighton Wellhouse 16

Dear Craig:

Bids were received on February 26, 2026, for the above-referenced project located at 2705 5th St NW in New MN. The project was advertised for bidding on January 29, 2026, and three contractors provided a bid. The bids received are tabulated below:

	<u>Bidder</u>	<u>Total Base Bid</u>	<u>Alternative 1</u>	<u>Alternative 2</u>
1.	MBI	\$1,595,000.00	\$215,520.00	\$206,000.00
2.	Lakehead	\$1,748,789.00	\$196,198.00	\$190,839.00
3.	Magney	\$1,766,000.00	\$263,000.00	\$250,000.00

We have reviewed the bid and their attachments and recommend that the project be awarded to the low bidder, Municipal Buildings, Inc. (MBI). MBI has performed previous projects (the Distribution Control Station in 2016) and the City staff has found their work to be of good quality. A copy of MBI's bid is attached, as well as a summary of the bids received.

Please let me know if you have questions about this project.

Sincerely,



Bryan Pitterle, P.E.

Enclosure

City of New Brighton

City Project No. 25-11, Wellhouse 16

Bid Opening – 1:00 p.m. Thursday, February 26, 2026 through QuestCDN

Bidder Name	Pre-Bid Meeting Attendance	Receipt of Addendums	Non-Collusion Affidavit	Equal Employment Opportunity Affidavit	Responsible Contractor Certificate	Bid Security	Base Bid Total	Alternate 1	Alternate 2
MBI	x	x	x	x	x	x	\$1,595,000.00	\$215,520.00	\$206,000.00
Lakehead	x	x	x	x	x	x	\$1,748,789.00	\$196,198.00	\$190,839.00
Magney	x	x	x	x	x	x	\$1,766,000.00	\$263,000.00	\$250,000.00

Attachment 1

Bid Form

00 41 00
BID FORM
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ARTICLE 3 – Bidder’s Representations.....	1
ARTICLE 4 – Bidder’s Certification	2
ARTICLE 5 – Basis of Bid	2
ARTICLE 6 – Time of Completion.....	3
ARTICLE 7 – Attachments to this Bid	3
ARTICLE 8 – Defined Terms	4
ARTICLE 9 – Bid Submittal.....	4

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

City of New Brighton
City Hall
803 Old Hwy 8 NW
New Brighton, MN 55112

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
<u>1</u>	<u>2/20/26</u>
<u>2</u>	<u>2/24/26</u>

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques,

sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 A systems integrator has been selected for this project based on that firm's history and experience with Owner's current system, its involvement with Owner's ongoing SCADA upgrades, and its role as software programmer (under separate contract directly with Owner) for control system upgrades that will be coordinated with the Work. Bidder must include the price provided by this systems integrator in Bidder's Lump Sum Price.

Bidder may propose an alternate systems integrator by indicating an alternate below, and indicating the deduction in Bidder's Lump Sum Price. Alternate systems integrators may be considered by Owner and Engineer after award of the Contract. See Section 40 90 00 Instrumentation and Control for Process Systems for information to be submitted if Owner/Engineer choose to consider alternate systems integrator. Award will be made on the basis of the Base Bid. If an alternate systems integrator is selected, the Contract Price will be adjusted by Change Order after the Agreement has been signed.

Specification Section	System Integrator (Basis of Bid)	Name of Alternate	Deduct Amount
40 90 00	In Control, Inc.		\$

5.02 A fiber optic contractor has been selected for this project based on that firm's history and experience with Owner's current system and its involvement with Owner's ongoing fiber optic upgrades. Bidder must include the price provided by this systems integrator in Bidder's Lump Sum Price.

Bidder may propose an alternate systems integrator by indicating an alternate below, and indicating the deduction in Bidder's Lump Sum Price. Alternate fiber optic contractors may be considered by Owner and Engineer after award of the Contract. Award will be made on the basis of the Base Bid. If an alternate systems integrator is selected, the Contract Price will be adjusted by Change Order after the Agreement has been signed.

Fiber Optic Contractor (Basis of Bid)	Name of Alternate	Deduct Amount
Collins Electrical Construction Co.		\$

5.03 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Lump Sum Bid Price for Base Bid (Wellhouse 16)	\$ 1,555,000
Utility Company Allowance	\$20,000.00
Access Control System Allowance	\$20,000.00
Alternate A (Wellhouse 8 Improvements)	\$ 215,520
Alternate B (Wellhouse 9 Improvements)	\$ 206,000

NOTE: The bid form table above is for reference only. Bidder shall complete the online Bid Form via QuestCDN vBid

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are submitted with and made a condition of this Bid:

A. Non-Collusion Affidavit (Section 00 41 10).

- B. Equal Employment Opportunity Affidavit (Section 00 41 20).
- C. Responsible Contractor Certificate with List of First-tier Subcontractors (Section 00 41 30).
~~1. Include list of Subcontractors as described in the Instructions to Bidders.~~
- D. ~~Bidder's qualifications / project experience as described in the Instructions to Bidders.~~
- E. Required Bid security in the form of Bid Bond.
- F. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids.
- G. Contractor's License No.: PB645385
- H. ~~Required Bidder Qualification Statement with supporting data.~~

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

MUNICIPAL BUILDERS INC

By: Jessica E Wegner
[Signature]

[Printed name] JESSICA E WEGNER CFO/TREASURER

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: Cody Wegner
[Signature]

[Printed name] CODY WEGNER

Title: SECRETARY

Submittal Date: 2-26-26

Address for giving notices:

7900 OLD VIKING BLVD NW

NORTHEN, MN 55303

Telephone Number: 763-421-8790

Fax Number: 763-421-1028

Contact Name and e-mail address: CODY WEGNER CODY@LMBI.COM

Bidder's License No.:

N.A.
(where applicable)

END OF SECTION 00 41 00

Resolution of Board of Directors of
Municipal Builders, Inc.
Authorizing Corporate Signatures

A meeting of the board of directors of this corporation was duly called and held on Wednesday, December 21st, 2016 at 10 o'clock a. m., at the offices of the corporation located at 17125 Roanoke St. NW Andover, MN 55304.

A quorum of the board of directors was present and at the meeting it was decided, by majority vote, that the officers of the corporation for the 2017 fiscal year and following shall be authorized to sign corporate documents as follows:

John Wegner, President—shall be authorized to sign all corporate and financial documents, as well as all documents regarding the bidding, awarding, and completion of all contract work.

Jennifer Wegner, Vice-President—shall be authorized to sign all corporate and financial documents.

