



**New Brighton City Council
Business Meeting Agenda
New Brighton City Hall | Council Chambers
803 Old Highway 8 NW, New Brighton, MN 55112
6:30 PM February 24, 2026**

Members of the City Council will attend the meeting in person unless eligible to attend remotely per MN Stat. 13D.02

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit [NBMN.info/View-A-Meeting](https://nbnm.info/View-A-Meeting)
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530



I. Call to Order and Roll Call

- ___ Mayor Kari Niedfeldt-Thomas
- ___ Councilmember Graeme Allen
- ___ Councilmember Emily Dunsworth
- ___ Councilmember Jeanne Vint Frischman
- ___ Councilmember Jason Steffenhagen

II. Pledge of Allegiance

III. Public Comment Forum

IV. Approval of Agenda

V. Special Order of Business

1. Proclamation Naming Dawn Mehsikomer as City Ambassador

VI. Consent Agenda

1. Consider Approval of Payments

2. Consider Approval of City Council Minutes
 - a. 2026.02.10 CC Minutes
 - b. 2026.02.10 CCWS Minutes
3. Accept Receipt of Commission Minutes
4. Consider Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments and Setting Public Hearing Date for Assessment Hearing on City Project 24-1, 2024 Street Rehabilitation
5. Consider Application for Solicitor License for Sunburn Construction DBA Everlight Solar.
6. Consider Authorization to Replace (11) Motorola APX2500 Portable Radios
7. Consider Authorization to Respond to Office of Justice Programs (OJP) Crisis Response Grants RFP
8. Resolution Supporting Rice Creek Watershed Districts Jones Lake Bonding Lobbyist
9. Consider Resolution Amending the 2025 Budget
10. Resolution Requesting an Advance from the Municipal State Aid Street Fund for Calendar Year 2026.

VII. Public Hearings

1. Hold a public hearing on a Preliminary and Final Plat entitled Lakeside North Addition for a subdivision of land at 1200 Foss Road.

VIII. Council Business

IX. Commission Liason Reports, Announcements, and Updates

City Manager Devin Massopust
Councilmember Graeme Allen
Councilmember Emily Dunsworth
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen
Mayor Kari Niedfeldt-Thomas

X. Adjournment

Proclamation

WHEREAS *Dawn Mehsikomer began her career with the City of New Brighton Parks & Recreation Department in 2005 as a part-time Guest Services Receptionist, and through her dedication and exceptional service, advanced into her current role as Membership Clerk; and*

WHEREAS *over the past 20 years, Dawn has made countless personal connections with members of our community, becoming a familiar and welcoming presence at the New Brighton Community Center (NBCC); and*

WHEREAS *Dawn greeted countless numbers of children with high-fives on their visits to the Eagles Nest; and*

WHEREAS *Dawn contributed to the health and wellbeing of other City team members by performing dog sitting duties to allow vacations to occur; and*

WHEREAS *Dawn assisted in processing more than \$5.4 million dollars in membership revenues during her Parks and Recreation career; and*

WHEREAS *Dawn has played a key role in overseeing NBCC memberships and health insurance fitness programs, helping thousands of guests with registrations, memberships, and daily admissions; and*

WHEREAS *her attention to detail, and warm customer service made her an invaluable member of the Parks & Recreation team; and*

WHEREAS *Dawn's legacy is reflected in the positive experiences of the many residents and visitors she has assisted, and in the strong relationships she has built within the community.*

NOW, THEREFORE I, KARI NIEDFELDT-THOMAS, Mayor of The City of New Brighton, Minnesota, in recognition of Dawn's 20 years of service to the citizens of New Brighton and all other City staff present this proclamation, offering our sincerest congratulations to and name

Dawn Mehsikomer

A New Brighton City Ambassador, extend our heartfelt thanks, and our fondest wishes for a happy, healthy, and extremely long retirement.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of New Brighton, Minnesota to be affixed this 24th day of February, 2026.



KARI NIEDFELDT-THOMAS – MAYOR



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Approval of Payments

Action Requested:

Form of Action:

Votes Needed:

Summary Statement:	<p>The following summary of claims have been submitted to the City’s Finance Department for payment. A detailed listing is also attached.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>EFT:</td> <td>\$1,975,424.95</td> </tr> <tr> <td>ACH:</td> <td>\$602,235.04</td> </tr> <tr> <td>Check:</td> <td>\$43,799.59</td> </tr> <tr> <td>Total:</td> <td>\$2,621,459.58</td> </tr> </table>	EFT:	\$1,975,424.95	ACH:	\$602,235.04	Check:	\$43,799.59	Total:	\$2,621,459.58
EFT:	\$1,975,424.95								
ACH:	\$602,235.04								
Check:	\$43,799.59								
Total:	\$2,621,459.58								

Recommendations: To approve the payment of invoices as listed in the attachment.

Applicable Deadlines: The Council Meeting immediately following the disbursement of funds.

Community Impact: All payments of claims are accounted for in the City’s budgets and/or long-term financial plans and may be funded by the community through the property tax levy, user fees or other charges.

Legislative History:	Minnesota Statute 412.271 requires the City Council to approve all payments of claims. Per the City’s Purchasing Policy, the City Council delegates to the City Manager or his/her designee its authority to pay claims prior to obtaining Council approval. A list of all payments are to be provided to the City Council at the next available Council meeting, and earlier payment does not affect the right of the City Council or any taxpayer to challenge the validity of a claim.
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Strategic Priority:	<u>Operational Effectiveness</u>
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Fiscal Impact:	Financial Consideration?	No Yes: <u>2,621,459.58</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>Budgeted</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">1.</td> <td>VI_1 Consider Approval of Payments</td> </tr> </table>	1.	VI_1 Consider Approval of Payments
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VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	A-1 VACUUM CLEANER-CC	VACUUM REPAIR	134.24
01/10/2026	ACE HARDWARE - CC	TOOL CAT JOYSTICK BOLT	0.87
01/10/2026	ALLIED MEDICAL TRAINING - CC	EMR TRAINING A. GRIFFIN	895.00
01/10/2026	ALLSTREAM - CC	HOSTED PHONE SYSTEM	3,674.41
01/10/2026	ALTA - CC	MICHAEL J WALKER SPIRIT AWARD 2025	186.66
01/10/2026	ALTA - CC	MICHAEL J WALKER SPIRIT AWARD 2025- PLATE WITH ENGRAVING	27.16
			213.82
01/10/2026	AMAZON.COM-cc	FILE FOLDERS - DCAD SUPPLIES	31.73
01/10/2026	AMAZON.COM-cc	BANDAIDS FOR FIRST AID KIT	11.96
01/10/2026	AMAZON.COM-cc	FIRST AID KITS FOR TRUCKS	30.00
01/10/2026	AMAZON.COM-cc	HDMI ADAPTER, PHONE CHARGERS	92.04
01/10/2026	AMAZON.COM-cc	USB CABLES	42.93
01/10/2026	AMAZON.COM-cc	FLASHLIGHT FOR SPRINGER	83.95
01/10/2026	AMAZON.COM-cc	FLASHLIGHT BATTERIES & FILTER FOR VACCUM	139.86
01/10/2026	AMAZON.COM-cc	FLASHLIGHT CHARGING BASE FOR A 998	34.18
01/10/2026	AMAZON.COM-cc	PHONE CASE AND BADGE HOLDER FOR ECHO	65.96
01/10/2026	AMAZON.COM-cc	ENVELOPES FOR TRAINING	31.46
01/10/2026	AMAZON.COM-cc	BATTERIES FOR FIRE EQUIPMENT	359.10
01/10/2026	AMAZON.COM-cc	SUPPLIES FOR TRAINING	803.82
01/10/2026	AMAZON.COM-cc	SUPPLIES FOR TRAINING	269.99
01/10/2026	AMAZON.COM-cc	PUSH PIN TOOL SHOP	19.97
01/10/2026	AMAZON.COM-cc	FUSES SHOP	13.84
01/10/2026	AMAZON.COM-cc	PADDLE KIT PARKS SNOWBLOWER	92.89
01/10/2026	AMAZON.COM-cc	RECOIL PARK SNOWBLOWER	59.99
01/10/2026	AMAZON.COM-cc	PRESSURE SWITCH SHOP	33.53
01/10/2026	AMAZON.COM-cc	SHOP SUPPLIES	26.85
01/10/2026	AMAZON.COM-cc	GREASE FOR ARMY WELLS	159.99
01/10/2026	AMAZON.COM-cc	IPHONE CASE	42.47
01/10/2026	AMAZON.COM-cc	WIRELESS KEYBOARD & MOUSE SETS, COMPUTER SPEAKERS, AND USB HUB	350.99
01/10/2026	AMAZON.COM-cc	WIRELESS PRESENTATION CONTROLLERS	113.64
01/10/2026	AMAZON.COM-cc	SAMSUNG PHONE CASE	26.98
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	50.88
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	49.99
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	87.47
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	763.80
01/10/2026	AMAZON.COM-cc	SENIOR PROGRAM SUPPLIES/GYMNASTICS SUPPLIES	23.99
01/10/2026	AMAZON.COM-cc	SENIOR PROGRAM SUPPLIES/GYMNASTICS SUPPLIES	20.12
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	165.47
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	397.72
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	15.72
01/10/2026	AMAZON.COM-cc	TAPE FOR NBCC	61.21
01/10/2026	AMAZON.COM-cc	NBCC COFFEE SUPPLIES	59.96
01/10/2026	AMAZON.COM-cc	VELCRO TAPE	12.79
01/10/2026	AMAZON.COM-cc	MOUSE PAD AND DESKTOP SCANNER	309.98
01/10/2026	AMAZON.COM-cc	BARCODE SCANNER FOR LB	67.00
01/10/2026	AMAZON.COM-cc	BAR CODE SCANNER HOLDERS FOR LB	107.97
01/10/2026	AMAZON.COM-cc	SPORTS EQUIPMENT/BATHROOM GRAB BAR	448.14
01/10/2026	AMAZON.COM-cc	SPORTS EQUIPMENT/BATHROOM GRAB BAR	21.18
01/10/2026	AMAZON.COM-cc	SWIM LESSON SAFETY BELTS	98.28
01/10/2026	AMAZON.COM-cc	AQUATIC PROGRAM SUPPLIES	15.98
01/10/2026	AMAZON.COM-cc	SANTA COP	89.99
01/10/2026	AMAZON.COM-cc	OFFICE SUPPLIES	68.46
01/10/2026	AMAZON.COM-cc	SANTA COP YANG/KNIGHTEN FAMILY	176.55
01/10/2026	AMAZON.COM-cc	2025 SANTA COP - SUPPORT STAFF -RAQUEL GARCIA FAMILY	
01/10/2026	AMAZON.COM-cc	RETURN	(17.83)
01/10/2026	AMAZON.COM-cc	REFUND FOR SUPPLIES LATE DELIVERY	(1.34)
01/10/2026	AMAZON.COM-cc	REFUND FOR TRAINING SUPPLIES LATE DELIVERY	(1.34)

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	AMAZON.COM-cc	REFUND FOR TRAINING SUPPLIES LATE DELIVERY	(1.34)
01/10/2026	AMAZON.COM-cc	REFUND FOR TRAINING SUPPLIES LATE DELIVERY	(0.29)
01/10/2026	AMAZON.COM-cc	REFUND - RETURNED BALL PUMP	(9.99)
01/10/2026	AMAZON.COM-cc	REFUND FOR DELAYED SHIPPING	(6.99)
			<u>6,011.65</u>
	VOID		
01/10/2026		VOID CHECK	** VOIDED **
01/10/2026	AMERICAN RED CROSS - CC	RED CROSS LTS FACILITY FEES 2026	300.00
01/10/2026	AMERICAN TEST CENTER - CC	ANNUAL FIRE TRUCK SAFETY INSPECTION	1,404.00
01/10/2026	AMERICAN WATER WORKS ASSOC - CC	AWWA MEMBERSHIP	2,523.00
01/10/2026	ARROWHEAD FORENSICS - CC	SUPPLIES FOR TRAINING	288.96
01/10/2026	ASE - CC	ASE TEST ANDREW K.	93.00
01/10/2026	BANNERBUZZ - CC	BANNERS FOR NBCC LOBBY	513.36
01/10/2026	BANNERBUZZ - CC	BANNERS FOR NBCC LOBBY	36.30
			<u>549.66</u>
01/10/2026	BCA TRAINING EDUCATION-cc	T. WODNICK DMT REFRESHER	75.00
01/10/2026	BEACH'S LONG LAKE SERVICE - CC	#2009 PROPANE	27.85
01/10/2026	BEISSWENGERS HARDWARE-cc	ANCHORS TO SECURE NEW HANSEN BENCHES	53.24
01/10/2026	BEISSWENGERS HARDWARE-cc	FUSE FOR CITY HALL STREET LIGHT	23.99
01/10/2026	BEISSWENGERS HARDWARE-cc	GREASE GUNS FOR PACKING SEALS	59.99
01/10/2026	BEISSWENGERS HARDWARE-cc	COPIES OF 911 KEY FOR NEW PSO'S	12.85
			<u>150.07</u>
01/10/2026	BRAND INK LLC - CC	NBCC WINDOW DECAL	448.65
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	141.24
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	261.60
01/10/2026	CENTURYLINK - CC	INTERNET SERVICE	801.19
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	196.20
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	70.16
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	64.96
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	196.20
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	65.40
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	457.80
			<u>2,254.75</u>
01/10/2026	Chet's Shoes-cc	BOOTS- SEAN	218.50
01/10/2026	CHEWY.COM - CC	DOG FOOD FOR TATER K9	55.23
01/10/2026	CINTAS - CC	MATS & SUPPLIES - CLEANING	452.80
01/10/2026	CINTAS - CC	NBCC MAT CLEANING	574.64
			<u>1,027.44</u>
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	134.19
01/10/2026	COREMARK METALS - CC	#1308 SWEEPER	39.51
01/10/2026	COREMARK METALS - CC	STEEL FOR BROOM #2407	145.68
			<u>185.19</u>
01/10/2026	COSTCO WHOLESALE-CC	2025 CAR DEALER PROMO ITEMS	161.91
01/10/2026	COSTCO WHOLESALE-CC	TEA PARTY SUPPLIES	47.55
01/10/2026	COSTCO WHOLESALE-CC	SWIM LESSON PROGRAM SUPPLIES	67.59
01/10/2026	COSTCO WHOLESALE-CC	PLATES	3.99
01/10/2026	COSTCO WHOLESALE-CC	TEA PARTY SUPPLIES RETURN	(47.55)
			<u>233.49</u>
01/10/2026	CUB FOODS-cc	PERSONAL PURCHASE TO BE REIMBURSED	23.74
01/10/2026	CUB FOODS-cc	PARENTS NIGHT OUT SUPPLIES	9.98
			<u>33.72</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	DALCO ENTERPRISES, INC-cc	HOT CUPS	63.77
01/10/2026	DIGICERT - CC	DIGITAL ENCRYPTION CERTIFICATE	1,020.00
01/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	4.91
01/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	3.00
01/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2506	5.60
01/10/2026	DIRTROAD APP - CC	NBPR EV CHARGE - VEHICLE 2206	3.00
			<u>16.51</u>
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	3.30
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	3.85
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	4.82
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	3.00
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	5.01
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	4.59
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	3.00
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	4.66
01/10/2026	DIRTROAD APP - CC	ELECTRIC VEHICLE CHARGING	5.61
			<u>37.84</u>
01/10/2026	DISPLAYS 2 GO- CC	ENTRANCE STANCHIONS	1,175.53
01/10/2026	DOLLAR TREE-cc	SANTA COP SUPPLIES	61.50
01/10/2026	DOLLAR TREE-cc	TEA PARTY SUPPLIES	6.25
01/10/2026	DOLLAR TREE-cc	TEA PARTY SUPPLIES	0.52
01/10/2026	DOLLAR TREE-cc	TEA PARTY SUPPLIES	4.00
01/10/2026	DOLLAR TREE-cc	TEA PARTY SUPPLIES	0.33
			<u>72.60</u>
01/10/2026	DULUTH TRADING COMPANY - CC	CLOTHING- MICKEY	204.00
01/10/2026	EMERGENCY APPARATUS MAINTENANCE-CC	#2004 OUTSIDE REPAIRS	1,395.80
01/10/2026	EMERGENCY APPARATUS MAINTENANCE-CC	#0517 AIR COMPRESSOR	955.94
			<u>2,351.74</u>
01/10/2026	FIRSTNET / AT&T - CC	PUBLIC SAFETY PHONE BILL	3,211.43
01/10/2026	FIRSTNET / AT&T - CC	CELLULAR SERVICE	3,453.34
			<u>6,664.77</u>
01/10/2026	FLEET FARM - CC	SANTA COP	268.27
01/10/2026	FLEET FARM - CC	SANTA COP	(1.75)
			<u>266.52</u>
01/10/2026	FleetPride-cc	KEROSENE FOR WATER BREAK	50.46
01/10/2026	FULL SLATE - CC	2026 JANUARY APPOINTMENT SCHEDULING SUBSCRIPTION	49.95
01/10/2026	FUN EXPRESS - CC	PUMPKIN WALK SUPPLIES	576.67
01/10/2026	GALLS-cc	E. DRADER CHEST NAME BADGE	13.98
01/10/2026	GYM WORKS INC - CC	NBCC FITNESS CENTER REPAIRS	844.00
01/10/2026	HACH COMPANY-cc	CL17 SERVICE CONTRACT	5,121.00
01/10/2026	HACH COMPANY-cc	CL17 SERVICE CONTRACT	1,587.00
01/10/2026	HACH COMPANY-cc	CL17 CHEMICALS	961.00
			<u>7,669.00</u>
01/10/2026	HOME DEPOT - CC	POWER TOOLS	239.00
01/10/2026	HOTSY EQUIPMENT OF MN - CC	ROCKER SWITCH PRESSURE WASHER	69.46
01/10/2026	HULU - CC	TV SERVICE FOR PSC	113.77
01/10/2026	HYVEE - CC	GYMNASTICS STAFF TRAINING OVER LUNCH HOUR	183.76
01/10/2026	IACP-cc	2026 MEMBERSHIP B. KREBSBACH	220.00
01/10/2026	IACP-cc	MEMBERSHIP RENEWAL T. HAMDORF	220.00
			<u>440.00</u>
01/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	22.77

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	Innovative Office Solutions-cc	GENERAL OFFICE SUPPLIES	308.85
01/10/2026	Innovative Office Solutions-cc	BUILDING SUPPLIES	135.28
01/10/2026	Innovative Office Solutions-cc	BUILDING SUPPLIES	479.86
01/10/2026	Innovative Office Solutions-cc	BUILDING SUPPLIES	647.61
01/10/2026	Innovative Office Solutions-cc	BUILDING SUPPLIES	165.90
			<u>1,760.27</u>
01/10/2026	J&K CUSTOM DESIGNS LLC - CC	PUBLIC SAFETY WORKOUT SHIRTS	1,156.00
01/10/2026	J&K CUSTOM DESIGNS LLC - CC	PUBLIC SAFETY WORKOUT SHIRT	34.00
			<u>1,190.00</u>
01/10/2026	JAN SOCHOR PHOTOGRAPHY - CC	USE OF PHOTOGRAPH LICENSE	274.00
01/10/2026	KIDCREATE STUDIO - CC	4 CLASS REGISTRATING	156.00
01/10/2026	KODIAK POWER SOLUTIONS - CC	NBCC TRANSFERSWITCH MAINTENANCE	1,377.88
01/10/2026	KOHL'S - CC	SNOW PANTS FOR SANTA COP	118.47
01/10/2026	KOHL'S - CC	2025 SANTA COP - COMMAND STAFF - ERICA JUNTUNEN FAMILY	143.59
			<u>262.06</u>
01/10/2026	KUIU - CC	RAIN GEAR FOR SWAT OPERATOR	330.05
01/10/2026	KUIU - CC	SWAT GEAR FOR XIONG	2,041.65
01/10/2026	KUIU - CC	SWAT GEAR FOR XIONG	60.40
01/10/2026	KUIU - CC	SWAT OPERATOR GEAR	1,163.80
			<u>3,595.90</u>
01/10/2026	LITTLE CAESARS - CC	PARENTS NIGHT OUT PIZZA	68.60
01/10/2026	MacQueen Equipment-cc	#1302 DOOR HANDLE	789.89
01/10/2026	MacQueen Equipment-cc	2025 FORD POLICE INTERCEPTOR BUILD	6,866.74
			<u>7,656.63</u>
01/10/2026	MAHJONG STARS - CC	SENIOR ROOM SUPPLIES	189.00
01/10/2026	MCDONALD HOPKINS - CC	FOR PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2025	472.50
01/10/2026	Menards-cc	ANCHORS & TOOLD FOR HANSEN BENCHES	72.93
01/10/2026	Menards-cc	BLADES, CUT OFF	31.95
01/10/2026	Menards-cc	BLEACH, GREASE GUN	20.67
			<u>125.55</u>
01/10/2026	METROPOLITAN COUNCIL ENVIRO - CC	PARTIAL PAYMENT FOR JANUARY WASTE WATER SERVICES	19,999.00
01/10/2026	MICHAELS STORES-cc	TEA PARTY SUPPLIES	8.97
01/10/2026	MICHAELS STORES-cc	TEA PARTY SUPPLIES	0.80
			<u>9.77</u>
01/10/2026	MIDWAY FORD - CC	#2109 UPPER RADIATOR HOSE	123.20
01/10/2026	MIDWAY FORD - CC	#2109 TPMS	101.18
			<u>224.38</u>
01/10/2026	MINNEAPOLIS FINANCE DEPT - CC	WATER FIXED CHARGE DECEMBER 2025	5,256.12
01/10/2026	MN DEPARTMENT OF AGRICULTURE - CC	PESTICIDE LICENSES SCHUTE, ADAM, PRASEK, VEIMAN, WOLLA	76.61
01/10/2026	MN FIELD TRIP EXPO - CC	FIELD TRIP EXPO	39.50
01/10/2026	MN LEAP - CC	MEMBERSHIP RENEWAL G. KRAHN	50.00
01/10/2026	MNIAAI - CC	MEMBERSHIP RENEWAL J. BERGER	50.00
01/10/2026	MNIAAI - CC	MEMBERSHIP RENEWAL M. SCHUTE	50.00
			<u>100.00</u>
01/10/2026	MRPA - CC	MRPA AWARDS LUNCHEON JEFF	59.00
01/10/2026	MTI-cc	BROOM FOR GRANDSTAND	993.28
01/10/2026	NATIONAL REGISTRY OF EMERGENCY - CC	EMT RECERTIFICATION	25.00
01/10/2026	NATIONAL REGISTRY OF EMERGENCY - CC	T. HAMDORF EMT RENEWAL	25.00
			<u>25.00</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			50.00
01/10/2026	NAVAJO MANUFACTURING CO - CC	SUN GLASSES FOR BRIGHTWOOD RESALE	238.61
01/10/2026	NFSA - CC	2026 MEMBERSHIP J. BERGER	50.00
01/10/2026	NORTH AMERICAN RESCUE - CC	MEDICAL EQUIPMENT FOR NEW OFFICERS	281.47
01/10/2026	NORTHSIDE CUSTOM SOUNDS, LLC - CC	#2409 AUTO START	120.00
01/10/2026	O'REILLY AUTO PARTS-CC	CHEMICAL TO CLEAN BASES	14.98
01/10/2026	Orkin -cc	DECEMBER ORKIN 2025	122.00
01/10/2026	Orkin -cc	PEST CONTROL- NOVEMBER PW	150.00
01/10/2026	Orkin -cc	NBCC PEST CONTROL	144.00
01/10/2026	Orkin -cc	BRIGHWOOD HILLS PEST CONTROL	102.96
			<u>396.96</u>
01/10/2026	PERFORMANCE PLUS - CC	MEDICAL EXAM FOR G. SPRINGER	465.00
01/10/2026	PERFORMANCE PLUS - CC	ANNUAL MEDICAL EXAM N. ANDERSON	127.00
			<u>592.00</u>
01/10/2026	PET CENTRAL ANIMAL HOSPITAL - CC	PUBLIC SAFETY VET SERVICES	410.00
01/10/2026	PRECISE - CC	PRECISE SUBSCRIPTION	220.00
01/10/2026	PRECISE - CC	PRECISE SUBSCRIPTION	220.00
			<u>440.00</u>
01/10/2026	REMARKABLE - CC	REMARKABLE SUBSCRIPTION	3.24
01/10/2026	REPUBLIC SERVICES - CC	REPUBLIC SERVICES OCTOBER 2025	29,854.87
01/10/2026	RUBBER STAMP CHAMP - CC	NEW NOTARY STAMP	35.00
01/10/2026	SOUTHERN ALUMINUM - CC	NBCC 216 TABLES	11,100.00
01/10/2026	SOUTHERN ALUMINUM - CC	NBCC 224 TABLES	11,052.00
			<u>22,152.00</u>
01/10/2026	SP SMITH OPTICS - CC	EYE PROTECTION FOR SWAT OPERATOR	125.00
01/10/2026	SP SMITH OPTICS - CC	EYE PROTECTION FOR SWAT OPERATOR	10.97
			<u>135.97</u>
01/10/2026	SPS WORKS - CC	2025 STAFF NOTARY STAMPS	31.93
01/10/2026	SPS WORKS - CC	2025 STAFF NOTARY STAMPS	31.92
			<u>63.85</u>
01/10/2026	SWIM OUTLET - CC	SWIM LESSON RASH GUARDS	580.95
01/10/2026	T-MOBILE USA - CC	GPS LOCATION T FOR 25-009993	100.00
01/10/2026	TAHO SPORTSWEAR - CC	EMPLOYEE APPAREL	3,202.00
01/10/2026	TAHO SPORTSWEAR - CC	LOGOS FOR STAFF UNIFORM	18.00
01/10/2026	TARGET-cc	2025 SANTA COP - SUPPORT STAFF - RAQUEL GARCIA FAMILY	25.00
01/10/2026	TARGET-cc	2025 SANTA COP - SUPPORT STAFF - RAQUEL GARCIA FAMILY	50.49
01/10/2026	TARGET-cc	2025 SANTA COP - SUPPORT STAFF - RAQUEL GARCIA FAMILY	2.01
01/10/2026	TARGET-cc	2025 SANTA COP - COMMAND STAFF - ERICA JUNTUNEN FAMILY	198.98
01/10/2026	TARGET-cc	EDVENTURES SUPPLIES	89.94
01/10/2026	TARGET-cc	SUPPLIES/SNACKS FOR NATURE EXPLORERS CLASS	35.90
01/10/2026	TARGET-cc	SUPPLIES/SNACKS FOR NATURE EXPLORERS CLASS	1.46
			<u>403.78</u>
	TASTE OF SCANDINAVIA		
01/10/2026		TEA PARTY SUPPLIES - LEFSE	114.00
01/10/2026	TESSMAN COMPANY-cc	SALT	595.50
01/10/2026	THE FORMIDABLE GENEALOGIST - CC	GENEALOGY CLASS FEE	20.00
01/10/2026	THE TILE INC - CC	MEMBERSHIP FOR AIR CARDS FOR FIRE TRUCKS	29.99
01/10/2026	THE UPS STORE - CC	PASSPORT CAMERA REPAIR SHIPPING/INSURE ITEM	1.43
01/10/2026	THE UPS STORE - CC	PASSPORT CAMERA REPAIR SHIPPING/INSURE ITEM	90.67
			<u>92.10</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	TRANE - CC	HVAC REPAIRS	1,811.00
01/10/2026	TRI-COUNTY LAW ENFORCEMENT ASSOCIATION - CC	2026 MEMBERSHIP RENEWAL	90.00
01/10/2026	TRI-STATE BOBCAT - CC	#1911 SKID/MOUNTS	137.02
01/10/2026	TRI-STATE BOBCAT - CC	#1901 CLUTCH	487.99
01/10/2026	TRI-STATE BOBCAT - CC	#2404 AXLE	1,061.80
			<u>1,686.81</u>
01/10/2026	ULINE-CC	SUPPLIES FOR TRAINING	5.25
01/10/2026	ULINE-CC	SUPPLIES FOR TRAINING	100.70
01/10/2026	ULINE-CC	BARCODE SCANNER FOR LICENSE BUREAU	504.65
01/10/2026	ULINE-CC	2 BARCODE SCANNERS FOR LICENSE BUREAU	971.42
			<u>1,582.02</u>
01/10/2026	UNIVERSITY OF MN - CC	TRAINING	25.00
01/10/2026	Verizon-cc	CELLULAR SERVICE	120.03
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.52
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	25.61
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.52
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	25.61
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	62.52
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	25.61
			<u>276.30</u>
01/10/2026	VIKING ELECTRIC-cc	LIGHT BULBS FOR HANSEN PARKING LOT	485.88
01/10/2026	WALMART.COM - CC	SANTA COP	104.94
01/10/2026	WALMART.COM - CC	SCHOOL RELEASE SUPPLIES/SENIOR PROGRAM SUPPLIES	38.15
01/10/2026	WALMART.COM - CC	SCHOOL RELEASE SUPPLIES/SENIOR PROGRAM SUPPLIES	18.74
01/10/2026	WALMART.COM - CC	TEA PARTY SUPPLIES	131.36
01/10/2026	WALMART.COM - CC	TEA PARTY SUPPLIES	1.98
01/10/2026	WALMART.COM - CC	TEA PARTY SUPPLIES	26.89
01/10/2026	WALMART.COM - CC	RETURN OF PRESCHOOL PLAYTIME BIKE	(19.99)
01/10/2026	WALMART.COM - CC	RETURN OF PRESCHOOL PLAYTIME BIKE	(1.67)
			<u>300.40</u>
01/10/2026	ZAHL PETROLEUM MAINTENANCE CO - CC	ANNUAL & 3 YEAR FUEL TANKS TESTING	275.90
01/10/2026	ZARNOTH BRUSH WORKS, INC. - CC	ELGIN BROOMS & TYMCO	1,344.80
01/10/2026	ZORO TOOLS INC-cc	COAT RACK	481.58
01/10/2026	ZORO TOOLS INC-cc	NBCC COFFEE SUPPLIES	61.62
			<u>543.20</u>
01/10/2026	1ST AYD - CC	WIPES SHOP SUPPLIES	280.56
01/10/2026	ACE HARDWARE - CC	HARDWARE FOR BENCHES	50.27
01/10/2026	ACE HARDWARE - CC	COPY KEYS	26.36
01/10/2026	ACE HARDWARE - CC	COPY KEYS	2.21
01/10/2026	ACE HARDWARE - CC	CLEANING SUPPLYS	57.96
			<u>136.80</u>
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	350.13
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	1,090.26
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	530.49
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	1,945.79
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	1,090.26
01/10/2026	Ace Waste-cc	DECEMBER WASTE DISPOSAL SERVICES	352.39
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	137.03

