New Brighton City Council
Work Session Agenda
New Brighton City Hall | Council Chambers
803 Old Hwy 8 NW, New Brighton , MN 55112
5:00 PM September 2, 2025

Members of the City Council will attend the meeting in person unless eligible to attend remotely per MN Stat. 13D.02

To participate in this meeting, members of the public may:

- **Attend the meeting in person.**
- **Watch the meeting electronically.** Tune into CTV Channel 8023 (CenturyLink) or Channel 16 (Comcast). To observe the meeting as a livestream or a webcast, visit NBMN.info/View-A-Meeting
- **Join the meeting electronically.** Members of the public who need to interact with our public officials about agenda items, City Administration, and matters that are otherwise of public concern to the City Council but are unable to or not comfortable attending the meeting in person, may join the meeting electronically at: *https://newbrightonmn.gov/zoom* (no app needed), by scanning the QR Code on the right, or by using their Zoom app to join and entering: Meeting ID 898 6240 2361, Passcode 867530

I. Work Session Item

1. **2026-2035 Capital Improvement Plan (CIP) Presentation and 2026 Budget Review**

Agenda Section:	Work Session Item
Report Date:	08/27/2025
Meeting Date:	September 2, 2025

REQUEST FOR COUNCIL CONSIDERATION – EXECUTIVE SUMMARY

ITEM DESCRIPTION: 2026-2035 Capital Improvement Plan (CIP) Presentation and 2026 Budget Review

Action Requested:

Public Hearing	Motion
Discussion	**Informational**

Form of Action:

Resolution	Ordinance
Contract/Agreement	**N/A** or Other

Votes Needed:

3 Votes	4 Votes
5 Votes	**N/A**

Summary Statement:	the 2026-2035 Capital Improvement Plan (CIP) will be presented and discussed. The 2026 budget will also be revisited.

Recommendations:	Hear and discuss the 2026-2035 CIP and 2026 budget.

Applicable Deadlines:	The preliminary levy must be adopted and certified by September 30, 2025. The only City Council meeting currently scheduled in September is September 9, 2025.

Community Impact:	The 2026 General Fund budget will determine the 2026 property tax levy.

Legislative History:	N/A

Strategic Priority:

Financial Sustainability	Staff Capabilities
Economic Development	Community Engagement & Belonging
City Assets	N/A

Fiscal Impact:

Financial Impact: Is there a financial consideration?	No	**Yes** $ TBD

Financing Sources:	**Budgeted**	Budget Modification
New Revenue	Use of Reserves	Other

Attachments:

1.	2026-2035 CIP
2.	2025.09.02 2026 CIP Presentation v2

Financial Management Plan Summary

GENERAL FUND	2026 Budget	2027 Projected
REVENUE		
GENERAL FUND OPERATIONAL LEVY	13,842,500	14,871,000
FRANCHISE TAXES	1,233,000	1,230,200
LICENSES & PERMITS	699,300	741,300
INTERGOVERNMENTAL	1,149,600	1,151,600
CHARGES FOR SERVICES	5,524,700	5,629,300
FINES AND FORFEITS	55,000	55,000
RENTS	438,000	451,000
MISCELLANEOUS	71,500	55,000
INTEREST ON INVESTMENTS	125,000	100,000
TRANSFER IN	753,000	753,000
TOTAL REVENUE	**23,891,600**	**25,037,400**
EXPENDITURES		
WAGES & BENEFITS	15,859,700	16,567,900
MATERIALS & SUPPLIES	902,600	931,300
INTERNAL SERVICES	3,010,500	3,317,900
CONTRACTUAL SERVICES	3,649,500	3,751,000
TOTAL OPERATING EXPENDITURES	23,422,300	24,568,100
TRANSFERS OUT (Less Debt Service & Internal Loan Payments)		
CAPITAL FLEET & NON-FLEET	469,300	469,300
TOTAL TRANSFERS	469,300	469,300
TOTAL EXPENDITURES (Less Debt Service)	**23,891,600**	**25,037,400**
BUDGETED GENERAL FUND OPERATING TAX LEVY (Less Debt Svc)	13,842,500	14,871,000
ANNUAL INCREASE	8.62%	7.43%
DEBT SERVICE LEVIES		
GO DEBT - STREETS	385,000	385,000
GO DEBT - PARK PHASE 1	652,200	644,000
GO DEBT - PARK PHASE 2.1	0	600,000
INTERNAL LOANS - PARK PHASE 1	187,200	187,200
INTERNAL LOANS - STREETS	1,374,300	1,488,300
TOTAL INTERNAL & EXTERNAL DEBT LEVY	**2,598,700**	**3,304,500**
TOTAL BUDGETED TAX LEVY	16,441,200	18,175,500
TOTAL ANNUAL INCREASE	**8.50%**	**10.55%**
Total Budgeted Expenditures	26,490,300	28,341,900

2028 Projected	2029 Projected	2030 Projected	2031 Projected	2032 Projected	2033 Projected	2034 Projected	2035 Projected
16,001,200	17,115,200	18,192,000	19,338,300	20,499,400	21,661,200	22,968,300	24,272,100
1,227,900	1,226,200	1,225,000	1,224,300	1,224,100	1,224,400	1,225,200	1,226,500
699,300	699,300	741,300	699,300	699,300	741,300	699,300	699,300
1,153,600	1,155,600	1,157,600	1,159,700	1,161,800	1,163,900	1,166,000	1,168,100
5,736,300	5,845,700	5,957,600	6,071,900	6,189,000	6,308,600	6,430,700	6,555,800
55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
464,400	478,200	492,400	507,000	522,100	537,600	553,600	570,100
55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
753,000	753,000	753,000	753,000	753,000	753,000	753,000	753,000
26,245,700	**27,483,200**	**28,728,900**	**29,963,500**	**31,258,700**	**32,600,000**	**34,006,100**	**35,454,900**
17,313,800	18,094,300	18,911,600	19,766,700	20,661,400	21,593,400	22,564,300	23,574,600
960,700	990,900	1,022,400	1,054,900	1,088,300	1,123,000	1,158,800	1,195,800
3,646,700	3,966,800	4,254,300	4,488,700	4,739,700	4,995,200	5,272,900	5,548,500
3,855,200	3,961,900	4,071,300	4,183,900	4,300,000	4,419,100	4,540,800	4,666,700
25,776,400	27,013,900	28,259,600	29,494,200	30,789,400	32,130,700	33,536,800	34,985,600
469,300	469,300	469,300	469,300	469,300	469,300	469,300	469,300
469,300	469,300	469,300	469,300	469,300	469,300	469,300	469,300
26,245,700	**27,483,200**	**28,728,900**	**29,963,500**	**31,258,700**	**32,600,000**	**34,006,100**	**35,454,900**
16,001,200	17,115,200	18,192,000	19,338,300	20,499,400	21,661,200	22,968,300	24,272,100
7.60%	6.96%	6.29%	6.30%	6.00%	5.67%	6.03%	5.68%
385,000	0	0	0	0	0	0	0
635,400	626,400	611,700	617,200	622,000	626,200	629,800	632,600
600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
187,200	187,200	187,200	187,200	187,200	187,200	187,200	187,200
1,614,400	1,892,400	2,128,400	2,330,400	2,417,000	2,502,000	2,587,000	2,658,000
3,422,000	**3,306,000**	**3,527,300**	**3,734,800**	**3,826,200**	**3,915,400**	**4,004,000**	**4,077,800**
19,423,200	20,421,200	21,719,300	23,073,100	24,325,600	25,576,600	26,972,300	28,349,900
6.86%	**5.14%**	**6.36%**	**6.23%**	**5.43%**	**5.14%**	**5.46%**	**5.11%**
29,667,700	30,789,200	32,256,200	33,698,300	35,084,900	36,515,400	38,010,100	39,532,700

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2026 – 2035 Capital Improvement Plan (CIP) Presentation and 2026 Budget Review

September 2, 2025 Council Work Session

Today's Agenda

2026-2035 CIP

- Fleet
- Non-Fleet
- Information Technology
- Pavement Management
- Utility Funds
- Street Improvements
- Debt Management

2026 Budget

- Additional Discussion

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2026 Budget Timeline

April 1, 2025	Budget Preparations Begin at the Department Level
July 15, 2025	Staff Budget Presentation and Discussion
August 12, 2025	**Council Work Session: 2026 Budget**
September 2, 2025	**Council Work Session:** • **2026 – 2035 Capital Improvement Plan (CIP)** • **Additional Discussion of the 2026 Budget**
September 9, 2025	**Council Meeting: Adoption of 2026 Preliminary Property Tax Levies**
October 28, 2025	**Council Work Session: 2026-2045 Utility Rate Analysis**
November 11-24, 2025	2026 Proposed Property Tax Notices from Ramsey County Received by Property Owners
November 25, 2025	**Council Meeting: 2026 Truth in Taxation Public Hearing**
December 9, 2025	**Adoption of:** • **Final 2026 Property Tax Levies (City, Lake Diane, and Bicentennial Pond)** • **Final 2026 Budgets** • **2026-2035 CIP** • **Final 2026 Utility Rates and Charges** • **2026 Fee Schedule**