Jessica Wegner, CFO/Secretary/Treasurer—shall be authorized to sign all corporate and financial documents, as well as all documents regarding the bidding, awarding, and completion of all contract work.

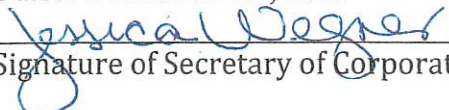
Cody Wegner, Corporate Secretary (for purposes of attesting)—shall be authorized to attest the signature of another Officer on any and all corporate/contract forms.

Therefore, it is RESOLVED, that the officers are authorized to sign the above documents until and if removed from their position or authorization by a subsequent meeting and resolution of the Board of Directors.

The officers of this corporation are hereby authorized to perform all necessary acts to carry out these resolutions.

The undersigned, Jessica Wegner, certifies that he or she is the duly elected secretary of this corporation and that the above is a true and correct copy of the resolution that was duly adopted at a meeting of the board of directors that was held in accordance with state law and the bylaws of the corporation on Wednesday, December 21st, 2016. I further certify that such resolution is now in full force and effect.

Dated: December 21st, 2016


Signature of Secretary of Corporation

Printed Name of Secretary of Corporation



**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: Municipal Builders, Inc.
Date Filed: 01/19/1993
File Number: 7R-276
Minnesota Statutes, Chapter: 302A
Home Jurisdiction: Minnesota

This certificate has been issued on: 09/11/2025



Steve Simon

Steve Simon
Secretary of State
State of Minnesota

NON-COLLUSION AFFIDAVIT

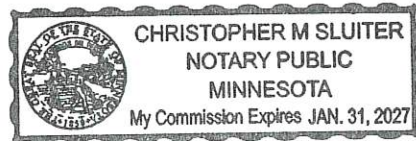
I hereby swear (or affirm) under the penalty for perjury:

- 1. That I am the Bidder (if the Bidder is an individual), a partner of the Bidder (if the Bidder is a partnership) or an officer or employee of the bidding corporation having authority to sign on its behalf (if the Bidder is a corporation);
- 2. That the attached Bid has been arrived at by the Bidder independently, and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;
- 3. That the content of the Bid has not been communicated by the Bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the Bid, and will not be communicated to any such person prior to the official opening of the Bid; and
- 4. That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed Jessica E. Wegner
JESSICA E WEGNER
CFO/TREASURER
 Firm Name MUNICIPAL BUILDERS INC

Subscribed and sworn to before me
 this 25th day of Feb, 2026.

[Signature]
 Notary Public



My Commission expires Jan 31, 2027.

Bidder's E.I. Number: 41-1745952

(Number used on Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941)

00 41 20

EQUAL EMPLOYMENT OPPORTUNITY AFFIDAVIT

Pursuant to Minn. Stat. § 181.59, Seller agrees as follows:

- a. That, in hiring of common or skilled labor for the performance of any work under this Contract, or any subcontract hereunder, no contractor, material supplier, or vendor shall, by reason of race, creed, or color, discriminate against any person or persons who are citizens of the United States who are qualified and available to perform the work to which such employment relates;
- b. That no contractor, material supplier or vendor shall, in any manner, discriminate against, or intimidate, or prevent the employment of any such persons or persons, or on being hired, prevent, or conspire to prevent, any such person or persons from the performance of work under this contract on account of race, creed or color;
- c. That any violation of this section shall be a misdemeanor; and
- d. That this contract may be canceled or terminated by the Buyer, and all money due, or to become due hereunder, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

BIDDER <u>Jessica E Wegner</u> JESSICA E WEGNER CFO/TREASURER MUNICIPAL BUILDERS INC	2-25-26 Date
SUBCONTRACTOR	Date
SUBCONTRACTOR	Date
SUBCONTRACTOR	Date

END OF SECTION 00 41 20

00 41 30

**STATE OF MINNESOTA
RESPONSIBLE CONTRACTOR CERTIFICATE**

CONTRACTOR RESPONSE

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

The term Responsible Contractor as used herein means a contractor as defined in Minn. Stat. § 16C.285, subd. 3.

The undersigned understands that any prime contractor or subcontractor that does not meet the minimum criteria in Minn. Stat. § 16C.285, subd. 3, or fails to verify that it meets those criteria is not a Responsible Contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project.

The undersigned understands that a false statement under oath verifying compliance with any of the minimum criteria shall make the undersigned, or its subcontractor that makes the false statement, ineligible to be awarded a construction project and may result in termination of a contract awarded to the undersigned or its subcontractor that submits a false statement.

CERTIFICATION

By signing this document, I certify that I am an owner or officer of the company named below, and I swear under oath that:

1. My company meets each of the Minimum Criteria to be a Responsible Contractor as defined and is in compliance with Minn. Stat. § 16C.285, subd. 3.
2. If my company is awarded a contract, I or another owner or officer will also submit certificates or verifications of compliance for any subcontractor or motor carrier of any tier as required.

MUNICIPAL BUILDERS INC

Contractor Company Name

2-26-26

Date

Jessica E Wegner

Authorized Signature of Owner or Officer

JESSICA E WEGNER

Printed Name

CFO/TREASURER

Title

**PART C-1: FIRST-TIER SUBCONTRACTOR LIST
(INITIAL LIST)**

SUBMIT WITH CONTRACTOR SOLICITATION RESPONSE

As required under Minn. Stat. § [16C.285](#), subd. 5, a prime contractor or subcontractor shall include in its certificate of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project.

NAMES OF FIRST TIER SUBCONTRACTORS (Legal name of company as registered with the Secretary of State)	Company Address
DRYDEN EXCAVATING	ANOKA, MN
AXEL OHMAN	MINNEAPOLIS, MN
CENTRAL ROOFING	MINNEAPOLIS, MN
MAJOR MECHANICAL	BROOKLYN PARK, MN
VINCO ELECTRICAL	FOREST LAKE, MN
TRAUT COMPANIES	ST. JOSEPH, MN

END OF SECTION 00 41 30



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)
Municipal Builders, Inc.

7900 Old Viking Blvd
Nowthen, MN 55303

OWNER:

(Name, legal status and address)

City of New Brighton
803 Old Hwy 8 NW
New Brighton, MN 55112-2797

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Well House 16, City Project No. 25-11; New Brighton, MN

SURETY:

(Name, legal status and principal place of business)

Western Surety Company
151 N Franklin St.
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

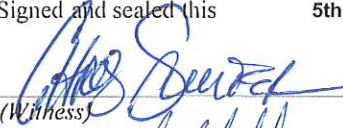
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 5th day of February, 2026


(Witness)


(Witness) Joseph Cardinal

Municipal Builders, Inc.