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	1,257.89
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	511.12
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	2,028.42
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	1,070.89
01/10/2026	Ace Waste-cc	JANUARY WASTE DISPOSAL SERVICES	332.99
			<hr/>
			10,697.66
01/10/2026	ALLIED MEDICAL TRAINING - CC	RESCHEDULUE FEE FOR A. GRIFFIN EMR TRAINING	100.00
01/10/2026	AMAZON WEB SERVICES - CC	HOSTED WEB SERVICES	5.11
01/10/2026	AMAZON.COM-cc	TAPE FOR LABEL MAKER	23.18
01/10/2026	AMAZON.COM-cc	FIRE EXTINGUISHER HOOKS FOR MTCE BUILDING	7.35
01/10/2026	AMAZON.COM-cc	CLIPBOARD AND FILE FOLDER FOR OFFICERS	76.74
01/10/2026	AMAZON.COM-cc	WIPER BLADES SHOP STOCK	80.76
01/10/2026	AMAZON.COM-cc	PASSPORTS PHOTO FOAM BOARDS	18.63
01/10/2026	AMAZON.COM-cc	#2408 NOZZLE	190.06
01/10/2026	AMAZON.COM-cc	HARD HAT- ASHER	56.98
01/10/2026	AMAZON.COM-cc	USB TO 3.5MM AUDIO CABLE	5.99
01/10/2026	AMAZON.COM-cc	EDVENTURES SUPPLIES	19.70
01/10/2026	AMAZON.COM-cc	HANGERS FOR COAT RACK	55.77
01/10/2026	AMAZON.COM-cc	SODA FOR RESALE	41.08
01/10/2026	AMAZON.COM-cc	REUSABLE MOP HEADS/PADS AND VACUUM BATTERY	111.59
01/10/2026	AMAZON.COM-cc	REUSABLE MOP HEADS/PADS AND VACUUM BATTERY	23.45
		WIRELESS KEYBOARDS AND MICE AND USB C CHARGING CABLES	
01/10/2026	AMAZON.COM-cc	AND REPLACEMENT IPAD	491.85
01/10/2026	AMAZON.COM-cc	GROUP FITNESS SUPPLIES - BALLET BAR	184.00
01/10/2026	AMAZON.COM-cc	GROUP FITNESS SUPPLIES BALANCE PADS	239.84
01/10/2026	AMAZON.COM-cc	GS SUPPLIES - BUSSINESS CARD HOLDER	14.99
01/10/2026	AMAZON.COM-cc	SWAT OPERATOR EQUIPMENT	970.32
			<hr/>
			2,612.28
01/10/2026	AMERICAN PUMP COMPANY - CC	SEWER BY-PASS HARDWARE FOR LIFT STATION 8	177.91
01/10/2026	APPLE SPICE - CC	LUNCH FOR TRAINING DAY 1/6/2026	597.41
01/10/2026	Aspen Mills-cc	T. XIONG PANTS AND SHIRT	127.90
01/10/2026	AT&T GLOBAL LEGAL DEMAND CENTER - CC	GPS LOCATE	70.00
01/10/2026	ATLASSIAN - CC	HOSTED KNOWLEDGEBASE	10.00
01/10/2026	BCA TRAINING EDUCATION-cc	C.A. DMT RECERTIFICATION	75.00
01/10/2026	BCA TRAINING EDUCATION-cc	A. SLACK DMT RECERTIFICATION	75.00
			<hr/>
			150.00
01/10/2026	BEISSWENGERS HARDWARE-cc	PAINT	55.25
01/10/2026	BEISSWENGERS HARDWARE-cc	OUTDOOR OUTLET COVERS	33.98
01/10/2026	BEISSWENGERS HARDWARE-cc	STAIN REMOVER AND TOWELS	18.18
01/10/2026	BEISSWENGERS HARDWARE-cc	ORGANIZER FOR TRUCK #1908	102.96
01/10/2026	BEISSWENGERS HARDWARE-cc	MISC SHOP SUPPLIES NUTS & BOLTS	41.69
01/10/2026	BEISSWENGERS HARDWARE-cc	DOUBLE SIDED TAPE SHOP	8.99
01/10/2026	BEISSWENGERS HARDWARE-cc	FITTINGS PRESSURE WASHER	23.98
01/10/2026	BEISSWENGERS HARDWARE-cc	KEY COPIES	19.77
			<hr/>
			304.80
01/10/2026	CARHARTT RETAIL - CC	CLOTHING- VOLK	84.99
01/10/2026	CARHARTT RETAIL - CC	CLOTHING- JEREMY	27.49
01/10/2026	CARHARTT RETAIL - CC	PANTS- GEORGE	195.47
			<hr/>
			307.95
01/10/2026	CDW GOVERNMENT-cc	ADDITIONAL ADOBE LICENSES	288.75
01/10/2026	CDW GOVERNMENT-cc	IPAD FOR COMMISSIONER	338.64
			<hr/>
			627.39
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	65.40

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	CENTURYLINK - CC	PHONE SERVICE	261.60
			<u>327.00</u>
01/10/2026	Chet's Shoes-cc	BOOTS- MICKEY & JEREMY	582.24
01/10/2026	COMCAST CABLE-cc	NBCC FITNESS CENTER CABLE TV	130.21
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	106.87
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.41
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	85.41
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	173.11
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	134.61
01/10/2026	COMCAST CABLE-cc	PHONE SERVICE	180.98
01/10/2026	COMCAST CABLE-cc	CABLE TV	150.08
			<u>1,046.68</u>
01/10/2026	CONSTANT CONTACT - CC	MONTHLY EBLAST SOFTWARE SUBSCRIPTION	175.00
01/10/2026	CUB FOODS-cc	DONUTS FOR BINGO AND BREAKFAST	89.97
01/10/2026	CUB FOODS-cc	DONUTS FOR BINGO AND BREAKFAST	14.99
			<u>104.96</u>
01/10/2026	DALCO ENTERPRISES, INC-cc	GLOVES, TOILET PAPER, NEW SQUEEGEE FOR FLOOR POLISHER	91.80
01/10/2026	DALCO ENTERPRISES, INC-cc	LAUNDRY DETERGENT SHOP	118.40
01/10/2026	DALCO ENTERPRISES, INC-cc	PAPER PLATES & TOILET PAPER	104.10
			<u>314.30</u>
01/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	DECEMBER 2025 SURCHARGE	(25.00)
01/10/2026	DEPARTMENT OF LABOR AND INDUSTRY-cc	DECEMBER 2025 SURCHARGE	932.97
			<u>907.97</u>
01/10/2026	DIRTROAD APP - CC	EV CHARGE	5.08
01/10/2026	DIRTROAD APP - CC	EV MONTHLY SUBSCRIPTION	3.00
			<u>8.08</u>
01/10/2026	EVIDENT INC-cc	SUPPLIES FOR TRAINING	343.55
01/10/2026	FACEBOOK - CC	FREE FITNESS WEEK FACEBOOK AD	4.63
01/10/2026	GREATLAND YEARLI - CC	FEDERAL FORM 941 FILING 4TH QTR 2025	5.49
01/10/2026	H & L MESABI COMPANY - CC	CURB RUNNERS FOR PLOWS	930.00
01/10/2026	H & L MESABI COMPANY - CC	CURB RUNNERS FOR PLOWS	1,571.00
			<u>2,501.00</u>
01/10/2026	HOLIDAY INNS-cc	HOTEL FOR A. BARTE TRAINING (CANCELLED LOW REGISTRATION)	325.11
01/10/2026	HOME DEPOT - CC	LOCKS FOR STORAGE LOCKERS IN GUN RANGE	38.04
01/10/2026	HOME DEPOT - CC	POWER TOOLS	199.00
01/10/2026	HOME DEPOT - CC	SUPER GLUE	5.98
			<u>243.02</u>
01/10/2026	HULU - CC	TV SERVICE FOR PSC	113.77
01/10/2026	IAPE - CC	M. DEBOER MEMBERSHIP RENEWAL	65.00
01/10/2026	IMPRINT PLUS - CC	NAME TAGS	456.50
01/10/2026	IMPRINT PLUS - CC	NAME TAGS	38.23
			<u>494.73</u>
01/10/2026	Innovative Office Solutions-cc	BUILDING SUPPLIES	741.92
01/10/2026	INTOXIMETERS-cc	PORTABLE DMT STRAW	69.00
01/10/2026	ISA - CC	SUBSCRIPTION DUES	175.00
01/10/2026	KUIJU - CC	RAIN GEAR FOR SWAT OPERATOR	601.20
01/10/2026	LEAGUE OF MINNESOTA CITIES	2026 DUES FOR MN MAYORS ASSOCIATION	30.00
01/10/2026	LITTLE CAESARS - CC	SCHOOL RELEASE PIZZA	24.69
01/10/2026	LITTLE CAESARS - CC	PARENTS NIGHT OUT PIZZA	23.69
			<u>23.69</u>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			48.38
01/10/2026	Loffler Companies, Inc-cc	P&R MONTHLY COPIER CHARGE	304.99
01/10/2026	Loffler Companies, Inc-cc	P+R MONTHLY COPIER CHARGES	394.30
			<u>699.29</u>
01/10/2026	LOWE'S - CC	FLOOR MAPS	34.92
01/10/2026	LOWE'S - CC	FLOOR MAPS	34.92
			<u>69.84</u>
01/10/2026	MARIE RIDGEWAY & ASSOC - CC	THERAPY RETAINER AND SESSION	770.00
01/10/2026	Menards-cc	WOOD SHOP SUPPLIES	92.35
01/10/2026	Menards-cc	TV MOUNT FOR FRONT OFFICER AND DETECTIVE OFFICE	104.97
			<u>197.32</u>
01/10/2026	MERMAID LANES & EVENT CENTER - CC	ADULT BOWL LANE FEE	760.00
01/10/2026	MERMAID LANES & EVENT CENTER - CC	ADAPTIVE YOUTH BOWLING LANE FEES	3,230.00
			<u>3,990.00</u>
01/10/2026	MID-STATES ORGANIZED CRIM-cc	2026 MEMBERSHIP RENEWAL	200.00
01/10/2026	MIDWAY FORD - CC	#2108 WINDOW SWITCH	49.28
01/10/2026	MIDWAY FORD - CC	#1710 TPMS/ LINK	93.82
			<u>143.10</u>
01/10/2026	MN ASSOC OF PROP&EVIDENCE TECH - CC	MEMBERSHIP RENEWAL T. HAMDORF	35.00
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	FANCE AUDITORIUM FEE	205.50
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTICS GYM FEES	1,415.00
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	GYMNASTICS GYM FEE	1,100.00
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	VOLLEYBALL LEAGUE FACILITY FEE	104.50
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	SWIM LESSON FACILITY FEE	152.75
01/10/2026	MOUNDS VIEW PUBLIC SCHOOL-cc	AQUATIC STAFF TRAINING FACILITY FEE	68.75
			<u>3,046.50</u>
01/10/2026	MRPA - CC	JOB POSTING RECRUITING FEE	175.00
01/10/2026	MRPA - CC	TRAINING FINANCIAL STEWARDSHIP	99.00
			<u>274.00</u>
01/10/2026	NAPA AUTO PARTS - CC	#983 FUEL FILTERS	8.14
01/10/2026	NAPA AUTO PARTS - CC	#983 LIGHT BULB	10.05
01/10/2026	NAPA AUTO PARTS - CC	3/8" BARB FITTING SHOP	3.62
			<u>21.81</u>
01/10/2026	NATIONAL REGISTRY OF EMERGENCY - CC	EMT RECERTIFICATION B. RIEDEL	25.00
01/10/2026	NORDEAST COFFEE COMPANY, INC - CC	PUBLIC SAFETY COFFEE	571.05
01/10/2026	NORDEAST COFFEE COMPANY, INC - CC	NBCC COFFEE	315.80
			<u>886.85</u>
01/10/2026	NORTHERN TOOL EQUIPMENT-cc	WHEEL CHOCK & TIRE PLUGS SHOP	30.55
01/10/2026	ON SITE COMPANIES-OSSTC - CC	PORTA POTTIES	73.00
01/10/2026	OXYGEN SERVICE COMPANY -cc	OXYGEN REFILL	22.24
01/10/2026	OXYGEN SERVICE COMPANY -cc	OXYGEN PICKUP	42.23
			<u>64.47</u>
01/10/2026	PARK SUPPLY OF AMERICA INC-cc	WATERFOUNTAIN PARTS	345.97
01/10/2026	PARK SUPPLY OF AMERICA INC-cc	WATERFOUNTAIN PARTS	28.97
			<u>374.94</u>
01/10/2026	PIONEER PRESS-CC	LEGALS 11/03/25	24.70

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
01/10/2026	PIONEER PRESS-CC	LEGALS 12/29/25	34.77
01/10/2026	PIONEER PRESS-CC	LEGALS 12/22/25	191.52
01/10/2026	PIONEER PRESS-CC	LEGALS 11/10/25	34.11
01/10/2026	PIONEER PRESS-CC	LEGALS 11/03/25	21.57
			<hr/>
			306.67
01/10/2026	PRECISE - CC	PRECISE SUBSCRIPTION	240.00
01/10/2026	RANDY SHAVER RESEARCH AND COMMUNITY FUND - CC	DONATION FROM OCTOBER PINK PATCH PROJECT	867.00
01/10/2026	RED WING SHOES - CC	BOOTS- JESSE	299.29
01/10/2026	RED WING SHOES - CC	BOOTS- GEORGE	309.00
			<hr/>
			608.29
01/10/2026	REPUBLIC SERVICES - CC	WATER BREAK SPOIL PILES	2,626.16
01/10/2026	SCHINDLER ELEVATOR CORP - CC	NBCC ELEVATOR MAINTENANCE	587.65
01/10/2026	SIERRA - CC	CLOTHING- JEREMY	79.96
01/10/2026	SILVER LAKE COUNSELING - CC	PUBLIC SAFETY WELLNESS	513.00
01/10/2026	SMARTSHEET - CC	SOFTWARE SUBSCRIPTION FOR BEN GOZOLA	168.00
01/10/2026	TAHO SPORTSWEAR - CC	MOD/BA STAFF SHIRTS, GS STAFF SHIRTS, PT STAFF SHIRTS, RESALE SHIRTS	800.00
01/10/2026	TAHO SPORTSWEAR - CC	MOD/BA STAFF SHIRTS, GS STAFF SHIRTS, PT STAFF SHIRTS, RESALE SHIRTS	425.00
01/10/2026	TAHO SPORTSWEAR - CC	MOD/BA STAFF SHIRTS, GS STAFF SHIRTS, PT STAFF SHIRTS, RESALE SHIRTS	128.00
01/10/2026	TAHO SPORTSWEAR - CC	MOD/BA STAFF SHIRTS, GS STAFF SHIRTS, PT STAFF SHIRTS, RESALE SHIRTS	3,689.75
			<hr/>
			5,042.75
01/10/2026	TARGET-cc	TVS FOR FRONT OFFICE AND DETECTIVES OFFICE	249.98
01/10/2026	TARGET-cc	TVS FOR FRONT OFFICER AND DETECTIVE OFFICE	469.98
01/10/2026	TARGET-cc	PARK DISCOVERY NIGHTS SUPPLIES	50.60
01/10/2026	TARGET-cc	PARK DISCOVERY NIGHTS SUPPLIES	3.25
			<hr/>
			773.81
01/10/2026	TEXT-EM-ALL - CC	TEXT-EM-ALL SUBSCRIPTION FOR EMERGENCIES GROUP #50	19.00
01/10/2026	THE NATIONAL REGISTRY OF EMT - CC	EMT RECERTIFICATION	25.00
01/10/2026	THOMSON REUTERS- WEST-CC	JANUARY ONLINE SOFTWARE SUBSCRIPTION CHARGES	420.22
01/10/2026	THRYV - CC	BRIGHTWOOD HILLS DIGITAL MARKETING	109.00
01/10/2026	TRI-STATE BOBCAT - CC	#2404 RIM/ VALVE STEM	235.44
01/10/2026	TRI-STATE BOBCAT - CC	#2026 SNOWTHROWER BRACKET	145.99
			<hr/>
			381.43
01/10/2026	TUMBL TRAK - CC	GYMNASTICS EQUIPMENT	1,228.23
01/10/2026	TURBO TECHNOLOGIES INC - CC	#2518 PURCHASE OF HYDROSEEDER	7,121.00
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	22.16
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	3.97
01/10/2026	VESTIS - CC	CLEANING & UNIFORMS	65.97
			<hr/>
			92.10
01/10/2026	WALMART.COM - CC	PANTS - KEVIN	59.96
01/10/2026	WALMART.COM - CC	PARENTS NIGHT OUT SUPPLIES - ICE CREAM SANDWICHES	2.97
01/10/2026	WALMART.COM - CC	TAX	0.50
01/10/2026	WALMART.COM - CC	VACUUM	299.99
01/10/2026	WALMART.COM - CC	VACUUM	43.87
01/10/2026	WALMART.COM - CC	VACUUM	239.99
01/10/2026	WALMART.COM - CC	TAX	0.50
01/10/2026	WALMART.COM - CC	VACUMM	241.81
01/10/2026	WALMART.COM - CC	VACUMM	22.75
01/10/2026	WALMART.COM - CC	COFFEE FOR SENIOR ROOM	20.24
			<hr/>

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
			932.58
01/10/2026	WHEELER HARDWARE COMPANY-cc	NEW DOOR HANDLE & INTERNAL MECHANISM FOR RANGE	607.72
01/10/2026	WOMEN IN LEISURE SERVICES - CC	MARIA WILS TRAINING REGISTRATION	65.00
01/10/2026	WOMEN IN LEISURE SERVICES - CC	TRAINING - LORI	55.00
			<u>120.00</u>
01/10/2026	ZORO TOOLS INC-cc	MICROFIBER CLEANING CLOTHS	22.31
01/10/2026	ZORO TOOLS INC-cc	MICROFIBER CLEANING CLOTHS	11.15
01/10/2026	ZORO TOOLS INC-cc	MICROFIBER CLEANING CLOTHS	11.16
01/10/2026	ZORO TOOLS INC-cc	TOILET BRUSH	10.18
01/10/2026	ZORO TOOLS INC-cc	TOILET BRUSH	10.18
			<u>64.98</u>
02/06/2026	EFTPS	Remittance Check	46,008.92
02/06/2026	EFTPS	Remittance Check	20,724.47
02/06/2026	EFTPS	Remittance Check	20,724.47
02/06/2026	EFTPS	Remittance Check	6,982.94
02/06/2026	EFTPS	Remittance Check	6,982.94
			<u>101,423.74</u>
02/06/2026	HSA	Remittance Check	15,216.75
02/06/2026	HSA	Remittance Check	8,603.33
			<u>23,820.08</u>
02/06/2026	MISSIONSQUARE	Remittance Check	12,173.71
02/06/2026	MISSIONSQUARE	Remittance Check	284.98
02/06/2026	MISSIONSQUARE	Remittance Check	1,870.00
			<u>14,328.69</u>
02/06/2026	MN CHILD SUPPORT	Remittance Check	308.72
02/06/2026	MN DCP	Remittance Check	1,825.00
02/06/2026	PERA	Remittance Check	20,676.44
02/06/2026	PERA	Remittance Check	20,676.44
02/06/2026	PERA	Remittance Check	17,658.43
02/06/2026	PERA	Remittance Check	26,487.66
02/06/2026	PERA	Remittance Check	58.34
02/06/2026	PERA	Remittance Check	58.34
02/06/2026	PERA	Remittance Check	3,180.99
			<u>88,796.64</u>
02/06/2026	RETIREMENT HEALTH SAVINGS PLAN	Remittance Check	2,568.85
02/06/2026	ROTH IRA	Remittance Check	2,518.30
02/06/2026	STATE TAXES	Remittance Check	20,123.09
01/31/2026	MN DEPT OF TRANSPORTATION	LICENSE BUREAU ACH STATE SWEEPS JANUARY	20,979.50
01/31/2026	MN DEPT OF TRANSPORTATION	LICENSE BUREAU ACH STATE SWEEPS JANUARY	1,471,111.30
01/31/2026	MN DEPT OF TRANSPORTATION	LICENSE BUREAU ACH STATE SWEEPS JANUARY	68.00
			<u>1,492,158.80</u>
02/02/2026	GLOBAL PAYMENTS, INC	GOLF JANUARY 2026 CC FEES	23.35
02/02/2026	GLOBAL PAYMENTS, INC	NBCC JANUARY 2026 CC FEES	11.46
02/02/2026	GLOBAL PAYMENTS, INC	NBCC JANUARY 2026 CC FEES	17.19
			<u>28.65</u>
02/09/2026	PITNEY BOWES INC - EFT	POSTAGE MACHINE REFILL ADMIN MAILING FEBRUARY 2026	8,000.00
02/01/2026	FISERV	NBCC JAN 2026 ACH FEES	47.05
02/01/2026	FISERV		
02/01/2026	FISERV	NBCC JAN 2026 ACH FEES	70.58
02/01/2026	FISERV	WEB JAN 2026 CC FEES	775.73
02/01/2026	FISERV	WEB JAN 2026 CC FEES	1,163.60