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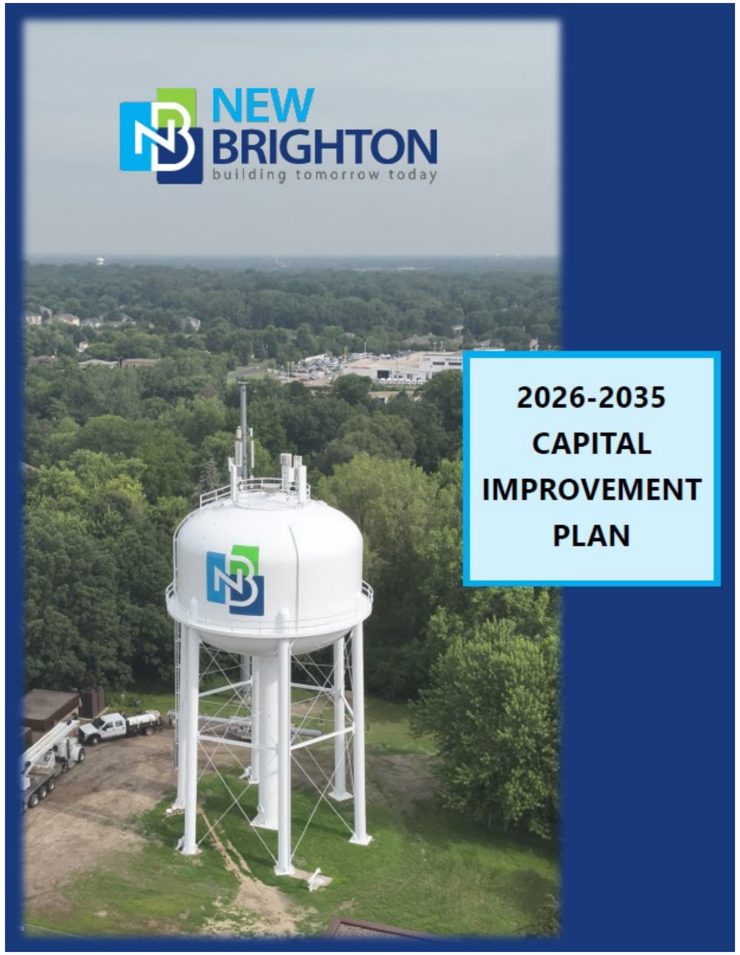
2026-2035 Capital Improvement Plan (CIP)

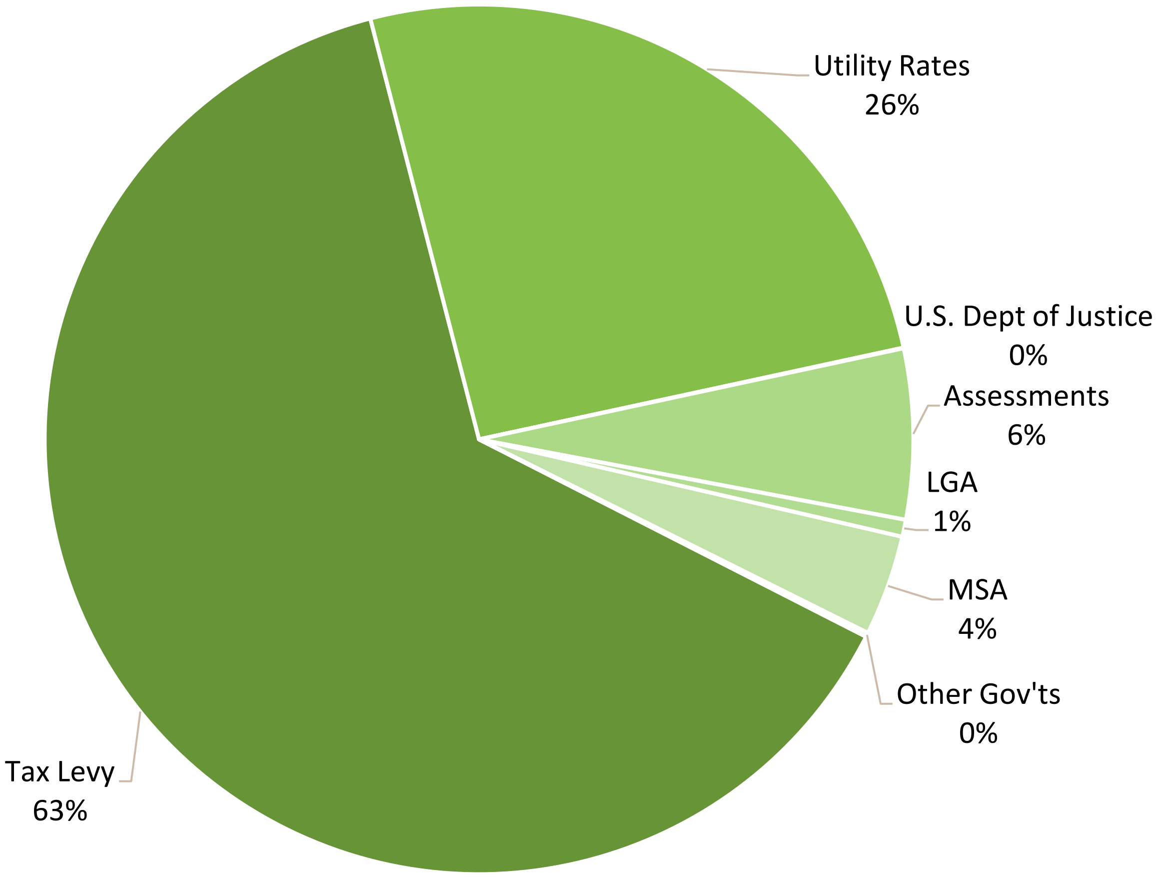
CIP Overview



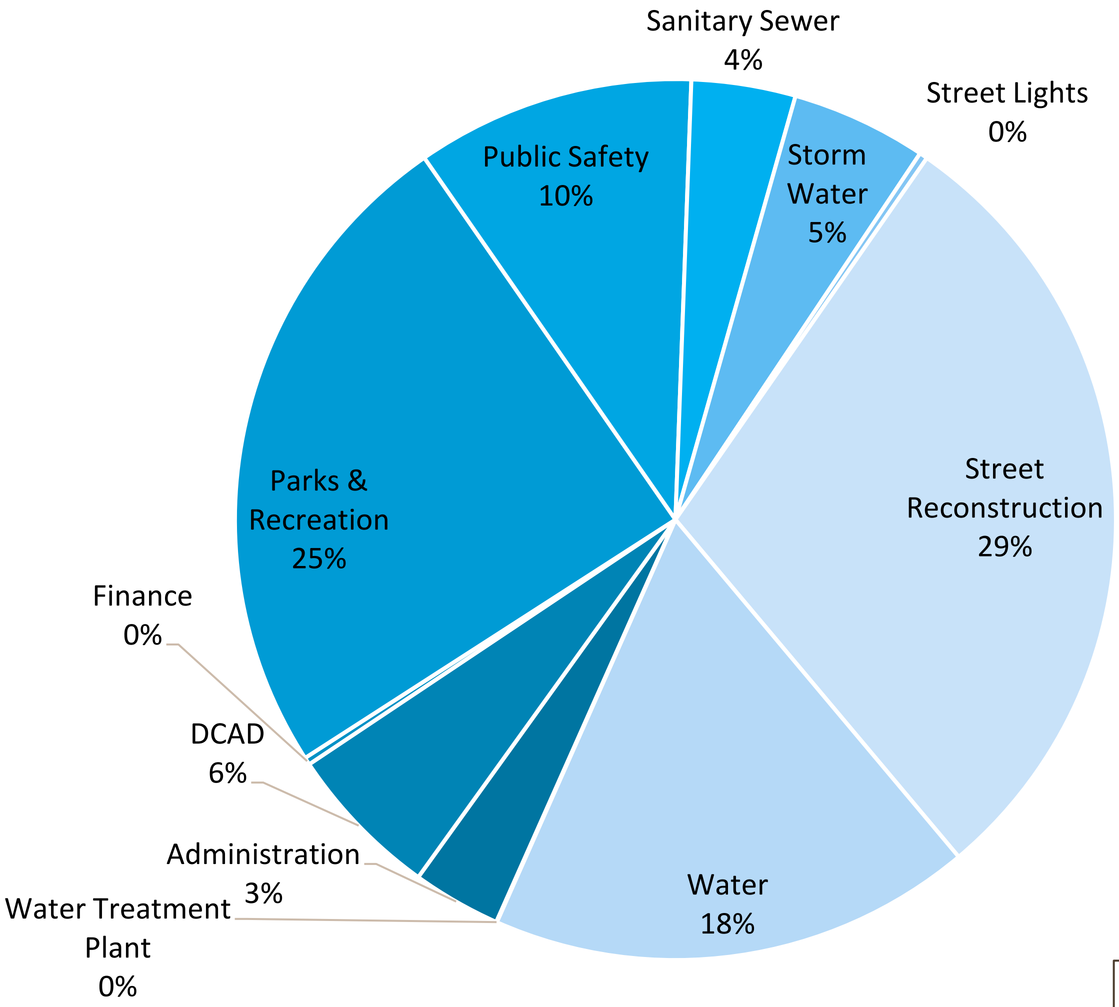
- Identify Current and Future Capital Needs
- Identify Funding Sources
- Continuity of Operations
- Effective Management of Capital Assets
- Long-Term Financial Planning