(Principal)

(Seal)


(Title) Jessica Wegner, CFO/Treasurer

Western Surety Company

(Surety)

(Seal)


(Title) Joshua R. Loftis, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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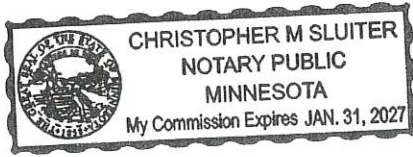
ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 25th day of Feb, in the year 2026, before me personally appeared Jessica Wegner, CFO/Treasurer of Municipal Builders, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.



[Signature] Notary Public
My Commission Expires: 1/31/27

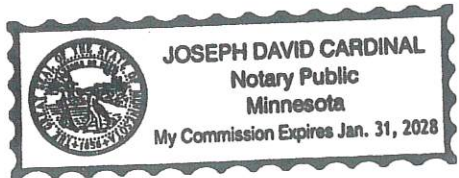
ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 5th day of February, in the year 2026, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Western Surety Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Western Surety Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.



[Signature] Joseph Cardinal, Notary Public
My Commission Expires: January 31, 2028

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

R. W. Frank, Nicole Stillings, Joshua R. Loftis, Ted Jorgensen, Sandra M. Engstrum, Melinda C. Blodgett, Brian J. Oestreich, Nathan Weaver, Michelle Morrison, Austin Muehlschegal, Joseph Cardinal, Kristine M. Becks, Ryan-Olivia E. Lundy, R. C. Bowman, C. White, Individually

of Saint Louis Park, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 5th day of June, 2025.



WESTERN SURETY COMPANY

Larry Kasten

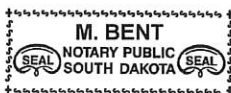
Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 5th day of June, 2025, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Laws and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 5th day of February, 2026



WESTERN SURETY COMPANY

Paula Kolsrud

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

Resolution No. 26-

State of Minnesota
County of Ramsey
City of New Brighton

**Resolution No 26- City Project 25-11, Well #16 Wellhouse Construction with Alternative Bids
WHEREAS,**

pursuant to advertisement in the *Pioneer Press* and online at <http://www.QuestCDN.com>, bids for the above mentioned improvement were received, opened, and read aloud by the City Administration at 1:00 p.m., February 26, 2026 complying with the advertisement; and

WHEREAS, the lowest bidder meeting bid specifications was found to be **Municipal Builders Inc** with a total base bid of **\$1,595,000.00** and an Alternative 2 bid of **\$206,000.00**.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of New Brighton:

1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Municipal Builders Inc in the name of the City of New Brighton for City Project 25-11, Well #16 Well Wellhouse Construction with Alternative 2 bid, Wellhouse 9 Improvements.

Adopted this 10th day of March, 2026, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider a Resolution Authorizing Staff to Pursue Livable Community Grant funds from the Metropolitan Council

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>Staff is seeking authorization to pursue one or more grants from the Livable Communities Fund through the Metropolitan Council for Policy Development and/or to complete additional Small Area Planning work within the City. The grant window opens on March 10th, and applications are due by April 15th. At the present time staff intends to pursue funding for one or more of the following projects:</p> <ol style="list-style-type: none"> 1. Zoning updates for the Downtown area recommended by the Downtown Vision Plan; 2. Zoning updates for residential and mixed-use areas identified as being needed by the City’s Housing Action Plan; 3. Completion of a small area plan for a potential city campus project on Block B as contemplated by the currently in-process Community Center Facilities Study; 4. Completion of a small area planning effort specifically focused on a master park plan for a community gathering space dedicated to music, festivals, farmers market, and other community building events. 5. Completion of a small area plan focusing on an area of Old Highway
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	<p>8 previously identified as a potential area of improvement within the City’s Comprehensive Plan.</p> <p>6. Larger comp plan updates if such are eligible under program guidelines (i.e. Further Land Use Chapter updates)</p> <p>Final targets for funding will be based on grant program criteria, and maximizing the likelihood of securing funding. Requests for either small area planning grants or policy development grants can be up to \$100,000 per grant this year.</p>
--	---

Recommendations:	Approval of the provided resolution authorizing staff to pursue grant funding for further planning work.
-------------------------	--

Applicable Deadlines:	Staff must have authorization from Council to pursue these funds. The last opportunity to provide authorization would be April 14th.
------------------------------	--

Community Impact:	These planning funds, if secured, could have lasting impacts on different areas of the communtiy.
--------------------------	---

Legislative History:	The City has successfully utilized these grant programs in the past for crafting our Accessory Dwelling Unit regulations, and for the Housing Action Plan efforts that are still in process. Staff intends to continue this success with further projects.
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Strategic Priority:	<p><u>Financial Sustainability</u></p> <p><u>Economic Development</u></p> <p><u>City Assets</u></p> <p><u>Community Engagement & Belonging</u></p>
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Fiscal Impact:	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Financial Consideration?</td> <td><u>No (projects, if approved, would be grant funded</u></td> </tr> <tr> <td>Revenue/Expenditure Amount:</td> <td></td> </tr> <tr> <td>Financing Source:</td> <td>Grant dollars</td> </tr> <tr> <td>Notes:</td> <td></td> </tr> </table>	Financial Consideration?	<u>No (projects, if approved, would be grant funded</u>	Revenue/Expenditure Amount:		Financing Source:	Grant dollars	Notes:	
Financial Consideration?	<u>No (projects, if approved, would be grant funded</u>								
Revenue/Expenditure Amount:									
Financing Source:	Grant dollars								
Notes:									

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Attachments:	1.	Resolution Authorizing LCA Grant Submittals
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RESOLUTION _____
CITY COUNCIL
CITY OF NEW BRIGHTON

AUTHORIZING APPLICATIONS FOR THE LIVABLE COMMUNITIES GRANT PROGRAM

WHEREAS the City of New Brighton is a participant in the Livable Communities Act’s Local Housing Incentives Account Program for 2026 as determined by the Metropolitan Council, and is eligible to make an application and apply for funds under the Livable Communities program guidelines; and

WHEREAS the City has identified multiple projects within the City that meet the Livable Communities program purposes and criteria which are consistent with and promote the purposes of the Metropolitan Livable Communities Act and the policies of the Metropolitan Council’s adopted metropolitan development guide; and

WHEREAS the City has the institutional, managerial and financial capability to ensure adequate project administration; and

WHEREAS the City certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS the City finds that the projects will not occur through private or other public investment within the reasonably foreseeable future without Livable Communities grant funding; and

WHEREAS the City represents that it has undertaken reasonable and good faith efforts to procure funding for the activities for which Livable Communities funding is sought but was not able to find or secure from other sources funding that is necessary for project completion and states that this representation is based on the following reasons and supporting facts:

- a. There are no other available funding sources that have been identified to fund the policy implementation tasks for which these funds are sought.
- b. There are no other available funding sources immediately available to take advantage of existing support for the changes being considered.