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/01/2026	FISERV	NBCC JAN 2026 CC FEES	1,003.35
02/01/2026	FISERV	NBCC JAN 2026 CC FEES	1,505.03
02/01/2026	FISERV	GOLF JANUARY 2026 CC FEES	15.00
			<u>4,580.34</u>
02/06/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - FEBRUARY	1,674.27
02/06/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - FEBRUARY	412.22
02/06/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - FEBRUARY	412.22
02/06/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - FEBRUARY	343.40
02/06/2026	ANCHOR SOLAR INVESTMENTS, LLC	SOLAR POWER PAYMENT - FEBRUARY	1,271.30
			<u>4,113.41</u>
02/06/2026	ARAMARK REFRESHMENT SERVICES	COFFEE SUPPLIES FOR CITY HALL	193.52
02/06/2026	ARAMARK REFRESHMENT SERVICES	COFFEE SUPPLIES FOR CITY HALL	600.34
02/06/2026	ARAMARK REFRESHMENT SERVICES	COFFEE SUPPLIES	424.14
			<u>1,218.00</u>
02/06/2026	AXTELL GROUP, LLC	COACHING SERVICES	6,900.00
02/06/2026	BEYOND FEEDBACK LLC	EMPLOYEE ENGAGEMENT SURVEY	3,890.00
02/06/2026	BLUUM OF MINNESOTA LLC	REPLACEMENT SWITCH FOR PSC TRAINING ROOM	282.50
02/06/2026	BOLTON & MENK, INC	2025 SANITARY SEWER MODEL	736.00
02/06/2026	BS & A SOFTWARE	ONLINE SERVICES 2/1/26 - 2/1/27	1,258.00
02/06/2026	BS & A SOFTWARE	ONLINE SERVICES 2/1/26 - 2/1/27	2,202.00
02/06/2026	BS & A SOFTWARE	ONLINE SERVICES 2/1/26 - 2/1/27	3,362.00
02/06/2026	BS & A SOFTWARE	ONLINE SERVICES 2/1/26 - 2/1/27	6,075.00
02/06/2026	BS & A SOFTWARE	ONLINE SERVICES 2/1/26 - 2/1/27	243.00
02/06/2026	BS & A SOFTWARE	CREDIT MEMO ONLINE SVC	(1,258.00)
02/06/2026	BS & A SOFTWARE	CREDIT MEMO ONLINE SVC	(2,202.00)
02/06/2026	BS & A SOFTWARE	CREDIT MEMO ONLINE SVC	(243.00)
			<u>9,437.00</u>
02/06/2026	CHESS, INC	MAINTENANCE - JANUARY 2026	2,230.00
02/06/2026	DAVIS & STANTON INC	UNIFORM POLICE AWARDS	916.00
02/06/2026	E. H. RENNER & SONS, INC.	REPLACE WELL #3 PITLESS	54,427.00
02/06/2026	FERGUSON ENTERPRISES, LLC	NEW BUBBLER FOR LIFT STATION 23	432.00
02/06/2026	FLEXIBLE PIPE TOOL COMPANY	SOFTWARE RENEWAL FOR CAMERAL TRAILER	1,240.00
02/06/2026	GECK, DUEA & OLSON, PLLC	LEGAL COSTS - MONTHLY CONTRACT RATE	7,665.00
02/06/2026	GREAT LAKES SALT COMPANY	TREATED SALT 60 TON	6,604.27
02/06/2026	GROVE SECURITY	INSTALL NEW ALARM SYSTEM @ WTP #4	28,116.28
02/06/2026	HAWKINS, INC.	LPC-4CHEM FEED PARTS	4,769.04
02/06/2026	HAWKINS, INC.	LPC-4CHEM FEED PARTS	5,721.54
02/06/2026	HAWKINS, INC.	AZONE 15, HYDRO ACID, LPC-4	6,504.83
02/06/2026	HAWKINS, INC.	AZONE 15, HYDRO ACID, LPC-4	5,757.40
			<u>22,752.81</u>
02/06/2026	HOSE PROS LLC	HOSE FOR WATER TANK TRANSFER TO JETTER	200.29
02/06/2026	IN CONTROL, INC	WTP #1 CARD READER	1,691.34
02/06/2026	IN CONTROL, INC	WELL 6 VFD FAN SUPPORT	694.80
			<u>2,386.14</u>
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	410.30
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	97.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	194.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	882.70
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	388.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	194.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	291.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	1,910.90
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	388.00
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	116.40

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/06/2026	KENNEDY & GRAVEN CHARTERED	LEGAL COSTS	538.20
			<u>5,410.50</u>
02/06/2026	KIMLEY-HORN & ASSOCIATES, INC	CP26-1 ENGINEERING SERVICES	110,547.17
02/06/2026	KURITA AMERICA INC.	ANTHRACITE	9,079.00
02/06/2026	L.E.L.S	POLICE/SERG/DEPUTY UNION DUES FOR FEBRUARY	1,460.00
02/06/2026	LAW ENFORCEMENT LABOR SERVICES, INC	POLICE/SERG/DEPUTY UNION DUES FOR FEBRUARY	438.00
02/06/2026	LAW ENFORCEMENT LABOR SERVICES, INC	POLICE/SERG/DEPUTY UNION DUES FOR FEBRUARY	146.00
			<u>2,044.00</u>
		CONTRACT OVERAGE CHARGE FOR 1/1/26 - 1/31/26 OVERAGE PERIOD	368.03
02/06/2026	LOFFLER COMPANIES, INC	LEGAL COSTS	258.50
02/06/2026	MADDEN GALANTER HANSEN LLP	DIESEL 500 GALLONS	1,374.92
02/06/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	#2519 GENERATOR FUEL (NBCC) 330 GALLONS	1,086.87
02/06/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED SPOT 502 GALLONS	1,043.79
			<u>3,505.58</u>
02/06/2026	MARCO TECHNOLOGIES, LLC	MICROSOFT 365 SUBSCRIPTION	5,374.95
02/06/2026	METRO PRODUCTS LLC	PLOW BOLTS	51.68
02/06/2026	METROPOLITAN COUNCIL	FEBRUARY WASTE WATER SERVICES	180,430.35
02/06/2026	METROPOLITAN COURIER CORPORATION	SERVICES FOR THE MONTH OF JANUARY	688.25
02/06/2026	MINUTE MAKER SECRETARIAL	PROFESSIONAL SERVICES	658.50
02/06/2026	MORA, CLAUDIA	DEALER MILEAGE REIMBURSEMENT	346.99
02/06/2026	MRPA	ANNUAL GENERELA MEETING AND AWARDS BANQUET	413.00
02/06/2026	NCPERS GROUP LIFE INS	PERA LIFE INS FOR FEBRUARY	224.00
		2025 CITY CONTRIBUTION TO THE NSCC FOR OCT- DEC 2025, (1ST PAYMENT FOR 2026)	13,299.88
02/06/2026	NORTH SUBURBAN COMMUNICATIONS COMM	CYLINDER RENTAL	182.82
02/06/2026	OXYGEN SERVICE COMPANY, INC.	2025 TRASH CAN LINERS	825.50
02/06/2026	PIONEER POLY PRODUCTS	CRAIG SCHLICHTING REIMBURSED EXPENSES	222.60
02/06/2026	SCHLICHTING, CRAIG	INTERNET REIMBURSEMENT	105.26
02/06/2026	SPRINGER, GEORGE	BUSINESS CARDS FOR LEIGH CRAWFORD, CLAUDIA MORA & PASSPORT OFFICE	371.30
02/06/2026	THE MPX GROUP	CONSULTANT SERVICES DEC 2025	3,300.00
02/06/2026	THE PARTNERS GROUP LLC	HVAC PREVENTATIVE MAINTENANCE	593.69
02/06/2026	TOTAL MECHANICAL SERVICES, INC	HVAC PREVENTATIVE MAINTENANCE	364.12
02/06/2026	TOTAL MECHANICAL SERVICES, INC	HVAC PREVENTATIVE MAINTENANCE	208.06
02/06/2026	TOTAL MECHANICAL SERVICES, INC	HVAC PREVENTATIVE MAINTENANCE	104.03
02/06/2026	TOTAL MECHANICAL SERVICES, INC	HVAC PREVENTATIVE MAINTENANCE	582.60
02/06/2026	TOTAL MECHANICAL SERVICES, INC	RPZ PREVENTATIVE MAINTENANCE	43.75
02/06/2026	TOTAL MECHANICAL SERVICES, INC	RPZ PREVENTATIVE MAINTENANCE	43.75
02/06/2026	TOTAL MECHANICAL SERVICES, INC	RPZ PREVENTATIVE MAINTENANCE	656.25
02/06/2026	TOTAL MECHANICAL SERVICES, INC	RPZ PREVENTATIVE MAINTENANCE	43.75
			<u>2,640.00</u>
02/06/2026	US BANK	2026 PAYING AGENT FEES 2016 A	575.00
02/06/2026	US BANK	INVESTMENT ADMIN FEE QTR 4 2025	3,965.16
			<u>4,540.16</u>
		PROFESSIONAL SERVICES FOR MPCA SHADE GRANT FROM DECMBER 1-31, 2025	54.50
02/06/2026	WSB & ASSOCIATES INC	VERMONT PARK PREDESIGN PROFESSIONAL SERVICES FROM DECEMBER 1-31, 2025	491.50
			<u>546.00</u>
02/06/2026	ZIEGLER INC	#2105 FUEL FILTER KIT	185.41
02/13/2026	ALEXANDER-SUSENS, TIFFANY	JANUARY DEALER RUNS	181.69
02/13/2026	AMERICAN SOLUTIONS FOR BUSINESS	LANYARDS	1,213.43

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/13/2026	AMRIZE MIDWEST INC	CONCRETE WATER BREAK SITES 5TH ST NW & POPPYSEED	1,189.09
02/13/2026	BRAUN INTERTEC CORPORATION	PROFESSIONAL SERVICES 12/24/2025	588.00
02/13/2026	CARDINAL INVESTIGATIONS	BACKGROUND ON PSO ELLIOTT	715.00
02/13/2026	COMMUNITY PARTNERS WITH YOUTH	REQUEST FOR PAYMENT BASED ON 2025 AGREEMENT WITH THE	
02/13/2026	CRAWFORD, LEIGH	CITY OF NEW BRIGHTON	67,500.00
		2026 JANUARY DEALER BANK RUNS	198.22
02/13/2026	CREATIVE PLANNING LLC	PREPARATION OF IRS FORM 990 FOR YEAR ENDING 12/31/2024	2,500.00
02/13/2026	CRYTEEL TRUCK EQUIPMENT	#2208 HYDRAULIC MOTOR/ SPINNER	455.39
02/13/2026	EGAN COMPANY	FIXED AIRFLOW FROM EVIDENCE ROOM	776.00
02/13/2026	FERGUSON ENTERPRISES, LLC	H2O METER COUPLING	1,023.50
02/13/2026	FISHING FOR ALL LLC	ICE FISHING CLASS 1/31/26	200.00
02/13/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS - JANUARY	57.16
02/13/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS - JANUARY	57.16
02/13/2026	GOPHER STATE ONE-CALL	LOCATE TICKETS - JANUARY	57.18
			<u>171.50</u>
02/13/2026	HEALTH STRATEGIES	C. ELLIOTT PSO MEDICAL EXAM	413.00
02/13/2026	INSTRUMENTAL RESEARCH, INC	JANUARY H2O TEST	337.50
02/13/2026	JOSHUA LOWELL JORDAN	WINTER SESSION 1 MARTIAL ARTS 2026	1,656.00
02/13/2026	LHB, INC.	HANSEN PARK WEST PARK BUILDING PROFESSIONAL SERVICES	
02/13/2026	LOFFLER COMPANIES, INC	THROUGH DEC 31, 2025	3,750.00
02/13/2026	LOFFLER COMPANIES, INC	PUBLIC SAFETY PRINTER OVERAGE 01/01/2026-01/31/2026	112.51
02/13/2026	LOFFLER COMPANIES, INC	CONTRACT OVERAGE CHARGE FOR THE 1/09/26 TO 2/08/26	270.50
			<u>383.01</u>
02/13/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	UNLEADED 802 GALLONS	1,839.18
02/13/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	DIESEL 486 GALLONS	1,259.98
02/13/2026	MANSFIELD OIL COMPANY OF GAINSVILLE	#050 GENERATOR FUEL PUBLIC SAFETY	1,124.28
			<u>4,223.44</u>
02/13/2026	MARCO TECHNOLOGIES, LLC	SHRED BINS	52.50
02/13/2026	NORTH SUBURBAN ACCESS CORPORATION	2026-JAN MONTHLY MUNICIPAL MEETING AV SERVICES CITY OF	
02/13/2026	NUSS TRUCK & EQUIPMENT	NEW BRIGHTON	1,592.68
02/13/2026	NUSS TRUCK & EQUIPMENT	#2208 FUEL FILTERS	180.97
02/13/2026	NUSS TRUCK & EQUIPMENT	#2208 SCREW KIT FOR AIR FILTER COVER	17.54
			<u>198.51</u>
02/13/2026	PACE ANALYTICAL SERVICES LLC	SOIL TESTING	300.00
02/13/2026	RAMSEY COUNTY EMCOM	911 DISPATCH SERVICE FOR JANUARY 2026	10,744.33
02/13/2026	RAMSEY COUNTY EMCOM	CAD SERVICES FOR JANUARY 2026	1,614.42
02/13/2026	RAMSEY COUNTY EMCOM	RAMSEY COUNTY FLEET SUPPORT JANUARY 2026	53.04
02/13/2026	RAMSEY COUNTY EMCOM	RAMSEY COUNTY FLEET SUPPORT JANUARY 2026	583.44
			<u>12,995.23</u>
02/13/2026	RITHVEASNA KE	JAPANESE MAHJONG SESSION INVOICE - FEBRUARY 2026	350.00
02/13/2026	VOLK, ERIC	INTERNET REIMBURSEMENT 1/25/26-2/24/26	105.22
			<u>105.22</u>
02/05/2026	AARP	JANUARY SAFE DRIVER CLASS	300.00
02/05/2026	DAMON FARBER ASSOCIATES, INC	CRITICAL CORRIDORS GRANT - DOWNTOWN NEW BRIGHTON	12,682.05
02/05/2026	MAMA	LUNCHEON COSTS MAMA MEMBER 1/22 MEETING 35.00	35.00
02/05/2026	MN DEPT OF HEALTH	JEREMY ASHER CLASS D WATER EXAM	32.00
02/05/2026	MN DEPT OF HEALTH	DAVIN CLASS C WATER EXAM	32.00
02/05/2026	VALLEY-RICH CO., INC.	WELL #3 EXCAVATION	7,100.00
02/05/2026	XCEL ENERGY	LIGHT INSTALLATION RICE CREEK	5,821.17
02/12/2026	AARP	FEBRUARY AARP SAFE DRIVER CLASS	420.00
02/12/2026	APPLIANCE SPECIALTIES INC	REFUND FOR OVERPAYMENT	121.25
02/12/2026	BIRDSONG, LAURA	REFUND CHECK FOR RESERVATION CANCELLATION	433.50

VI_1 APPROVAL OF PAYMENTS

CHECK DISBURSEMENT REPORT FOR CITY OF NEW BRIGHTON

Check Date	Payee	Description	Amount
02/12/2026	BONETE AUTO SALES	REFUND FOR OVERPAYMENT	118.00
02/12/2026	FLEETPRIDE, INC	FILTERS STOCK	28.16
02/12/2026	FLEETPRIDE, INC	FILTERS SHOP STOCK	71.57
02/12/2026	FLEETPRIDE, INC	#2208 FILTERS	47.94
02/12/2026	FLEETPRIDE, INC	#2027 TAIL LAMP SPEED TRAILER	163.98
02/12/2026	FLEETPRIDE, INC	OIL FILTERS SHOP STOCK	29.93
			<u>341.58</u>
02/12/2026	HARRIS, LINDA	SECURITY DEPOSIT REFUND	300.00
02/12/2026	LEAGUE OF MINNESOTA CITIES	2026 MCMA WINTER WORKSHOP	125.00
		2026 MCMA ANNUAL CONFERENCE	525.00
			<u>650.00</u>
02/12/2026	MIDWEST MINIATURE GUILD	SECURITY DEPOSIT REFUND	500.00
02/12/2026	MINNESOTA OCCUPATIONAL HEALTH	Q1 RANDOM DRUG TEST 2026	660.00
02/12/2026	MN METRO NORTH TOURISM BUREAU	DECEMBER LODGING TAX	7,252.12
02/12/2026	MN METRO NORTH TOURISM BUREAU	DECEMBER LODGING TAX	(362.61)
			<u>6,889.51</u>
02/12/2026	MT PROPERTIES, INC.	CONSIDER EASEMENTS WITH MT PROPERTIES AS REQUIRED FOR JONES LAKE	3,000.00
02/12/2026	RAMSEY COUNTY	EMERGENCY PRE-EMPTION SERVICES 1/1/25- 12/31/25	511.32
02/12/2026	STEPHEN TOKLE INSPECTIONS INC	JANUARY 2026 ELECTRICAL INSPECTIONS	3,140.74
02/12/2026	TODD E ANDERSON	MARCH 19 ENTERTAINMENT FOR COMMUNITY LUNCH	400.00
02/12/2026	TURBOTIMS ANYTHING AUTO	REFUND FOR OVERPAYMENT	267.00
02/12/2026	WINDELS, LORI	MEMBERSHIP REFUND TO SET UP ACH	44.47
	TOTAL PAYMENTS		<u><u>\$ 2,621,459.58</u></u>



COUNCIL PROCEEDINGS THE CITY OF NEW BRIGHTON

Pursuant to notice thereof, a regular meeting of the New Brighton City Council was held Tuesday, February 10, 2026 at 6:30 pm in the New Brighton Council Chambers.

Present: Mayor Niedfeldt-Thomas, Councilmembers Allen, Dunsworth (attending remotely), Frischman and Steffenhagen

Absent:

Also Present: Devin Massopust-City Manager, Sarah Sonsalla-City Attorney (attending remotely), Ben Gozola-Assistant Director of Community Assets and Development

Call to Order

Mayor Niedfeldt-Thomas called the meeting to order at 6:30 pm.

Pledge of Allegiance

Mayor Niedfeldt-Thomas led the Council in the Pledge of Allegiance.

Public Comment Forum

Mayor Niedfeldt-Thomas acknowledged the fears the immigrant families and communities of color were feeling along with the concerns the community had for their safety and the ability to live their lives. She thanked all of the members of the community who had come together to support these individuals and for engaging in the community. She thanked the Council for their work to improve the community and to keep people safe. She explained the Council has discussed increasing the number of communications that were being sent out by the City. She indicated the City Council reviewed and would be mailing out a letter to the entire community regarding immigration rights. She stated the City also sent a letter from herself, the City Manager and the Public Safety Direct to the head of the federal immigration enforcement lead agent in the metro area requesting an opportunity to meet. She commented a meeting was held and the City's concerns were discussed regarding practices and tactics and the City representatives were told there would be changes. She indicated the City has been told there would be a draw down of immigration agents in the metro area but encouraged residents to continue to call the police if there were concerns for safety.

Mayor Niedfeldt-Thomas opened the Public Forum for comments from the public.

Brett, resident of New Brighton, stated he had concerns regarding street plowing. He explained Oriole Lane was in poor condition at this time. He was of the opinion residents should not have to wait a day and a half to have their street plowed. He discussed how the roadway was now full of ice and it was making it difficult to drive and walk on.

Richard, resident of New Brighton, read a statement regarding Black History Month. He asked that the City discontinue Black History Month in New Brighton. He questioned why an entire month was dedicated to celebrating a group that has driven this nation down. He commented on how the contributions from the black community were a myth.

City Manager Massopust stated the Mayor could make a point of order.

Richard stated his comments should be free speech protected.

Mayor Niedfeldt-Thomas explained the public comment forum was for actionable items.

Richard reported he was asking the City to stop going along with DEI and recognizing Black History Month.

Mayor Niedfeldt-Thomas thanked Richard for his comments and noted she would like to have the comments at this time not creating challenges for people in the community.

Richard indicated he would not be using any curse words or slurs and asked that he be allowed to finish his statement.

Mayor Niedfeldt-Thomas requested Richard provide his full name and address.

Call to Order

Pledge of Allegiance

Public Comment Forum

Richard commented this was not required per a Supreme Court ruling. City Manager Massopust recommended the Mayor end Public Comment and that the City Council move onto the next item on the agenda.

Approval of Agenda

Approval of the February 10, 2026 Council Agenda.

Approval of Agenda

Approval of the February 10, 2026 Agenda.

Motion by Councilmember Vint Frischman, seconded by Councilmember Steffenhagen to approve the agenda as submitted.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Special Order of Business

None.

Special Order of Business

Consent Agenda

1. Consider Approval of Payments.
2. Approve City Council Minutes:
 - a. January 27, 2026 City Council Meeting Minutes.
 - b. January 27, 2026 Worksession Meeting Minutes.
3. Accept Receipt of Commission Minutes:
 - a. August 6, 2025 PREC Meeting Minutes.
 - b. October 1, 2025 PREC Meeting Minutes.
 - c. December 3, 2025 PREC Meeting Minutes.
4. Consider Authorization for Annual Reward of 3.2 Percent Malt Liquor Licenses.
5. Consider Authorization for Annual Renewal of Tobacco Licenses.
6. Consider Application for a Transient Merchant License for New Brighton Farmers Market.
7. Consider Purchase of Fire Hydrants and Gate Valves for City Project 26-1, 2026 Street Rehabilitation.
8. Consider Acceptance of Donations for New Brighton Lions Club for Public Safety Wellness Initiatives.
9. Consider Resolution Ordering Preparation of a Feasibility Study for City Project 26-1, 2026 Rehabilitation.
10. Consider Authorization to Purchase Golf Course Equipment: One Fairway Mower and Two Greens Mowers.
11. Consider Acceptance of 2025 Donations to the Parks and Recreation Fun Fund.

Consent Agenda

12. Consider Approval of Proposed Dedication of the Hansen Park Neighborhood Center.

Motion by Councilmember Vint Frischman, seconded by Councilmember Steffenhagen to approve the Consent Agenda as presented.

A roll call vote was taken.

5 Ayes, 0 Nays - Motion Carried

Public Hearing

None.

Council Business

1. Consider Resolution authorizing City of New Brighton to join Cities for Safe and Stable Communities.

City Manager Massopust stated Cities for Safe and Stable Communities is a city-led, nonpartisan coalition of Minnesota local governments working together to preserve public safety, operational stability, and trust between residents and local government. He provided a status update on the communications the City was completing with the public and encouraged the public to review the City’s website for further information. He commented on the meeting the City had with the school district. He discussed the economic impact survey that was sent to local business owners. He explained the City uses automated license plate readers (LPR’s) and clarified the information gathered from the one camera the City had in operation was not being shared with federal agencies. He commented further on how the City was working on behalf of the community and explained the City has been approached to join the Coalition and the Council is asked to approve a resolution to do so.

Mayor Niedfeldt-Thomas thanked staff for providing information on the City’s LPR’s. She asked that an amendment be made to the FLOCK contract to ensure data shared with other outside law enforcement agencies was not shared with federal organizations. City Manager Massopust stated he was uncertain if this was possible but noted he could investigate this further.

Councilmember Allen supported the City putting whatever mechanisms were necessary to ensure the City’s FLOCK data was not being shared with immigration agencies. He reported the City could always opt to not share data or only share with Minnesota law enforcement agencies. City Manager Massopust reported this could be an option for the City going forward.

Mayor Niedfeldt-Thomas explained if the City joins this coalition it would have to support the messaging and initiatives that move forward for the collective group.

Motion by Councilmember Vint Frischman, seconded by Councilmember Steffenhagen to adopt a Resolution joining the Cities for Safe and Stable Communities.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

2. Consider Resolution Calling on Governor Walz to Pass an Eviction and Foreclosure Moratorium through Executive Order.

City Manager Massopust stated Operation Metro Surge continues to have an impact on New Brighton. There is concern that residents will not be able to meet rent and mortgage payments due to immigration enforcement actions. He reported Governor Walz can pass an Executive Order that would put a moratorium on evictions and foreclosures and it is in the best interest of our community that this happens.

Public Hearing

Council Business

1. Consider Resolution authorizing City of New Brighton to join Cities for Safe and Stable Communities.

2. Consider Resolution Calling on Governor Walz to Pass an Eviction and Foreclosure Moratorium through Executive Order.

Councilmember Vint Frischman stated the eviction moratorium does not have much, in terms of an action plan that the City could move forward with when it comes to legal status. She asked if a family was struggling to get to their job and make income, 30 days later the rental responsibility would still be in place. She indicated the City could move forward with the moratorium, but recommended the City also pursue ways to provide financial relief to those who were struggling at this time. She stated she was happy to learn Ralph Reeder was working towards providing rental assistance.

Mayor Niedfeldt-Thomas explained she liked the comments being made by Councilmember Vint Frischman and she supported the City looking at ways to further support the community long term.

Councilmember Allen indicated there was a short-term need for residents and noted the City would not be the proper administrator of a rental assistance program. He suggested the City work with partners who were knowledgeable in this area. City Manager Massopust reported he had a discussion with school district officials today and they welcomed discussing a partnership with the City at a future meeting.

Councilmember Allen commented on how the recent surge would have lasting impacts on the community even after ICE leaves the State. He was hopeful that if the eviction moratorium were passed, that longer term options also be considered by the City.

Councilmember Steffenhagen indicated he supported the City pursuing both long term and short-term assistance for residents.

Mayor Niedfeldt-Thomas questioned why the City did not have the authority to put an eviction moratorium in place. City Manager Massopust reported New Brighton was a statutory City which means the City statutory authority from the State. City Attorney Sonsalla reported this was the case.

Mayor Niedfeldt-Thomas indicated she wanted to see the City Council pass this Resolution, but she understood there were rental property owners that were being impacted. She supported the City Council approving the eviction moratorium Resolution as is. City Manager Massopust noted staff could come back to the Council at a future meeting regarding a rental assistance program.

Councilmember Vint Frischman supported the City pursuing a rental assistance program or partnering with an organization that provides this assistance to keep residents in their homes because the eviction moratorium does not address this concern.

Councilmember Steffenhagen supported the City moving on this Resolution at this time and suggested the rental assistance program be pursued at a future meeting.

Councilmember Allen and Councilmember Dunsworth agreed.

Motion by Councilmember Allen, seconded by Councilmember Steffenhagen to adopt a Resolution directing staff to communicate with the Governor's team about the City's desire to have an Executive Order passed that would support an Eviction and Foreclosure Moratorium.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Councilmember Allen thanked City staff for taking on additional tasks and for dealing with the immigration concerns that have been raised by City Council and residents in a timely manner.