2026 – 2035 Proposed CIP: $124,332,500

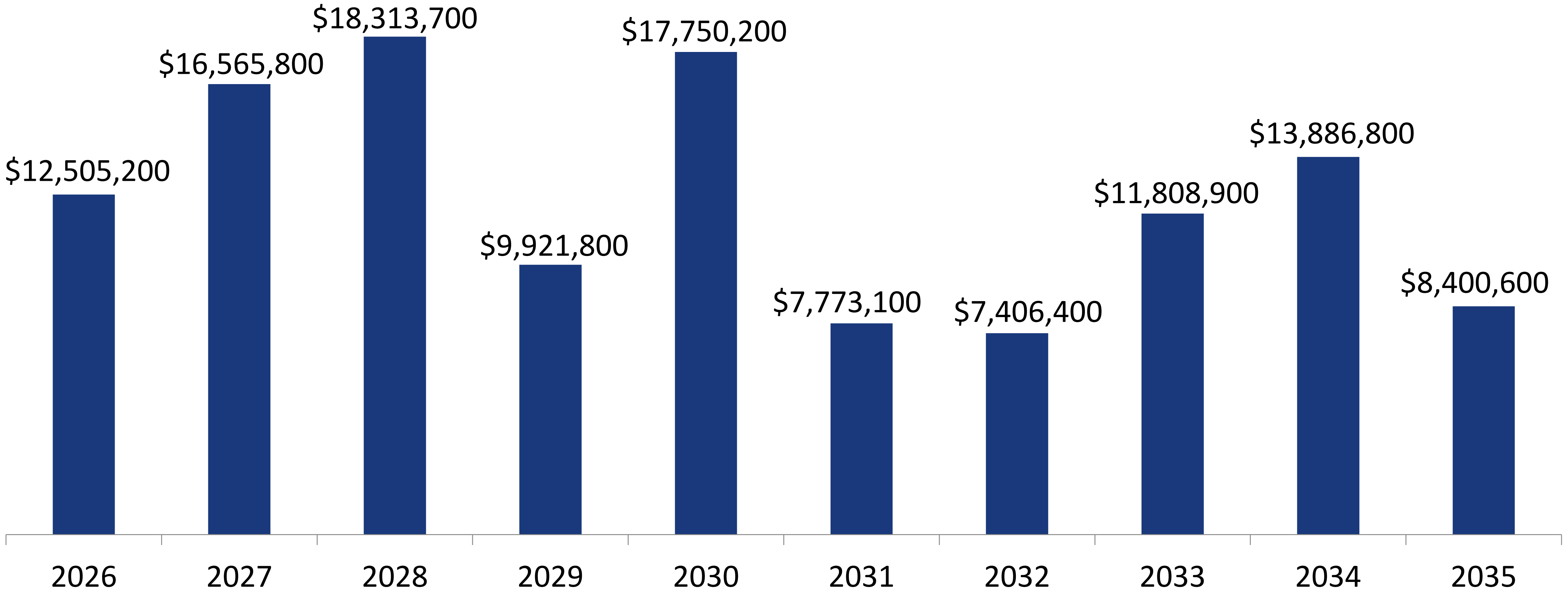
By Funding Source



By Expenditure Source



Total 2026-2035 CIP: **$124,332,500**



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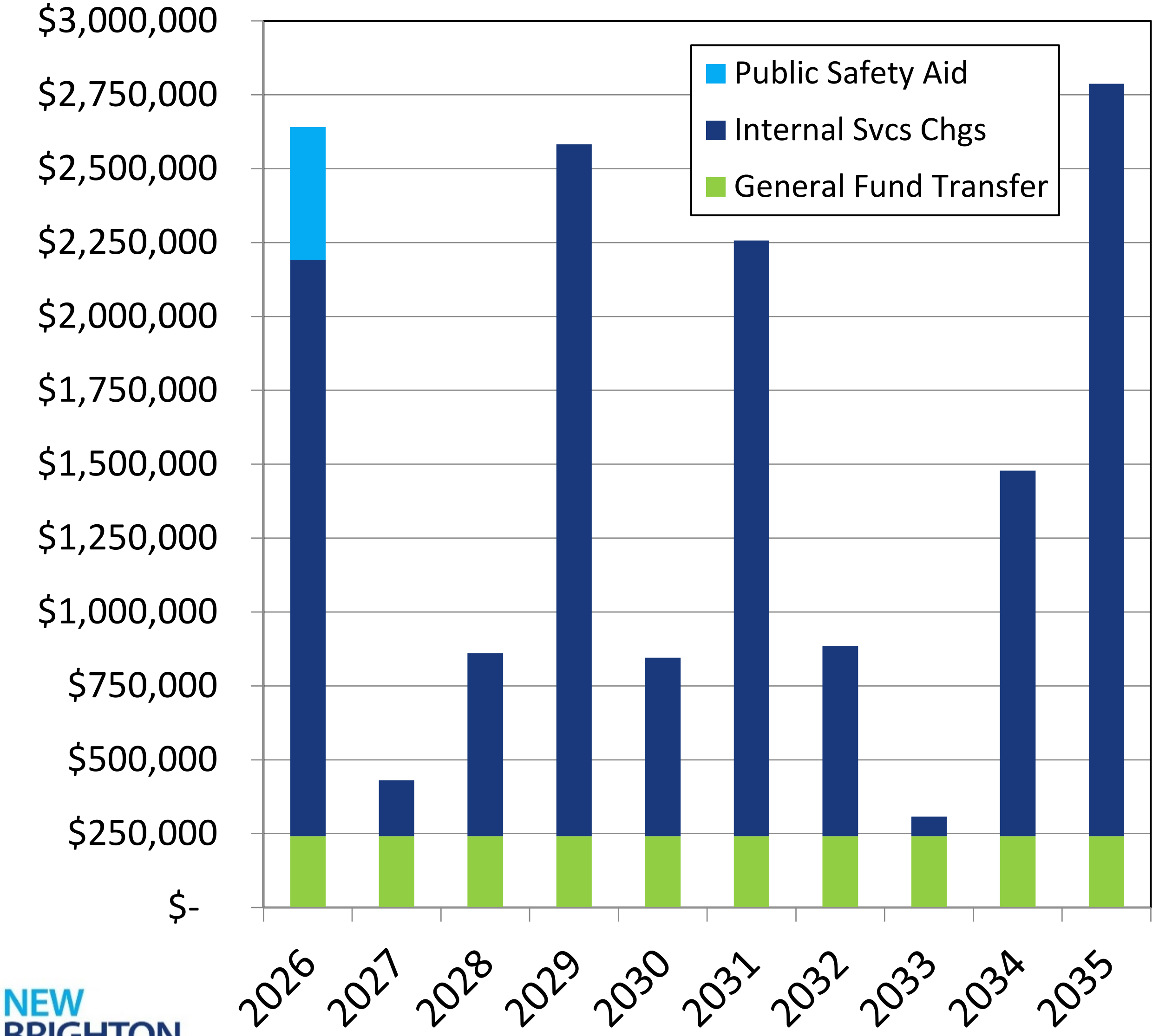
Fleet Replacements

2026 – 2035 Fleet Replacement Fund Purchases: **$15,073,700**



2026
- Fire Pumper Truck $1,200,000
- PW John Deere Tractor $157,000
- PW Pothote Patcher $143,000
- P&R 15-Passenger Van $115,000

2028
- PW Dump Truck & Tractor $552,800

2029
- Fire Pumper Truck $1,311,300
- PW Street Sweeper $355,200
- PS Patrol Vehicles $355,500

2031
- Sewer VacExtreme & Jetter $724,600
- PW Dump Truck/Hook Truck/Bucket Truck $895,100