BE IT FURTHER RESOLVED that, the City Council of the City of New Brighton hereby directs staff to examine the specific criteria for small area and policy development grants, and to seek funding for the planning activities deemed to have the greatest chances of receiving funding. Potential projects should be directly linked to on-going efforts in the community including but not limited to:

- a. Zoning updates for the Downtown area recommended by the Downtown Vision Plan;
- b. Zoning updates for residential and mixed-use areas identified as being needed by the City’s Housing Action Plan;

- c. Completion of a small area plan for a potential city campus project on Block B as contemplated by the currently in-process Community Center Facilities Study;
- d. Completion of a small area planning effort specifically focused on a master park plan for a community gathering space dedicated to music, festivals, farmers market, and other community building events.
- e. Completion of a small area plan focusing on an area of Old Highway 8 previously identified as a potential area of improvement within the City’s Comprehensive Plan.
- f. Larger comp plan updates if such are eligible under program guidelines (i.e. Further Land Use Chapter updates)

BE IT FURTHER RESOLVED that, the City Council of the City of New Brighton hereby authorizes staff to submit an application for policy development funding up to but not exceeding \$100,000, and to submit an application for a small area planning grant up to but not exceeding \$100,000; and if the City is awarded Livable Communities grant monies for one or both projects, the City will be the grantee and agrees to act as legal sponsor to administer and be responsible for grant funds expended for the project contained in the submitted grant applications.

ADOPTED this 10th day of March, 2026 by the New Brighton City Council with a vote of ___ ayes and ___ nays.

Kari Niedfeldt-Thomas, Mayor

Devin Massopust, City Manager

ATTEST:

Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Annual Fee and Renewal of Agreement for Recreational Software, CivicRec

Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>CivicRec has been the recreational software system used by the Parks and Recreation Department since 2021. This tool performs POS, facilities scheduling, memberships, program registration and billing functions.</p> <p>CivicRec provided notice that in this renewal the 2026 fees are unchanged, but there may be a higher increase in future years.</p>
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Recommendations:	Staff recommends the approval of annual purchase and renewal of agreement for recreational software, CivicRec.
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Applicable Deadlines:	
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Community Impact:	Recreation software is crucial to the day to day operations of the Parks and Recreation Department. CivicRec has filled this need since 2021. It is used as a point of sale software at NBCC and Brightwood Hills, to schedule facilities for internal and external uses, it allows program participants to
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	register for their favorite Parks and Recreation programs on-line from the convenience of their own home and it helps to market programs and facilities.
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Legislative History:	<p>December 9, 2025 - Council Approved the 2026 Annual Budget that included the annual subscription fees for CivicRec</p> <p>November 24, 2020 - Council Approved the Purchase of Recreational Software System fro CivicRec</p> <p>September 13, 2016 - Council Approved the Purchase of Recreational Software System from Maximum Solutions</p> <p>January 14, 2003 - Council Approved the Purchase of Recreational Software System from Class Software Solutions</p>
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Strategic Priority:	<u>Community Engagement & Belonging</u>
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Fiscal Impact:	Financial Consideration?	No	Yes
	Revenue/Expenditure Amount:	\$32,403.07	
	Financing Source:	<u>Budgeted</u>	
	Notes:		

Attachments:	<table border="1"> <tr> <td style="width: 10%;">1.</td> <td>CivicRec Annual Update</td> </tr> </table>	1.	CivicRec Annual Update
1.	CivicRec Annual Update		



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-111829-1

Date:

11/7/2025 9:45 AM

Customer:

NEW BRIGHTON CITY,
MINNESOTA

QTY	DESCRIPTION	
1.00	CP Pay Annual Fee	
1.00	Recreation Management Annual Fee	
1.00	Year 1 Annual Fee Discount	
Annual Recurring Services - Initial Term		USD 32,403.07
Annual Recurring Services - (Subject to Uplift)		USD 37,121.97

1. This renewal Statement of Work ("SOW") is between City of New Brighton, MN ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 1/9/2026 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 3% each Renewal Term.

4. Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

5. Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-111829-1

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

2/23/2026

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



Agenda Section:	Council Business
Meeting Date:	March 10, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Authorizing Staff to Enter into an Agreement with Northland Securities, Inc. to Conduct a Utility Rate Study and Rate Structure Review.

Action Requested: <u>Motion & Discussion</u>
Form of Action: <u>Contract/Agreement</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>Staff are seeking authorization for the Finance Director to enter into an agreement with Northland Securities, Inc. (Northland) to conduct a utility rate study and rate structure review.</p> <p>Staff are also seeking feedback from Council regarding any questions or requests they may want the Project Management Team to consider.</p> <p>The City has been internally conducting annual 20-year utility rate analyses for many years. Staff find it important to consult with an outside firm to review the work already being done, but to also conduct a rate structure review in response to several questions and requests that arose during the 2026 utility rate discussions with Council.</p> <p>The project will include a long-term financial model based on 2 years of historic data, comparison to other cities, and proposed changes to the City's current rate structure for the Water, Sewer and Stormwater Funds. The project is intended to be completed in time to inform 2027 utility rate decisions.</p>
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	The City received proposals from two respected public finance firms based in Minnesota. Staff have selected Northland based on cost, proposed process, and recommendations from peer municipal finance professionals.
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Recommendations:	Authorize staff to enter into an agreement with Northland to conduct a utility rate study and rate structure review.
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Applicable Deadlines:	N/A
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Community Impact:	The results of this project will affect the rates charged to community members on future utility bills. Sound financial management ensures the City's ability to continue funding the programs and services the community relies on.
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Legislative History:	N/A
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Strategic Priority:	<u>Financial Sustainability</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$28,200
	Financing Source:	<u>Other</u> - Fund Reserves
	Notes:	The cost will be split between the Water, Sewer and Stormwater Utility Funds

Attachments:	1.	Northland Proposal
	2.	Presentation Slides



Proposal for Utility Rate Study (Rate Structure Review) for the City of New Brighton, Minnesota

February 27, 2026



The Public Finance Group of Northland Securities, Inc.
Assigned Person: Tammy Omdal, Managing Director
150 South 5th Street, Suite 3300, Minneapolis, MN 55402
Direct: (612) 851-4964 | Main: (800) 851-2920
Email for Tammy Omdal: tomdal@northlandsecurities.com
www.northlandsecurities.com/public-finance
Member FINRA and SIPC | Registered with SEC and MSRB