Mayor Niedfeldt-Thomas agreed and thanked City staff for all of their extra efforts on behalf of the community. She discussed how the City Council was committed to keeping the temperature in the community down and noted the City would not be posting inflammatory statements that would draw attention to New Brighton. She thanked the community for their outpouring of support. She commented further on the numerous ways the City was working behalf of its residents, noting local government was the smallest form of government, but was the closest to the community. She acknowledged the pain that people were feeling at this time and reiterated that the immigration efforts were approved by the federal government and not the State or local government. She thanked City Manager Massopust for having very difficult conversations with the City Council in recent weeks and for working diligently on behalf of the community.

- 3. Consider Ordinance 929: An Interim Ordinance temporarily establishing a moratorium on the establishment of new wireless telecommunications towers, antennas and support structures.
 - a. Consider a Resolution of Summary Publication for Ordinance 929.

3. Consider Ordinance 929: An Interim Ordinance temporarily establishing a moratorium on the establishment of new wireless telecommunications towers, antennas and support structures.
 a. Consider a Resolution of Summary Publication for Ordinance 929.

City Manager Massopust indicated Assistant Director of Community Assets and Development Gozola would be presenting this item to the Council.

Assistant Director of Community Assets and Development Gozola stated it has recently come to staff's attention that one or more cellular tower businesses are working to identify new locations for cell towers in the City, and that some locations under consideration would likely generate significant public backlash despite being permissible under current zoning code standards. Rather than take the risk that a new installation will force its way into an improper location and create visual impacts for decades to come, staff is recommending that Council adopt a 12-month moratorium on new wireless telecommunication towers to allow the City time to study its current regulations, and to make any and all changes deemed necessary to ensure that new installations are properly located, are aesthetically acceptable, and do not unnecessarily impact residential properties throughout the City.

Councilmember Allen asked that staff speak with the school regarding how the proposed legislation would impact them.

Motion by Councilmember Allen, seconded by Councilmember Vint Frischman to adopt Ordinance 929, directing staff to initiate a study of wireless telecommunication tower, antenna and support structure regulations.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Motion by Councilmember Vint Frischman, seconded by Councilmember Steffenhagen to adopt a Resolution approving a summary publication for Ordinance 929.

A roll call vote was taken.

5 Ayes, 0 Nays-Motion Carried

Commission Liaison Reports, Announcements and Updates

Commission Liaison Reports, Announcements and Updates

Devin Massopust

City Manager Massopust reported the City has launched a survey and webpage regarding the City campus exploration. He noted the survey would remain open through the end of the month.

Graeme Allen

Councilmember Allen reported the PREC Commission met on Wednesday, February 4 where the group discussed the Hansen Park building, a low-income tree removal program along with the redevelopment of the Brightwood Hills Clubhouse.

Jeanne Frischman

Councilmember Frischman reported the Public Safety Commission met on Monday, February 9 where the group discussed the Public Safety Department's policy manual. She commented on the license plate reader the City had installed at Silver Lake Road and Palmer Drive, noting there were other LPR's installed and operational in the community on private property. She explained a prohibited use for the LPR's was immigration enforcement and reiterated that the City does not have any shared data agreements in place with federal agencies.

Jason Steffenhagen

Councilmember Steffenhagen reported the EDC met on Wednesday, February 4 and discussed the housing action

plan, especially the housing rehabilitation program. In addition, the EDC discussed the downtown vision study, the community center facility assessment and the City campus exploration. He acknowledged there may have been some public hurt from the Public Comment portion of this meeting as well as the recent post from the President of the United States. He reiterated that New Brighton was an inclusive community and he thanked the Mayor for handling this situation respectfully. He reported he was a dad of two young men who identified as black and the value, worth and dignity as well as the systemic marginalization and exclusion on the black community were the reasons why the City needed to continue to honor the amazing contributions of the beautiful cultures in the community. He stated we were not done as a nation as there was much work that was needed for America to become the nation it aspires to be. He stated he was very proud of the fact New Brighton acknowledged and celebrated black history month.

Mayor Niedfeldt-Thomas

Mayor Niedfeldt-Thomas stated the comments the City Council receives from the public were multi-sided. She indicated not everyone agrees with the Council’s decision to have an equity strategic action plan and the fact an equity commission was started. She noted there were people going around trying to log into meetings in order to speak out against a range of topics. She reported over the past year the City has been receiving communications that the City would be losing federal dollars if the City had the word equity in its work. She indicated a judge made a determination that this was not legal. She explained the City was on a journey and she agreed its work was not done. She encouraged the City remain committed to this work and to hold true to its values. She understood the hate and the attacks were not done and she encouraged the community to remain strong. She thanked the public for attending the recent caucuses. She discussed the great work that was being done in the community by the cultural liaisons working for the school district. She thanked Xcel Energy for working with residents who were struggling to pay their bills at this time. She commented on how small business owners were being impacted at this time because some of their employees may not feel safe attending work at this time. She noted there were huge ripple effects that would continue to impact the local economy due to the immigration efforts in Minnesota. She clarified Ralph Reeder was still taking on new families, but noted this was being done through monthly appointments. She noted this Saturday was Valentine’s Day and explained she would be at the Brewhouse on Saturday at 1:00 p.m. if there were residents that wanted to speak with her. She reported the New Brighton winter market would be held on Wednesday, February 11 from 3:00 p.m. to 7:00 p.m. at the Community Center. She indicated the Irondale Marching Band would be holding their Music of the Knight event on Saturday, February 21. She reported the City Council would meet next on Tuesday, February 24.

Adjournment

Mayor Niedfeldt-Thomas adjourned the meeting at 7:54 p.m.

Adjournment

The meeting adjourned at 7:54 p.m.

Kari Niedfeldt-Thomas, Mayor

ATTEST: _____
Terri Spangrud, City Clerk



Council Worksession
February 10, 2026
5:00 pm

Present: Mayor Kari Niedfeldt-Thomas
Councilmember Graeme Allen
Councilmember Emily Dunsworth (attending remotely)
Councilmember Jeanne Vint Frischman
Councilmember Jason Steffenhagen

Absent:

Staff in Attendance: Devin Massopust, Ben Gozola

Guests in Attendance: Breanne Kennedy, Thrive, LLC

Housing Action Plan – Policy #1 Review

Massopust stated Breann Kennedy from Thrive, LLC was in attendance to review Policy #1 from the Housing Action Plan in further detail with the City Council.

Breanne Kennedy from Thrive, LLC, reviewed the DRAFT Policy #1, Development of a Home Improvement Loan Program, as part of the City's on-going Housing Action Plan efforts. She reported this policy was reviewed by the EDC last week and the group recommended it move forward for a year. After a year the program should be reevaluated and adjustments should be made. It was noted many cities operate home improvement loan programs, and the recent creation of Local Affordable Housing Aid (LAHA) to fund housing initiatives throughout the State opens the door for New Brighton to operate a program as well. She recommended the City work with a third party administrator to run these programs. It was noted the loan dollars would be available on a first come first serve basis. The draft program guidelines were further reviewed with the Council. She explained specific details that'll be included in the home improvement loan program include:

1. Max loan amount (\$15K)
2. Interest rate (3% for regular, 0% for seniors)
3. Payback period (10 years for regular, deferred until sale for seniors)
4. Income limits/restrictions (80% AMI)
5. Special provisions for seniors
6. Manufactured homes eligibility and down payment option
7. Requirements for social security number
8. Budget: Amount to allocate to this program (recommend \$300K annually from LAHA resources)
9. Should there be a separate budget carve out for each sub-program?

Councilmember Allen asked if manufactured homes would be eligible for this program. Ms. Kennedy explained the way the program was written was that manufactured homes would be eligible for the home rehab program as well as for downpayment assistance for the purchasing of a new manufactured home.

Mayor Niedfeldt-Thomas stated the difficulty with manufactured homes was that in most cases, the manufactured homes were not on land that they own and the units may be rented. She suggested the loans for manufactured homes be reconsidered because there would not be a land transfer for sale with these units like there was for single family homes. She recommended that loans still be allowed, even if the proposed improvements do not add value, because the proposed improvements may help an individual age in place.

Ms. Kennedy reported if an individual was renting a home or a manufactured home, this individual would not be eligible to take out a home improvement loan because the loan would be securitized by a mortgage.

Mayor Niedfeldt-Thomas recommended this program speak to ADU's and that this be an eligible improvement. She explained she supported payback being done at the point of sale and suggested the City not forgive loans after 30 years. Ms. Kennedy stated this recommendation was made by the third party administrator because it makes loans easier to track.

Mayor Niedfeldt-Thomas inquired if the AMI could be reduced to 50%. Ms. Kennedy the City could make this change, but noted this would mean a smaller portion of the population would be eligible for the program and it would be harder for these individuals to qualify.

Councilmember Allen stated he would rather start the program at a lower AMI and make adjustments going forward.

Mayor Niedfeldt-Thomas suggested staff review modeling and advise the Council on what the proper debt to income ratio should be to assist the Council with setting the proper AMI for this program. Ms. Kennedy indicated she could speak with the third-party administrators about this further to see what they would recommend and noted the AMI could be lowered to 60% to begin with.

Councilmember Allen explained he wanted to make this program available to those who most needed it and suggested the debt to income ratio be reconsidered. Ms. Kennedy stated this could be done, but noted the City still wanted to recover on the loans that were provided.

Councilmember Steffenhagen questioned how the income for applicants was proved. Ms. Kennedy reported this was done through pay stubs for last year's taxes.

Mayor Niedfeldt-Thomas indicated it would be her preference to not allow these funds to be used for those running rental businesses.

Councilmember Steffenhagen explained he understood this concern, but noted there were people who wanted to move into the community and would benefit from having rental units available that were being properly maintained.

Councilmember Allen stated he preferred making these funds available for owner-occupied units. Ms. Kennedy commented if this was the direction from the Council then the deed restriction would run the term of the mortgage.

Mayor Niedfeldt-Thomas indicated she did not want the LAHA dollars or rehab program available to assist private equity teams purchasing and improving homes in the community. She asked when staff brought this item back that additional information be provided on what third party administrators other communities were using and why.

Councilmember Frischman indicated these types of programs were pretty common and very popular. She reported the people who benefit most from this type of program were those who wanted to age in place. She anticipated a large portion of dollars would be allocated to seniors. She recommended the Council set a maximum loan amount, noting a roof or windows could not be replaced on a house for \$15,000. She suggested the maximum loan amount be set at \$50,000.

Councilmember Steffenhagen suggested that the AMI within this program be increased as the year goes on if the LAHA dollars were not utilized. He recommended more dollars be available to seniors as well. Ms. Kennedy noted this would be a new program and the City would have to get the word out. She recommended the requirements for the program remain in place for one full year and that adjustments be made after that time.

Councilmember Allen asked how long it would take to get this program in place. Ms. Kennedy anticipated the Council would adopt the policy in June or July of this year and a program could begin yet this year if the Council wished to adopt a budget amendment.

Councilmember Frischman questioned if this portion of the housing policy could be approved prior to June or July. Ms. Kennedy indicated the Council could move forward with just this portion of the housing policy separately from the other portions. She explained staff was originally thinking all of the policies would be reviewed prior to coming forward with a recommendation for the Council to consider.

Councilmember Frischman stated she supported moving forward with this housing policy prior to considering the other policies because these dollars would greatly benefit the community.

Gozola reported the City only received its LAHA allocations twice a year and the City did not have \$300,000 on hand to begin this program.

Councilmember Frischman indicated she would like to see the City moving forward with this program sooner rather than later.

Mayor Niedfeldt-Thomas agreed and asked that staff bring back information on the third party administrators and what other cities were using them.

Ms. Kennedy explained she would be coming back before the Council in March in order to address inclusionary housing.

Worksession adjourned at 6:07 pm

Respectfully submitted,

Terri Spangrud
City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Declaring Costs to be Assessed, Ordering Preparation of Proposed Assessments and Setting Public Hearing Date for Assessment Hearing on City Project 24-1, 2024 Street Rehabilitation

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>The approval of City Project 24-1, 2024 Street Rehabilitation included the recommendation that costs associated with the street rehabilitation portion of the project be funded by general taxes and assessments against benefiting properties in the project area. Minnesota State Statute 429 requires a Public Hearing be held to adopt the proposed assessments. Staff is recommending the special assessment hearing be held at the regular City Council meeting on March 24, 2026.</p> <p>A complete assessment report outlining the final project costs, proposed assessment rate, and recommended funding will be distributed to Council in advance of the assessment hearing.</p>
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Recommendations:	<p>To adopt the attached Resolution declaring costs to be assessed, ordering preparation of proposed assessments, and setting March 24, 2026 as the date for the 2026 Special Assessment Hearing on City Project 24-1, 2024 Street Rehabilitation.</p>
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Applicable Deadlines:	None
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Community Impact:	Providing cost-effective infrastructure improvements
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Legislative History:	<p>September 26, 2023 City Council authorized the Director of Community Assets and Development to enter professional service agreements with E.G. Rud & Sons, Inc. and American Engineering Testing.</p> <p>November 14, 2023 City Council adopted a resolution ordering staff to prepare a Feasibility Study for City Project 24-1, 2024 Street Rehabilitation.</p> <p>January 9, 2024 City Council authorized the purchase of fire hydrants and gate valves for the proposed project.</p> <p>February 8, 2024 An informational meeting was held with residents to be affected by the proposed project.</p> <p>March 12, 2024 City Council accepted the Feasibility Study and set the Public Improvement Hearing for March 26, 2024.</p> <p>March 26, 2024 Public Improvement Hearing held and City Council ordered Public Improvement Project 24-1, 2024 Street Rehabilitation.</p> <p>April 23, 2024 City Council approved project plans and specifications and authorized advertisement for bids.</p> <p>May 28, 2024 City Council accepted all bids and adopted a resolution awarding a contract to Kuechle Underground, Inc. for City Project 24-1, 2024 Street Rehabilitation.</p>
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$651,715.87
	Financing Source:	<u>Other</u>
	Notes:	

Attachments:	1. Resolution Declaring Costs to be Assessed 24-1
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Resolution No. 2026-

State of Minnesota
County of Ramsey
City of New Brighton

RESOLUTION DECLARING COSTS TO BE ASSESSED, ORDERING PREPARATION OF PROPOSED ASSESSMENTS, AND SETTING DATE FOR ASSESSMENT HEARING ON CITY PROJECT 24-1, 2024 STREET REHABILITATION.

WHEREAS, Public Improvement Project 24-1, 2024 Street Rehabilitation, was ordered by the City Council of the City of New Brighton at a Public Improvement Hearing, noticed, and held as required by law;

WHEREAS, the total final project costs is \$6,762,142.62.

WHEREAS, said improvement project is now completed so that the cost thereof can be special assessed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of New Brighton, Minnesota that:

1. The cost of such improvement to be specially assessed is hereby declared to be \$651,715.87.
2. The City Clerk, with the assistance of the Director of Community Assets and Development (City Engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, place, or parcel of land within the district affected, without regard to cash valuation, as provided by law and shall file a copy of such proposed assessments in his office for public inspection.
3. The Clerk shall, upon completion of such proposed assessment, notify the Council thereof.
4. That a public hearing on the proposed assessment be set for March 24, 2026, at 6:30 p.m. in the City of New Brighton City Council Chambers at 803 Old Highway 8 NW, New Brighton, Minnesota.
5. The mailed notices of this hearing are sent to each benefited property owner as required by law.

Adopted this 24th day of February, 2026, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Application for Solicitor License for Sunburn Construction DBA Everlight Solar.

Action Requested: <u>Motion</u>
Form of Action: <u>N/A or Other</u>
Votes Needed: <u>N/A</u>

Summary Statement:	Sunburn Construction DBA Everlight Solar has applied for a solicitor license to conduct a free quote for solar panels/renewable energy. All required fees have been paid.
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Recommendations:	To issue a solicitor license to Sunburn Construction DBA Everlight Solar valid from March 1st thru March 31, 2026.
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Applicable Deadlines:	None
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Community Impact:	Utilizing a clean and renewable resource may reduce carbon emissions and combat climate change, which may lead to a healthier and more sustainable environment.
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Legislative History:	City Code Chapter 20 regulates solicitor licenses.
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Strategic Priority:	<u>N/A</u>
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Fiscal Impact:	Financial Consideration?	<u>No</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>N/A</u>
	Notes:	

Attachments:	
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Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Authorization to Replace (11) Motorola APX2500 Portable Radios

Action Requested: Motion

Form of Action: Contract/Agreement

Votes Needed: 3 Votes

Summary Statement:	The New Brighton Department of Public Safety currently deploys a mixture of Motorola APX 6000 Series portable radios and older model Motorola APX 2500 Series portable radios. These radios provide a communication link between 911 dispatchers, law enforcement, fire/rescue, public works and other government personnel. The 2500 Series radios have been in service for over 15 years. These radios have not been supported by the manufacturer for over 8 years and have reached their end-of-life. Once a radio has reached end-of-life, it is no longer supported for parts and maintenance and generally becomes inoperable when a component fails. The purchase of new 6000 Series radios will outfit Public Safety staff with supported, warrantied portable radios.
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Recommendations:	Authorize the purchase, through the State of Minnesota purchasing contract, of eleven (11) Motorola APX 6000 Series portable radios with associated parts and services.
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Applicable Deadlines:	NA
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Community Impact:	Portable radios allow police, fire and emergency management professionals to operate effectively in New Brighton and across the state of Minnesota. New 6000 series radios will also include encryption to comply with state and federal data privacy laws. Public safety radio communications may include details about identities, locations and police tactics which could be made available to the public through police scanning software and applications. Encryption ensures compliance while providing additional operational security.
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Legislative History:	Council adopted the 2026 Capital Non-Fleet Replacement Budget. The 2026 budget includes \$58,500 for radio purchases.
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Strategic Priority:	<u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	<u>No</u> Yes
	Revenue/Expenditure Amount:	\$58,415.20
	Financing Source:	<u>Budgeted</u>
	Notes:	Vendor quote attached

Attachments:	<table border="1" style="width: 100%;"> <tr> <td style="width: 10%;">1.</td> <td>2026 - QUOTE-3501586-1NewBrightonPDAPX6000portable with encryption</td> </tr> </table>	1.	2026 - QUOTE-3501586-1NewBrightonPDAPX6000portable with encryption
1.	2026 - QUOTE-3501586-1NewBrightonPDAPX6000portable with encryption		

Billing Address:
NEW BRIGHTON, CITY OF
803 OLD HWY 8NW
NEW BRIGHTON, MN 55112
US

Shipping Address:
BRIGHTON PUBLIC SAFETY
DEPT
785 OLD HWY 8 NW
NEW BRIGHTON, MN 55112
US

Quote Date:02/12/2026
Expiration Date:04/13/2026
Quote Created By:
Dean Daninger
dean.daninger@ancom.org

End Customer:
NEW BRIGHTON, CITY OF
Sergeant Matt Farmer
matt.farmer@newbrightonmn.gov
651.638.2100

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	11	\$3,924.00	\$2,354.40	\$25,898.40
1a	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH	11	\$123.59	\$74.40	\$818.40
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	11	\$353.00	\$211.80	\$2,329.80
1c	H38BT	ADD: SMARTZONE OPERATION	11	\$1,412.00	\$847.20	\$9,319.20
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	11	\$184.00	\$184.00	\$2,024.00
1e	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	11	\$607.00	\$364.20	\$4,006.20
1f	H122BR	ALT: 1/4 WAVE 7/8 STUBBY (NAR6595)	11	\$28.00	\$16.80	\$184.80
1g	H869BZ	ENH: MULTIKEY	11	\$388.00	\$232.80	\$2,560.80
1h	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	11	\$941.00	\$564.60	\$6,210.60
1i	QA09113AB	ADD: BASELINE RELEASE SW	11	\$0.00	\$0.00	\$0.00
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	15	\$207.10	\$106.50	\$1,597.50
3	NNTN8860B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	12	\$199.56	\$119.74	\$1,436.88



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	22	\$153.69	\$92.21	\$2,028.62

Grand Total**\$58,415.20(USD)**



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Authorization to Respond to Office of Justice Programs (OJP) Crisis Response Grants RFP

Action Requested: <u>Motion</u>
Form of Action: <u>Contract/Agreement</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	Public Safety has a longstanding interest in strengthening its responses to individuals experiencing mental health and behavioral health crises. The Minnesota Department of Public Safety Office of Justice Programs has grant funds for local law enforcement agencies to start, maintain, or expand crisis response teams in which social workers or mental health professionals serve as first responders when calls for service involve an individual in crisis. Funding may support a range of models. Applicants are encouraged to engage with community mental health providers, local crisis teams, and other partners to ensure strong coordination of services. Public Safety is partnering with Northeast Youth & Family Services (NYFS) on its application and will use Strategic Consulting & Coaching, LLC as its grant author.
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Recommendations:	Authorize staff to apply for grant funding and approve a professional services agreement with Strategic Consulting & Coaching, LLC for their grant writing scope of work.
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Applicable	Applications are due by 4:00pm on Monday, March 16, 2026.
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Deadlines:	
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Community Impact:	Approaches improve safety, reduce unnecessary justice system involvement, and connect individuals to appropriate care.
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Legislative History:	Funds are authorized by MN Laws 2023, Chapter 52, Article 2, Section 15.
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Strategic Priority:	<u>Financial Sustainability</u> <u>Staff Capabilities</u> <u>Community Engagement & Belonging</u>
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Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	The maximum amount an applicant can propose is \$300,000 for the grant period.
	Financing Source:	<u>Other</u>
	Notes:	OJP has a total of up to \$7,538,726.21 is available for the 24-month grant period.

Attachments:	1.	RFP-Crisis-Response-2026-2028-Final
	2.	Professional Services Agreement_City of New Brighton_February 2026



Department of Public Safety
Minnesota Office of Justice Programs

2026 – 2028 CRISIS RESPONSE GRANTS

GRANT REQUEST FOR PROPOSALS (RFP)

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Request for Proposals (RFP) Part 1: Overview

1.1 General Information

- Grant Name: Crisis Response Grant Program
- [Minnesota Office of Justice Programs \(OJP\) Website](#)
- **Open for Applications: Tuesday, February 3, 2026**
- **Application Due Date: Monday, March 16, 2026, at 4:00 PM**

1.2 Program Description

The purpose of this request for proposal is to fund local law enforcement agencies and local governments to start, maintain, or expand crisis response teams in which social workers or mental health professionals serve as first responders when calls for service involve an individual in crisis. Funding may support a range of models including Crisis Intervention Teams (CIT), mobile crisis teams, co-responder models, alternative response teams (ART), and other social worker/mental health-led response approaches that improve safety, reduce unnecessary justice system involvement, and connect individuals to appropriate care.

1.3 Background Information & Resources

Across Minnesota and the nation, communities are strengthening their responses to individuals experiencing mental health and behavioral health crises by expanding partnerships between law enforcement, social workers, mental health providers, and community-based organizations. Effective crisis response systems are built on collaboration, shared responsibility, and coordinated planning across agencies. This grant program reflects the State of Minnesota's commitment to supporting local jurisdictions in developing and enhancing these collaborative, person-centered crisis response approaches.

This grant round emphasizes the importance of strategic partnerships and alignment with existing county and regional efforts, recognizing that crisis response functions best within an integrated system. Applicants are encouraged to engage with county behavioral health departments, community mental health providers, local crisis teams, and other partners to ensure strong coordination of services. Resources such as [The Sequential Intercept Model](#) and the [Stepping Up](#) Initiative provide useful frameworks for understanding how law enforcement, behavioral health systems, and community supports can work together to divert individuals with mental health needs from deeper justice system involvement. Applicants are strongly encouraged to use these tools to guide collaborative planning and program design.

To support new programs and collaborations, applicants may use a portion of the funds for planning activities, including finalizing partnerships, defining response protocols, securing MOUs, establishing logistics, and completing necessary hiring prior to full implementation. Applicants must demonstrate existing collaboration and community support through Memorandum(s) of Understanding (MOU) submitted with the application. Applicants may allocate up to 10% of their total grant award (up to \$30,000 for a \$300,000 grant) to planning activities, with the expectation that programs will move into implementation by the end of the second quarter of the 24-month grant period.

Resources:

A variety of national and state resources are available to assist applicants in designing evidence-based, collaborative responses. These tools reinforce that effective crisis response depends on strong, coordinated partnerships with law enforcement, behavioral health providers, county systems, and community stakeholders all playing essential roles in improving outcomes for individuals experiencing crises.

- [The Sequential Intercept Model](#): Building Blocks for Strategic Planning
- [Step Up Together](#): A data-driven framework that assists counties through training, resources, and support that are tailored to local needs
- A guide for local mental health advocates, mental health professionals, law enforcement and community leaders through the process of starting and sustaining their CIT programs: [CIT International's Guide to Best Practices in Mental Health Crisis Response](#)
- From SAMHSA: [The National Behavioral Health Crisis Care Guidance](#) provides a framework for transforming behavioral health crisis care systems in communities throughout the United States with the goal of saving lives by helping anyone experiencing a behavioral health crisis anytime, anywhere. It also includes a draft of a detailed implementation guide for Mobile Crisis Team services in accordance with this newly released framework.
- Connections among criminal justice agencies, behavioral health organizations, and the community: [Justice and Mental Health Collaboration Program](#)
- [Responding to individuals in behavioral health crisis via co-responder models](#): The Roles of Cities, Counties, Law Enforcement, and Providers
- Podcast: [Meet the New Generation of Unarmed First Responders | The Marshall Project](#)
- From the Bureau of Justice Assistance: [Police-Mental Health Collaboration \(PHMC\) Toolkit](#)
- From IACP: [Responding to Persons Experiencing a Mental Health Crisis](#)
- The [Law Enforcement-Mental Health Learning Site Program](#) serves as a peer-to-peer learning program for law enforcement agencies seeking to build collaborative responses to people who have mental health needs.
- Trainings from [Minnesota Crisis Intervention Team](#)
- From NAMI: [Crisis Intervention Team \(CIT\) Advocacy Toolkit](#)
- Model programs and resources on evidence-based and best practices: [Best Practices in Law Enforcement Responses to Mental Health Crises](#)

1.4 Minnesota's Commitment to Diversity and Inclusion

It is State of Minnesota policy to ensure equity, diversity, and inclusion in making competitive grant awards. See Executive Order [19.01](#).

The Policy on Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities. See [OGM Policy 08-02](#).