2032
- Sewer Aries Pathfinder System $274,700
- PW Front End Loader $124,200

2034
- PS Vehicles $677,000
- PW Dump Truck $394,000

2035
- Fire Pumper Truck $1,565,800

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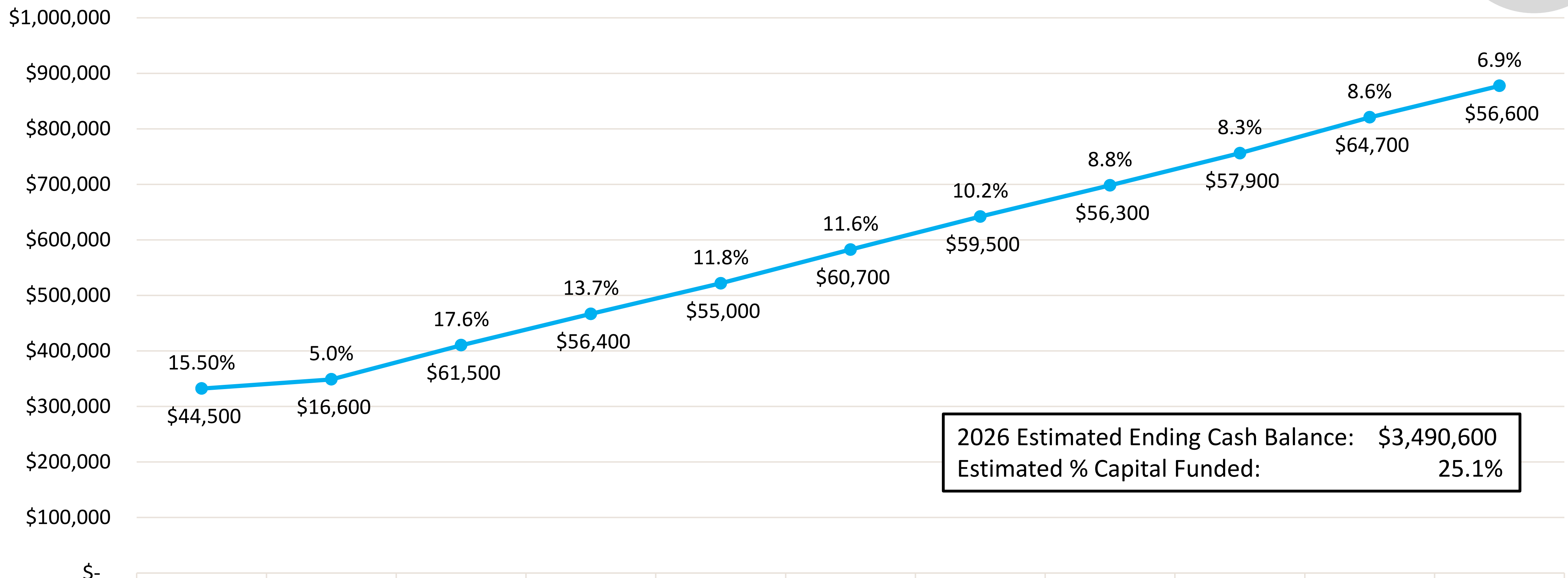
Fleet Replacements – Future Levy Impacts

0.11%
of 2026 Levy
Increase

General Fund Internal Charges for Fleet Replacements



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Fleet Levy	$332,200	$348,800	$410,300	$466,700	$521,700	$582,400	$641,900	$698,200	$756,100	$820,800	$877,400

Data labels indicate annual increase amounts

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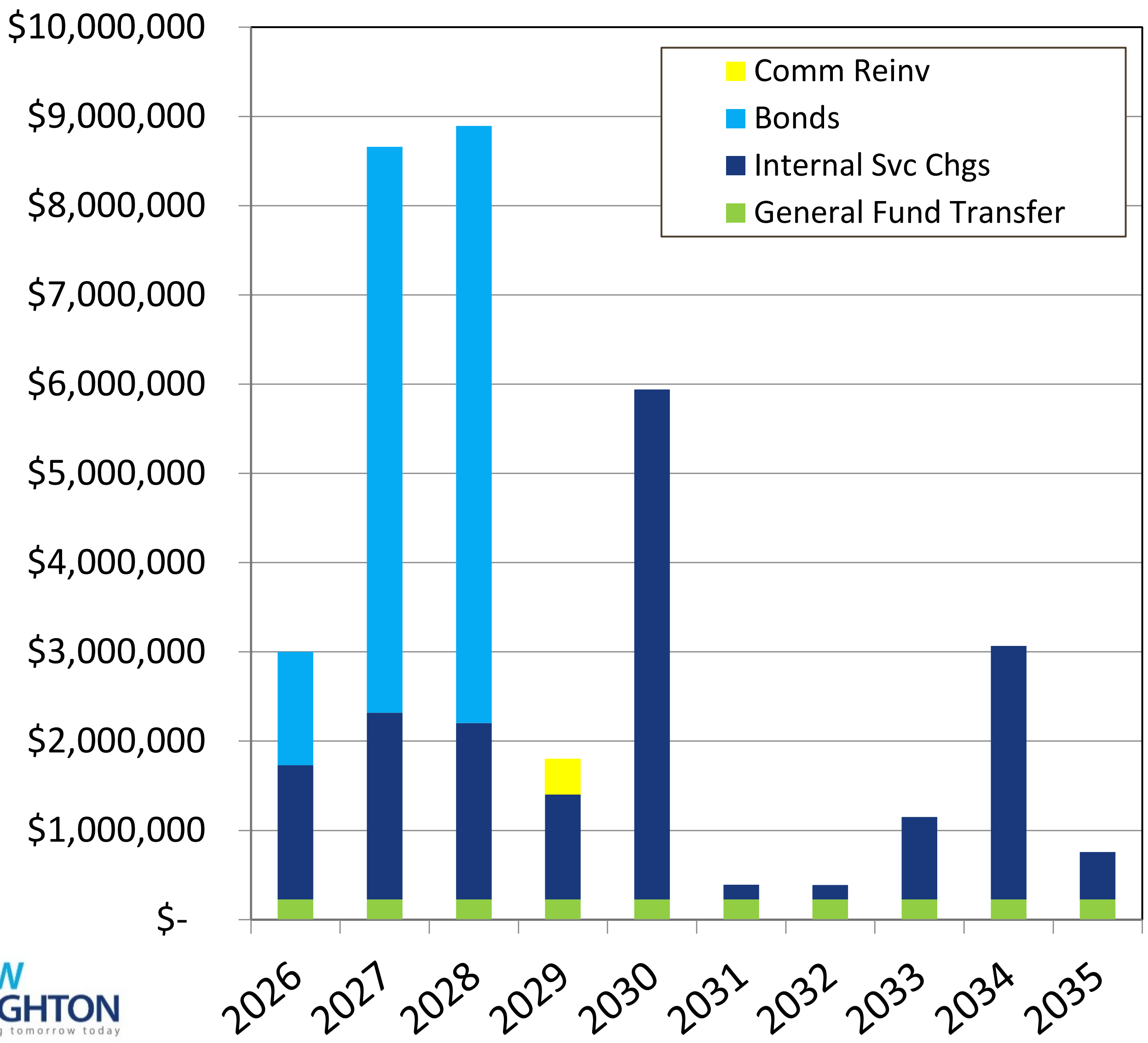
Non-Fleet Replacements

2026 – 2035 Non-Fleet Replacement Fund Purchases: **$34,059,000**



2026
- Parks Comp Plan Phase 2.1 Improvements $1,271,200
- Elections Equipment $176,400

2027
- Parks Comp Plan Phase 2.1 Improvements $6,153,000
- NBCC Indoor Play Area $798,300
- Parks Comp Plan Phase 2.2 Improvements $612,100

2028
- Parks Comp Plan Phase 2.2 Improvements $6,691,300
- PS Roof/Skylight/Bathrooms/Locker Rooms $1,393,400
- PW PGRS Roof $302,800

2029
- Parks Comp Plan Phase 3 Improvements $801,100
- City Hall Doors & Furniture $539,200

2030
- Maintenance Building Improvements $1,533,900
- Parks Comp Plan Phase 3 Improvements $1,190,900
- PW Cold Storage/Salt Building $595,400
- NBCC Building Improvements $1,854,600
- Fire SCBA Units with Cylinders $344,300

2034
- City Hall Roof/Boilers $1,126,600
- Park Improvements $1,408,400

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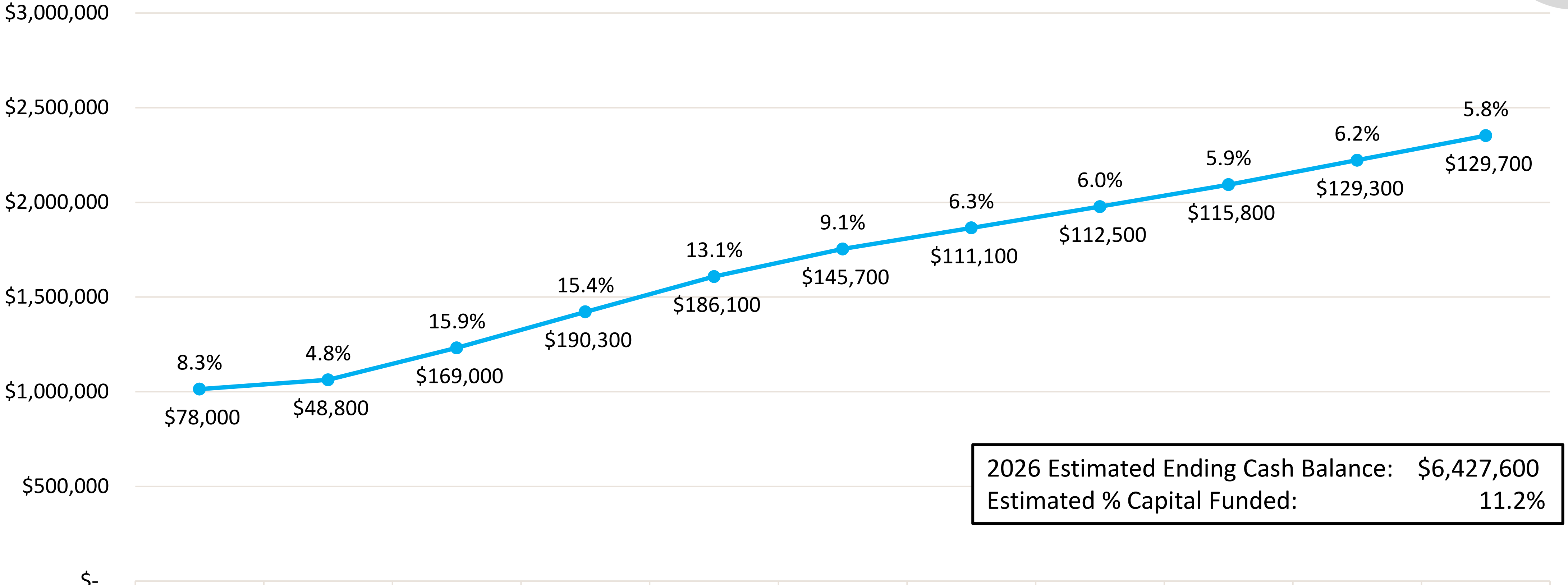
Non-Fleet Replacements – Future Levy Impacts