Contents

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- 2. Description of Project Team..... 1
- 3. Detailed Work Plan and Schedule 2
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- 5. Project Cost Proposal..... 6
- 6. Example of Service to Minnesota Cities 7
- Appendix A: Resumes..... 9



February 27, 2026

Gina Foschi, Finance Director
City of New Brighton, Minnesota
Via Email: gina.foschi@newbrightonmn.gov

RE: Request for Professional Services for Utility Rate Study

Dear Gina:

Northland Securities, Inc. (“Northland”) is pleased to provide this proposal to provide service to the City of New Brighton (the “City”) for a Utility Rate Study (Rate Structure Review), inclusive of the City’s water, sanitary sewer, and stormwater services funds (the “Funds”). As requested by the City, our proposal is inclusive of Northland reviewing the City’s internal long-term finance plan (20-year cash flow projections) for the Funds. Northland will rely on the City’s planning documents and assumptions within, specifically the City prepared revenue targets.

Northland is experienced in how to compile, analyze, and present information the City needs to make strategic, long-term utility fee policy decisions regarding the charging of fees for utility services (the “Project”). While the Project will provide information to inform decisions in the current year, the implications of those decisions will be seen in the years to come. The Plan we will develop, working closely with the City, will contain thorough and understandable information to assist the City in making policy decisions about operations, capital planning, reserves, sustainability considerations, and long-term debt planning all within the City’s desired framework for fair and equitable utility rates.

What distinguishes Northland from other firms is how we provide service to our clients. Our proposal reflects the Northland difference.

- **Philosophy.** Northland approaches each project with the highest standard of excellence. We constantly strive to provide a level of service that exceeds expectations. We find that being a public finance team within a larger financial firm that is an active participant in the financial market makes us better equipped to provide advisory services and to understand financing structures and long-range plans to achieve favorable outcomes for our clients.
- **Reputation.** While we believe that our philosophy is right for the City, we recognize that lived experience speaks volumes. The examples of previous client service in this proposal will demonstrate how Northland puts values into action. We encourage you to contact our clients to verify that our work lives up to the qualities described in our proposal.
- **Integrity.** Finally, and most importantly, the Northland difference is the people. We believe that the high calibers of the professionals that work with the City exemplify Northland’s values, and that the City will benefit from our collective knowledge and expertise. We provide the resources needed for an effective staff/consultant team.

Thank you for the opportunity to submit our proposal. Please contact me directly with any questions about our proposal. I can be reached by phone at (612)851-4964 or by email at tomdal@northlandsecurities.com.

Sincerely,
Northland Securities, Inc.

A handwritten signature in black ink that reads 'Tammy Omdal'.

Tammy Omdal
Managing Director

1. Firm Qualifications and Minnesota Municipal Experience

Northland Securities, Inc. (“Northland”) was founded in 2002. Northland provides a full range of financial services. The firm currently employs over 200 people. The firm is a leading underwriter of tax-exempt bonds in the Midwest and is recognized for its market research and specialization in finance and capital market access for corporate, government, and non-profit clients. Headquartered in Minneapolis, Minnesota, Northland has offices in Colorado, Iowa, Kansas, Nebraska, Ohio, and Wisconsin. Northland also has personnel in Illinois and Missouri.

Northland’s service is grounded in significant experience in meeting a broad-range of public finance needs of cities and other unit of governments, including financial planning, debt issuance, economic and redevelopment planning, among other services. Northland has provided public finance services to more than 200 Minnesota cities, according to our records. Our team of professionals is committed to providing financial services that yield outstanding results for our clients. Our commitment is to deliver innovative financial services with integrity, insight, technical competence, and a dedication to achieving the goals of our clients.

Northland is a member of Financial Industry Regulatory Authority (FINRA) and Securities Investor Protection Corporation (SIPC) and is registered with the Security and Exchange Commission (SEC) as a municipal advisor and the Municipal Securities Rulemaking Board (MSRB).

2. Description of Project Team

Northland team members to serve the City include staff that have a history of providing financial services to cities throughout Minnesota. The strength of Northland is built on the knowledge and expertise of our professionals. Our team is committed to providing services with excellence and a dedication to achieving your goals. The professional experience of our staff, the techniques and methodologies they apply to each situation, and our reputation are just a few of the reasons we believe Northland is well-suited to serve the City. The team to serve the City is comprised of senior advisors with broad experience and expertise, including specific to the services requested by New Brighton.

Tammy Omdal, Managing Director, will serve as the lead advisor and day-to-day relationship manager for the City, working as a team with Jessica Green, Managing Director. Tammy will serve as the primary contact to the City and will perform and/or coordinate all of Northland’s activities and resources as they relate to the City. Tammy joined Northland in 2011, she focuses on public financial services to local governments, including cities, counties, and other authorities through Minnesota. Her past work experience, prior to joining Northland, includes working for local governments in Minnesota.

Jessica Green, Managing Director, will serve as Tammy’s co-lead advisor and co-day-to-day relationship manager for the City. This will ensure that the City always has an advisor knowledgeable about current projects and service to the City available at all times and on short notice. Jessica has been with Northland since 2014.

Tammy and Jessica have direct experience in working on similar financial plans and modeling for other cities. They have a proven track record of making complex financial issues understandable and building consensus among diverse interests. They have an approachable style, ensuring that City staff, elected officials and other project participants feel confident and informed every step of the way. We encourage you to contact references to learn more about the Northland approach to financial planning services. In addition to the two lead team members to serve the City, there will be other Northland team members and resources of the firm supporting Tammy and Jessica in service to the City. **Appendix A** includes resumes for Tammy and Jessica.

3. Detailed Work Plan and Schedule

▶ A. Work Plan

We propose for the study to be completed by August 31, 2026 with the proposed new rate structure to be developed to be ready for implementation taking effect January 1, 2027 for the respective Funds.

Working with the City, Northland will adjust the Scope of Work as needed, to meet the City's needs all pursuant to the RFP.

Northland proposes the following tasks as part of the Scope of Work:

■ ■ Task 1 - Project Management Team (PMT) Kick-Off Meeting

This meeting will lay the foundation for the rest of the process. Northland will use this meeting to:

- Review the proposed Scope of Work to meet the City's needs. In particular, we want to confirm our understanding of the information, desired outcomes, and deliverables to the City.
- Discuss data needed to undertake the analysis and responsibilities for collecting this data.
- Review desired contents of study report, the Plan, and other material the City desires to receive from the Project. This step helps to ensure that Northland's work provides the information desired by the City.
- Confirm expectations for involvement of City staff and other City consultants.
- Establish framework for project communications.
- Set calendar for PMT and City Council meetings for the Project.