1.5 Funding and Project Dates

Funding Authorization

Funds are authorized by [MN Laws 2023, Chapter 52, Article 2, Section 15.](#)

Grant Period

The grant period is anticipated to be approximately 23–24 months, beginning on or around August 1, 2026, and ending June 30, 2028.

Note: If selected for funding, current Crisis Response grantees with awards ending June 30, 2026, will have a start date of July 1, 2026.

Available Funding

A total of up to \$7,538,726.21 is available for the 24-month grant period.

Reimbursement Grant

This is a reimbursement only grant, with no funds being advanced to the grantee at time of award.

Application Cap

The maximum amount an applicant can propose is \$300,000 for the grant period. Applicants may propose less than the \$300,000 cap. Award decisions will consider geographic diversity and population of area served in grant distribution based on grant applications received. Final award amounts may be lower than requested.

1.6 Eligible Applicants

Local units of government and Tribal governments are eligible to apply, including county sheriff's offices, police departments, and Tribal public safety agencies. A group of agencies may collaborate on a joint application with one unit of government serving as the fiscal agency.

1.7 Questions, Technical Assistance, and Information Session

Please submit any questions regarding this RFP by email Natty.B.Hels@state.mn.us

Answers will be posted on the [Funding Opportunities page](#) of the OJP website within 7 days of receipt.

RFP Information Sessions

OJP will offer an online information session that includes time for questions and answers. In the session staff will provide a brief background on the Crisis Response grant program, walk through the RFP and application requirements, and give an overview of the application review process. At the end of the session, staff will open it up for questions. Although not required, prospective applicants are encouraged to participate. This

session will be recorded and questions and answers from the webinar will be posted on the Funding Opportunities/Frequently Asked Questions' page on the OJP Website.

Crisis Response Grants RFP Information Session:

Wednesday, February 18, 2026. 10:00 AM – 11:30 AM. [Register here.](#)

RFP Part 2: Expectations

2.1 Grant Activity Requirements

➤ **Commitment to Accessibility, Diversity, Equity, and Inclusion**

Organizations funded under this grant must have a commitment to conduct activities or provide services in an accessible, welcoming, and respectful manner. Activities must be conducted in a culturally sensitive and respectful way that honors and values diverse life experiences for those seeking services, and for program staff, leadership, and advisory boards. OJP asks organizations to make efforts to ensure their leadership and staff are representative of the diversity of Minnesotans and the communities served.

➤ **Community and Systems Partnerships**

Since interventions rarely, if ever occur within one organization or system, it is expected that the key stakeholders of your project are invited to and authentically engage with all aspects of this process. Genuine partnerships and collaborations involve clear roles and responsibilities, and partners are compensated whenever possible. Grantees should work together in partnership with relevant stakeholders, which may be systems partners, other community organizations, local public health, businesses, or other government agencies.

➤ **Evidence Informed and Promising Practices**

While prioritizing programs that use evidence-based practices (those that have been rigorously evaluated and demonstrated effectiveness), we also recognize the importance of supporting innovative and community driven strategies. Many effective approaches emerge from the lived experiences of communities of color, Indigenous communities, and other historically marginalized groups. These approaches, often rooted in cultural traditions and local expertise, align with practice-based evidence (PBE). PBE encompasses strategies developed over time through practice, experience, and community validation.

Projects may be research-based, drawing on published literature including both qualitative and quantitative studies, or they may be promising strategies that demonstrate strong community support, responsiveness to local needs, and alignment with emerging best practices. Projects implementing established research-based

interventions and those incorporating promising, community driven approaches that reflect practice-based evidence and lived experience will be given equal weight in the review process.

➤ Commitment to Using a Trauma-informed Approach

Activities conducted under this grant must be provided in a way that recognizes, understands, and responds to the effects of trauma experienced by survivors. A trauma-informed approach emphasizes physical, mental, and emotional health and safety, and helps survivors rebuild a sense of control and empowerment. Services need to be flexible to respond to the impact of different types of traumas and on meeting survivors' self-defined needs toward recovery and healing. [More information](#) on using a trauma informed approach.

➤ Program Evaluation

Program evaluation is an important component of this grant program as it can help grantees understand, verify, or increase the effectiveness of the activities funded under this grant. Program evaluation can also provide data to highlight the impact of the activities funded in this grant and can show how the grantee is meeting the goals set in this application. Grantees may use funds for staff to work on evaluation or may subcontract with external evaluation partners. Evaluation may include, but is not limited to, developing an evaluation plan, developing data collection tools, collecting, and analyzing evaluation data and attending in-state evaluation training and technical assistance events.

Crisis Response Progress Report:

Grantees will be required to submit quarterly progress reports and expense reports. OJP will provide a standardized reporting template to ensure consistency across programs and to support accurate tracking of progress toward grant outcomes.

Programs funded through this grant will be expected to report on activities, accomplishments and challenges related to the overall goals of the Crisis Response Grant Program, which are to:

- Reduce the incidence of use of force, injuries, and fatalities during mental health crisis calls.
- Increase diversion of individuals experiencing mental health crises away from arrest and toward services and supports that address underlying behavioral health needs.
- Reduce law enforcement time on scene at mental health crisis calls so that officers have increased capacity to respond to other public safety needs.

RFP Part 3: Application Process and Instructions

3.1 Application Deadline

Applications must be submitted using the [IGX](#) web-based system by system by 4:00 pm March 16, 2026. Applications cannot be submitted after this time. No paper submissions will be accepted.

3.2 Application Submission Instructions

Applications must be submitted via IGX, the Office of Justice Programs' (OJP) NEW online grants management system. [IGX](#) can also be accessed via the Office of Justice Programs [website](#).

New to IGX? Steps to Get Started:

1. Agency Administrator for organizations, [click New User? Register Here!](#) to create an account, register your organization and assign users.
2. Assigned users, log in with the Username and Password provided in the Member Assigned to Organization email.
3. Contact your Agency Administrator for assistance as needed. Visit [DPS Grant Management](#) or email questions to GrantsMgmt.Shared.DPS@state.mn.us

After the organization is registered, follow the [instructions](#) to complete an application in IGX.

3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual

As part of submitting this application in IGX the applicant agency agrees to the Terms and Conditions of OJP Grantees for applicants as well as the [Crisis Response Program Guidelines](#). These address federal and state requirements such as worker's compensation, civil rights, affirmative action, and data privacy. By agreeing to these in IGX the applicant is confirming that they can make these commitments. **Applicants are encouraged to print and review these documents with the appropriate agency staff prior to submitting the application in IGX.** Grantees agree to follow the [OJP Grant Manual](#), which provides basic information on policies and procedures for grant administration. These documents become part of the formal grant agreement.

3.4 Application Content

Program Documentation

- A. **Terms and Conditions:** Review and acknowledge
- B. **Grant Program Guidelines:** Review and acknowledge

Applicant Information

- A. **Contact Information:** Enter Authorized Representation contact information, assign IGX roles to the application and determine signature option.
- B. **Grant Management Experience:** Answer questions about grant management experience.

Subaward Information (if applicable)

If your grant funds staff from other agencies through a Joint Powers Agreement (JPA), this arrangement is **NOT** considered a subaward and you can answer "No, our organization does not plan to have subawards".

For the purposes of this section, a subaward to another entity would be to carry out a portion of the project award. It creates a relationship with the grantee and the project implementation. Characteristics of an organization having a subaward to another entity include:

- A subaward with an entity that determines program eligibility.
- A subaward with an entity whose performance is measured in relation to whether the objective of your proposal are met.
- A subaward with an entity that is responsible for the adherence to applicable program requirements specified in the proposal.
- A subaward with an entity that uses funds to carry out a program for public purpose specified in the program as opposed to providing goods or services for the benefit of the program.

Application Information

A. Project Information

This information is entered into IGX and includes the contact information for the individuals responsible for the grant as well as other basic grant information. NOTE: the funds requested amount will come from the budget form.

B. Narrative

- **Download the [narrative template](#) from the Narrative form in IGX** and make a copy of the template to complete your project's narrative.
- The maximum length of the narrative document is 10 pages, with 1" margins, single spaced, and with 11-point font size.
- Prepare your narrative by answering each item in the order they are listed in the template.
- Proposals are scored based on your responses to these questions. Do not include any additional pages or supplemental materials; these will not be provided to reviewers.
- When ready to submit, upload the narrative as an attachment in IGX.

The narrative template is composed of the following items:

1. Organizational Overview (6 points)
2. Current Grantees/ New Applicants (15 points)
3. Community Engagement & Partnerships (27 points)
4. Evaluation & Performance Measurement (12 points)
5. Budget Overview (6 points)
6. Sustainability (6 points)

Budget

A. **Budget Detail:** Entered directly into IGX.

All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget will

cover the two-year period, and all expenses must be listed and must be directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant funded expenses in the budget descriptions.

Directions for entering the budget are available in the [Application Guide](#). The [Budget Detail Requirements](#) will show you examples and specific requirements for each of the line items. Please note the example is from e-grants but content requirements are the same for IGX.

NOTE: If reimbursed expenses are later found to be ineligible, the grantee will be asked to repay those funds.

Budget line items include: Personnel, Payroll Taxes & Fringe, Contract Services, Travel, Training, Office Expenses, Program Expenses, Indirect Costs and Other Expenses. Not all line items need to be used.

Staffing considerations:

If grant funded staff are unable to dedicate their fulltime to grant activity they will be required to track and only be reimbursed for their grant-related hours.

B. Indirect Rate Documentation (if applicable)

Indirect costs, often referred to as overhead, are costs shared by the organization as a whole and most often are not able to be broken down within each program of the organization. Indirect costs can be requested in one of the following ways:

1. Budget expenses directly in the applicable budget categories and would not need to complete this form.
2. Using the Federally Negotiated Indirect Costs Rate
3. Using the 15% de Minimis Indirect Cost Rate

If using an indirect cost rate, download, complete and upload the associated request form. The request form will calculate the allowable indirect costs amount that will be entered into the application's budget.

C. **Budget Summary:** No action needed. This form will show the total budget information that was entered into the budget lines.

D. **Application Uploads** (if including contract/s or Memorandum of Understandings (MOU))

➤ **Application Checklist**

An application must include the following to be forwarded for review:

- Acceptance of Terms and Conditions
- Acceptance of Crisis Response Grant Program Guidelines
- Applicant Information
- Narrative - Addressing questions listed above must be uploaded
- Budget - Calculations must be included
- Indirect Documentation Form (if including indirect costs in budget)

RFP Part 4: Application Review Process

This is a competitive application process. A review committee will read and rate applications. The reviewers will meet and discuss the proposals and then put forth their recommendations.

➤ 1st Level Review – Community Reviews

Reviewers may include community members, subject matter experts, teachers or educators, state and local government employees, crime victim advocates, youth workers and law enforcement officers. The reviewers will meet and discuss the proposals and then put forth their recommendations. Community Reviewers and OJP Staff will read and rate applications using the following scoring rubrics:

Crisis Response Grants 2026-2028 - Scoresheet Community Reviewers			
(Name of Organization/Agency)			
Rating and Score Guide	Description		
Excellent (3)	Outstanding level of quality; exceeds all aspects of the minimum requirements; No significant weaknesses.		
Good (2)	Good Response, meets requirements; some weaknesses, but correctable.		
Unsatisfactory (1)	Fails to meet minimum requirements; needs major revision to make it acceptable.		
Missing information (0)	Missing information or didn't answer the question(s).		
Organizational Overview			
	Points Awarded (0-3)	Weight	Total Points Possible: 6
How well does the proposed project fit within the mission of the agency?			0
How well does the applicant describe their agency's experience with past grant management? If the applicant has no prior grant management experience, do they provide a plan to ensure successful management of this grant?			0
Organizational Overview Scoring Subtotal			0
Organizational Overview Comments:			
Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?			
Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?			

2026-2028 Crisis Response Grants RFP

ONLY For CURRENT Grantees	Points Awarded (0-3)	Weight	Total Points Possible: 15
How well does the applicant describe their current model and how they have used the OJP Crisis Response grant funds?		X2	0
How well does the applicant describe meaningful successes achieved with their current grant funding? Did they include both numerical data and anecdotes?			0
How well does the applicant reflect on potential improvements or changes they would make to their approach were they to receive new funding?			0
How well does the applicant identify relevant challenges in their agency or community and how well did they explain how the additional funding would help address them?			0
Total:			0

ONLY For NEW Applicants	Points Awarded (0-3)	Weight	Total Points Possible: 15
How well does the applicant describe their current model and how the grant funds will be used?		X2	0
How well does the applicant describe the evidence-based or practice-based approaches that will inform their project?			0
How well does the applicant identify gap(s) in their community's crisis response? Did they explain well how their program would fill that gap?			0
How well does the timeline table provide an overview of key activities, timeframe, estimated cost, and staff responsibilities?			0
Total:			0

Community Engagement & Partnerships	Points Awarded (0-3)	Weight	Total Points Possible: 27
How well does the proposal outline engagement with individuals with lived experience, community members, behavioral health professionals, law enforcement and/or other key stakeholders?		X2	0
How well does the project ensure access to resources and/or longer-term mental health support when needed?			0
How well does the proposal describe validated risk/needs/threat assessments, models, or technology to be used?			0
How well are staff training and development opportunities described?			0
How well does the applicant describe their partnerships or collaborations, including roles, responsibilities, and contributions?		X3	0
How well do these partnerships enhance the effectiveness of the program?			0
Community Engagement & Partnerships - Scoring Subtotal			0
<i>Community Engagement & Partnerships - Comments:</i>			
<i>Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?</i>			
<i>Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?</i>			
Total Score out of 48 Points:			0

Crisis Response Grants 2026-2028 - Scoresheet OJP Staff			
(Name of Organization/Agency)			
Rating and Score Guide	Description		
Excellent (3)	Outstanding level of quality; exceeds all aspects of the minimum requirements; No significant weaknesses.		
Good (2)	Good Response, meets requirements; some weaknesses, but correctable.		
Unsatisfactory (1)	Fails to meet minimum requirements; needs major revision to make it acceptable.		
Missing information (0)	Missing information or didn't answer the question(s).		
Evaluation & Performance Measurement	Points Awarded (0-3)	Weight	Total Points Possible: 12
How well does the applicant describe their plan to measure the success and impact of their project?		X2	0
How well does the applicant outline specific metrics, data collection methods, and evaluation strategies to be used in the project? (If ongoing or expanding project, did the applicant provide meaningful current outcomes?)			0
How well does the applicant describe their plan to incorporate community feedback into their evaluation and program improvements?			0
<i>Evaluation & Performance Measurement - Scoring Subtotal</i>			0
Budget Overview	Points Awarded (0-3)	Weight	Total Points Possible: 6
How well does the applicant summarize how the requested funding will be used?			0
How well does the budget overview description align with the program description and proposed activities?			0
<i>Budget - Scoring Subtotal</i>			0
Sustainability	Points Awarded (0-3)	Weight	Total Points Possible: 6
Given workforce shortages, how well does the application provide a clear recruitment, training, and retention strategy?			0
How clear and detailed is the applicant's plan for sustaining the program beyond the grant period?			0
<i>Sustainability - Scoring Subtotal</i>			0
<i>Sustainability - Comments:</i>			
<i>Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?</i>			
<i>Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?</i>			
Total Score out of 24 Points:			0

➤ 2nd Level Review – OJP Staff

A final staff review will consider scores from community reviewers, past grantee performance including timeliness and completeness of past grant financial and progress reporting (if applicable), geographic locations and coordination with other federal, state, and local funding. The Commissioner will make the final funding decisions and award notification will be by email to applicants.

Become a grant reviewer!

Grant reviewers are community members who evaluate applications for a variety of competitive grants we implement throughout the year. We use reviewer scores and recommendations to help determine which proposals are awarded grants. [Apply to become a grant reviewer here!](#)

RFP Part 5: Post Award Requirements

- Pre-Award Risk Assessment and Financial Review.** In accordance with state and federal grant management policies it is required to consider a grant applicant's risk of noncompliance with grant requirements. State policy requires states to conduct a financial review prior to a grant award made of \$25,000 and higher to any organization. The necessary information for this is provided in the Organizational Financial Information form in the application.
- Minnesota's Commitment to Diversity and Inclusion in Procurement**

The State of Minnesota is committed to diversity and inclusion in its public procurement process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.

To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296-2600 or go to the [OEP website](#).
- Grant Contract Process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, as well as the work plan and budget. The Grant Agreement will be initiated, signed by grantee and OJP, and once fully executed it is then a legally binding agreement. Grant agreements not signed within 30 days of receipt may be canceled.
- Progress Reporting.** Grantees will be required to submit quarterly progress and expense reports with supporting reimbursement documentation.

- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses that are incurred and are consistent with the negotiated budget.
- **OJP Grant Manual.** Grantees, grantee subgrants and contracts agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how our office manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc. [OJP Grant Manual](#)
- **Expiring Grant Funds.** A portion of the total grant award will expire on June 30, 2027. See the Special Conditions page of the grant contract for details.
- **Grantee Orientation.** Grantees will be expected to attend an OJP grant orientation session.

RFP Part 6: RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any, or all applications received as a result of this Request for Proposals. The State does not intend to award a grant contract solely on the basis of any response made to this request or pay for information solicited or obtained.

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement for Professional Services (this “Agreement”), made this 25th day of February, 2026, by and between the City of New Brighton, a Minnesota municipal corporation with its principal office located at: 803 Old Highway 8 NW, New Brighton, Minnesota 55112 (the “City”) and Strategic Consulting & Coaching, LLC, a Minnesota limited liability company with its principal office located at: 2380 Wycliff St, Ste 200, St. Paul, MN 55114 (“Contractor”).

I. SERVICES TO BE PROVIDED.

Contractor will provide the City with the services listed on the attached Exhibit A (the “Services”). The Services provided by Contractor under this Agreement shall be provided in a manner consistent with the level of care and skill ordinarily exercised by professionals currently providing similar services.

II. COST OF PRODUCTS AND SERVICES.

The City shall pay Contractor up to \$9,375 as compensation for the Services set forth in Exhibit A at a rate of \$125 per hour. The Services to be performed under this Agreement shall commence on the date that it is signed by both parties. Contractor shall send the City monthly invoices. Invoices shall be paid by the City within 10 business days of the first available City Council meeting following receipt of the invoice.

The City shall not be responsible for payment for any additional costs or work performed by Contractor that is not listed on the attached Exhibit A unless it is expressly pre-approved by the City in writing.

III. CITY’S REPOSIBLITIES.

The City shall provide Contractor with available relevant materials pertaining to the Services to be performed by Contractor.

IV. TERMINATION OF AGREEMENT.

The City may terminate this Agreement at any time for any reason or no reason at all. The parties, by mutual agreement, may terminate this Agreement at any time. In the event of termination, Contractor shall be paid for all services rendered as of the date of termination.

V. WORK PRODUCTS AND OWNERSHIP OF DOCUMENTS.

Any reports, studies, records, information, plans, drawings, or other work products prepared and developed in connection with the provision of services pursuant to this Agreement shall become the property of the City upon delivery to City representatives.

VI. INDEPENDENT CONTRACTOR.

All services provided pursuant to this Agreement shall be provided by Contractor as an independent contractor and not as an employee of the City for any purpose. Any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of work or services pursuant to this Agreement, shall not be considered employees of the City. Any and all actions which arise as a consequence of any act or omission on the part of Contractor, its officers, employees, subcontractors, or agents, or other persons engaged by Contractor in the performance of work or services pursuant to this Agreement, shall not be the obligation or responsibility of the City. Contractor, its officers, employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the City's employees, except as otherwise stated herein.

VII. INDEMNIFICATION.

Contractor and any and all officers, employees, subcontractors, and agents of Contractor, or any other person engaged by Contractor in the performance of work or services pursuant to this Agreement, shall indemnify, defend, and hold harmless the City and its officials, employees, contractors and agents from any loss, claim, liability, and expense (including reasonable attorneys' fees and expenses of litigation) arising from, or based in the whole, or in any part, on any negligent act or omission by Contractor, its officers, employees, subcontractors, and agents, or any other person engaged by Contractor in the performance of services provided by Contractor pursuant to this Agreement. In no event shall the City be liable to Contractor for consequential, incidental, indirect, special, or punitive damages.

VIII. INSURANCE.

Contractor agrees to maintain, at its expense, statutory workers' compensation insurance coverage. Contractor also agrees to maintain, at its expense, general commercial liability insurance coverage insuring Contractor against claims for bodily injury, death, or property damage arising out of Contractor's general business activities (including automobile use). The liability insurance policy shall provide coverage for each occurrence in the minimum amount of \$1,500,000. Upon request of the City, Contractor shall provide the City with certificates of insurance, showing evidence of the required coverage. Contractor shall name the City as an additional insured on its general commercial general liability insurance policy.

IX. MISCELLANEOUS PROVISIONS.

A. Entire Agreement.

This Agreement shall constitute the entire agreement between the City and Contractor and supersedes any other written or oral agreements between the City and Contractor. This Agreement can only be modified in writing signed by the City and Contractor.

B. Data Practices Act Compliance.

Data provided, produced or obtained under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. Contractor will immediately report to the City any requests from third parties for information relating to this Agreement. Contractor agrees to promptly respond to inquiries from the City concerning data requests.

C. Choice of Law and Venue.

This Agreement shall be governed by and construed in accordance with the laws of Minnesota. Any disputes, controversies, or claims arising under this Agreement shall be heard in the state or federal courts of Minnesota and the parties waive any objections to jurisdiction.

D. No Assignment.

This Agreement may not be assigned by either party.

E. Compliance with Laws.

Contractor shall exercise due professional care to comply with applicable federal, state and local laws, rules, ordinances and regulations in performing the Services under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

CITY OF NEW BRIGHTON

By: _____
 Kari Niedfeldt-Thomas
 Its: Mayor

By: _____
 Devin Massopust
 Its: City Manager

CONTRACTOR

STRATEGIC CONSULTING & COACHING, LLC

By: _____
 Its: _____

Exhibit A:

Activity	# Hours	Investment
Project Kickoff		
Project Kickoff Meeting	1	\$125.00
IGX Portal Setup*	1- 2	\$125.00 - \$250.00
Initial Data Entry in IGX (grant contacts etc.)*	1 - 2	\$125.00 - \$250.00

Narrative Development (includes research, writing, correspondence, meetings and phone calls to gather information)		
Organizational Overview (research and write)	3- 5	\$375.00 - \$625.00
New Applicant Information - proposed project and approaches, community gap (research and write)	6 -10	\$750.00 - \$1,250.00
Development of Project Timeline with staffing detail and costs*	5- 8	\$625.00 - \$1,000.00
Community Engagement and Partnerships Section	6- 10	\$625.00 - 1,250.00
Evaluation & Performance Measures	3- 5	\$375.00 - \$625.00
Budget Narrative	1- 2	\$125.00- \$250.00
Sustainability	3- 5	\$375.00 - 625.00
Overall revision and editing	5- 8	\$625 - \$1,000.00
Budget**		
Budget Review Against Narrative	1 - 3	\$125.00 - \$375.00
Budget line-Item Entry into IGX portal*	2-3	\$250 - 375.00
Project Management and Grant Submission		
Manage requests for signature and ensuring completion of required forms*	2- 4	\$250.00 - 500.00

Final upload of documents and review for completion, submission of grant.*	1 - 2	\$125.00- \$250.00
Project Management Contingency (e.g. unanticipated additional meetings or follow up)	0- 5	0 - \$ 625.00
TOTAL - not to exceed amount		9,375.00
TOTAL- not to exceed amount with City Staff Responsible for starred items:		7,625.00

*These items could be completed by City Staff or SCC. Please let us know whether you want them included in the contract.

**The grant budget must be completed by the appropriate city staff member.



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Resolution Supporting Rice Creek Watershed Districts Jones Lake Bonding Lobbyist

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>In 2013 the Cities of New Brighton, Roseville and St. Anthony Village entered into a petition with Rice Creek Watershed District to address regional stormwater needs</p> <p>The State of Minnesota often bonds for local government projects that fit a public purpose.</p> <p>New Brighton is interested in supporting Rice Creek Watershed Districts pursuit of 2026 bonding funds.</p> <p>RCWD received a MPCA stormwater implementation grant of \$1,117,000, leaving the remaining cost for improvements in Jones Lake estimated to be \$6,840,000.</p>
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Recommendations:	Adopt the resolution supporting Rice Creek Watershed District entering a lobbyist professional services contract
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Applicable Deadlines:	NA
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Community Impact:	Jones Lake will provide additional flood protection to vulnerable areas of our community.
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Legislative History:	<ul style="list-style-type: none"> • July 9, 2013, the City Council approved a petition to the Watershed District for a Basic Water Management Project to address stormwater management and flooding within the Cities of New Brighton, Saint Anthony, Roseville. • Early 2014 Property Listed on MLS for \$179,000, staff negotiated price of \$100,000 but did not purchase, property listed in Capital Improvement Plan since 2016. • June 12, 2018, RCWD Presentation on Phase II of Basic Water Management Project Petition • November 13, 2018, City Council Authorized Staff to Prepare Purchase Agreement for Baptist Seminary Property • January 9, 2024 and October 14, 2025 Resolutions to Support Rice Creek Watersheds State Bonding Request for Jones Lake Improvements.
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Strategic Priority:	City Assets
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Fiscal Impact:	Financial Consideration?	No Yes X
	Revenue/Expenditure Amount:	Under \$10,000
	Financing Source:	Stormwater Utility Fund

	Notes:	

Attachments:	1.	Resolution of local support for Jones Lake Bonding Lobbyist
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RESOLUTION No. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

RESOLUTION SUPPORTING RICE CREEK WATERSHED DISTRICTS JONES LAKE

WHEREAS, the City of New Brighton, Roseville, and St. Anthony entered a petition in 2013 with Rice Creek Watershed District to address stormwater management and flooding within our cities; and

WHEREAS, Rice Creek Watershed District has implemented project improvements in Hansen Park and Mirror Lake to meet primary project objectives; and

WHEREAS, New Brighton has acquired property in and around Jones Lake to facilitate a large stormwater project that mitigates flooding risk in the petition communities; and

WHEREAS, New Brighton has invested in storm sewer/ponding projects near Freedom and Hansen Parks, and the Jones Lake project is expected to cost over \$7 million for planned improvements; and

WHEREAS, RCWD has received a \$1.17 million grant from the Minnesota Pollution Control Agency to support the final design and first phase of construction of the Jones Lake Project; and

WHEREAS, this project would not be possible without the assistance of State bonding given the scope and cost of the entire project;

WHEREAS, City of New Brighton supports Rice Creek Watershed Districts request for State bonding in the amount of \$6,840,000 for the design, and construction of the Jones Lake Project;

NOW THEREFORE, BE IT RESOLVED that the City of New Brighton supports Rice Creek Watershed Districts hiring Molly Jansen, from Park Street Public, for lobbyist professional services primarily targeted at advancing the Jones Lake bonding bills and agrees to split costs between Roseville and RCWD with each share amounting to under \$10,000.