0.32%
of 2026 Levy
Increase

General Fund Internal Charges for Non-Fleet Replacements



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Non-Fleet Levy	$1,014,000	$1,062,800	$1,231,800	$1,422,100	$1,608,200	$1,753,900	$1,865,000	$1,977,500	$2,093,300	$2,222,600	$2,352,300

2026 Estimated Ending Cash Balance:	$6,427,600
Estimated % Capital Funded:	11.2%

Data labels indicate annual increase amounts

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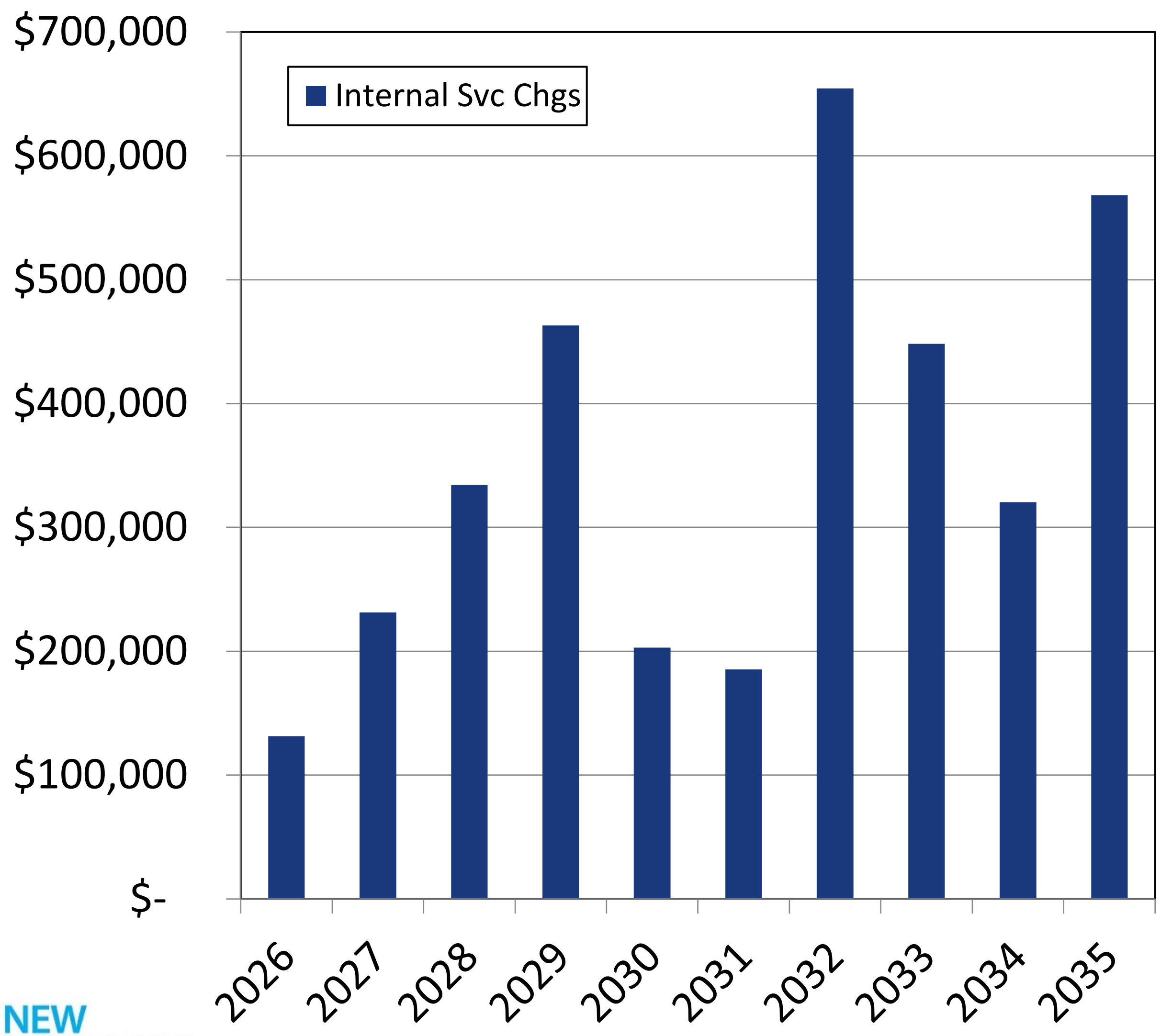
Information Technology

2026 – 2035 IT Replacement Fund Capital Purchases: **$3,539,900**



2026
- Annual equipment replacements $85,500

2027
- Security Cameras $89,600
- Door Access Security System $28,300

2028
- Cable & Council Chambers Equipment $196,700

2029
- Security Cameras and Video Recorders $166,300
- SAN $80,900

2032
- PS Records Management System $260,800
- PS Training Room Equipment $107,500
- Security Cameras $104,100
- HR System Upgrade $50,700

2033
- Cable & Council Chambers Equipment $228,100

2035
- Finance ERP System Upgrade $308,000

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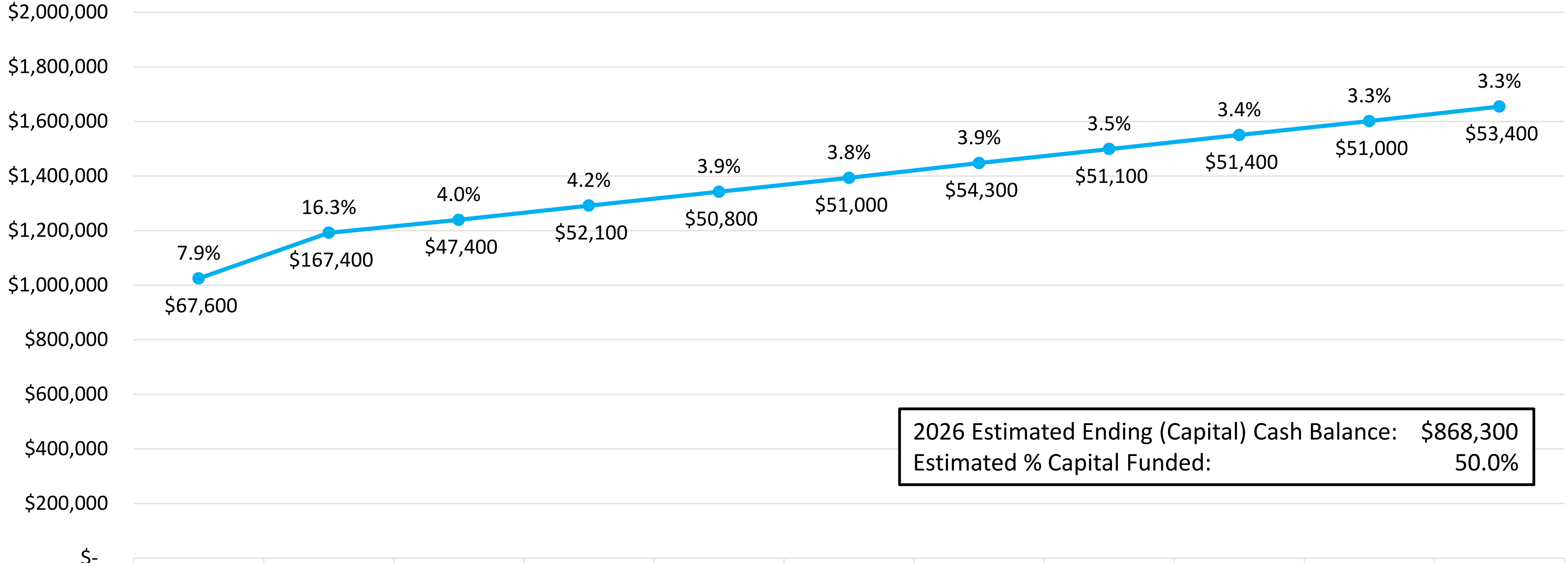
Information Technology – Future Levy Impacts