■ ■ Task 2 - Data Collection and Review

Northland will work with City staff to assemble the data needed to complete the study. Northland will provide a list of documents and information that we will request from the City. Northland will request individual customer (account level) data from the City, including historical water volume and sewer volume billed, among other fees charged.

■ ■ Task 3 - Evaluation and Comparison to Other Cities

Northland will seek a list of cities that the City would prefer to compare itself against. We will identify and create a profile of these comparable cities to the City with respect to utility fees.

■ ■ Task 4 - Model Preparation

The Model will be customized to meet the City's needs consistent with the Scope of Work. Northland proposes to use two years of "base" data from City financial records as the foundation for projections. The Model shall include the City's water fund, sanitary sewer fund, and stormwater services fund. The Model shall provide for a ten-year planning period. The following, for example, will be built into the Model:

- Future growth assumptions and impact of development and redevelopment for housing units and commercial property.
- Utility customer data by classification, including for example, for residential, commercial, and other types of classified property.
- Changes in operations and services (i.e., additional staff and other costs) identified by the City for the Funds.
- Timing and cost of planned capital improvements and planned sources of revenue, including any projected special assessment revenue, and impact on operating costs.
- Structure of any new potential debt for capital improvements to be paid from revenue from the Funds, and ability to test different assumptions.

- Pro forma for each Fund to be modeled. The pro forma will include detailed information on revenue and expenditures, and assets and liabilities.
- Projected utility fees based on new structure and utility volume/activity/residential equivalent unit amounts.

■ ■ Task 5 - Data Input and Assumption Development

This task involves the analysis and input of historical data and assumption development (input of assumption factors) for projecting future revenue and expenses, and assets and liabilities. Northland will prepare the Model using assumptions and estimates from the City's 20-year cash flow projections. The Model will be presented to City staff for review and modified based on findings of the Utility study, or as assumptions change. Assumption development will include a review of the City's cash flow projections and evaluation of projected revenues within the Model based upon different fee structures, with focus on water conservation, among other factors.

■ ■ Task 6 - Test Assumptions and Finalize Model

This task focuses on ensuring the Model is functioning properly and the results are accurate and reflect objectives for ending unrestricted net position (reserves) for the Funds, among other objectives and factors as may be identified by the City. The evaluation will consider not only the effect of assumptions on ending net position of the Funds, but also projected ending cash positions and cost impact to utility customers of proposed fees. Utility customer impacts will be calculated and detailed in the Model and written report.

■ ■ Task 7 - PMT Meeting to Review Assumptions and Preliminary Plan

Northland will meet with the PMT to review work to date with a focus on the utility rate structure. Guidance from the PMT will be used to shape revised analysis and assumptions in the Model to test different scenarios with a focus on written report and presentation development. Northland shall present observations and comments on the City's projected ending net position of the Funds, among other items.

■ ■ Task 8 - Draft Reports, Presentation, and Implementation Roadmap

Northland will prepare initial draft of the executive summary, detailed technical report, presentation for City Council, and implementation roadmap. The technical report will include text, summary graphs, and appendices with full projections and assumptions.

The technical report is proposed to include the following sections and type of information, all consistent with the analysis to be completed by Northland and input from the City's 20-year cash flow projection report:

- Executive Summary (Introduction and Summary)
- Study Approach
- Revenue Sufficiency and Rate Calculation based on Proposed Structure
- Tables and charts providing information including, for example, projected utility rates, and projected annual ending cash balances by identified purposes
- General background on the City operations and services impacting the assumptions in the report
- Capital improvement plan, including proposed source and use of funds
- Projected bond issuance and debt service
- Detailed finance plan (pro forma) for each Fund, including revenue and expenditures, and assets and liabilities
- Appendices with full projections and assumptions, comparison to other cities, and implementation roadmap.

■ ■ Task 9 - PMT Meeting to Review Draft Report and Presentation

Northland will meet with the PMT to review the draft report and the presentation. Based on feedback from PMT, Northland will update the draft reports and presentation as needed as part of Task 10.

■ ■ Task 10 - Update Draft Report and Presentation Based on PMT Feedback

Based on feedback from the PMT Northland will finalize the draft reports and presentation slide deck and submit to the PMT for further review and comment. Any additional comments/feedback from the PMT after submission will be incorporated into the Model and the draft reports.

■ ■ Task 11 - PMT Meeting to Review Updated Draft Report and Presentation

Northland will meet with the PMT to review feedback from the Council workshop and to confirm City staff direction on changes to the Plan and draft reports.

■ ■ Task 12 - Updates to Draft Report and Presentation based on Council Feedback

Based on feedback from the Council workshop and direction from City staff, Northland will continue to refine the Plan and draft reports, and assumptions within the Model and update the draft reports and presentation.

■ ■ Task 13 - Finalize Report and Presentation and Submit to PMT

Northland will finalize documents after receipt of final feedback from PMT.

■ ■ Task 14 - Deliverables to PMT

Northland will deliver the following pursuant to the City's RFP:

- Executive Summary
- Detailed Technical Report
- Ten-Year Financial Model (Excel based, fully unlocked with documentation)
- Council Presentation Materials

■ ■ Task 15 - Training on Use of Financial Model

Northland will meet with PMT to explain the functionality and use of the Model and answer questions.

► Schedule for Workplan

The schedule for work plan is shown in **Table A** below and provides for deliverables by August 31, 2026. Northland will work with the City to confirm a scheduled for the Project that meets the City's needs and availability.