ADOPTED this 24th day of February 2026, by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Consider Resolution Amending the 2025 Budget

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	The proposed budget amendments reflect unbudgeted expenditures that are offset by unbudgeted grant, donation, or forfeiture revenues.
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Recommendations:	Approve the resolution amending the 2025 Budget.
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Applicable Deadlines:	Before the completion of the 2025 Annual Comprehensive Financial Report (ACFR)
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Community Impact:	Sound financial management ensures the City’s ability to continue funding the programs and services the community relies on.
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Legislative History:	To improve the readability of the ACFR, small individual fund types such as Parks Donations, Operating Grants, DUI & Drug Forfeitures, and General Projects are combined into the General Fund. They are combined into the General Fund because they account for alternative revenue sources that are accumulated and used to pay for operating expenditures closely related to those accounted for in the General Fund.
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The City annually adopts budgets on the basis set forth by State Statute and generally accepted accounting principles. When donations, grants and other previously unbudgeted revenues are received and expended during the year, budget amendments are necessary to show that expenditures are within budget appropriations when presented in various financial reports.

Previous amendments to the 2025 budget relate to the use of \$683,100 of 2024 excess fund balance in the General Fund: \$110,000 was transferred to the Fleet Replacement Fund, \$250,000 was transferred to the Non-Fleet Replacement Fund, and \$300,000 was transferred to the Community Reinvestment Fund for a total increase of \$660,000 to Transfers Out expenditures; and a \$23,100 increase was made to Admin expenditures to reflect Minnesota Paid Leave preparation costs.

The City’s auditors from BerganKDV are tentatively scheduled to make a formal presentation of the 2025 financial statements at the May 12, 2026 Council Meeting.

Strategic Priority: Financial Sustainability

Fiscal Impact:	Financial Consideration?	<u>Yes</u>
	Revenue/Expenditure Amount:	\$301,400
	Financing Source:	<u>Budget Modification</u>
	Notes:	Revenues and expenditures have already occurred - this action is to modify the budget to match.

Attachments:	1.	Resolution
	2.	Attachment A_Budget Amendments

RESOLUTION No. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

RESOLUTION AMENDING THE 2025 BUDGET

WHEREAS, the City of New Brighton adopts budgets on an annual basis set forth by State Statute and generally accepted accounting principles and

WHEREAS, the legal level of budgetary control is established at the fund level, and

WHEREAS, the City Council finds it necessary to amend the 2025 budgeted revenue and expense appropriations for annual financial statement presentation as follows and as detailed in Attachment A:

	<u>From</u>	<u>To</u>
Parks & Rec Metro North Tourism Grant	\$0	\$ 15,900
DCAD Ramsey Co Town Center Grant	\$0	\$ 13,100
Public Safety TZD Safe Roads Grant Program	\$0	\$ 36,000
Public Safety Fire SVF Pass-through funding	\$0	\$ 98,000
Public Safety ICPOET Grant Program	\$0	\$ 94,100
Public Safety Federal DUI Grant	\$0	\$ 24,300
Public Safety Santa Cop Program	\$0	\$ 20,000

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of New Brighton that the 2025 Budget is hereby amended as summarized above and detailed in Attachment A.

ADOPTED this 24th day of February 2026 by the New Brighton City Council with a vote of _____ ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk

ATTACHMENT A

Dept	Program	Account	Description	Budget Increase (Decrease)
P&R	METRO NORTH TOURISM GRANT	140-5000-35718-51281	Misc Grants/Aids	15,900
P&R	METRO NORTH TOURISM GRANT	140-5000-43309-51281	PROMOTIONS	14,300
P&R	METRO NORTH TOURISM GRANT	140-5000-43375-51281	SUBSISTENCE	100
P&R	METRO NORTH TOURISM GRANT	140-5000-43380-51281	TRAVEL	1,500
DCAD	RAMSEY CO CRITICAL CORRIDORS GRANT - TOWN CENTER	130-5151-35422-32007	Misc Cty Grants/Aids	13,100
DCAD	RAMSEY CO CRITICAL CORRIDORS GRANT - TOWN CENTER	130-5151-43300-32007	Professional Service	13,100
PS	TZD SAFE ROADS GRANT PROGRAM	130-7121-35612-41583	Fed Grants & Aids	36,000
PS	TZD SAFE ROADS GRANT PROGRAM	130-7121-41110-41583	OVERTIME WAGE	30,200
PS	TZD SAFE ROADS GRANT PROGRAM	130-7121-41640-41583	FICA/MEDICARE	400
PS	TZD SAFE ROADS GRANT PROGRAM	130-7121-41645-41583	PERA	5,400
PS	FIRE SVF PASS-THROUGH FUNDING	101-7129-35505	STATE FIRE AID	46,000
PS	FIRE SVF PASS-THROUGH FUNDING	101-7129-35508	Miscellaneous State	52,000
PS	FIRE SVF PASS-THROUGH FUNDING	101-7129-43302	PENSION PAYMENTS FRA	98,000
PS	ICPOET GRANT PROGRAM	130-7121-35508-41584	Miscellaneous State	94,100
PS	ICPOET GRANT PROGRAM	130-7121-41101-41584	PT/TEMP/SEASONAL WAGES	55,300
PS	ICPOET GRANT PROGRAM	130-7121-41640-41584	FICA/MEDICARE	4,200
PS	ICPOET GRANT PROGRAM	130-7121-41660-41584	Workers' Comp	4,300
PS	ICPOET GRANT PROGRAM	130-7121-43371-41584	TUITION	28,500
PS	ICPOET GRANT PROGRAM	130-7121-43373-41584	RECRUITMENT / HOUSING	1,800
PS	FEDERAL DUI GRANT	130-7121-35612-41580	Fed Grants & Aids	24,300
PS	FEDERAL DUI GRANT	130-7121-41100-41580	REGULAR FT & PERM PART-TIME	15,500
PS	FEDERAL DUI GRANT	130-7121-41110-41580	OVERTIME WAGE	1,600
PS	FEDERAL DUI GRANT	130-7121-41120-41580	COMP TIME PAY	600
PS	FEDERAL DUI GRANT	130-7121-41330-41580	FIELD TRAINING OFFICER (FTO) PAY	300
PS	FEDERAL DUI GRANT	130-7121-41332-41580	POLICE HOLIDAY PAY (WORK ON HOLIDAY)	500
PS	FEDERAL DUI GRANT	130-7121-41640-41580	FICA/MEDICARE	300
PS	FEDERAL DUI GRANT	130-7121-41645-41580	PERA	3,300
PS	FEDERAL DUI GRANT	130-7121-41650-41580	Insurance Contrib	700
PS	FEDERAL DUI GRANT	130-7121-41660-41580	Workers' Comp	1,500
PS	SANTA COP	140-7000-37804-50584	Donations	20,000
PS	SANTA COP	140-7000-42173-50584	SANTA COP PURCHASE	20,000
Total Revenues				301,400
Total Expenditures				301,400



Agenda Section:	Consent Agenda
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Resolution Requesting an Advance from the Municipal State Aid Street Fund for Calendar Year 2026.

Action Requested: <u>Motion</u>
Form of Action: <u>Resolution</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	<p>The City of New Brighton receives an annual municipal state aid (MSA) construction allotment of about \$880,000 for our MSA street system. The annual allotments accrue in the municipal state aid fund and payments from the fund are made to the City when eligible state aid projects are constructed.</p> <p>The City of New Brighton generally has a positive balance in the state aid account, but in 2026 the City plans on reconstructing two MSA roads, and the costs for this exceed our current balance. The State Aid Operations rules provide for municipalities to advance up to five times the municipalities’ last construction allotment or \$4,400,000, whichever is less, if the municipal state aid fund has sufficient reserves. The municipal state aid fund contains the combined fund reserves of all the MSA municipalities. We have notified MSA staff of our intent to request an advance, and they have indicated that funds are available and will be issued on a first-come-first-serve basis. These advanced funds are essentially an interest free loan and must be repaid in future years from the City’s construction allotment. We are recommending an advance of \$2,000,000. As MSA payment requests are submitted by the City, the</p>
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	amounts up to \$2,000,000 would be advanced.
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Recommendations:	Adopt the Resolution for an MSA Advance Request for 2026
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Applicable Deadlines:	NA
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Community Impact:	Providing cost-effective infrastructure improvements while including pedestrian/mobility improvements
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Legislative History:	10/28/2025 Consider Professional Services Agreement with Kimley Horn for City Project 26-1, 2026 Street Rehabilitation Design Services
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Strategic Priority:	<u>Financial Sustainability</u> <u>City Assets</u>
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Fiscal Impact:	Financial Consideration?	No Yes X (\$2,000,000 advance)
	Revenue/Expenditure Amount:	\$7,094,600 (estimated street and utility costs)
	Financing Source:	<u>Budgeted X</u> <u>Budget Modification</u> <u>Revenue</u> <u>Other</u> <u>N/A</u>
	Notes:	

Attachments:	1. Resolution for Municipal State Aid Advance 2026
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RESOLUTION NO. _____
STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NEW BRIGHTON

**RESOLUTION REQUESTING AN ADVANCE FROM THE MUNICIPAL STATE AID STREET FUND FOR CALENDAR YEAR
2026.**

WHEREAS, the City of New Brighton is planning to implement Municipal State Aid Street Projects in 2026 which will require State Aid funds in excess of those available in its State Aid Construction Account, and;

WHEREAS, the City is prepared to proceed with the construction of said projects through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account, and;

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date <u>2/20/2026</u>	<u>\$2,247,370.93</u>
Less estimated disbursements:	
Project # <u>147-116-008</u>	<u>\$1,725,915.71</u>
Project # <u>147-112-006</u>	<u>\$2,749,522.65</u>
Total Estimated Disbursements	<u>\$4,475,438.36</u>
Advance Amount (amount in excess of acct balance)	<u>\$2,000,000</u>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b, and;

WHEREAS, the City acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Projects of the City of New Brighton in an amount up to \$2,000,000. The City of New Brighton authorizes repayments from subsequent accruals to the Municipal State Aid Street Construction Account from entire future year's allocations until fully repaid.

ADOPTED this 24th day of February 2026, by the New Brighton City Council with a vote of _____
ayes and _____ nays.

Kari Niedfeldt-Thomas, Mayor

ATTEST:

Devin Massopust, City Manager

Terri Spangrud, City Clerk



Agenda Section:	Public Hearings
Meeting Date:	February 24, 2026

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Hold a public hearing on a Preliminary and Final Plat entitled Lakeside North Addition for a subdivision of land at 1200 Foss Road.

Action Requested: <u>Public Hearing</u>
Form of Action: <u>Motion to Table</u>
Votes Needed: <u>3 Votes</u>

Summary Statement:	Lakeside North MHP LLC is seeking to plat the property that encompasses the existing Lakeside Manufactured Home park. An internal lot line that currently divides the park into two halves will be shifted east to place the entire manufactured home park onto the westerly lot, and place the undeveloped open land (the old sales area) onto an easterly Outlot. No new development is proposed at this time, and development of the Outlot could only occur through a separate public process to replat the land into a buildable lot concurrent with a development proposal.
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Recommendations:	<p>Hold the scheduled public hearing, and table the item until such time as all conditions proposed by the Planning Commission and staff have all been addressed. Staff anticipates this action by Council will result in this item returning to Council on either March 10th or March 24th.</p> <p>Recommended motion: <i>"I move that we table the requests until such time as all conditions recommended by the Planning Commission and staff have been addressed."</i></p>
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Applicable	Plats must be reviewed and acted on within 120 days of accepting an
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Deadlines:	application. The deadline for this item is therefore 5/20/26.
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Community Impact:	The proposed plats will have zero impact on the residents of the manufactured home park, and zero impact on surrounding properties.
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Legislative History:	<p>-- Early 1970's: The Lakeside Manufactured Home park is created prior to the City of New Brighton being established.</p> <p>-- 2016: Lakeside North MHP LLC acquires the manufactured home park.</p> <p>-- 2026: Lakeside North MHP LLC seeks to clean up legal descriptions and lot lines via the platting process.</p>
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Strategic Priority:	<u>N/A</u>
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Fiscal Impact:	Financial Consideration?	<u>No</u>
	Revenue/Expenditure Amount:	\$
	Financing Source:	<u>N/A</u>
	Notes:	

Attachments:	1.	Staff Report
	2.	Draft Preliminary Plat - needs updates
	3.	Draft Final Plat - needs updates
	4.	Density Calculation memo
	5.	Resident Notice Letter
	6.	Pubic Hearing Notice_Residents and Neighbors
	7.	Draft Resolution

To: **City Council**

From: Ben Gozola, Assistant Director DCAD

Meeting Date: **2-24-26**

Applicants: **Lakeside North MHP LLC**

Main Contact: Shannon Sawchuk

Location: 1200 Foss Road

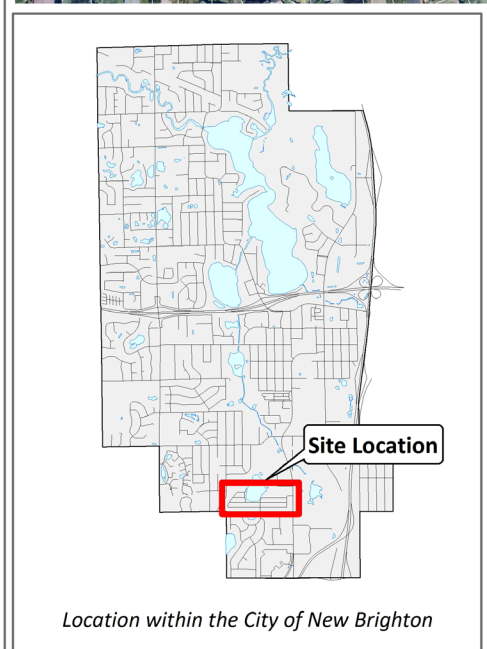
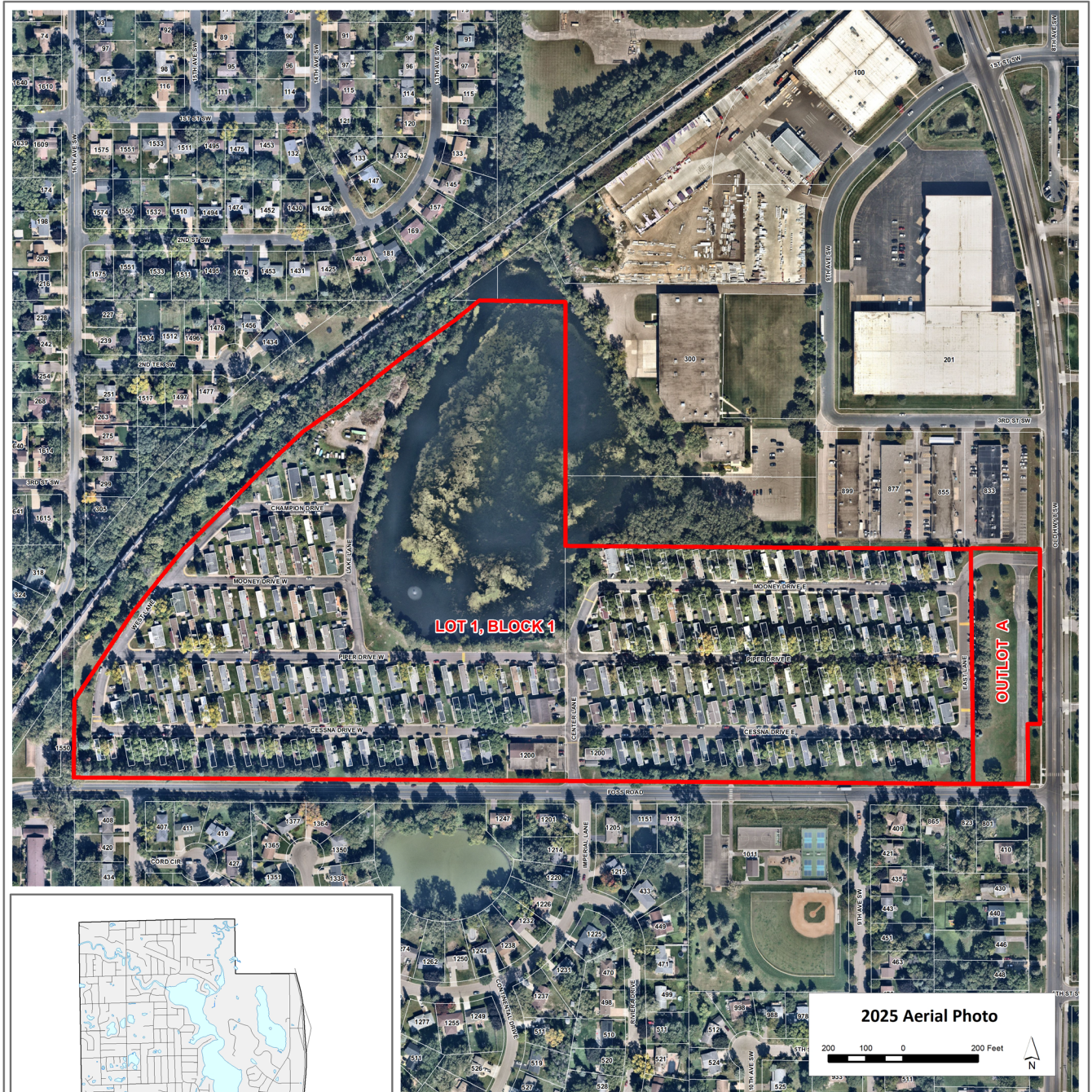
Zoning: **MHC**

Introductory Information

- | | |
|------------------------|--|
| <i>Project:</i> | <ul style="list-style-type: none"> ▪ Lakeside North MHP LLC is seeking to plat the property that makes up the Lakeside Manufactured Home park. An internal lot line that currently divides the park into two halves will be shifted east to place the entire manufactured home park into the westerly lot, and the open/old sales area into the easterly lot which will become an Outlot. No new development is proposed at this time, and development of the open/old sales lot could only occur by replatting that land into a buildable lot. |
| <i>History:</i> | <ul style="list-style-type: none"> ▪ The Lakeside Manufactured Home Park was originally constructed/established in the early 1970' according to available aerial photography (prior to establishment of the City of New Brighton). ▪ Lakeside North MHP LLC acquired the property in 2016. ▪ Application to plat the property received on 1/20/26. |

General Findings


- | | |
|--------------------------|--|
| <i>Site Data:</i> | <ul style="list-style-type: none"> ▪ Land Area = 48.07 acres (2,093,994 sq ft) ▪ Existing Use – manufactured home park ▪ Existing Zoning – MHC ▪ Property Identification Numbers (PIDs): 32-30-23-23-0002 and 32-30-23-24-0008 |
|--------------------------|--|



Location within the City of New Brighton

SITE IDENTIFICATION MAP

1200 Foss Road



building tomorrow today

Comp Plan Guidance: ▪ The 2040 Comprehensive Plan guides this property for “Medium Density Residential.”

Notable Code Definitions:

- **Easement.** *A grant or dedication by an owner of land for the specific use by persons other than the owner.*
- **Final plat.** *The final map, drawing, or chart on which the subdivider's plan of subdivision is presented for approval and which, when approved, may be submitted to the county for recording.*
- **Preliminary Plat.** *The proposed plat map, drawing, or chart indicating the proposed layout of the subdivision or consolidation to be submitted to the Planning Commission and City Council for their consideration as to compliance with the Comprehensive Plan and these regulations, along with required supporting data.*
- **Private street.** *A privately owned street serving two or more lots.*
- **Subdivision.** *The division of a parcel of land for the purpose of transfer of ownership or building development into two or more lots or parcels any of which resultant parcels is less than five acres in area or has a frontage of 300 feet or less on a public right-of-way or, if a new street is involved, any division of a parcel of land. The term "subdivision" includes resubdivision and, when appropriate to the context, shall relate to the process of subdividing or to consolidation. For purposes of this chapter, subdivision also means the division of any land within a single tax parcel, including the division of lots or parcels that have been combined for tax purposes.*

Primary Applicable Codes:

- **Chapter 32, Article 1, In General**
Outlines minimum standards to follow when going through the platting process.
- **Chapter 32, Article 2, Preliminary Plat**
Outlines the required process to follow to gain approval of a proposed plat.
- **Chapter 32, Article 3, Final Plat**
Outlines the required process to finalize an approved preliminary plat for filing at the County.
- **Zoning Chapter 3, Section 3.4(H), MHC: Manufactured Home Community**
Outlines minimum standards for MHC zoned lots within the City.

Specific Applications: Two application types are reviewed herein which are both necessary to complete the requested platting of the property:

- **Preliminary Plat & Final Plat** (being reviewed concurrently).

Applicant's Narrative: "Submitting an application for a preliminary and final plat for the property located at 1200 Foss Road New Brighton, MN. See attached plans for more details."

PRELIMINARY Plat Review

IN GENERAL:

- | | |
|-------------------|---|
| Land Area: | <ul style="list-style-type: none"> ▪ The currently unplatted land covers a gross area of 48.07 acres on two lots. After platting, all land will continue to be on two lots. ▪ The existing land area for the park is conforming to code. No additional land will be added to the Lakeside Manufacture Home park as part of this platting process. ▪ Should this plat be approved, the entirety of the manufactured home park will reside on the westerly parcel, and the open space/former sales area will make up the easterly parcel and will be labeled as an Outlot (i.e. non-buildable land reserved for future use). ▪ Presuming the landowners will eventually seek to replat the Outlot for development, staff asked the applicant to commission an analysis of the manufactured home park absent the Outlot land. Per the attached memo from Pope Architects dated 8/5/25, if the Outlot were ever developed, the existing manufactured home park would still be conforming to code requirements for open space and density standards. |
| Access: | <ul style="list-style-type: none"> ▪ Access points to the manufactured home park will remain the same following platting. ▪ Prior to the preliminary and final plats being presented to Council, a solution acceptable to the City Attorney must be implemented to ensure Ownership of the Outlot never eliminates access to Old Highway 8 by the existing Manufactured Home Community and its residents. Options may include dedication of an access easement in favor of Lot 1, Block 1 over East Lane on the proposed Outlot, or potentially a deed restriction on the Outlot restricting ownership to the party that owns the manufactured home community. |

Building Locations: | ▪ No new structures are proposed at this time, and the easterly Outlot will be undevelopable until such time as it is re-platted into a buildable lot and a second public input process is conducted.

Building Heights: | ▪ n/a (no new construction is proposed at this time).

Floor Area Ratio: | ▪ n/a (no new construction is proposed at this time).

Building Coverage: | ▪ n/a (no new construction is proposed at this time).

Impervious Surfaces: | ▪ n/a (no new construction is proposed at this time).

Building Materials: | ▪ n/a (no new construction is proposed at this time).

Future parcel development: | ▪ The proposed plat will fully divide the land for the time being.
▪ Physical development of the Outlot cannot occur unless the lot is re-platted into a buildable lot, and development plans (i.e. site plan approval, conditional use permits, building permits, etc) are fully reviewed and approved. One or more of these processes will trigger a public hearing, so feedback on proposed development will be sought at that time.

Adjacent parcel dev: | ▪ The proposed subdivision will not have any impact on development of adjacent lands.

Easements: | ▪ Drainage and utility easements (or others), as required by the City Engineer or others, are being provided on the final plat.
▪ As of the writing of this report, the applicant and watershed district are meeting on a pipeline easement that still must be shown on the plats in the lower SE corner of the property. Prior to the plats being considered by Council, all easement issues shall be resolved and rectified on both plat drawings.

**Resident
 Concerns &
 Feedback:**

- As of 2/18/26 (report drafting date), no comments for or against this proposal have been received.
- While not legally required, staff did send direct notice of the public hearing along with an explanation of what platting means to all manufactured homes within the park (see attached).

INFRASTRUCTURE:

In General:

- In the future, all public improvements must be designed and constructed in accordance with the City's Private Development Standards. City review of all proposed infrastructure will occur if/when new development is proposed.

***Streets and
 Transportation:***

- ROW is being dedicated for adjacent roadways in place of existing roadway easements.
- Per Ramsey County, *“The Ramsey County Major Street Plan requires a 50ft right of way dedication for Old Hwy 8. That is measured from the center of the roadway, so its 100 feet in total, 50 feet from the center.”*
 - Westwood will need to confirm the centerline of the current ROW, and ensure that a full 50’ of ROW is being dedicated on this plat for Old Hwy 8. Based on the current plat as drawn, this suggests an additional 10’ of dedication will be needed.

***Water
 System(s):***

- As nothing is proposed to change at this time, there are no concerns.

***Sanitary
 System(s):***

- As nothing is proposed to change at this time, there are no concerns.

***Storm water /
 Grading /
 Erosion:***

- As nothing is proposed to change at this time, there are no concerns.

***Development
 Phasing:***

- The subdivision will be completed in a single phase. Any future development of the Outlot will require replating of that land into a buildable lot and approval of any necessary permits (CUPs, building permits, etc.).

Utilities:

- All utilities needed to serve future development or redevelopment (i.e. telephone, electric, gas service lines, etc.) must be placed underground in accordance with the provisions of all applicable City ordinances.

- Lighting:**
- Lighting on either lot shall be directed downward and installed so as to prevent direct light from being detectable at the lot line of the site on which the source is located. Lighting for future buildings will be reviewed with individual building permit applications.
 - Lighting shall not shine directly into the public right-of-way or onto any adjacent residential lot.

- Parking:**
- No new buildings or units are being proposed, so no parking analysis was undertaken.
 - Any future development (or redevelopment) will require examination of parking standards in place at that time.

- Required Signage:**
- No new signage is needed as a result of this subdivision.
 - Future signage on either lot will need to adhere to standards for underlying zoning.