1.10%
of 2026 Levy
Increase

General Fund Internal Charges for Information Technology

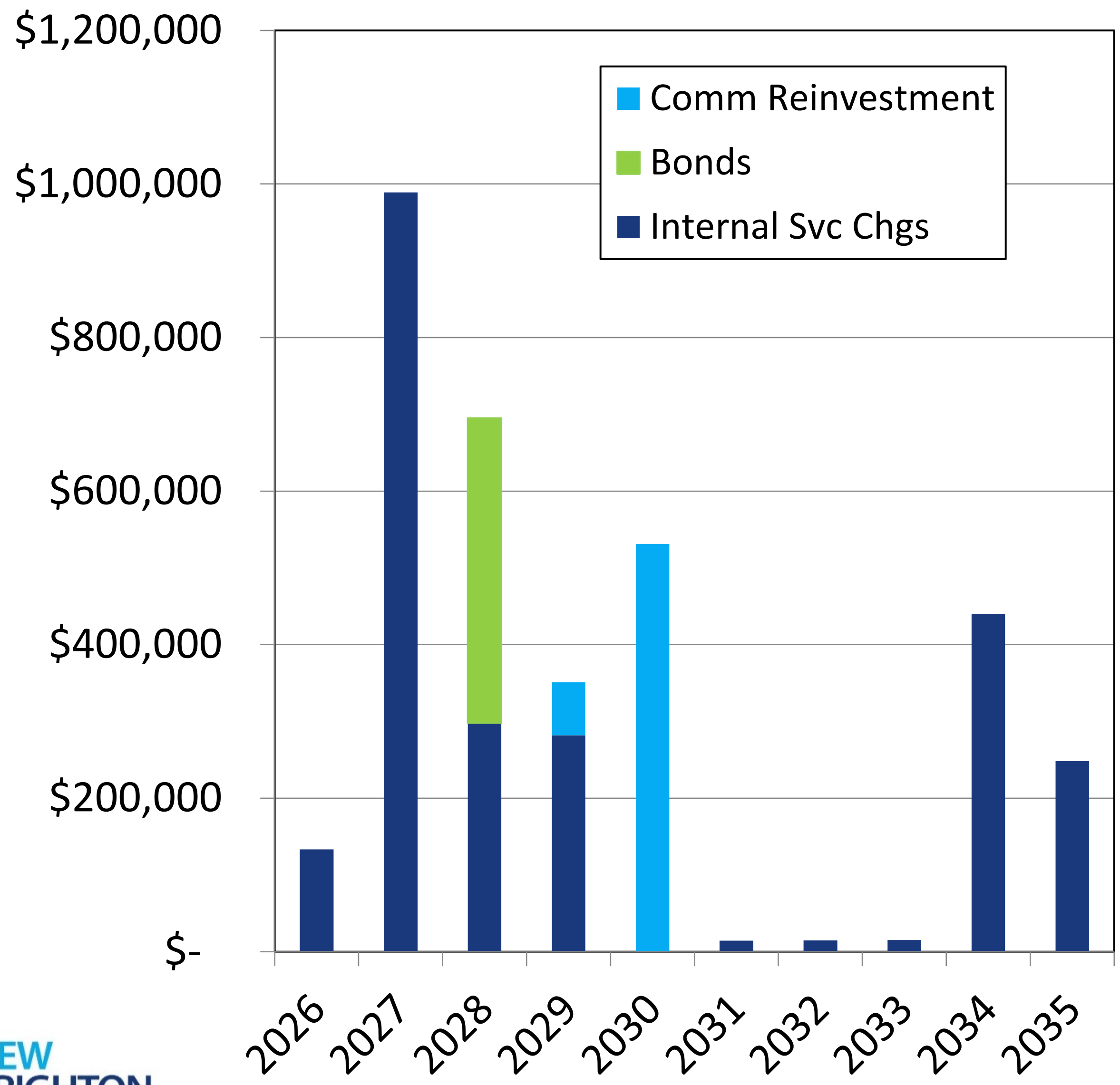


	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
IT	$1,024,700	$1,192,100	$1,239,500	$1,291,600	$1,342,400	$1,393,400	$1,447,700	$1,498,800	$1,550,200	$1,601,200	$1,654,600

Data labels indicate annual increase amounts

Pavement Management

2026 – 2035 Pavement Management Replacement Fund Purchases: **$3,431,700**



2026
- Parks Comp Plan Phase 2.1 Improvements $57,200

2027
- NBCC Parking Lots and Curbs $642,800
- Parks Comp Plan Phase 2.2 Improvements $333,600

2028
- Parks Comp Plan Phase 2.2 Improvements $681,800

2029
- Parks Comp Plan Phase 3 Improvements $337,400

2030
- Parks Comp Plan Phase 3 Improvements $451,600
- Golf Course Trails $65,600

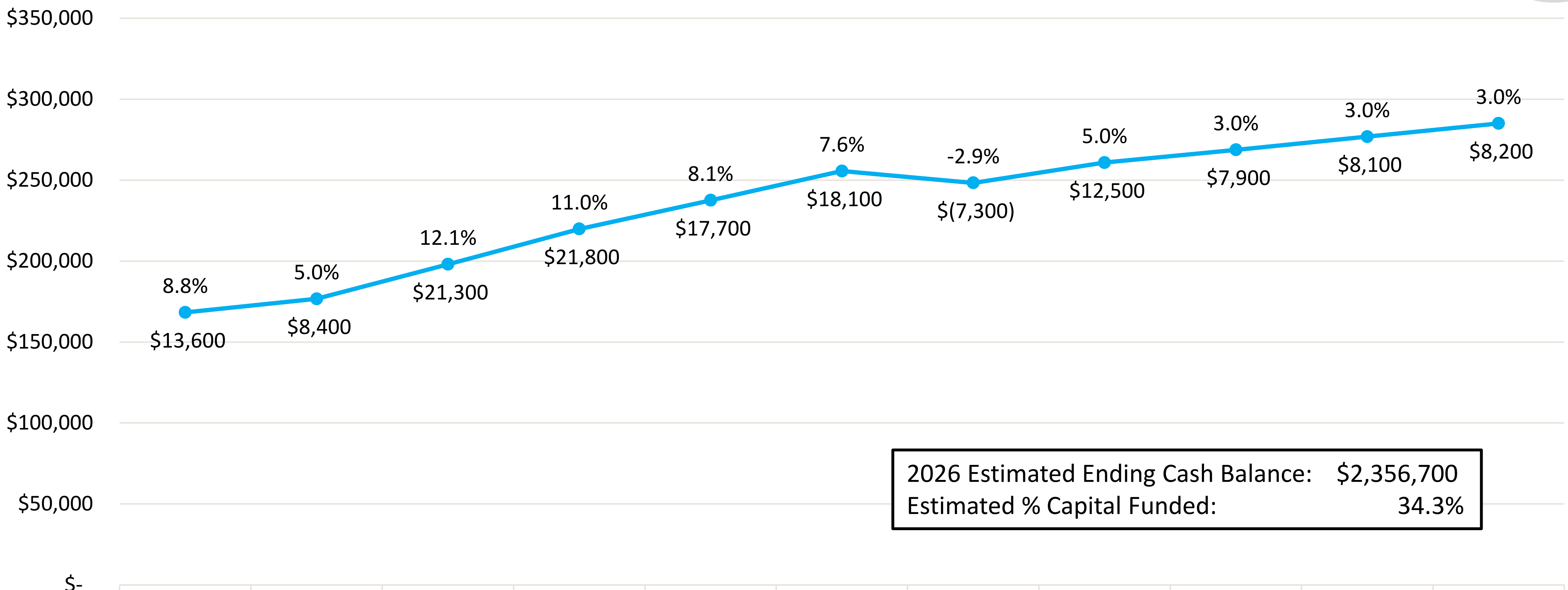
2034
- NBCC Patio and Sidewalks $424,400

2035
- Public Safety Center Parking Lots $232,300

Pavement Management – Future Levy Impacts

0.06%
of 2026 Levy
Increase

General Fund Internal Charges for Pavement Management



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Pavement	$168,300	$176,700	$198,000	$219,800	$237,500	$255,600	$248,300	$260,800	$268,700	$276,800	$285,000