Table A
Proposed Schedule for the Project

	Scope of Services	Start Date	End Date	Number of Days
1	Project Management Team (PMT) Kick-Off Meeting	3/20/2026	3/20/2026	1
2	Data Collection and Review	3/23/2026	4/7/2026	15
3	Evaluation and Comparison to Other Cities	4/7/2026	4/14/2026	7
4	Model preparation	4/7/2026	5/7/2026	30
5	Data Input and Assumption Development	5/8/2026	5/16/2026	9
6	Test Assumptions and Finalize Model	5/19/2026	5/29/2026	10
7	PMT Meeting to Review Assumptions and Preliminary Plan	6/3/2026	6/3/2026	1
8	Draft Report and Presentation Development	6/4/2026	6/12/2026	8
9	PMT Meeting to Review Draft Report and Presentation	6/18/2026	6/18/2026	1
10	Update Draft Report and Presentation Based on PMT Feedback	6/19/2026	6/30/2026	11
11	PMT Meeting to Review Updated Draft Report and Presentation	7/7/2026	7/7/2026	1
12	Updates to Draft Reports and Presentation based on PMT Feedback	7/8/2026	7/13/2026	13
13	Finalize Report and Presentation and Submit to PMT	7/14/2026	7/20/2026	5
14	Deliverables to PMT	7/27/2026	7/27/2026	1
15	Training on Use of Financial Model	8/2/2026	8/2/2026	1

4. Technical Approach to Planning

► Overview

Northland's proposal has been prepared in response to our understanding of the City's request for service. The budget and capital improvement funding analysis, rate study, and financial management model to be performed and provided by Northland will include the water, sanitary sewer, and stormwater funds (the "Funds"). Northland understands that the Project is broadly about the City's ability to make informed strategic, long-term policy decisions for the Funds, including water conservation, among other council identified items.

The Plan and financial planning model (the "Model") will contain thorough and understandable information to assist the City in its planning for policy decisions about future utility rates, and decisions regarding potential use of debt to finance capital improvements.

The Model created by Northland is designed specifically as a tool for ongoing financial management. Among the key features of the Model are:

- **Updatable.** The framework of the Model can be changed to shift into a new fiscal year.
- **Consolidated inputs.** All inputs occur in just a handful of sheets. You do not need to hunt through the Model to change key assumptions or add new data.
- **Relevant information.** The tables in the Model are designed to reflect the City's financial reporting. This allows a clearer and stronger connection between projections and the actual reporting of the City's financial results in its audited financial statements.

- ▶ **Simplified evaluation.** The Model presents important decision-making information in both charts and tables. The charts and tables allow for you to see how assumption change financial condition and impact example utility customers, among other items.
- ▶ **Improvements planning.** Funding future capital improvements has implications for utility rates and charges. The Model allows the City to look beyond the simple mix of cash and debt. A debt service schedule is attached to each future project when applicable. Rather than rely on a simple annual payment calculated by a spreadsheet function, the Model shows projected principal and interest expense and sources of funding. The structure of each bond issue can be adjusted to tailor the results, including desired results for debt service levies and utility rates, among other sources of revenue.

▶ **Role of City Staff**

Northland’s process is designed to make City staff a meaningful part of the process without creating substantial demands to support our work. Primary City staff responsibilities are to 1) compile background data in City records, including obtaining data from the City’s utility billing system; 2) identify City staff to comprise the Project Management Team (the “PMT”) and coordination of involvement by City staff; and 3) provide periodic guidance to Northland during the study process.

5. Project Cost Proposal

Northland’s proposed compensation, the Project Cost, is outlined in **Table B** below. We will work with the City to adjust the Project Cost to meet the City’s needs, including potential adjustments to the number of meetings, for example. Northland will bill the City monthly for services performed.

Table B
Proposed Compensation for the Project (Project Cost)

Scope of Work - Tasks	Estimated Hours	Total
1 Project Management Team (PMT) Kick-Off Meeting	2	\$600
2 Data Collection and Review	8	\$2,400
3 Evaluation and Comparison to Other Cities	4	\$1,200
4 Model preparation	16	\$4,800
5 Data Input and Assumption Development for Modified Rate Structure	16	\$4,800
6 Test Assumptions and Finalize Model	8	\$2,400
7 PMT Meeting to Review Assumptions and Preliminary Plan	2	\$600
8 Draft Report and Presentation Development	8	\$2,400
9 PMT Meeting to Review Draft Report and Presentation	2	\$600
10 Update Draft Report and Presentation Based on PMT Feedback	8	\$2,400
11 PMT Meeting to Review Updated Draft Report and Presentation	2	\$600
12 Updates to Draft Reports and Presentation based on PMT Feedback	8	\$2,400
13 Finalize Report and Presentation and Submit to PMT	6	\$1,800
14 Deliverables to PMT	2	\$600
15 Training on Use of Financial Model	2	\$600
Total Project Cost (Fixed Fee)	94	\$28,200

6. Example of Service to Minnesota Cities

We believe the example of our service to other Minnesota cities included below will provide you with helpful insights on Northland's performance and expertise working on utility rate studies similar to the request for service for the City of New Brighton. We would be happy to provide examples of Northland's work product for these cities at your request.

▶ City of Lakeville, MN

Julie Stahl
Finance Director
Tel: (952) 985-4481
Email: jstahl@lakevillemn.gov

Northland developed a comprehensive long-term financial plan for Lakeville's governmental funds and enterprise funds. The plan included projection of future tax levies, net tax capacity, and tax rate for the city, and future utility rates, among other information. The scope of services included development of a financial planning model for delivery to Lakeville. Northland has continued to assist Lakeville with updates to the financial planning models.

▶ City of Hastings, MN

Chris Eitemiller
Finance Manager
Tel: (651) 480-2347
Email: CEitemiller@hastingsmn.gov

Northland developed a comprehensive long-term financial plan for its enterprise funds. The scope of services included development of a financial planning model for delivery to Hastings. At the request of Hastings, Northland has continued to assist Hastings with updates to the long-term financial plan for the enterprise funds, including development of multiple planning scenarios for the financing of multiple water treatment facilities and calculation of customer utility rate increases.

▶ City of Monticello, MN

Sarah Rathlisberger
Finance Director
Tel: (763) 271-3201
Email: srathlisberger@ci.monitcello.mn.us

Northland developed a comprehensive long-term financial plan for Monticello's governmental funds and enterprise funds. The plan included projection of future tax levies, net tax capacity, and tax rate for the city, and future utility rates, among other information. The scope of services included development of a financial planning model for delivery to Monticello. Northland completed the study and developed a report that met the requirements of the Community Energy Transition Grant & Industrial Capacity received by Monticello.

▶ City of Carver, MN

Lynn Tschudi
Finance Director
Tel: (612) 448-8744
Email: Lynn.Tschudi@cityofcarver.com

Northland developed a comprehensive long-term financial plan for Carver's governmental funds and enterprise funds. The plan included projection of future tax levies, net tax capacity, and tax rate for the city, and future utility rates, among other information. The scope of services included development of a financial planning model for delivery to Carver. Northland has completed updates to the plan annually at the request of Carver.

▶ **City of Shorewood, MN**

Jeanne Schmuck
Finance Director
Tel: (952) 960-7903
Email: jschmuck@shorewoodmn.gov

Northland developed a comprehensive long-term financial plan for Shorewood's governmental funds and enterprise funds. The plan included projection of future tax levies, net tax capacity, and tax rate for the city, and future utility rates, among other information. The scope of services included development of a financial planning model for delivery to Shorewood.