- Fire Hydrants /
Fire Safety:**
- No new fire hydrants are needed to serve these lots.

- Streetlights:**
- No streetlights will be required as part of this subdivision.

- Sidewalks:**
- No new sidewalk will be needed as part of this subdivision.

- Landscaping /
Fencing:**
- No additional landscaping is triggered by the proposed subdivision.

- Monuments:**
- Reference monuments shall be placed in the subdivision as required by state law.

ENVIRONMENTAL & OTHER NEIGHBORHOOD IMPACTS:

- Environmental Impacts:**
- By state statute, an Environmental Assessment Worksheet (EAW) is required for subdivisions resulting in **250** or more new unattached single-family dwelling units. With no units proposed, an EAW is not required.

- Wetlands:**
- With no development being proposed, no assessment of wetlands was required.

- Tree Removal:**
- Per Subdivision Section 26-11(5) **Natural Features**. “In the subdividing of any land, regard shall be shown for all natural features such as tree growth, water courses, historic spots, or similar conditions which if preserved will add attractiveness and stability to the proposed development.”
 - As no new development is proposed, there are no concerns at this time. Development of the Outlot will require a second platting procedure, so this standard will apply if/when a development proposal comes forward.
 - Removal of trees (if/when necessary) should be done at the appropriate time of year to avoid the potential spread of disease for the species in question (primarily only a concern if Oak trees are present).
- Shoreland District:**
- The entirety of the property is within the shoreland district around Poplar Lake. The landowner should familiarize themselves with these requirements and how they may or may not impact future development of the Outlot should they ever seek to replat the land.
- Traffic:**
- Traffic studies are typically required when overall development triggers the need for a formal environmental review (EAW, EIS, or AUAR), or when a large number of units are proposed in a multi-family building and there is ample reason to believe the resulting traffic could have negative impacts on nearby residential lands. The addition of an Outlot with no proposed development or redevelopment does not require any traffic analysis.
- Public Safety:**
- As nothing is proposed to change at this time, there are no concerns.
- Flood Plain & Steep Slopes:**
- The Lakeside Manufactured Home Park is entirely outside of the floodplain according to current FEMA maps.
- Docks:**
- The platting does include lakeshore on Poplar lake, but no new or updated docks are proposed at this time.
- Other Permits:**
- All necessary permits must be provided to the City. (RCWD, NPDES, MDH, etc. as may be applicable).
 - Per the RCWD, the mere platting of property in excess of one acre will require a permit through their agency, but given there are no impervious surface changes or additions proposed, this will be an administrative process (ostensibly needed to document the property line changes by their agency).

CHARGES, FEES, & RESPONSIBILITIES:

- | | |
|------------------------------|--|
| Park Dedication: | <ul style="list-style-type: none"> As no new developable land is proposed, no park dedication is required at this time. Re-platting of Outlot A into a developable lot will trigger a future park dedication based on the proposed number of new units being created. |
| Sewer and Water Fees: | <ul style="list-style-type: none"> Sewer and water fees will be revisited if/when Outlot A is platted into a buildable lot and new development is proposed. |

FINAL Plat Review

- | | |
|----------------------|---|
| In General: | <ul style="list-style-type: none"> The final plat review typically focuses on adherence to conditions of preliminary plat approval and legal review of the plat to ensure it's ready for filing. As we are reviewing the Preliminary and Final concurrently with this application, we can only complete legal review of the plat at this time, and signature of the plat will be conditioned on all legal matters being resolved on the final mylars to the satisfaction of the City Attorney. We recommend the applicant have the final plat reviewed by Ramsey County for needed changes on their end. Approval at this time would be conditioned on all County requirements being implemented on the final plat prior to mylars being created. |
| Legal Review: | <ul style="list-style-type: none"> The title commitment provided with this application was in excess of 90-days old, so staff requested it be updated to allow legal counsel to complete their review of the final plat. A new title commitment was recently submitted to the City on 2-18-26, and is currently in the hands of the City Attorney for review. Both the Planning Commission and staff are recommending this item be tabled until such time as a formal plat opinion letter is issued by the City Attorney, and all requested updates to the preliminary and final plats are complete. |

Supplementary Information & Public Comment

- | | |
|------------------------------------|--|
| Additional Information: | <ul style="list-style-type: none"> None |
| Planning Commission Review: | <ul style="list-style-type: none"> The Planning Commission held it's review of the plats on 2/17/26, and recommended conditional approval subject to the conditions outlined on pages 11 & 12 of this report. Staff concurs with this recommendation. |

Conclusion:

Lakeside North MHP LLC is seeking to plat the property at 1200 Foss Road that makes up the Lakeside Manufacture Home park. An internal lot line that currently divides the park into two halves will be shifted east to place the entire manufactured home park onto one lot, and the open/old sales lot will be placed into Outlot status. No new development is proposed at this time, and development of the open/old sales lot could only occur by replatting that land into a buildable lot.

Council Options:

The City Council has the following options:

- A) APPROVE ALL REQUESTS based on the applicant’s submittals and findings of fact.
- B) DENY ONE OR MORE REQUESTS based on the applicant’s submittals and findings of fact.
- C) TABLE THE ITEMS and request additional information.

Based on a complete application date of 1/20/26, the statutory deadline for making a decision on these platting requests is 5/20/26.

Requested Motion:

- “I move that we table the requests until such time as all conditions recommended by the Planning Commission and staff have been addressed.”

Suggested Findings of Fact:

1. The subject property is guided for medium density residential by the 2040 Comprehensive Plan; the property’s MHC zoning designation is consistent with this land use classification; and the existing property use is allowed within the MHC zoning district.
2. The existing manufactured home community will maintain its conformance with both code and comprehensive plan density ranges following platting of the property as proposed.
3. All required drainage and utility easements will be established as a result of this plat;
4. Both of the proposed lots will have adequate access to the local roadway system provided all conditions are met;

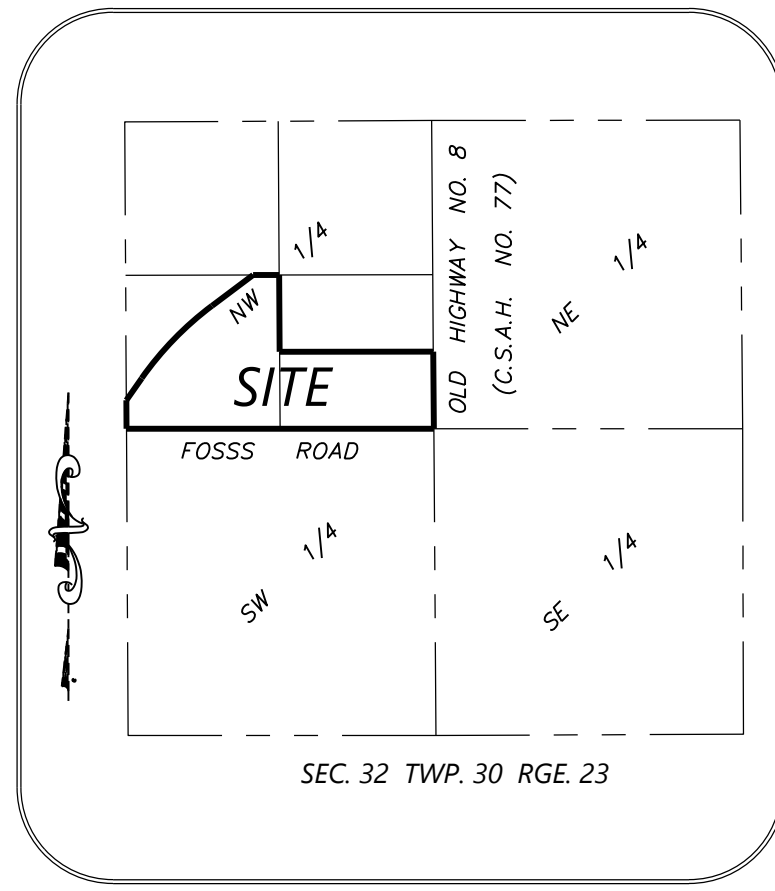
- (cont.)
5. Each of the proposed lots can be adequately served by existing municipal services;
 6. No public safety concerns were identified;
 7. Identified impacts and issues can be addressed via conditions.

**Recommended
Conditions:**

1. Prior to Council reviewing the preliminary and final plats:
 - a. A solution acceptable to the City Attorney must be implemented to ensure Ownership of the Outlot never eliminates access to Old Highway 8 by the existing Manufactured Home Community and its residents.
 - b. An easement for piping in the property's SE corner must be shown on the plats meeting RCWD requirements and standards.
 - c. Westwood will need to confirm the centerline of the current ROW for Old Hwy 8, and ensure that a full 50' of ROW is being dedicated on this plat for the County Highway.
 - d. An updated title commitment must be provided to the City's legal counsel to allow for issuance of a formal plat opinion letter.
2. Prior to the production of final mylars:
 - a. The applicant shall have the final plat reviewed by Ramsey County for needed changes. Any updates required by the County can be administratively approved by City staff for inclusion on the plat.
 - b. The applicant shall make updates to the final plat as required by the formal plat opinion letter to address legal concerns.
3. Prior to the City signing of the final mylars:
 - a. Plat updates as required by Ramsey County or the City Attorney shall be implemented to the satisfaction of the City Attorney.
 - b. The administrative RCWD permit should be secured.
4. Outlot A must be re-platted into a buildable lot in the future prior to (or in conjunction with) any development proposal for said land.
5. Reference monuments shall be placed in the subdivision as required by state law.

cc: Shannon Sawchuk, Lakeside North MHP LLC representative

Vicinity Map
Not to Scale



LAKESIDE NORTH ADDITION

Call 48 Hours before digging:
811 or call811.com
Common Ground Alliance

LEGEND

- SANITARY MANHOLE
- SEWER CLEANOUT
- SEPTIC COVER
- STORM MANHOLE
- BEEHIVE CATCH BASIN
- CATCH BASIN
- FLARED END SECTION
- CULVERT
- CATCH BASIN MANHOLE
- DOWNSPOUT
- DRYWELL
- STORM INTERCEPTOR
- HYDRANT
- GATE VALVE
- WATER METER
- FIRE DEPARTMENT CONNECTION
- CURB STOP BOX
- WATER MANHOLE
- WELL
- POST INDICATOR VALVE
- FARM HYDRANT
- ELECTRIC BOX
- ELECTRIC METER
- ELECTRIC MANHOLE
- STREET LIGHT
- GUY WIRE
- POWER POLE
- TRAFFIC SIGNAL
- TELEPHONE BOX
- TELEPHONE MANHOLE
- HAND HOLE/JUNCTION BOX
- CABLE TV BOX
- CABLE TV MANHOLE
- FIBER OPTIC MANHOLE
- FIBER OPTIC PEDESTAL
- NATURAL GAS METER
- NATURAL GAS VALVE
- NATURAL GAS MANHOLE
- AIR CONDITIONER
- UNKNOWN MANHOLE
- MISCELLANEOUS METER
- MISCELLANEOUS PEDESTAL
- STEEL/WOOD POST
- SIGN
- MAIL BOX
- FLAG POLE
- HANDICAPPED STALL
- BENCH
- TREE LINE
- CABLE TELEVISION LINE
- GAS LINE
- POWER OVERHEAD
- POWER UNDERGROUND
- SANITARY SEWER
- STORM SEWER
- TELEPHONE OVERHEAD
- TELEPHONE UNDERGROUND
- WATERMAIN
- FIBER OPTIC
- FENCE LINE
- CURB & GUTTER

PROPERTY DESCRIPTION

Property description per First American Title Insurance Company Title Commitment Number C00122471 having an effective date of February 07, 2020, 8:00 AM.
Land situated in the City of New Brighton in the County of Ramsey in the State of Minnesota.

Parcel 1: The Southwest Quarter of the Northwest Quarter (SW 1/4 of NW 1/4) of Section Thirty-two (32), Township Thirty (30), Range Twenty-three (23), except that part thereof lying North of the Southerly boundary of the Minneapolis, St. Paul and S. St. Marie Railway now known as the Soo Line Railway;

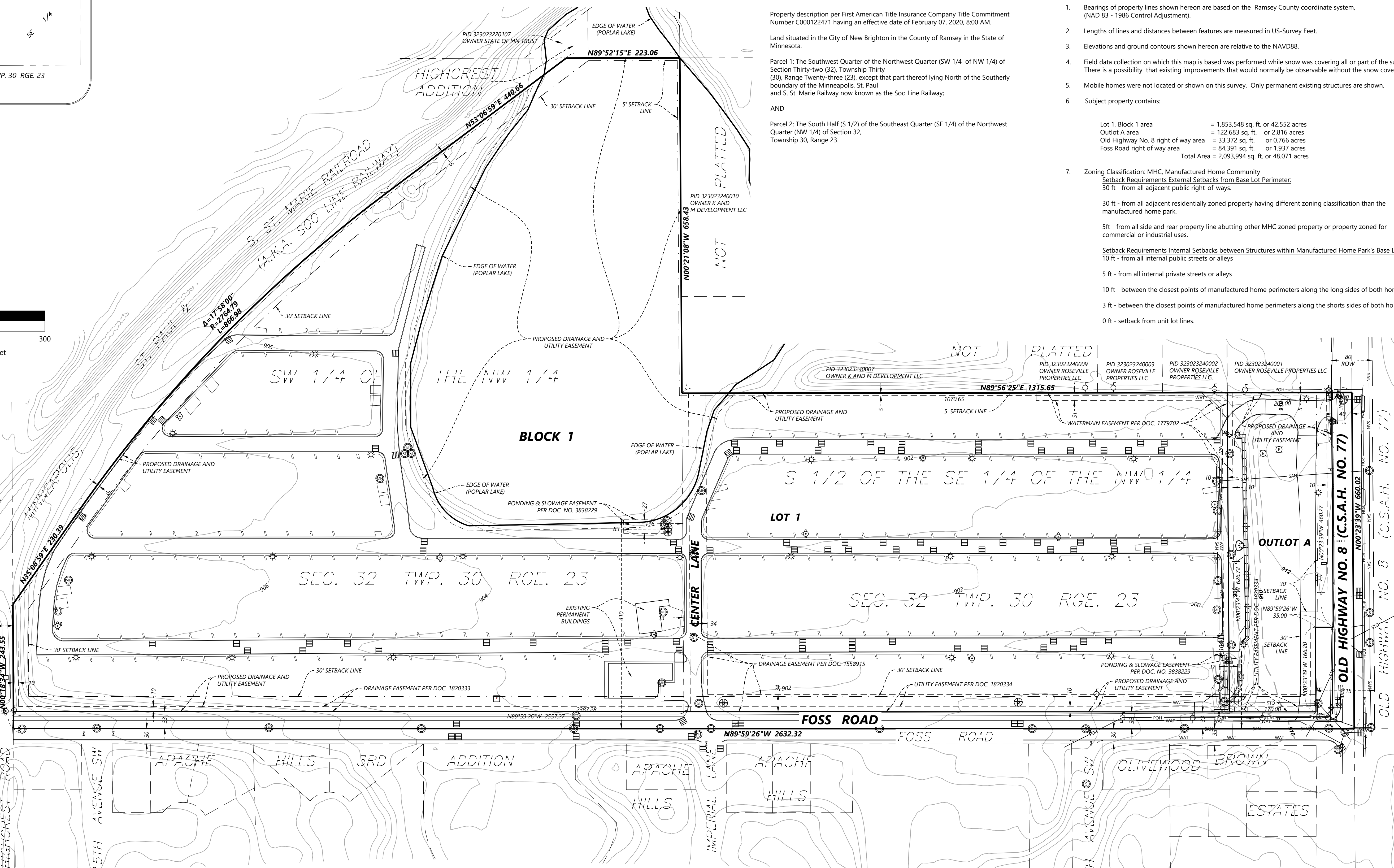
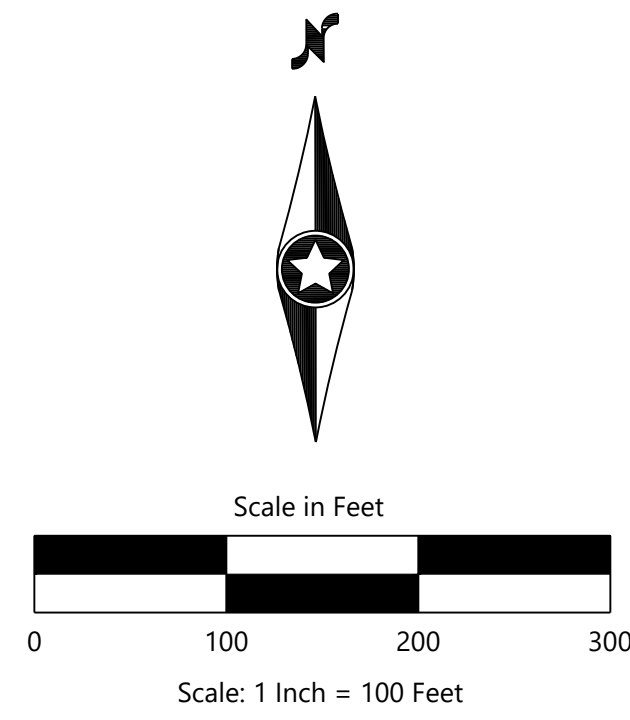
AND

Parcel 2: The South Half (S 1/2) of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section 32, Township 30, Range 23.

GENERAL NOTES

- Bearings of property lines shown hereon are based on the Ramsey County coordinate system, (NAD 83 - 1986 Control Adjustment).
- Lengths of lines and distances between features are measured in US-Survey Feet.
- Elevations and ground contours shown hereon are relative to the NAVD88.
- Field data collection on which this map is based was performed while snow was covering all or part of the subject property. There is a possibility that existing improvements that would normally be observable without the snow cover may exist.
- Mobile homes were not located or shown on this survey. Only permanent existing structures are shown.
- Subject property contains:
 - Lot 1, Block 1 area = 1,853,548 sq. ft. or 42.552 acres
 - Outlot A area = 122,683 sq. ft. or 2.816 acres
 - Old Highway No. 8 right of way area = 33,372 sq. ft. or 0.766 acres
 - Foss Road right of way area = 84,391 sq. ft. or 1.937 acres
 - Total Area = 2,093,994 sq. ft. or 48.071 acres

- Zoning Classification: MHC, Manufactured Home Community
Setback Requirements External Setbacks from Base Lot Perimeter:
30 ft - from all adjacent public right-of-ways.
30 ft - from all adjacent residentially zoned property having different zoning classification than the manufactured home park.
5ft - from all side and rear property line abutting other MHC zoned property or property zoned for commercial or industrial uses.
Setback Requirements Internal Setbacks between Structures within Manufactured Home Park's Base Lot:
10 ft - from all internal public streets or alleys
5 ft - from all internal private streets or alleys
10 ft - between the closest points of manufactured home perimeters along the long sides of both homes.
3 ft - between the closest points of manufactured home perimeters along the shorts sides of both homes.
0 ft - setback from unit lot lines.



CREW: JFW
CHECKED: NAS
DRAWN: BTW

REVISIONS:
01/19/2026: UPDATED NAME OF THE PLAT, JWM

PREPARED FOR:
Riverstone Communities
6400 TELEGRAPH RD
SUITE 2000
BLOOMFIELD HILLS, MI 48301

LAKESIDE NORTH ADDITION
NEW BRIGHTON, MINNESOTA

Westwood

Phone (952) 937-5150 12701 Whitewater Drive, Suite #300
Fax (952) 937-5822 Minnetonka, MN 55343
Toll Free (888) 937-6150 westwoodps.com
Westwood Professional Services, Inc.
TERRELL ENGINEERING FIRM REGISTRATION NO. 11736
TERRELL SURVEYING FIRM REGISTRATION NO. 10074901

PRELIMINARY PLAT

SHEET NUMBER:

1 OF 1

PROJECT NUMBER: 0076079.00 DATE: 01/09/2026

LAKESIDE NORTH ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That Lakeside North MHP, LLC, a Minnesota limited liability company, owner of the following described property situated in the City of New Brighton, County of Ramsey, State of Minnesota, to wit:

The Southwest Quarter of the Northwest Quarter (SW 1/4 of NW 1/4) of Section Thirty-two (32), Township Thirty (30), Range Twenty-three (23), except that part thereof lying North of the Southerly boundary of the Minneapolis, St. Paul and S. St. Marie Railway now known as the Soo Line Railway;

AND

The South Half (S 1/2) of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section 32, Township 30, Range 23.

Has caused the same to be surveyed and platted as LAKESIDE NORTH ADDITION and do hereby donate and dedicate to the public for public use forever the public ways and the drainage and utility easements as shown on this plat.

In witness whereof said Lakeside North MHP, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

LAKESIDE NORTH MHP, LLC

By: _____
James L. Bellinson

Its: Managing Member

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____, by James L. Bellinson, its Managing Member of Lakeside North MHP, LLC, on behalf of the company.

(Signature)

(Name Printed)

Notary Public, _____ County, Minnesota
My Commission Expires _____

I, Mathew J. Welinski, Professional Land Surveyor, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; prepared this plat or directly supervised the preparation of this plat; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20_____.

Mathew J. Welinski, Professional Land Surveyor
Minnesota License No. 53596

STATE OF _____

COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20_____, by Mathew J. Welinski, a Professional Land Surveyor.

(Signature)

(Name Printed)

Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL

City of New Brighton

I do hereby certify that on the _____ day of _____, 20_____, the City Council of the City of New Brighton Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

(Signature of person or persons and titles) designated by approving authority)

PROPERTY TAX, RECORDS AND ELECTION SERVICES DEPARTMENT

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year _____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20_____.

Christopher A. Samuel, Ramsey County Auditor/Treasurer

By _____, Deputy

COUNTY SURVEYOR

Pursuant to MN Statutes, Section 383a.42 this plat has been approved this _____ day of _____, 20_____.

Daniel D. Baar, L.S.
Ramsey County Surveyor

COUNTY RECORDER, County of Ramsey, State of Minnesota

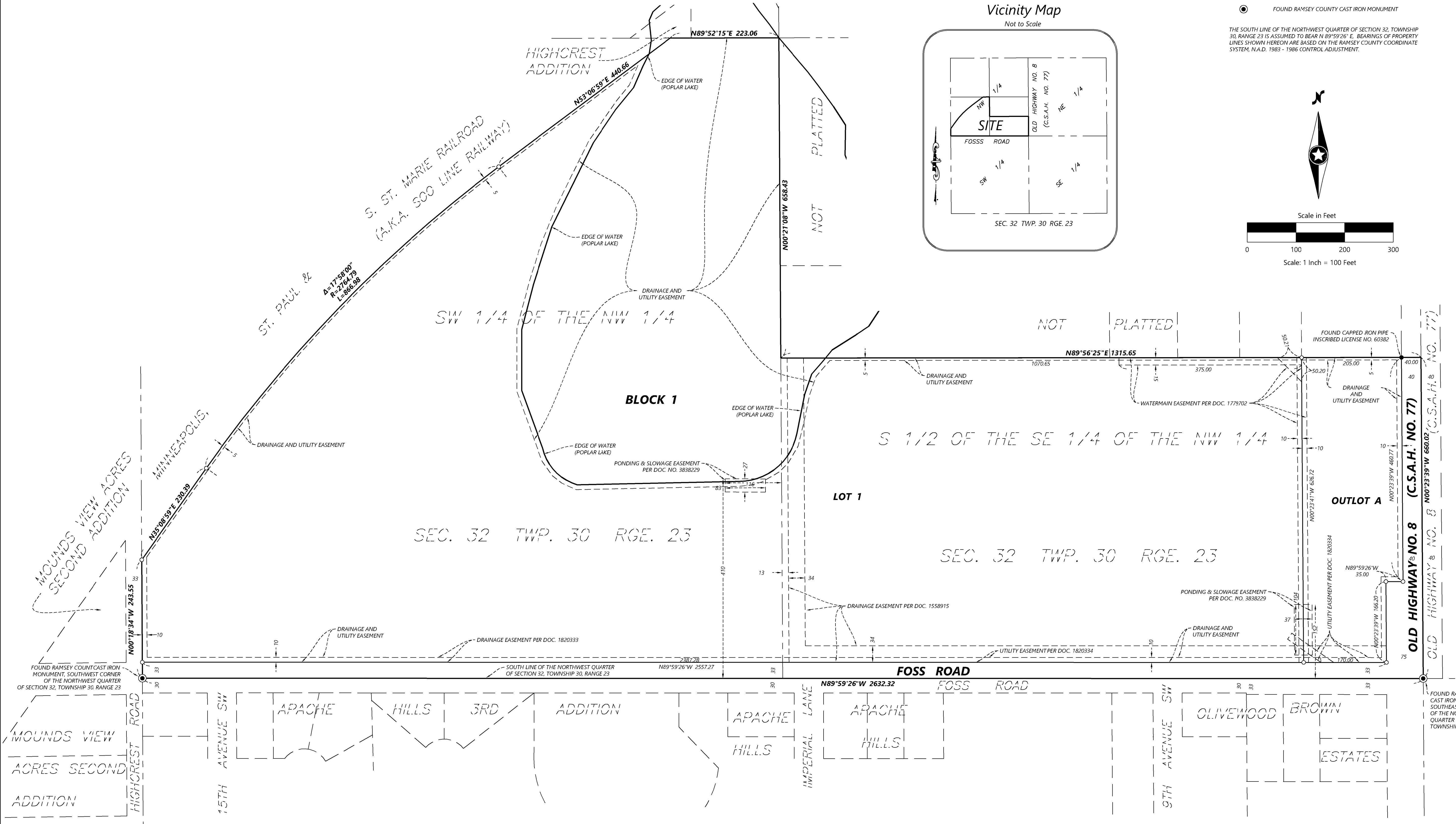
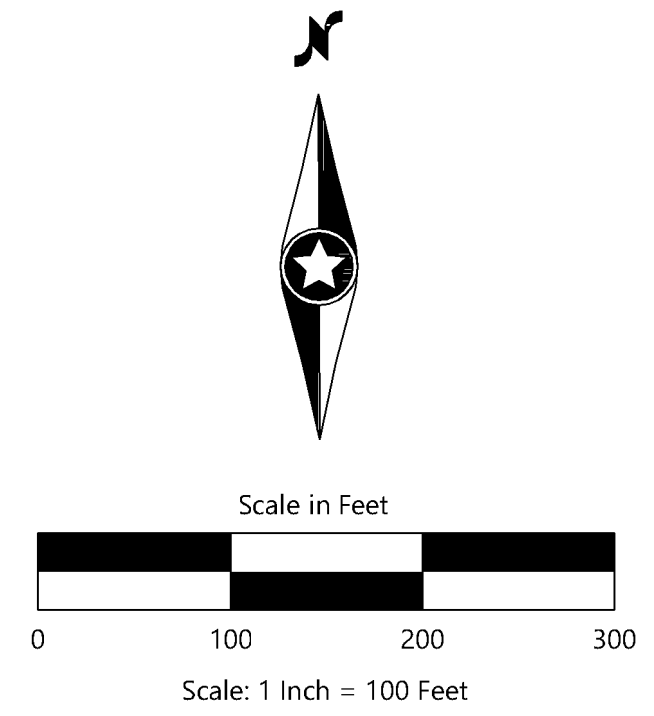
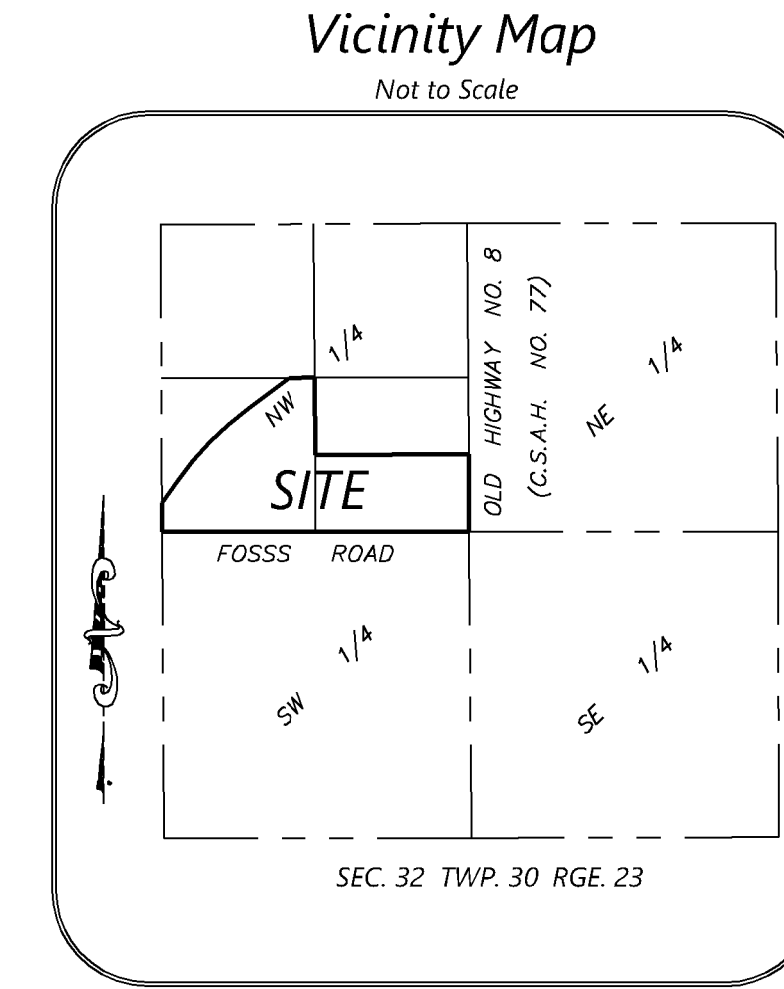
I hereby certify that this plat of LAKESIDE NORTH ADDITION was filed in the office of the County Recorder for public record on this _____ day of _____, 20_____, at _____ o'clock _____ M., and was duly filed in Book _____, of Plats, Page _____ and _____, as Document Number _____.

