



**New Brighton City Council
Work Session Agenda
New Brighton City Hall | Council Chambers
803 Old Hwy 8 NW, New Brighton , MN 55112
5:00 PM December 2, 2025**

Members of the City Council will attend the meeting in person unless eligible to attend remotely per MN Stat. 13D.02

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit NBMN.info/View-A-Meeting
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: <https://newbrightonmn.gov/zoom> (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530



I. Work Session Item

1. Shared City Campus Process Update



Agenda Section:	Work Session Item
Report Date:	11/24/2025
Meeting Date:	December 2, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: Shared City Campus Process Update
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Action Requested:	
Public Hearing	Motion
Discussion	Informational: X
Form of Action:	
Resolution	Ordinance
Contract/Agreement	N/A or Other: X
Votes Needed:	
3 Votes	4 Votes
5 Votes	N/A: X

Summary Statement:	The Shared City Campus project is moving into its next phase, focused on gathering broad community input and refining internal facility needs. This work session provides an update on the process to date and outlines the engagement, analysis, and coordination steps that will guide future decisions about a modern, efficient, and community-focused civic facility. No formal action is requested at this time. Staff seeks feedback from the City Council on the proposed process and timeline.
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Recommendations:	Staff recommends that the City Council review and discuss the current status of the Shared City Campus project and provide guidance on next
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	steps for community engagement, facility needs assessment, and partnership coordination.
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Applicable Deadlines:	Staff intends to conduct engagement opportunities throughout 2026 to support future facility planning and eventual capital decision-making.
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Community Impact:	The Shared City Campus project represents a significant opportunity to improve how residents access services, participate in programs, and engage with their local government. Early community feedback has emphasized the importance of creating a welcoming, accessible facility that reflects New Brighton’s values of connection, optimism, innovation, and excellence. The next phase of the process focuses on outreach to residents, community partners, youth and senior groups, users of current City facilities, and underrepresented voices. Engagement efforts will help shape the vision for a modern, efficient, and community-focused campus that brings City services together and strengthens the role of the Community Center as a shared civic heart.
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Legislative History:	• Initial Shared City Campus concept introduced during 2025 Strategic Planning. • Council direction in fall 2025 to begin preliminary engagement and internal needs analysis. • Staff coordination meetings held across departments throughout 2025–2026.
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Strategic Priority:	Financial Sustainability	Staff Capabilities
	Economic Development	Community Engagement & Belonging: X
	City Assets: X	N/A

Fiscal Impact:			
	Financial Impact: Is there a financial consideration?	No: X	Yes \$

	Financing Sources:	Budgeted	Budget Modification
	New Revenue	Use of Reserves	Other

Attachments:	1.	Final_NBCC Pre-Design_Community Engagement Presentation_12.2.25
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CITY OF NEW BRIGHTON

PRE-DESIGN SERVICES – CITY CENTER

DECEMBER 2, 2025

OVERALL PURPOSE

Purpose of this Process

To help the City define a clear, cost-informed, and community-supported path toward a future City Center.

Key Goals:

- Identify the **right mix of civic services and spaces**
- Understand **how much space is needed**
- Determine if it will **fit on the preferred site**
- Establish a **realistic target budget**
- **Engage the community** to reflect local priorities

A strategic planning effort — not full design — to align vision, cost, and space before moving forward.

PROJECT TIMELINE

Cost-Based Program Alignment	November-March
Site & Capacity Analysis	November-March
Conceptual Options Development	November-March
Construction Cost Modeling	November-March
Design Engagement Materials: Branding and Consistent Talking Points, FAQs, and Visuals	January-March
Pre-Design Analysis Report & Presentation (Feasibility, Risk & Roadmap)	Spring 2026
TBD: Present to City Council	Spring 2026
Baseline Survey	February
Hold Community Engagement Sessions	March-September
Analyze Community Feedback & Reporting	Fall 2026
Reconciliation - Final Analysis, Report & Recommended Next Steps	TBD

BASELINE SURVEY

Grounding Pre-Design in Real Resident Input

February: Survey to gather baseline input

Purpose of the Community Facilities Survey

- Understand how residents currently use City Hall and the Community Center.
- Identify what people value most and what improvements matter for the future.
- Verify pre-design work reflects the needs of all ages, abilities, cultures, and languages.

What the Survey Asks (High Level)

- How often and in what ways residents use current facilities.
- General satisfaction with existing city services and community spaces.
- Broad priorities for a future shared facility.
- Preferences for potential improvements or amenities residents feel would better serve them.
- Open-ended opportunities for residents to share ideas in their own words.

SURVEY ENGAGEMENT PLAN



CITY CAMPUS VISIONING

Share your input on the New Brighton City Hall and Community Center and help us explore the possibility of a centralized City Campus!



Take our short online survey

QR
CODE

Scan the QR code to participate.



To ensure broad and representative participation, we are using multiple communication channels to reach residents where they are:

- **Citywide Email Blast**
Direct notification to residents subscribed to City updates.
- **Social Media Outreach**
Posts and reminders across City platforms to boost visibility and sharing.
- **City Newsletter Placement**
Inclusion in the printed and digital newsletter for broad household reach.
- **On-Site Posters & Flyers**
Visible in high-traffic areas at City Hall and the Community Center.
- **New “City Campus” Webpage**
Centralized hub for project information, survey access, FAQs, and updates.

PRE- DESIGN

Block B Pre-Design Analysis

- Identify the service areas and space types most valued by the community.
- Guide early programming and preliminary space needs.
- Clarify community expectations for accessibility, user experience, and future growth.
- Verify the concept reflects a balanced understanding of resident priorities—not assumptions.
- Verify the complex can fit on Block B

NEW BRIGHTON BLOCK B - INITIAL CAPACITY STUDY

1ST FLOOR PROGRAM

ADMINISTRATION	2,400 SF
LOBBY / CIRCULATION	8,600 SF
LOCKERS / KITCHEN / STORAGE	7,000 SF
GYMS	20,000 SF
FITNESS AREA	16,000 SF
EAGLES NEST	8,400 SF
LIBRARY	6,300 SF
PASSPORT OFFICE	3,000 SF
DMV	3,000 SF

2ND FLOOR PROGRAM

FLEX SPACE	11,000 SF
CITY OFFICES	13,000 SF
PROGRAM AREAS	10,300 SF
COMMUNITY ROOMS	6,300 SF

TOTAL BUILDING SIZE

1ST FLOOR PROGRAM	74,700 SF
2ND FLOOR PROGRAM	40,600 SF
CIRCULATION FACTOR	30%
TOTAL BUILDING SIZE	149,890 SF