▶ **City of Prior Lake, MN**

Nicole Klekner
Finance Director
Tel: (952) 447-9847
Email: nklekner@cityofpriorlake.com

Northland developed a comprehensive long-term financial plan for Prior Lake's governmental funds and enterprise funds. The scope of services included development of a financial planning model for delivery to Prior Lake. Northland has continued to assist Prior Lake with updates to the financial planning models.

▶ **City of Corcoran, MN**

Jay Tobin
City Administrator
Tel: (763) 400-7030
Email: jtobin@corcoranmn.gov

Northland developed a comprehensive long-term financial plan for Corcoran's governmental funds and enterprise funds. The scope of services included development of a financial planning model and delivery of written report and presentation. Northland has continued to assist Corcoran with annual updates to the plan.

▶ **City of Spring Lake Park, MN**

Daniel Buchholtz
City Administrator
Tel: (763) 792-7211
Email: dbuchholtz@slpmn.org

Northland developed a comprehensive long-term financial plan for Spring Lake Park's enterprise funds, including utility rate study. The scope of services included development of a financial planning model for delivery to Spring Lake Park.

Appendix A

Resumes of Northland Staff to Serve City of New Brighton



Tammy Omdal

Managing Director
612.851.4964
tomdal@northlandsecurities.com

► Experience

Tammy Omdal is a Managing Director for Northland Securities joining the firm in 2011. Tammy has worked in public and private financial management for more than 25 years. She provides Northland clients with extensive experience in economic development finance, debt issuance and management, and financial planning.

Prior to joining Northland, Tammy served as the Deputy City Manager and Chief Financial Officer for the City of Burnsville, MN. Tammy's position and experience at Burnsville allowed her to effectively bring together the various aspects needed for successful development and redevelopment projects. As head of both the Community Development and Finance Department she led creative use of economic development finance tools and strategic capital financing.

Tammy has experience working on complex economic development, housing, and redevelopment projects, including financial evaluations of pro forma, financing of projects, and application of financial assistance tools provided by statute or the securing of special legislation to assist a project. She understands how to communicate complex financial information in an easy to understand manner to help inform decision-making.

Tammy's past work experience allows her to assist clients with creating long-term financial management plans for cities, counties, and authorities. As Financial Management and Budget Director for the City of Minneapolis, MN, she created successful financial work-out plans for financially strained funds and operations resulting in long-term financial stability for Minneapolis. She understands the importance of sound financial management planning for a community and works with her clients to achieve their goals and objectives.

► Education

Bachelor's Degree in Business from the University of Minnesota, Carlson School of Management, with an emphasis in Finance

► Licenses / Designations / Organizations

Licenses: Series 7 - General Securities Representative, Series 63 – Uniform Securities State Law, and Series 50 – Municipal Advisor

Minnesota Institute of Public Finance, Board of Directors (2013-2017)

Minnesota Government Finance Officers Association, Member (1993-Present)

Urban Land Institute, Member (2011-Present)

Economic Development Association of Minnesota (2012-Present)



Jessica Green

Managing Director
612.851.5930
jgreen@northlandsecurities.com

► Experience

Jessica is a Managing Director of Public Finance with Northland Securities. With experience in municipal finance, community and economic development, and commercial banking, Jessica is able to assist Minnesota cities and counties with all aspects of their project planning and financing needs. Prior to joining Northland, Jessica served as Finance Director and Interim City Administrator for the City of Big Lake. Jessica also served as the staff lead for the City of Minneapolis on financial assistance programs to secure various types of financing for Minneapolis-based businesses and the development and implementation of business assistance tools.

Jessica has a proven track record of making complex financial issues understandable and building consensus among diverse interests. She prides herself on an approachable style, ensuring that staff, elected officials and other project participants feel confident and informed every step of the way. Jessica's areas of expertise include: debt issuance and management, financial planning and management, economic development, redevelopment, and housing.

► Education


Bachelor of Science in Finance, St. Cloud State University.

► Professional Licenses / Designations / Organizations

Licenses: Series 7 – General Securities Representative; Series 63 – Uniform Securities State Law; and Series 50 – Municipal Advisor

Member Minnesota Chapter of Government Finance Officers Association (2012-Present)

Member Economic Development Association of Minnesota (2014-Present)



Consider Authorizing Staff to Enter into an Agreement with Northland Securities, Inc. to Conduct a Utility Rate Study and Rate Structure Review

3/10/2026

Gina Foschi, Finance Director



Project Overview

Utility Rate Study

- Review of the City's current process and 20-year cash flow projections for the Water, Sewer and Stormwater Utility Funds
- Prepare a customized long-term planning model
- Provide recommendations based on industry best practices

Utility Rate Structure Review

- Review of the City's current rate structure as it relates to long-term revenue needs
- Comparison to other cities
- Consideration for conservation efforts and equity across the community, among other factors
- Evaluate the proposed rates' impact on utility customers
- Provide a technical report, presentation to Council, and an implementation roadmap

Proposed Timeline: March – August

Proposed Cost: \$28,200

Firm Selection - Northland Securities, Inc. (Northland)

The Firm

- Founded in 2002 with over 200 employees currently
- Provide a full-range of public financial services to more than 200 Minnesota cities, including financial planning, debt issuance, and economic and redevelopment planning

The Project Team



Tammy Omdal

Managing Director

Tammy joined the firm in 2011 and has worked in public and private financial management for more than 25 years.

Tammy previously served as the Deputy City Manager and Chief Financial Officer for the City of Burnsville, and as Financial Management and Budget Director for the City of Minneapolis.



Jessica Green

Managing Director

Jessica joined the firm in 2014 and has a proven track record of making complex financial issues understandable and building consensus among diverse interests.

Tammy previously served as Finance Director and Interim City Administrator for the City of Big Lake.

Feedback from Council

Recap of Previous Discussion Points:

- Promoting conservation efforts through the rate structure
- Review the number of customers at or below our current flat fee minimum charge for water and sewer
- Evaluate the equity of our current flat fees, which equate to a minimum of 8,000 gallons
- Identify any correlations between the makeup of households (# of bathrooms) and alternative rate structures
- Consideration of apartment properties being charged the higher commercial rates and how that impacts apartment residents
- Stormwater: Evaluation of our current utility charge methodology for the different property classes
- Comparison with other Cities

Does Council have any additional questions or requests for the Project Management Team to consider?



Questions?

Gina Foschi
Finance Director
Gina.Foschi@newbrightonmn.gov