Deputy County Recorder

LAKESIDE NORTH ADDITION

- SET 1/2" BY 14" IRON REBAR WITH CAP NUMBER 53596
- FOUND MONUMENT AS NOTED ON SURVEY
- ⊙ FOUND RAMSEY COUNTY CAST IRON MONUMENT

THE SOUTH LINE OF THE NORTHWEST QUARTER OF SECTION 32, TOWNSHIP 30, RANGE 23 IS ASSUMED TO BEAR N 89°59'26" E. BEARINGS OF PROPERTY LINES SHOWN HEREON ARE BASED ON THE RAMSEY COUNTY COORDINATE SYSTEM, N.A.D. 1983 - 1986 CONTROL ADJUSTMENT.



FOUND RAMSEY COUNTY CAST IRON MONUMENT, SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION 32, TOWNSHIP 30, RANGE 23

FOUND RAMSEY COUNTY CAST IRON MONUMENT, SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION 32, TOWNSHIP 30, RANGE 23



Memorandum

8/5/2025

Re: Lakeside North Mobile Home Park - Parcel Split
1200 Foss Rd, New Brighton, MN
Project No. 63899-25063

Subject: Lakeside North Mobile Home Park
Density Calculation after Removal of Lot 1

To: Riverstone Communities
Shannon Sawchuk
ssawchuk@rivstone.com

From: Pope Design Group
Gonzalo Villares, AIA
gvillares@popedesign.com
651-789-1619

Dear Shannon,

At your request, Pope Design Group conducted a density study to evaluate the potential split of a portion of one of the two parcels that make up Lakeside North Mobile Home Park. Our study focused on assessing Lakeside North Mobile Home Park's compliance with New Brighton's City Code mobile home park density regulations in the event of this lot split

Lakeside North Mobile Home Park is located at 1200 Foss Rd., New Brighton, MN. It occupies a +/- 42.6 acre site and has (245) mobile homes. The site is currently composed of two adjacent parcels: Tax Parcel 323023230002 on the west, and Tax Parcel 323023240008 on the east. We understand that you are considering splitting the east parcel (Tax Parcel 323023240008) into two lots: an easterly lot (Lot 1) that would be approximately 2.8 acres and a westerly lot (Lot 2) that would be approximately 15.4 acres. The area that would correspond to Lot 1 is currently undeveloped and would not include any of the existing mobile homes. Once the split is completed, Lot 1 will not be part of Lakeside North Mobile Home Park. Lot 2 would encompass the area currently occupied by (129) mobile homes and would remain part of Lakeside North Mobile Home Park.

Our study found the following information regarding Lakeside North Mobile Home Park after the removal of Lot 1:

- Total Approximate Area: _____ +/- 1,855,845 SF
- Total Number of Mobile Homes: _____ 245
- Total Number of Home Pads: _____ 245

Density calculation for Lakeside North Mobile Home Park after the removal of Lot 1 (see site plan attached):

1. Non-buildable areas such as open water, landscape buffers and easements: _____ +/- 532,189 SF
2. With non-buildable areas removed, calculate 2% min. area required for recreation: _____ 1,323,656 SF * 0.02 = 26,473 SF
3. Existing area provided for recreation: _____ 37,403 SF (meets the min. required)
4. Existing community facilities: _____ 27,484 SF

767 N. Eustis St., Ste 190
St. Paul, Minnesota 55114
651.642.9200

popedesign.com

- 5. Private roads: _____ 245,749 SF
- 6. Land eligible for manufactured homes: _____ 1,855,845 SF – 532,189 SF – 26,473 SF -27,484 SF -245,749 SF
= +/- 1,023,950 SF (+/-23.50 acres)
- 7. **Proposed density:** _____ **245 mobile home units on 1,023,950 SF =**
4,179 SF per mobile home unit =
10.43 mobile home units per acre

It is our understanding that this land is guided for Medium Density Residential allowing densities between 6 and 12 units per acre. **To the best of our knowledge, the proposed density after the removal of Lot 1 is 10.43 units per acre, which meets the density requirements for this land.**

We also understand that Sec 20-94.b.2 (Code of Ordinances of the City of New Brighton) establishes a maximum density of 3,600 SF per manufactured home dwelling unit. **To the best of our knowledge, the proposed density after the removal of Lot 1 is 4,179 SF per manufactured home dwelling unit, which meets the maximum density requirement.**

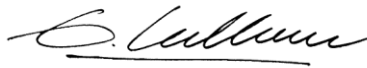
Additional notes:

- Our study was conducted using an ALTA survey CAD file and a PDF file of the ALTA survey prepared by Harry S. Johnson Co. Inc. Land Surveyors & Consultants.
- All area calculations are approximate and derived from the ALTA survey provided to us. Pope Design Group is not a surveyor and did not conduct field measurements for this study.

If you have any questions, please do not hesitate to contact me.

Sincerely,

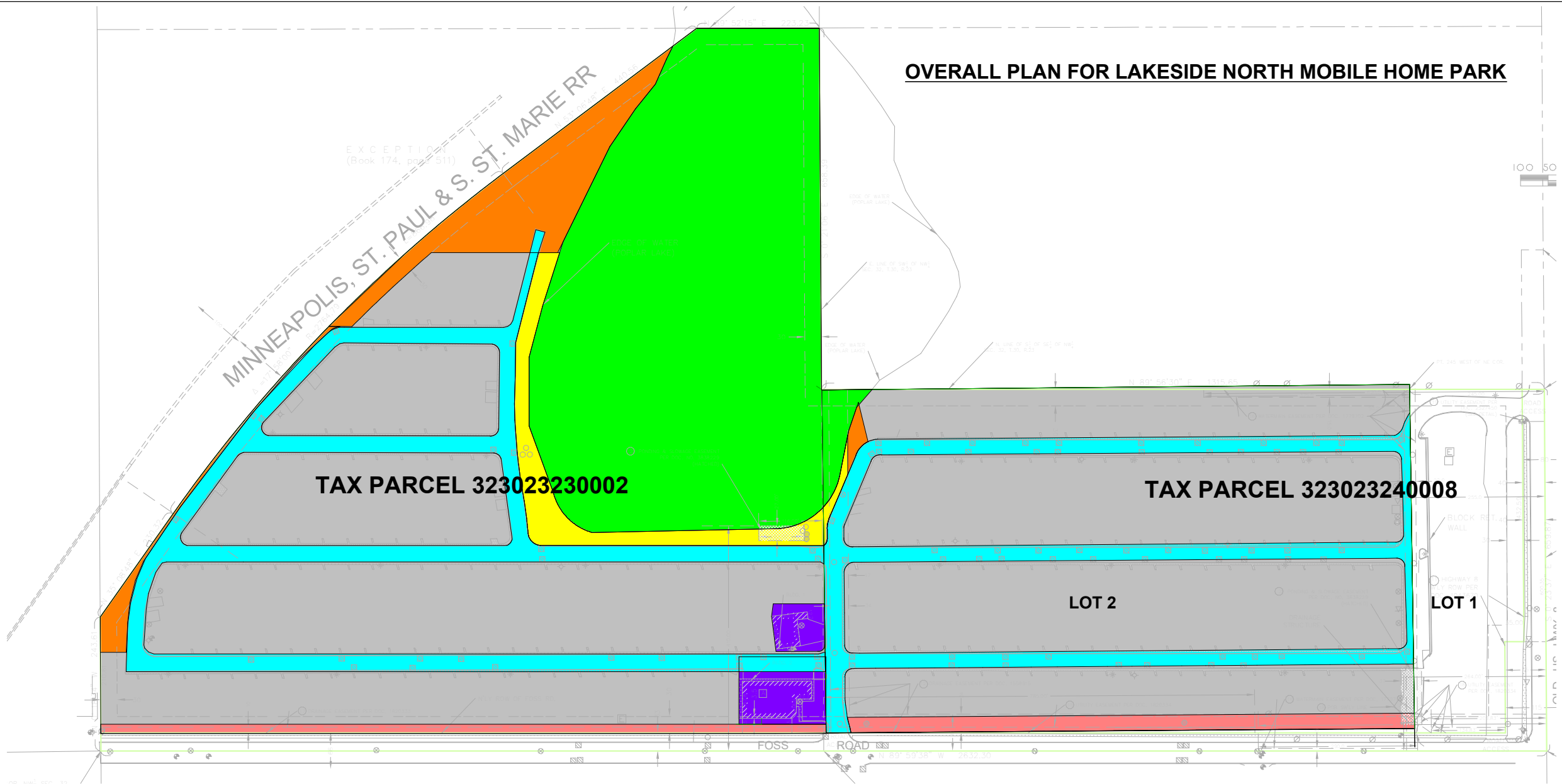
POPE DESIGN GROUP



Gonzalo Villares, AIA
License Number: 51570

Attachments: Overall Plan for Lakeside North Mobile Home Park

OVERALL PLAN FOR LAKESIDE NORTH MOBILE HOME PARK



	Area (sqft)
TOTAL AREA LAKESIDE MHC (after removal of Lot 1)	1,855,845
i. Non-buildable Areas	
Wetland/Open Water	415,234
- Landscaping & Buffer Zones	66,283
- Prohibited Area	50,672
Total Non-buildable Area	532,189
ii. Lot Area after removing Non-Buildable Areas	1,323,656 (=1,855,845 - 532,189)
Recreation Area (2% min)	2%=26,473 (lot has 37,403)
Lot Area after removing Recreation Area	1,297,183
iii. Community Facilities	27,484 (=8,008+19,476)
iv. Private Areas (Roads)	245,749
Lot Area after removing Private Roads+ Community Facilities	1,023,950
b) Land Eligible for Manufactured Homes	
Conclusion	Maximum number of mobile home units allowed =1,023,950 SF /3,600 SF = 284 Number of existing mobile home units = 245

Residents of Lakeside Manufactured Home Park,

The owners of the Lakeside Manufactured Home Park recently submitted an application to clean up the legal description of your community's land through a process commonly known as "platting." This application will have NO impact on your housing, but we assume people may still have questions about what is happening, so this letter is provided to hopefully address all concerns.

➤ ***What is a "plat," and why is Lakeside North MHP LLC going through this process?***

A plat is a detailed, to-scale survey of land that is recorded at the County to officially define the legal boundaries of a piece of property. Reasons that property owners plat their land include:

- **To create new lots.** This is by far the most common reason land is platted, but it is NOT the reason this application has come forward. The current number of parcels making up the Lakeside Manufactured Home Park (two) will remain the same following this process.
- **To identify and resolve boundary disputes.** Arguments between adjacent property owners about shared boundaries can result in costly legal battles. Platting a property is an important step to protect a landowner from such problems in the future.
- **To create a simplified legal description.** Through the platting process, complicated legal descriptions (which can sometimes be pages long) are simplified into short names like "*Lakeside North Addition, Lot 1, Block 1, Ramsey County, Minnesota.*" Simplification of legal descriptions cuts down on legal costs anytime land issues arise.
- **To combine properties or shift internal lot lines to desired locations.** Combining property can be advantageous to simplify yearly taxes, and repositioning lot lines can better position a property for future uses. In this case, the internal lot line that currently bisects the park will be shifted to the east to place all units on one base lot.
- **To make financing or selling property easier.** Any time a lender or buyer is looking at a property, they want certainty as to what is involved in the transaction. Having a property platted addresses this concern.

To put this application into perspective, most of the land within the City has been platted over the years for one or more of the reasons listed above. The few remaining unplatted areas (like the Lakeside Manufactured Home Park) are primarily lands that were developed before the City of New Brighton was established.

➤ ***Will this application result in any physical changes to the Lakeside Manufactured Home Park?***

- No. Development rights within the Lakeside Manufactured Home Park will remain the same following this process.

➤ **What specifically will change if this plat is approved?**

No visible changes in the built environment will result from this legal process. The four main things being achieved include:

1. The legal description for the property will be simplified;
2. Any boundary disputes with surrounding land owners will be identified and addressed
3. An invisible internal lot line that currently bisects the park will be shifted to the east to place all manufactured units on a single base lot.

Current two-lot configuration pre-platting:



Proposed two-lot configuration post-platting:



4. The undeveloped land along Old Highway 8 will be placed into what is called an “Outlot.”
Outlots cannot be developed until/unless the land is replatted into a buildable lot.

We hope this addresses any questions you may have about the platting process currently underway, but please feel free to call me any time should you have additional questions. Thank you!

Ben Gozola, Assistant Director of Community Assets & Development

- Telephone651-638-2059
- Email.....Ben.Gozola@newbrightonmn.gov



Notice is hereby given that the City of New Brighton City Council will be holding a public hearing on the following land use request(s) on Tuesday, February 24, 2026, at 6:30 PM in the New Brighton City Council Chambers located at 803 Old Highway 8 NW:

1. **Preliminary and Final Plat:** Application from Lakeside North MHP LLC to plat the property at 1200 Foss Road to create one base lot for the existing manufactured home park, and one Outlot on Old Highway 8 reserved for future development – PID 32-30-23-23-0002 and 32-30-23-24-0008

Importantly, nothing will change on this property (i.e. further development) until/unless a separate development application is submitted in the future to change the proposed Outlot into a buildable lot, and a development proposal conforming to code is submitted and approved.

Members of the City Council will attend the meeting in person. Meeting options for members of the public include:

- **Attend the meeting in Person:** Attendees who are ill are asked to wear masks and comply with social distancing parameters.
- **Watch the meeting electronically:** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit NBMN.info/View-AMeeting
- **Join the meeting electronically:** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530

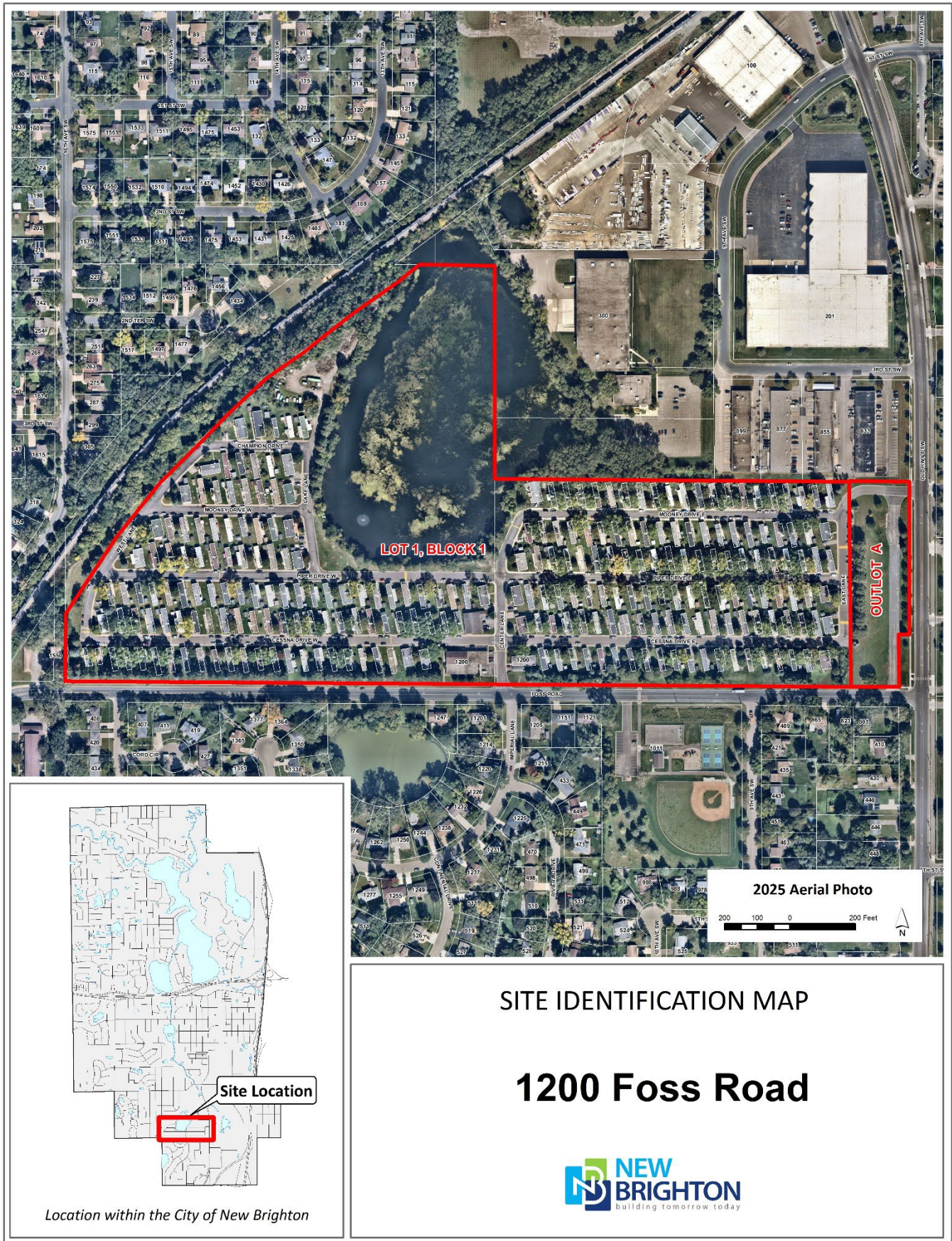


The City of New Brighton considers your interest and input in this matter, as well as your neighbor's input, an extremely important part of the City's review process. If you are unable to attend the public hearing, but would like to provide input, written comments are welcome. Plans and materials are available for review at city hall during regular business hours. The list of affected property owners for this public meeting is derived from official records of the Ramsey County Assessor. Because of the lag time between occupancy and record keeping, or because of rental situations, a few affected property owners may have been missed. Please feel free to notify your neighbors of this pending meeting so all may have the opportunity to attend.

- **PUBLIC HEARING: City Council Meeting – Tuesday, February 24, 2026 – 6:30 p.m.**

Dated February 9, 2026

Ben Gozola, Assistant Director of Community Assets & Development



**RESOLUTION
STATE OF MINNESOTA
CITY COUNCIL
CITY OF NEW BRIGHTON**

RESOLUTION MAKING FINDINGS OF FACT AND APPROVING A PRELIMINARY AND FINAL PLAT
NAMED LAKESIDE NORTH ADDITION FOR THE PLATTING OF LAND AT 1200 FOSS ROAD

WHEREAS, the City of New Brighton is a municipal corporation, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of the New Brighton has adopted a comprehensive plan and corresponding zoning regulations to promote orderly development and utilization of land within the city; and,

WHEREAS, Lakeside North MHP LLC, is owner of property at 1200 Foss Road which has the property identification numbers of 32-30-23-23-0002 and 32-30-23-24-0008 and is legally described as:

Land situated in the City of New Brighton in the County of Ramsey in the State of Minnesota.

Parcel 1: The Southwest Quarter of the Northwest Quarter (SW 1/4 of NW 1/4) of Section Thirty-two (32), Township Thirty (30), Range Twenty-three (23), except that part thereof lying North of the Southerly boundary of the Minneapolis, St. Paul and S. St. Marie Railway now known as the Soo Line Railway;

AND

Parcel 2: The South Half (S 1/2) of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section 32, Township 30, Range 23.

and

WHEREAS, the Applicant's property is guided by the Comprehensive Plan for Medium Density Residential, and is zoned Manufactured Home Community (MHC) on the City's official zoning map; and

WHEREAS, the Applicant is seeking to plat the property into Lot 1, Block 1, and a new Outlot A; and

WHEREAS, the Applicant made application to the City for concurrent preliminary and final plat reviews on review on 1/20/26; and

WHEREAS, review of all materials identified a number of edits that had to be made to both plats and the need for an updated title commitment; and

WHEREAS, staff was still able to fully review the preliminary information and prepared a report for consideration by the Planning Commission at their meeting on February 17, 2026; and

WHEREAS, the Planning Commission recommended approval of the requests on February 17, 2026, conditioned upon all needed changes being made to the plats and submittal of an updated title commitment amongst other requirements; and

WHEREAS, the City Council held a public hearing on the requests on February 24, 2026, and tabled the item until such time as all conditions outlined by staff and the Planning Commission were addressed; and

WHEREAS, the applicant supplied all required updates and an updated title commitment by **March, xx, 2026**; and

WHEREAS, the City Council reviewed both plats for a second time at their meeting on **March xx, 2026**, and took into account the recommendations of the Planning Commission, Staff, the Applicant's submissions, the contents of the staff report, and other evidence available to the Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of New Brighton hereby approves the preliminary and final plats for Lakeside North Addition based on the following findings of fact:

1. *The subject property is guided for medium density residential by the 2040 Comprehensive Plan; the property's MHC zoning designation is consistent with this land use classification; and the existing property use is allowed within the MHC zoning district.*
2. *The existing manufactured home community will maintain its conformance with both code and comprehensive plan density ranges following platting of the property as proposed.*
3. *All required drainage and utility easements will be established as a result of this plat;*
4. *Both of the proposed lots will have adequate access to the local roadway system provided all conditions are met;*
5. *Each of the proposed lots can be adequately served by existing municipal services;*
6. *No public safety concerns were identified;*
7. *Identified impacts and issues can be addressed via conditions.*

BE IT FURTHER RESOLVED that approval of the site plan shall be subject to the following conditions:

1. *Prior to Council reviewing the preliminary and final plats:*
 - a. *A solution acceptable to the City Attorney must be implemented to ensure Ownership of the Outlot never eliminates access to Old Highway 8 by the existing Manufactured Home Community and its residents.*
 - b. *An easement for piping in the property's SE corner must be shown on the plats meeting RCWD requirements and standards.*
 - c. *Westwood will need to confirm the centerline of the current ROW for Old Hwy 8, and ensure that a full 50' of ROW is being dedicated on this plat for the County Highway.*
 - d. *An updated title commitment must be provided to the City's legal counsel to allow for issuance of a formal plat opinion letter.*
2. *Prior to the production of final mylars:*
 - a. *The applicant shall have the final plat reviewed by Ramsey County for needed changes. Any updates required by the County can be administratively approved by City staff for inclusion on the plat.*
 - b. *The applicant shall make updates to the final plat as required by the formal plat opinion letter to address legal concerns.*
3. *Prior to the City signing of the final mylars:*
 - a. *Plat updates as required by Ramsey County or the City Attorney shall be implemented to the satisfaction of the City Attorney.*
 - b. *The administrative RCWD permit should be secured.*
4. *Outlot A must be re-platted into a buildable lot in the future prior to (or in conjunction with) any development proposal for said land.*
5. *Reference monuments shall be placed in the subdivision as required by state law.*

ADOPTED this **xxx day of March, 2026**, by the New Brighton City Council with a vote of __ ayes and __ nays.

Kari Niedfeldt-Thomas, Mayor

Devin Massopust, City Manager

ATTEST:

Terri Spangrud, City Clerk