Data labels indicate annual increase amounts

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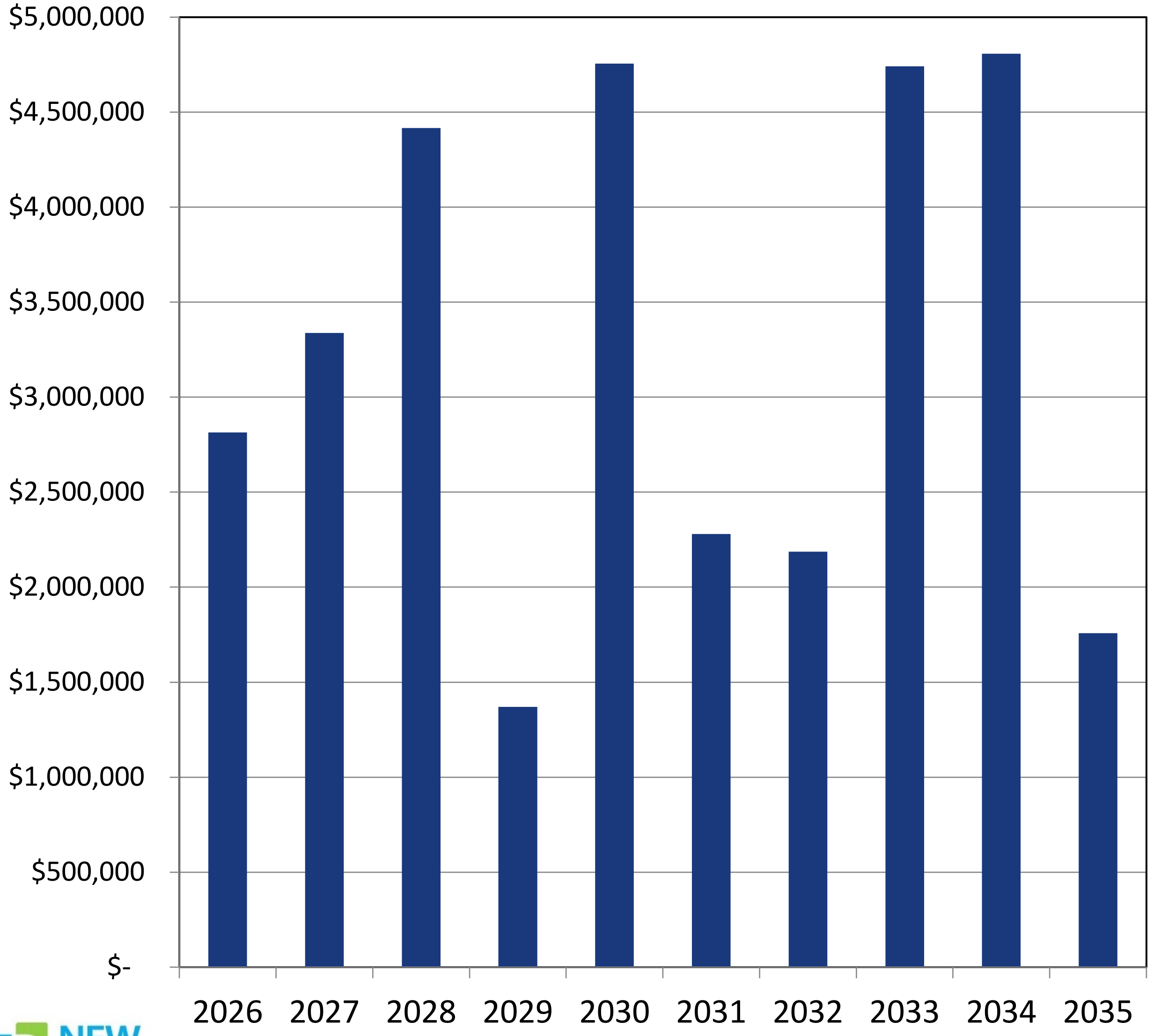
Utility Funds

2026 – 2035 Utility Funds: **$32,469,200**

Water - $20,791,200	Stormwater - $6,008,000
Sanitary Sewer - $5,165,000	Street Lights - $505,000



2026
- 19th & 20th South of 7th $1,579,200
- Sewer Re-lining $400,000

2027
- Between Silver Lk Rd & Long Lk Rd N of 14th $2,306,500

2028
- 14th to 17th East of Silver Lake Road $3,647,000

2029
- Innsbruck Area & 17th-Oakwood $676,400

2030
- 14th to 16th Near E2 $4,625,000

2031
- Mississippi to Rice Creek Terrace Area $628,100
- Old Highway 8 Watermain Upgrade Hwy 96 to MV Border $652,000

2032
- Mississippi to Rice Creek Road Area $661,400
- Old Hwy 8 Watermain Upgrade Rice Creek to Old Hwy 8 $716,000

2033
- 5th/Driftwood & 3rd/Heritage Area $4,515,700

2034
- Bell Pole Area $1,391,200
- Repaint Water Towers $2,598,000

2035
- Torch Dr. & Pike Lake East Area $878,100

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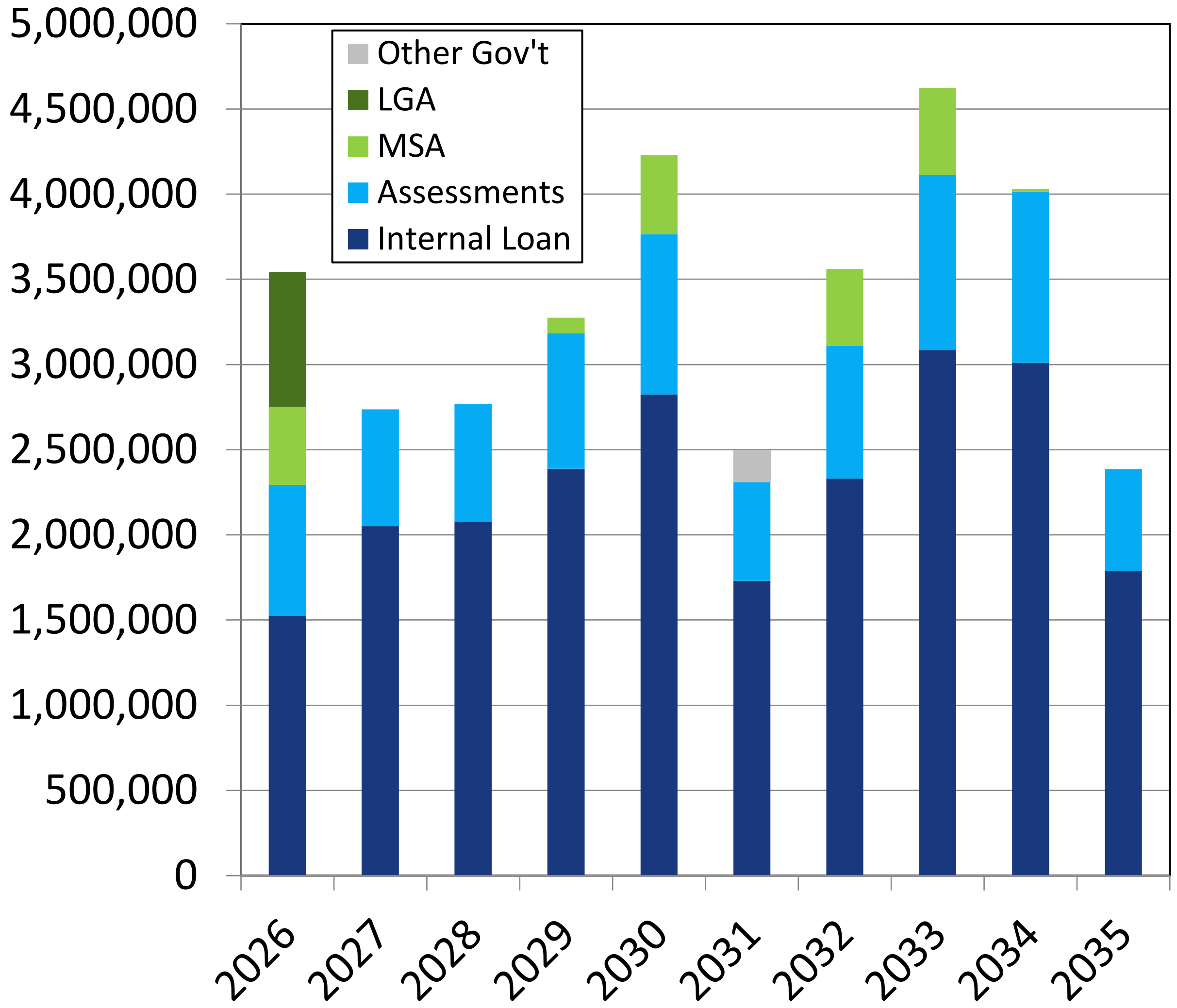
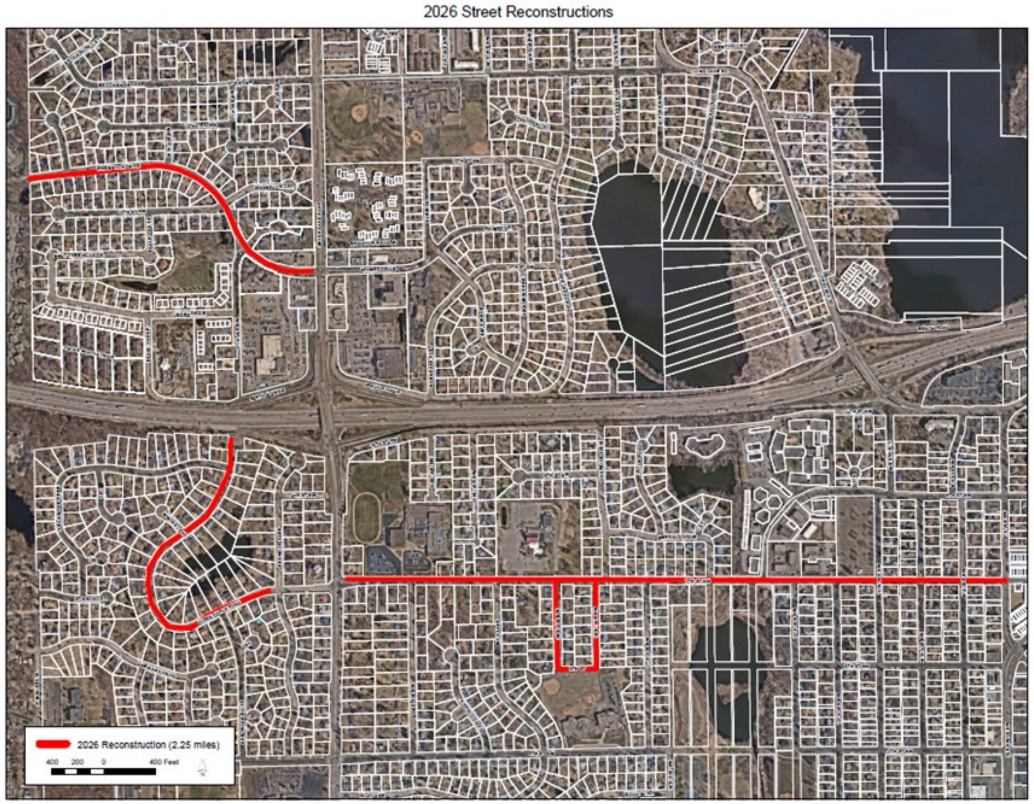
Street Improvement Projects

2026 – 2035 Street Improvement Projects: **$33,647,500**





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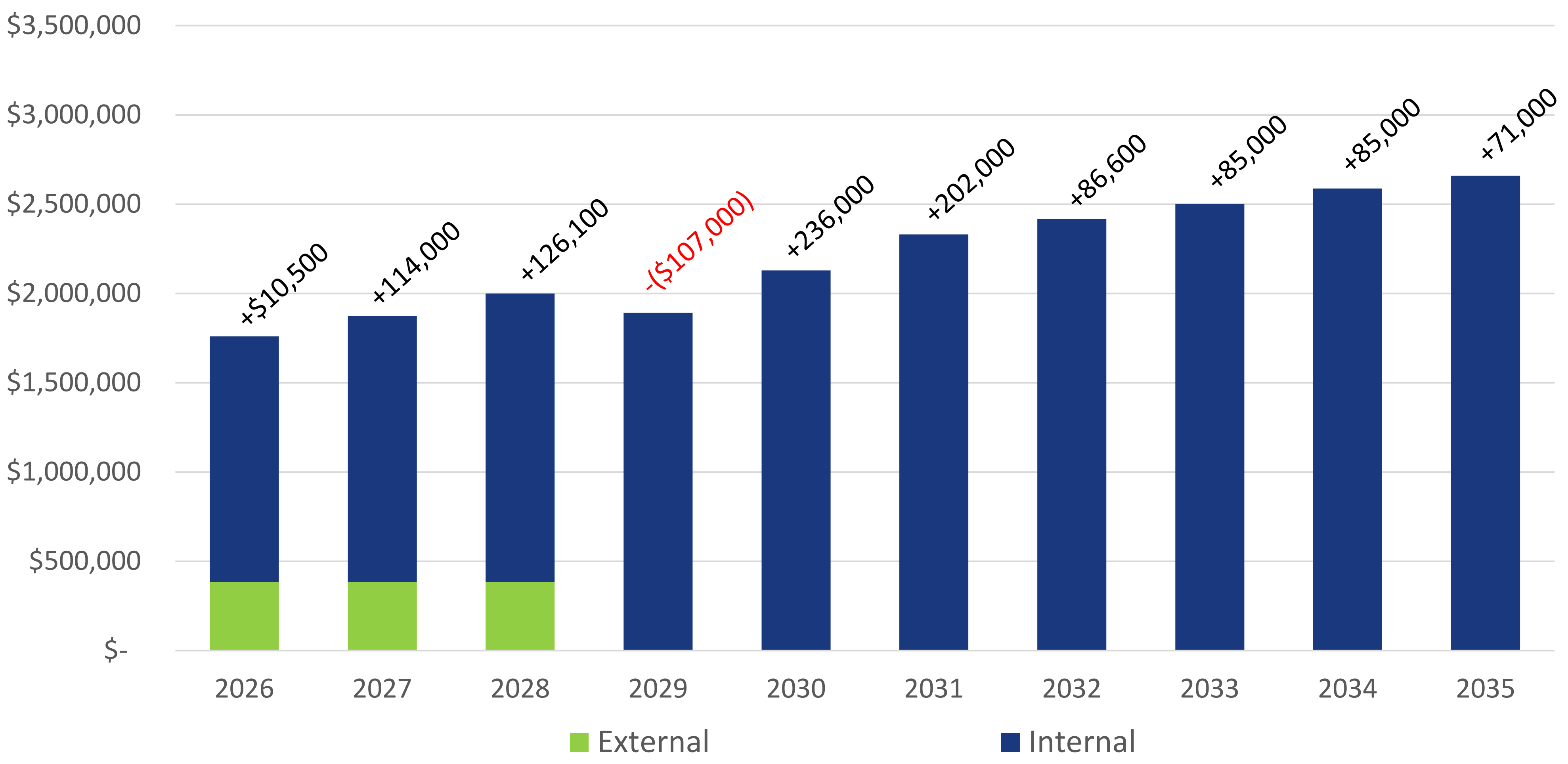
2026 - 2035 Street Improvement Debt Service Levy Projections



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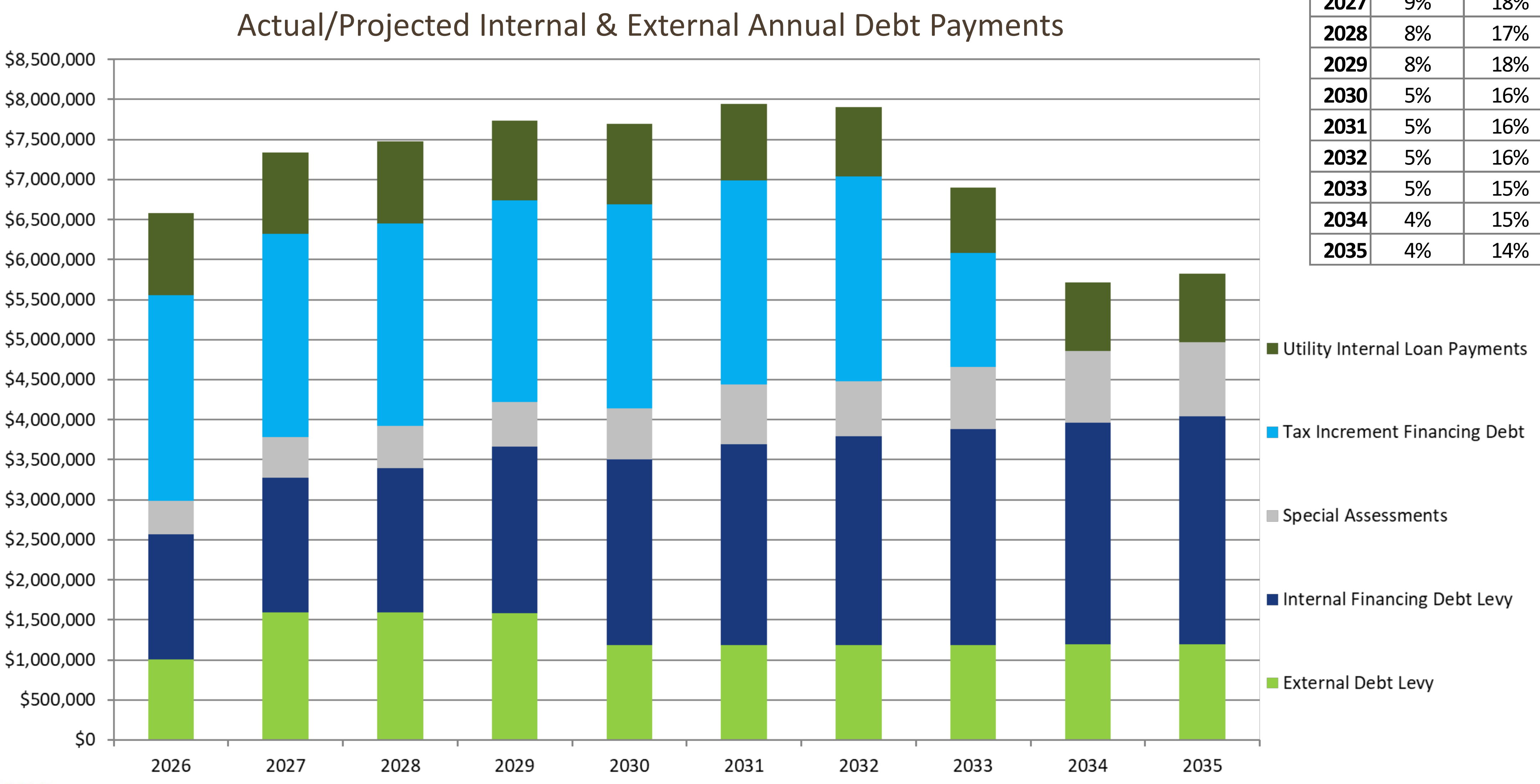
Debt Management Plan

2026 – 2035 Debt Management Plan

% of Debt Levy		
	External	Both
2026	6%	16%
2027	9%	18%
2028	8%	17%
2029	8%	18%
2030	5%	16%
2031	5%	16%
2032	5%	16%
2033	5%	15%
2034	4%	15%
2035	4%	14%



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2026 City Manager Recommended Budget

2026 Budget

Moving Forward

- 9/9/25 – preliminary levy approval request at 8.5%
- Still some outstanding items to consider:
  - Commissioner pay was point of discussion in first budget workshop
  - Parks phase 2.1 plan will not be recommended in 2026 budget
- There will be further refinement of 2026 City Manager recommended budget after preliminary levy meeting

Questions/Discussion